



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**TREES, VIEWS & LANDSCAPES COMMITTEE MEETING  
OF THE VILLAGE OF LIONS BAY**

**HELD ON FRIDAY, MARCH 4, 2022 starting at 9:00 AM**

**ON SITE:**

**85 Sunset Drive at 9:00 AM**

**220 Mountain Dr. at 9:20 AM**

**360 Oceanview Rd. at 9:40 AM**

---

**AGENDA**

1. **Call to Order**
2. **Appointment of Recorder**
3. **Approval of the Agenda**  
THAT the agenda be approved, as presented.
4. **Public Questions & Comments**
5. **Approval of Minutes**
  - A. Minutes from February 24, 2022, Committee Meeting (Page 3)  
THAT the Trees, Views and Landscapes Committee approve the February 24, 2022 Committee meeting minutes.
6. **Business Arising from the Minutes**
7. **Unfinished Business**
8. **New Business**
  - A. Tree Application #120 – 85 Sunset Dr. (Page 5)  
Recommendation  
*Committee Recommendation:*  
THAT the Trees, Views and Landscapes Committee recommends to Council THAT Council [approves/rejects] Tree Cutting Permit Application No. 120, subject to the following:
    - a. [Topping/Trimming] is to be in accordance with the photos and requested work in the application materials; [or enter alternate provisions]
    - b. The applicant must clean up and remove all associated debris and notify the Municipality as soon as possible after the cutting to advise that this has been done;
    - c. [If applicable] The tree cutting permit shall be valid for one year subject only to confirmation prior to any cutting, or repeated cutting, within that period of:

- A. Compliance with the bylaw restrictions regarding bird nesting season,
  - B. damage deposit, arborist/contractor's WorkSafe BC certificate and insurance in compliance with Municipal requirements, and
  - C. any other Municipal bylaw requirements
- B. Tree Application #119 – 220 Mountain Dr. (Page 11)  
 THAT the Trees, Views and Landscapes Committee recommends to Council THAT Council [approves/rejects] Tree Cutting Permit Application No. 119, subject to the following:
- d. [Topping/Trimming] is to be in accordance with the photos and requested work in the application materials; [or enter alternate provisions]
  - e. The applicant must clean up and remove all associated debris, including detailed clean up at the Bayview flume and notify the Municipality as soon as possible after the cutting to advise that this has been done;
  - f. [If applicable] The tree cutting permit shall be valid for one year subject only to confirmation prior to any cutting, or repeated cutting, within that period of:
    - C. Compliance with the bylaw restrictions regarding bird nesting season,
    - D. Traffic management plan
    - E. damage deposit, arborist/contractor's WorkSafe BC certificate and insurance in compliance with Municipal requirements, and
    - F. any other Municipal bylaw requirements
- C. Tree Application #121 – 360 Oceanview Rd. (Page 19)  
 THAT the Trees, Views and Landscapes Committee recommends to Council THAT Council [approves/rejects] Tree Cutting Permit Application No. 119, subject to the following:
- g. [Topping/Trimming] is to be in accordance with the photos and requested work in the application materials; [or enter alternate provisions]
  - h. The applicant must clean up and remove all associated debris, including detailed clean up at the Bayview flume and notify the Municipality as soon as possible after the cutting to advise that this has been done;
  - i. [If applicable] The tree cutting permit shall be valid for one year subject only to confirmation prior to any cutting, or repeated cutting, within that period of:
    - G. Compliance with the bylaw restrictions regarding bird nesting season,
    - H. Traffic management plan, if applicable
    - I. damage deposit, arborist/contractor's WorkSafe BC certificate and insurance in compliance with Municipal requirements, and
    - J. any other Municipal bylaw requirements

**9. Public Questions & Comments****10. Adjournment**



## THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

### **TREES, VIEWS & LANDSCAPES COMMITTEE MEETING OF THE VILLAGE OF LIONS BAY HELD ON THURSDAY, FEBRUARY 24<sup>th</sup>, 2022 ON SITE: 231 Bayview Road**

#### MINUTES

In Attendance:

