



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

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**CURLY STEWART MEMORIAL TRUST FUND COMMITTEE MEETING  
OF THE VILLAGE OF LIONS BAY  
HELD ON MONDAY, APRIL 4, 2022 at 5:00 PM  
VIA ZOOM VIDEO CONFERENCE CALL**

To access the meeting click the following link: <https://us02web.zoom.us/j/83735564960>

You can also phone in from your landline phone or mobile phone by dialing 1-778-907-2071 and entering the Conference ID: Meeting ID: 837 3556 4960

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**AGENDA**

- 1. Call to Order**
- 2. Appointment of Recorder**
- 3. Approval of the Agenda**
- 4. Public Questions & Comments**
- 5. Approval of Minutes**
  - A. Curly Stewart Memorial Award Committee Meeting Minutes – October 18, 2021 (Page 2)
- 6. Business Arising from the Minutes**
- 7. Unfinished Business**
- 8. New Business**
  - A. Welcome to Committee Members
  - B. Overview of Committee Membership – Councillor Abbott Verbal Update
  - C. Overview of Funds – Councillor Abbott Verbal Update
  - D. Overview of Application Form and Process – Publication in the Village Update (page 5)
  - E. Overview of Schedule (Page 12)
- 9. Public Questions & Comments**
- 10. Adjournment**



## THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

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### **CURLY STEWART MEMORIAL TRUST FUND COMMITTEE MEETING OF THE VILLAGE OF LIONS BAY HELD ON MONDAY, OCTOBER 18, 2021, at 5:00PM VIA ZOOM VIDEO CONFERENCE CALL**

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#### **MINUTES**

In Attendance (on video call):

Councillor Neville Abbott – Chair

Hugo van Hoogstraten

Jennifer Hetherington

Kit McLean

Public: 0

**1. Call to Order**

Councillor Abbott called the meeting to order at 5:10 p.m.

**2. Appointment of Recorder**

Jennifer Hetherington was appointed as the recorder

**3. Approval of the Agenda**

Moved/Seconded

THAT the agenda be approved as submitted.

**CARRIED**

**4. Public Questions & Comments**

None

**5. Approval of the Minutes**

The October 18, 2021 minutes were approved as circulated

**6. Unfinished Business**

No business arising from the minutes

**7. New Business**

- Committee Membership

- Invitation for new members for 2022 will be sent out on or before December 2021; the next meeting will be in January 2022, and will include any new members

- Carol's term is up this year (2021); Neville will confirm with Carol that she will be reapplying after stepping down
- Kit will continue to serve on the committee, but will recuse himself from the awards voting meeting due to a conflict of interest
  
- Scholarship Amount
  - Existing fund balance is \$8,532.
  - Current scholarship money is being paid from taxpayers' money
  - It was suggested that we use funds raised as well as taxpayers' money going forward
  - The committee wants to ensure that we are trying to raise our own funds and not rely solely on taxpayer's money
  - There is currently enough money in the scholarship fund to pay the scholarship for the next 10 years
  - The committee agreed that the scholarship amount would be raised to \$750 for the upcoming year (2022,) and furthermore add \$50 per year to the scholarship amount over the next five years, bringing the total to \$1000 by 2027
  - The committee will discuss opportunities for fundraising in 2022 at the next meeting
  
- Karla has attached the information for the Graduation Dates 2022
  - Rockridge date for graduation is May 31, and they would like to confirm all their awards by mid-May
  - Sentinel date for graduation is June 18, and they would like to confirm all their awards by June 10
  - West Van Secondary date for graduation is May 25
  - The committee agreed that we should be including and communicating the scholarship information to all schools in West Vancouver, including the independent schools. Jen H will find out the graduation dates for Collingwood and Mulgrave Schools and will add these to the minutes.
  - Jen H. will get the contact information for Collingwood and Mulgrave Schools, and forward this to Karla, so that they can be notified about the Curly Stewart Award along with the rest of the West Vancouver schools.
  
- Updating of Application – the committee agreed that we need to look at the wording in the application package to ensure that it is clear and fair for all applicants. We would specifically like to address and discuss the part of the application that refers to submitting a creative piece and/or a written piece. Some applicants may think it is only one or the other by the way it is currently worded. This may give an unfair advantage to applicants that submit both a creative piece and a written piece. This will be done at a future meeting when all committee members are present.
  
