



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, OCTOBER 5, 2021 at 6:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY
AND VIA ZOOM VIDEO CONFERENCE**

MINUTES

In Attendance:

Council: Mayor Ron McLaughlin
Councillor Neville Abbott (via video conference)
Councillor Fred Bain (via video conference)
Councillor Norm Barmeier (via video conference)

Staff: Chief Administrative Officer Peter DeJong (via video conference)
Chief Financial Officer Pamela Rooke
Public Works Manager Nai Jaffer (via video conference)
Municipal Coordinator Karla Duarte (Recorder)

Regrets: Councillor Jaime Cunliffe

Delegations: 2

Public: 7

1. Call to Order

Mayor McLaughlin called the meeting to order at 6:10 p.m.

2. Closed Council Meeting

Proposed topics for discussion in the absence of the public:

- A. Personnel
- B. Labour relations
- C. Roads Matter

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

CARRIED

3. Adoption of Agenda

Moved/Seconded

THAT the agenda be adopted as submitted.

CARRIED

4. Reporting Out from Closed Portion of Meeting

None

The order of the agenda was changed due to technical issues at the beginning of the meeting.

6. Public Delegation Requests Accepted by Agenda Deadline (10 minutes maximum)

- A. Fiona Beaty, Howe Sound/Atl'ka7tsem Marine Reference Guide and Ruth Simons, Atl'ka7tsem/Howe Sound Biosphere Region Society presenting a review of collaborative planning in the Sound, providing project updates and funding requests to local governments.

Ruth Simons, Biosphere Reserve presented an overview of the Howe Sound/Atl'ka7tsem;

F. Beaty presented the marine reference guide for Howe Sound/Atl'ka7tsem and presented an overview of phase two and the requests from the Oceanwatch Task Force. She noted that they would like feedback on how to process the request and feedback on phase two.

F. Beatty responded to questions, noting:

- Mapping tool is public on the Howe Sound website: howesoundguide.ca/map.
- District of Squamish, Bowen Island and Metro Vancouver have approved funding and currently working with Gibsons, Island Trust and West Vancouver for the requests

The order of the agenda resumed.

5. Public Participation (2 minutes per person totalling 10 minutes maximum)

A. M. Sredzki

M. Sredzki asked Council to consider the scale of the Lions Bay Beach Park project and requested that plans of the project be presented.

CAO DeJong confirmed that the project that was approved and the work that was done by the committee and committed to under the grant will be presented again.

B. T. Clayton

T. Clayton questioned whether information will be presented on Oceanview Road developments.

CAO DeJong noted that further information would be available on the next agenda.

7. Review & Approval of Minutes of Prior Meetings

A. Regular Council Meeting – September 14, 2021

The following items were identified as amendments to the minutes:

- i. Item 9Ai. Change the first bullet point to note that the Kiosk wrap is funded by a combination of borrowed funds and balance of the CWWF grant for water upgrades.
- ii. Item 9Aviii – Change the point regarding “benefits of being part of Metro” to say “benefits of being part of the UCB”.

Moved/Seconded

THAT the Regular Council Meeting Minutes of September 14, 2021 be approved as amended.

CARRIED

B. Special Council Meeting – September 21, 2021

Moved/Seconded

THAT the Special Council Meeting Minutes of September 21, 2021 be approved as circulated.

CARRIED

8. Business Arising from the Minutes

A. 50th Anniversary Committee

Discussion ensued on:

- donation of gross versus net proceeds concept within internal departments
- transparency in letting taxpayers know

Moved/Seconded

THAT Council approves the proceeds from the sale of the 50th Anniversary shirts and 50th Anniversary banner proceeds to the Lions Bay Fire Department.

Moved/Seconded

THAT the motion on the floor be amended to add the word “net” in front of the word proceeds.

CARRIED

Moved/Seconded

THAT Council approves that the net proceeds from the sale of the 50th Anniversary shirts and 50th Anniversary banner go to the Lions Bay Fire Department.

CARRIED

9. Unfinished Business

A. Follow-Up Action Items from Previous Meetings

No.	Date	Item Description	Action
210	June 15, 2021	R3 M. Clark re Green Bins	PWM Jaffer to respond and ask for guidance from Bear Smart committee during RFP preparation.
231	September 14, 2021	R1 J. Dino re speed bumps	completed
232	September 14, 2021	R3 E. Goetting	completed
233	September 14, 2021	R5 M. Reuter	completed
234	July 27, 2021	H. Mossakowski	PWM Jaffer and CAO to respond. CAO reached out to contacts at MoTI – will follow up with contractor

10. Reports

A. Staff

i. CFO Rooke: The Green and Inclusive Community Buildings Program

CFO Rooke provided an update on the grant program, noting:

- Neither the firehall nor the Lions Bay Beach Park projects are eligible - must be a community building; fire buildings excluded.