Committee: Chair, Simon Waterson  
Mike Jury  
Jay Barber

Public Participation: Owner of 231 Bayview Road, Drew Koba

**1. Call to Order**

Chair Simon Waterson called the meeting to order at 09:02

**2. Appointment of Recorder**

Simon was appointed as the recorder

**3. Approval of the Agenda**

Moved/Seconded

THAT the Agenda be approved as distributed

**CARRIED**

**4. Public Questions & Comments**

None

**5. Approval of Minutes**

- a. THAT the Trees, Views and Landscapes Committee approves the DECEMBER 29<sup>th</sup>, 2021 Trees, Views and Landscapes Committee minutes, as distributed.

**CARRIED**

**6. Business Arising from the Minutes**

None

**7. Unfinished Business**

None

**8. New Business**

- a. Tree Cutting Application #118 - #231 Bayview Road

*Committee Recommendation:*

THAT the Trees, Views and Landscapes Committee recommends to Council THAT Council approves Tree Cutting Permit Application No. 118, subject to the following:

- a. Topping / Trimming / Removal is to be in accordance with the photos and requested work in the application materials. The tree at the junction of Stewart Road and Bayview Road must be removed completely;
- b. The applicant must clean up and remove all associated debris and notify the Municipality as soon as possible after the cutting to advise that this has been done;

- c. The applicant will contact the owner of #262 Stewart Road to confirm that they have no objection to the work. The owner will then forward this confirmation to the Village Office;
- d. Before and after photos of the work are required
- e. The tree cutting permit shall be valid for one year subject only to confirmation prior to any cutting, or repeated cutting, within that period of:
  - i. compliance with the bylaw restrictions regarding bird nesting season,
  - ii. if working from the road, a traffic control plan approved by Public Works
  - iii. damage deposit, arborist/contractor's WorkSafe BC certificate and insurance in compliance with Municipal requirements, and
  - iv. any other Municipal bylaw requirements

**CARRIED**

**9. Public Questions & Comments**

None

**10. Adjournment**

Moved/Seconded

THAT the meeting be adjourned

**CARRIED**

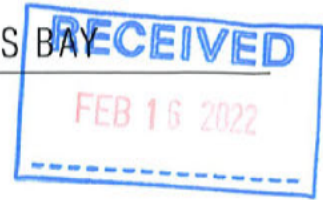
*The meeting was adjourned at 09:30 am.*



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Schedule "A"

Tree Cutting Application Form



All fields must be completed

|  |                                 |
|--|---------------------------------|
| Applicant's Full Name: <u>TYSON KNAAK</u>      |                                 |
| Address: <u>85 SUNSET DR</u>                   |                                 |
| Phone: [REDACTED]                              | Email: [REDACTED]               |
| Arborist/Contractor Name: <u>STEVE'S TREES</u> |                                 |
| Phone: <u>778-231-5091</u>                     | Email: <u>shotzak@yahoo.com</u> |

|   |  |
|---|--|
| <b>Office Use Only</b>  | <b>Tree Application Number:</b> <u>120</u>   |
| Received by: <u>S.D.</u>  | Date: <u>Feb 16/22</u>   |
| Amount Paid: <u>\$75</u>  | Cash or Cheque:  |
| Application Complete? (Y/N)<br><u>Yes</u>   | If no, reason:   |
| Date referred to Public Works:<br><u>Feb 18/22</u>  | Date returned by Public Works:<br><b>(See attached comments)</b>   |
| Date Application to Tree Ctte:  | Meeting Date:  |
| Agenda forwarded to Tree Ctte:  | Minutes received from Tree Ctte:   |
| Council Agenda Date:  | Council Decision:  |
| Parties Notified:   |  |
| Date of Letter Notifying Applicant of Decision:<br><br>(Mar 26-Aug 16 Registered Professional Biologist): | Received Damage Deposit:<br>Name of Arborist/Contractor:<br><br>Proof of WorkSafe Certificate:<br>Proof of Insurance (\$5 mil/VoLB Add'l Insured): |
| Permit Issued:  | Post-work check by Public Works:   |
| Damage Deposit Returned:  | If not, reason:  |



# THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Species/Description of Tree(s):

*Cedars*

Location of Tree(s):

*Along street frontage.*

*\*Trees must be clearly marked with marking tape in time for the Trees, Views and Landscapes Committee's site visit.*

Reason for Removal:

- Too close to property (foundation, garage, fence, etc.)
- Dead, dying or diseased
- Unattractive
- Blocking sunlight
- Attracting wildlife

- Interfering with infrastructure (roads, sidewalks, etc.)
- Leaves causing problems
- Blocking site access
- Affecting house value
- Hazardous
- Interfering with view

Please provide additional comments which may be useful:

*Application made because over hanging branches are too heavy during heavy snowfall, causing rubbing on top of cars. Top trees 6-8 ft from powerlines*

Replanting Plan, if any (please include anticipated timeframe for completion):

*None*



## THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

---

I have attached a colour photograph or colour photocopy of the subject tree(s) with descriptive notes or markings if applicable.

I have verified the information contained within this application is correct. No cutting of Significant Trees, as defined by Schedule "C" to Village of Lions Bay Tree Bylaw No. 393, 2007, as amended, is contemplated by this application or, if it is, this fact is clearly and explicitly set out in the application along with supporting rationale.

I acknowledge that responsibility for bylaw compliance rests with me as the applicant. I will indemnify and save harmless the Village of Lions Bay, its officials, employees and agents against claims, liabilities and expenses of every kind, in respect of anything done or not done pursuant to this application or ensuing permit, if issued, including negligence and/or failure to observe all bylaws, conditions, acts or regulations.

I understand that, should this application be approved, all work performed must comply with any and all conditions of approval incorporated in the Council resolution, and that failure to comply with such conditions may result in fines, penalties and/or legal action.

I understand that per section 3.4.8 of Tree Bylaw No. 393, 2007, in order to protect nesting birds, no tree cutting may be carried out between March 26<sup>th</sup> and August 16<sup>th</sup> in any given year, unless:

- the cutting is required to deal with a Hazardous Tree; or
- subject to the requirement for a nesting survey by a Registered Professional Biologist, the cutting is approved by the Council as an exception where the application is connected to a building permit or other process which, if delayed, the Council considers would result in hardship to the applicant and the Council may consider:
  - i. the circumstances of the applicant;
  - ii. the scope and location of the application;
  - iii. the timing of the cutting in relation to the nesting calendar attached as Schedule "E" to the Tree bylaw.

TYSON KNAAK

Name of Applicant (Please Print)

[Redacted Signature]

Signature

15 FEB 2022

Date Signed





Public Works Tree Cutting Referral Comments

|   |
|---|
| Tree Cutting Application Number: 120  |
| Name of Applicant: Tyson Knaak  |
| Address of Applicant: 85 Sunset Dr  |
| Location of Trees(s);   |
| Clearly on Municipal Land: (Y/N)<br>(If no, survey required at applicant's cost)              |
| Location in Relation to Municipal Infrastructure (Present & Future):<br>no                    |
| Location in Relation to Others' Infrastructure (Telus/Hydro Lines, etc):<br>YES, TELUS, HYDRO |
| Slope Stability Considerations:<br>no   |
| Replanting Required (Y/N and recommendations, if any):<br>no                                  |
| Traffic Management : (Y/N)<br>no  |
| Other Considerations / Comments:  |
| Attachments (Y/N and Description):<br>no GB   |



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Schedule "A"