- Karla has attached the deadlines for the committee, (see below)

**8. Public Questions & Comments**

None

**9. Closed Committee Meeting**

There were no public questions and/or comments

**10. Reporting Out from Closed Portion of Meeting**

None

**11. Adjournment**

*Moved/Seconded*

THAT the meeting be adjourned at 5:45pm

**CARRIED**

DRAFT



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Schedule "A"

CONFIDENTIAL

Application for the Curly Stewart Memorial Trust Fund Award

The Curly Stewart Memorial Trust Fund was established to honour the life and public service of the first mayor of the Village of Lions Bay, Allan M. "Curly" Stewart, who served from 1971 to 1981. A \$500-750 award is given annually from the trust fund, to the applicant who best exemplifies the criteria described in the official terms of reference for the award, which are, in no particular order:

- Lions Bay, British Columbia, Canada or world citizenship (for example, leadership, fundraising, volunteering, organizations, travel, family);
Personal Achievement, (for example, in a non-prioritized alphabetical order: arts, athletics, awards and prizes, education, offices held, team participation, and work experience);
Future plans (for example: career, educational aspirations, service and travel);
And such other qualifying requirements as may be set out in this application.

All application materials are confidential to Lions Bay staff and the Award Committee. Do not supply originals: applications are not returned. Applications must be received at the municipal office by close of business on April 30th (or the next business day), by mail to PO Box 141, Lions Bay, BC V0N 2E0, by hand to 400 Centre Road, Lions Bay, BC V0N 2E0, or by email to office@lionsbay.ca .

PLEASE NOTE THAT THE FOLLOWING INFORMATION WILL BE CONFIDENTIAL TO STAFF AND MEMBERS OF THE MAYOR CURLY STEWARD MEMORIAL TRUST FUND AWARD COMMITTEE.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Application date: \_\_\_\_\_

Graduating from which secondary institution (independent and private schools included):

Applicants must be under 20 years old on the date of application and have been resident in the Village of Lions Bay for at least four months in each of the past 3 years. Provide street address(es), adult guardian name(s) and dates here (use a separate sheet for more space):

Four horizontal lines for providing address and guardian information.



## THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

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Name and city of intended CICIC-accredited post-secondary institution:

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Intended field of career aspirations:

*I hereby certify that I have truthfully represented my qualifications for the Curly Stewart Memorial Trust Fund Award with this application.*

Signature of applicant: \_\_\_\_\_

Application checklist (submit only when complete)

- ✓ This completed form.
- ✓ Application: this can be **any** expression of your achievements and intentions with respect to the selection criteria. For example:
  - 1) A written statement (max. 1000 words), or
  - 2) a video presentation submission (between two (2) and five (5) minutes) on how you exemplify the criteria described, or
  - 3) In the case of art, a video in which you present your art (also between two (2) and five (5) minutes).
- ✓ A reference letter to the Award Committee from the applicant's current school.
- ✓ A letter to the Award Committee from a resident of Lions Bay on one or more aspects of the applicant's participation in the community.

Applicants will not be contacted for further input, so this application should stand on its own. Council's award is based on the Award Committee's recommendation and is final. The full name of the Award recipient is publicly announced on the Village website, in one or more weekly Village Update newsletters, and at the Village's Canada Day commemoration on July 1<sup>st</sup> (in respect of which it is preferred but not mandatory that the Award is announced and a plaque presented to the recipient in person by the Mayor or Acting Mayor).

The \$500 monetary component of the award is paid to the recipient in Canadian funds upon proof of registration in post-secondary study or other applicable career advancements.

inspiration to all of us for many years to come.



We have learned this week that long time Lions Bay resident, Public Works employee, and LBFR member Neale Mullen will be leaving our community this month to move to the island. Neale was with LBFR for almost 20 years and was integral in developing the department we have today. He also has been with Public Works since 2013 and dedicatedly worked to keep Lions Bay's infrastructure in good working order. Although we are so happy for him, he will be sorely missed, as he was always an invaluable source of knowledge and experience. Good luck Neale!

LBFR member Taigan Allerton has been chosen as a MIT (Member In Training) for the EMT (Emergency Management Team) with NSEM (North Shore Emergency Management). This is a great honour and speaks loudly of Taigan's commitment to his community at large, and to his dedication to helping people.