- Washroom not considered because it is a new build and the cost is too low
- Could be a good fit for the Village Hall, which requires new windows, furnace
- 80% cost covered, continuous intake, not competitive
- Requirements met but asking for clarification on “high-needs, underserved communities” definition
- Application requires special software and to show an analysis on Green house gases - highly technical.
- Open intake; sooner the better: minimum spend: at least \$100,000

Discussion ensued on:

- thank staff for looking into the grant.
- not spending money just because a grant is available
- needs: furnace and windows; solar panels nice to have
- definition of underserved – requires clarification
- high efficiency wood burning fire unit to replace open fire place

Moved/Seconded

THAT Council directs staff to determine if the Village of Lions Bay is an eligible community under the Green and Inclusive Community Buildings Grant Program (GICBP); and

THAT Council direct staff to commence an application for the GICBP for the retrofit for the Village Hall with assistance from the Climate Action Committee and/or a consultant qualified to measure the requisite targets and objectives of the program.

CARRIED

- ii. PWM Jaffer: Upper Bayview Kiosk Wrap Survey Results
PWM Jaffer provided an update on the Upper Bayview Kiosk Wrap, noting that the residents wanted a camouflage wrap which will be installed within the next two weeks.

Moved/Seconded

THAT the Information Report, “Upper Bayview Kiosk Wrap Survey Results” be received.

CARRIED

- iii. DEPC: October Emergency Program Update
CAO DeJong provided an update on the Emergency Program Update.

Staff responded to questions, noting:

- can remind volunteers to attend meetings;

- FireSmart grant request for proposals includes clean up of fine fuels and thinning out of trees, and raising canopy to 5 m from ground, around 30 meters from facility around Harvey Creek, KG WWTP – staff to place information in the Village Update
- Changes discussed regarding the Wildfire Protection Plan were incorporated and sent to Province, waiting for response; educational component to be completed by February
- Evacuation planning requires census information, community consultations, and requires planning; currently working on Community Wildfire Protection Plan, fuel prescription and ordering and setting up of equipment; Deputy Emergency Planning Coordinator only works 16 hours a week
- CAO to add to Strategic Planning session to work towards deadlines

Moved/Seconded

THAT the Information Report, “October Emergency Program Update” be received.

CARRIED

B. Mayor

i. Remembrance Day

Mayor McLaughlin noted that Remembrance Day is in process – spoken to residents who will take it on; celebration not dissimilar to last year.

ii. Translink Update – Recreational Visitors

Mayor McLaughlin noted that an ask was made to Translink regarding aligning bus schedules to facilitate recreational visitors to reduce car traffic.

iii. Charter buses at the Lions Trail Head

Mayor McLaughlin noted that a charter bus arrived in Lions Bay and questioned the suitability of buses on roads and whether this could cause traffic issues near the trail head.

CAO DeJong noted that the bus was reported in the afternoon and was returning to pick up hikers, where he dropped off hikers is not known. The Bylaw Enforcement Officer did follow up with the bus driver but full details are not known.

Discussion ensued on:

- bus may reduce car traffic
- good to have hikers
- may not be a one off; education for bus charters on where they can drop off hikers

Moved/Seconded

THAT the agenda be amended to add item 10Biv. Halloween and item 10Ciii Bear Smart and item 10Civ UCB Have Your Say Update.

CARRIED

- iv. Mayor McLaughlin noted that the 50th Anniversary Committee is planning for Halloween and will work with staff on meeting communicable disease guidelines.

CAO DeJong noted that outdoor events are permitted at this time.

C. Council

- i. Councillor Barmeier: Community Committees
Councillor Barmeier questioned whether Council had interest in revisiting the Infrastructure Committee (IC), an Advisory Planning Committee and monitoring Key Performance Indicators (KPI).

Discussion ensued:

- Support of reinvention of IC
- Exploring what it would look like
- Council to discuss at strategic planning session
- KPIs to be achievable
- Annual Report contains some statistics
- Numbers help dissuade emotions
- Staff to provide feedback

Strategic Planning Session to be held November 30th and December 1st; Council to send in list for Strategic Planning Session.

- ii. Councillor Abbott: 2022 Secondary Suite Initiative
Councillor Abbott presented his report on the secondary suite initiative, noting:
 - to encourage rentals to certain groups, such as search and rescue and fire department (LBFR) volunteers
 - to review the bylaw to see if there are areas that are discouraging people to make their suites available
 - registered number of secondary suites
 - LBFR having issues finding temporary places to stay
 - ideas around waiving of fees and introduction of program
 - parking challenges

Discussion ensued on:

- what renter groups would qualify for the rental program

- continuing the conversation

Staff noted:

- that the secondary suites are registered when the utility bills are sent out in February
- communication to residents about secondary suites: brochure, obligations, streamlining process, focusing on safety issues, meeting building code
- the number of 110 possible suites was never substantiated
- opportunity and who this could serve: privacy concerns around asking for place of employment and tracking of this information
- current feelings around secondary suites
- good idea, concept needs more thought on design

Discussion ensued on:

- good concept, where to draw the line for what types of groups
- Principle good concept, execution might be tricky, right sentiment
- Doing a proper well thought out launch

Councillor Abbott to work with staff on furthering idea to present to Council.

iii. Bear Smart update

Councillor Abbott thanked staff for aiding with the Bear Smart communication initiative, acknowledged Councillor Barmeier's comment, and thanked the Bear Smart volunteer team.

iv. UCB: Have Your Say Update

Councillor Abbott noted that a draft has been prepared to share with Council.