Tree Cutting Application Form

All fields must be completed

|   |                                      |
|---|--------------------------------------|
| Applicant's Full Name: <i>Andrea Bradshaw</i>               |                                      |
| Address: <i>220 Mountain Dr</i>                             |                                      |
| Phone: [REDACTED]   |                                      |
| Arborist/Contractor Name: <i>Pacific West Tree services</i> |                                      |
| Phone: <i>604-341-0651</i>                                  | Email: <i>info@pacifwesttree.ca.</i> |

|   |  |
|---|--|
| <b>Office Use Only</b>  | <b>Tree Application Number:</b> 119  |
| Received by: S.D.   | Date: Feb 16/22  |
| Amount Paid: \$75   | Cash or Cheque:  |
| Application Complete? (Y/N)<br>yes  | If no, reason:   |
| Date referred to Public Works: Feb 18/22  | Date returned by Public Works:<br><b>(See attached comments)</b>                   |
| Date Application to Tree Ctte:  | Meeting Date:  |
| Agenda forwarded to Tree Ctte:  | Minutes received from Tree Ctte:   |
| Council Agenda Date:  | Council Decision:  |
| Parties Notified:   | Received Damage Deposit:<br>Name of Arborist/Contractor:                           |
| Date of Letter Notifying Applicant of Decision:<br><br>(Mar 26-Aug 16 Registered Professional Biologist): | Proof of WorkSafe Certificate:<br>Proof of Insurance (\$5 mil/VoLB Add'l Insured): |
| Permit Issued:  | Post-work check by Public Works:   |
| Damage Deposit Returned:  | If not, reason:  |



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

|   |
|---|
| Species/Description of Tree(s):<br><i>Cedar hedge.</i>                                      |
| Location of Tree(s):<br><i>along our property line on the Bayview side of our property.</i> |

*\*Trees must be clearly marked with marking tape in time for the Trees, Views and Landscapes Committee's site visit.*

|  |  |
|--|--|
| Reason for Removal:<br><input type="checkbox"/> Too close to property (foundation, garage, fence, etc.)<br><input type="checkbox"/> Dead, dying or diseased<br><input type="checkbox"/> Unattractive<br><input type="checkbox"/> Blocking sunlight<br><input type="checkbox"/> Attracting wildlife | <input type="checkbox"/> Interfering with infrastructure (roads, sidewalks, etc.)<br><input type="checkbox"/> Leaves causing problems<br><input type="checkbox"/> Blocking site access<br><input type="checkbox"/> Affecting house value<br><input checked="" type="checkbox"/> Hazardous <i>around house powerline</i><br><input checked="" type="checkbox"/> Interfering with view |
|--|--|

Please provide additional comments which may be useful:

*We would like to bring hedge into line with what Hydro has trimmed on southern portion, and remove some height from northern portion so we may see the water from the lower portion of our house.*

Replanting Plan, if any (please include anticipated timeframe for completion):



## THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

---

I have attached a colour photograph or colour photocopy of the subject tree(s) with descriptive notes or markings if applicable.

I have verified the information contained within this application is correct. No cutting of Significant Trees, as defined by Schedule "C" to Village of Lions Bay Tree Bylaw No. 393, 2007, as amended, is contemplated by this application or, if it is, this fact is clearly and explicitly set out in the application along with supporting rationale.

I acknowledge that responsibility for bylaw compliance rests with me as the applicant. I will indemnify and save harmless the Village of Lions Bay, its officials, employees and agents against claims, liabilities and expenses of every kind, in respect of anything done or not done pursuant to this application or ensuing permit, if issued, including negligence and/or failure to observe all bylaws, conditions, acts or regulations.

I understand that, should this application be approved, all work performed must comply with any and all conditions of approval incorporated in the Council resolution, and that failure to comply with such conditions may result in fines, penalties and/or legal action.

I understand that per section 3.4.8 of Tree Bylaw No. 393, 2007, in order to protect nesting birds, no tree cutting may be carried out between March 26<sup>th</sup> and August 16<sup>th</sup> in any given year, unless:

- the cutting is required to deal with a Hazardous Tree; or
- subject to the requirement for a nesting survey by a Registered Professional Biologist, the cutting is approved by the Council as an exception where the application is connected to a building permit or other process which, if delayed, the Council considers would result in hardship to the applicant and the Council may consider:
  - i. the circumstances of the applicant;
  - ii. the scope and location of the application;
  - iii. the timing of the cutting in relation to the nesting calendar attached as Schedule "E" to the Tree bylaw.