## Celebrating Lions Bay's 50th Anniversary with the Curly Stewart Memorial Award

On March 19, 2021 the Village Update published Part I of the Curly Stewart Memorial Award history as part of the 50<sup>th</sup> Anniversary project.

The [Lions Bay Historical Society's website](#) has information on the Village of Lions Bay and its first Mayor. Visit their site to learn more about the first Mayor, Curly Stewart, whose Scottish great grandfather fought in the Crimean War. When the Village of Lions Bay was established in 1971, there was no office in which to hold Council meetings and the first meetings were held in Jim Fairfield's house at 25 Lions Bay Avenue. Jim was both Secretary and Treasurer of Council.

Stories still circulate in the Village of early members of Council out for a solo swim after dinner at the Beach, beyond the diving dock and log booms, finding

themselves waved to shore by a large beach towel to Curly's house at 90 Lions Bay Avenue, to dry off, enjoy a wee dram, and talk politics.

The Curly Stewart Memorial Trust Fund Award was established after Curly retired in December 1984 and is awarded annually to an outstanding grade 12 applicant towards their further studies.

[Applications available here](#)

Applications must be received by the Village Office no later than 4:00 pm on April 30, 2021.

[Read the Committee Terms of reference here](#)

Throughout the 50<sup>th</sup> Anniversary we will recognize students who have received the award from 1985 to 2021, in conjunction with the 50<sup>th</sup> Anniversary Committee projects. The plaques with all the recipient names hangs in Council Chambers.

**Curly Stewart Memorial Trust Recipients 1995 to 2004**

<i>1995 Jasmine Loh</i>	<i>2000 David Dickinson</i>
<i>1996 Nicola Ash</i>	<i>2001 Gregory Senko</i>
<i>1997 Bronwen Broughton</i>	<i>2002 Christopher Blodgett</i>
<i>1998 Avrum Goldberg</i>	<i>2003 Isabelle De Pauw</i>
<i>1999 No award</i>	<i>2004 Diana Dickinson</i>

Current and former residents, including recipients of the award, who wish to make a donation in this 50<sup>th</sup> Anniversary year of the Village to the Curly Stewart Memorial Award may do so to the Village of Lions Bay and receive a charitable donation receipt for taxation purposes ([see policy here](#)).

**I will match all donations to this fund up to the total of my April Council salary!**

***Submitted by Councillor Neville Abbott, Chair, Curly Stewart Memorial Trust Award.***



*Thank you*  
**TO OUR VOLUNTEERS!**

Celebrating National Volunteer Week

## NATIONAL VOLUNTEER WEEK APRIL 18 - 24

Lions Bay volunteers are recognized as one of the driving forces of the community.

Current COVID-19 restrictions have put a damper on celebrations once again this year but recognition is important and we wish to take this opportunity to thank all those who sit on Lions Bay committees, boards and other organizations that help to improve the quality of life for all residents in the community.

Next week's Village Update will feature all the groups and organizations in Lions Bay that volunteer for us so be sure to thank them for making Lions Bay a great place to live.



Celebrating Lions  
Bay's 50th Anniversary  
with the  
Curly Stewart  
Memorial Award

### **STUDENTS: APPLY BY APRIL 30th!**

The Curly Stewart Memorial Trust Fund Award was established after Curly retired in December 1984 and is awarded annually to an outstanding grade 12 applicant towards their further studies.

[Applications available here](#) - There are many ways you can apply! Submit a video or send in a written application along with the completed form.

*\*Applications for the Curly Stewart Award must be submitted separately from others, such as the Lions Bay Scholarship Foundation.*

***Applications must be received by the Village Office no later than 4:00pm on April 30, 2021.***

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**Curly Stewart Memorial Trust Recipients from 2005 to 2014**


- 2005 Thomas McLaughlin
- 2006 Megan Wray
- 2007 Neville Berard
- 2008 Miranda Loutet
- 2009 James Greville
- 2010 Lauren Cuthbertson
- 2011 Laura Matthias
- 2012 Kelsey Dennison
- 2013 Katherine Tikkanen
- 2014 Aria Bedford

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***Submitted by Councillor Neville Abbott, Chair, Curly Stewart Memorial Trust Award.***





# Are you a Grade 12 student?

## Apply for the Curly Stewart Memorial Trust Fund Award!

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