D. Committees

i. Mayor McLaughlin: 50th Anniversary Update

Mayor McLaughlin provided an update, noting that there is an event at Beach Park on October 17th where there will be celebratory cake and speakers, and recognition of Howe Sound's designation as part of the UNESCO Biosphere reserve.

ii. Climate Action Committee Recommendations

a. New Committee Member

Moved/Seconded

THAT Council directs staff to publish a call for a new Climate Action Committee member in the Village Update.

CARRIED

a. Green Purchasing Policy

CAO DeJong noted:

- good opportunity to update the policy
- consideration to not be overprescriptive

Discussion ensued on:

- Caution around wording pertaining to climate action and adaptation
- Outsiders changing our culture; cautious when too much outside influence coming in

Moved/Seconded

THAT Council update the POL-2202 -Purchasing Policy to consider the immediate and future impacts of purchases through their consumption and eventual end-of-life stage to reduce environmental impacts; AND

THAT Council directs staff to amend POL-2202-Purchasing Policy to include language similar to that of the District of Squamish, specifically with the following information:

- I. Ensures that Suppliers are contributing to the advancement of the community socially, economically, culturally, and environmentally;
- II. Works with current and future Suppliers on reducing GHG emissions in the delivery of goods, services and construction;
- III. Encourages (or requires) the use of materials and products that have less embodied carbon; and
- IV. Values Suppliers who demonstrate commitment to ethical sourcing and procurement practices, through corporate social procurement policies or certifications including but not limited to Fair Trade, Ocean Wise Seafood, CSA, Forest Stewardship Council, or organic certification; AND

THAT Council directs staff to work with the Committee to provide feedback regarding the proposed changes.

CARRIED

b. Strategic Planning Direction

Moved/Seconded

THAT Council receives the Climate Action Committee Recommendations for Council Strategic Planning report; and

THAT Council provides direction to the Committee outlining how the Committee can support the recommended strategic commitments outlined in the report presented at the October 5, 2021 regular Council meeting.

CARRIED

c. Klatt Building

CAO DeJong provided an overview of the Klatt retrofit project, noting limitations to the budget, reliance of in-kind labour and intention to consider green building items that are easily achieved such as heat pump and LED lights. The Village Hall would be a better opportunity at this time to pursue green building upgrades.

CAO DeJong noted that the grant application can be shared with the Climate Action Committee.

Moved/Seconded

THAT Council direct staff to provide the Climate Action Committee with the grant application for the Klatt building upgrades for the purpose of investigating synergies with green building upgrades and concurrent grant opportunities.

CARRIED

E. Emergency Services

None

11. Resolutions

None

12. Bylaws

A. Temporary Borrowing Bylaw No. 605, 2021

CFO Rooke presented the report on temporary borrowing bylaw.

Staff responded to questions noting:

- intent to continue with infrastructure plan; apply for grants as they come in
- Obtaining grants is not related to having this bylaw

Moved/Seconded

THAT the Temporary Borrowing Bylaw No. 605, 2021 be read a first, second and third time.

CARRIED

13. Correspondence

A. List of Correspondence to October 1, 2021

Moved/Seconded

THAT the following actions be taken with respect to the correspondence:

G1 K. Chen Minister of State for Child Care	Childcare BC New Spaces Fund	Received
G2 N. Davidowicz	Transit	Received
G3 K. Kenney, City of Langley	Appointment of Directors to Regional District Board	Received
G4 District of Mount Waddington	Village of Lytton rebuilding	Council to consider during the budget discussion.
G5 N. Davidowicz	Transit	Received
G6 C. Peters	Anti-human trafficking	Received
G7 J. Hallgate, Metro Vancouver and Fraser Valley Council of Community Homelessness Tables	2H Forum	Received
R1 H. van Hoogstraten	Safe Passing Law in BC	Mayor McLaughlin responded
various	various	Received

CARRIED

14. New Business

Date for Council Strategy Committee Meeting for Hall Insurance.

Moved/Seconded

THAT Council holds a Council Strategy Committee Meeting on October 19, 2021 to consider Hall Insurance.

CARRIED

15. Public Questions & Comments (2 minutes on any topic discussed in this meeting)

None

16. Reporting Out from Closed Portion of Meeting

Moved/Seconded

THAT Council resume the closed session of the meeting for the purposes of

A) correspondence

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(m) a matter that, under another enactment, is such that the public may be excluded from the meeting;

17. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 10:09 p.m.

Mayor

Corporate Officer

Date Approved by Council: October 26, 2021