A. Bradshaw

[Redacted Signature]

Feb 16/22

Name of Applicant (Please Print)

Signature

Date Signed










Public Works Tree Cutting Referral Comments

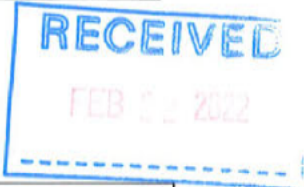
|   |
|---|
| Tree Cutting Application Number: 119  |
| Name of Applicant: Andrea Bradshaw  |
| Address of Applicant: 220 Mountain Dr   |
| Location of Trees(s);   |
| Clearly on Municipal Land: (Y/N)<br>(If no, survey required at applicant's cost)  |
| Location in Relation to Municipal Infrastructure (Present & Future):<br><br>NO  |
| Location in Relation to Others' Infrastructure (Telus/Hydro Lines, etc):<br><br>YES, HYDRO AND TELUS                              |
| Slope Stability Considerations:<br><br>NO   |
| Replanting Required (Y/N and recommendations, if any):<br><br>NO  |
| Traffic Management : (Y/N)<br><br>YES   |
| Other Considerations / Comments:<br><br>DETAILED CLEAN UP AT THE BAYVIEW FLUME  |
| Attachments (Y/N and Description):<br><br>NO  |



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Schedule "A"

Tree Cutting Application Form



All fields must be completed

|  |        |
|--|--------|
| Applicant's Full Name: <b>Adair Nitsch</b>   |        |
| Address: 360 Oceanview Rd  |        |
| Phone: [REDACTED]  |        |
| Arborist/Contractor Name: <b>TBD All Companies quoting have Worksafe and \$5 Million Liability</b> |        |
| Phone:   | Email: |

|   |  |
|---|--|
| <b>Office Use Only</b>  | Tree Application Number: <b>121</b>  |
| Received by: <b>S.D.</b>  | Date: <b>Feb 22/22</b>   |
| Amount Paid: <b>\$75</b>  | Cash or Cheque: <b>chq # 31</b>  |
| Application Complete? (Y/N)<br><b>Yes</b>   | If no, reason:   |
| Date referred to Public Works:  | Date returned by Public Works:<br><b>(See attached comments)</b>   |
| Date Application to Tree Ctte:  | Meeting Date:  |
| Agenda forwarded to Tree Ctte:  | Minutes received from Tree Ctte:   |
| Council Agenda Date:  | Council Decision:  |
| Parties Notified:   |  |
| Date of Letter Notifying Applicant of Decision:<br><br>(March 1-July 31: Arborist Certification Required) | Received Damage Deposit:<br>Name of Arborist/Contractor:<br><br>Proof of WorkSafe Certificate:<br>Proof of Insurance (\$5 mil/VoLB Add'l Insured): |
| Permit Issued:  | Post-work check by Public Works:   |
| Damage Deposit Returned:  | If not, reason:  |



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Species/Description of Tree(s):  
 Tree #1 Cedar 41" with two shoots 1A 20" 1B 14" TRIM ; Tree #2 Fir 37" with shoot 2A 26" TRIM  
 Tree #3 Birch 33" Remove; Tree #4 Birch 29" Remove; Tree #5 Cedar 56" with shoot 15.5" TRIM

Front: Tree#1F Fir 28.5; Tree #2F Birch 18"; Tree 3F Birch 25" and Tree #4F Cherry 43.5"

335 Oceanview Rd Birch Tree 41" - to be removed as is declining in health

Location of Tree(s):  
 The first group of trees #1-5 are located beside Oceanview Road in front of 305 Oceanview Road and 315 Oceanview Road. Second group of trees are located beside Oceanview Road in front of 315 Oceanview Road. Third set of trees (One Birch) is located beside Oceanview Rd in front of 335 Oceanview Road. All trees have been marked by orange tape and numbered as outlined above.

*\*Trees must be clearly marked with marking tape in time for the Trees, Views and Landscapes Committee's site visit.*

|   |  |
|---|--|
| Reason for Removal:<br><input type="checkbox"/> Too close to property (foundation, garage, fence, etc.)<br><input checked="" type="checkbox"/> Dead, dying or diseased<br><input checked="" type="checkbox"/> Unattractive<br><input checked="" type="checkbox"/> Blocking sunlight<br><input type="checkbox"/> Attracting wildlife | <input type="checkbox"/> Interfering with infrastructure (roads, sidewalks, etc.)<br><input type="checkbox"/> Leaves causing problems<br><input type="checkbox"/> Blocking site access<br><input checked="" type="checkbox"/> Affecting house value<br><input type="checkbox"/> Hazardous<br><input checked="" type="checkbox"/> Interfering with view |
|---|--|

Please provide additional comments which may be useful:  
 Neighbours of Upper Oceanview Road are working together to clean up, increase view and open sunshine for each other. Addresses involved at this current time are: 315, 325, 330, 335, 340, 360 and 380.

We are not looking to remove the village trees, other then ill or declining trees. We are looking to trim and tighten the look of the trees, along with trees located on individuals properties. The trees are being trimmed to the previously trimmed height to the lower level of the group of three wires. This has been the Height the village has approved in previous years. The Neighbourhood group worked together to create The plan together. All trimming/removal of trees have been discussed with 305 and confirmed to be okay to continue according to the plan outlined.

Replanting Plan, if any (please include anticipated timeframe for completion):  
 As most trees are being trimmed, there is no need to replace with anything. The tree in front of 325 has several shoots coming from the base which will be left to continue growing, managed and replace current tree. The two trees between 305 & 315 will open room for other plants to flourish. Including trimming back the tree to allow the Japanese Maple on 305 to balance it's foliage.  
 305 already had intentions of adding more plants in the space.  
 The group will see if anything needs to be planted once everything has been completed. Any replanting will take place in 2022 according to planting season.



## THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

---

I have attached a colour photograph or colour photocopy of the subject tree(s) with descriptive notes or markings if applicable.

I have verified the information contained within this application is correct. No cutting of Significant Trees, as defined by Schedule "C" to Village of Lions Bay Tree Bylaw No. 393, 2007, as amended, is contemplated by this application or, if it is, this fact is clearly and explicitly set out in the application along with supporting rationale.

I acknowledge that responsibility for bylaw compliance rests with me as the applicant. I will indemnify and save harmless the Village of Lions Bay, its officials, employees and agents against claims, liabilities and expenses of every kind, in respect of anything done or not done pursuant to this application or ensuing permit, if issued, including negligence and/or failure to observe all bylaws, conditions, acts or regulations.

I understand that, should this application be approved, all work performed must comply with any and all conditions of approval incorporated in the Council resolution, and that failure to comply with such conditions may result in fines, penalties and/or legal action.

Adair Nitsch

February 19, 2022

---

Name of Applicant (Please Print)

Signature

Date Signed

Orange Line shows the trees we are looking to trim to the previous pruned height. The line for pruning is the lower line of the group of three wires.







The picture below shows the rot at the top of the tree we are requesting approval to remove. The orange X represents trees we wish to remove and the orange line is the trees we wish to trim. All Lions Bay Village trees have been marked with orange tape around the trunk and numbered as per the application outline.



















Public Works Tree Cutting Referral Comments

|  |
|--|
| Tree Cutting Application Number: 121   |
| Name of Applicant: Adair Nitsch  |
| Address of Applicant: 360 Oceanview Road   |
| Location of Trees(s); 305, 315, 335 Oceanview Road   |
| Clearly on Municipal Land: (Y/N)<br>(If no, survey required at applicant's cost)                                       |
| Location in Relation to Municipal Infrastructure (Present & Future):<br>- Not close to Municipal Infrastructure        |
| Location in Relation to Others' Infrastructure (Telus/Hydro Lines, etc):<br>- Set back several meters from hydro lines |
| Slope Stability Considerations:<br>None  |
| Replanting Required (Y/N and recommendations, if any):   |
| Traffic Management : (Y/N)<br>Unless equipment can be set off roadway  |
| Other Considerations / Comments:   |
| Attachments (Y/N and Description):   |