



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**CURLY STEWART MEMORIAL TRUST FUND COMMITTEE MEETING
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, MAY 9, 2022 at 5:00 PM
VIA ZOOM VIDEO CONFERENCE CALL**

To access the meeting click the following link: <https://us02web.zoom.us/j/86159965978>

You can also phone in from your landline phone or mobile phone by dialing 1-778-907-2071 and entering the Conference ID: Meeting ID: 861 5996 5978

AGENDA

- 1. Call to Order**
- 2. Appointment of Recorder**
- 3. Approval of the Agenda**
- 4. Public Questions & Comments**
- 5. Approval of Minutes**
 - A. Curly Stewart Memorial Award Committee Meeting Minutes – April 4, 2022 (Page 3)
THAT the Curly Stewart Memorial Award Committee Meeting Minutes be approved, as presented.
- 6. Business Arising from the Minutes**
- 7. Unfinished Business**
- 8. New Business**
- 9. Public Questions & Comments**
- 10. Closed Committee Meeting**

Proposed Topics for Discussion in the Absence of the Public:

 - A. Review of Applications

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity.

11. Reporting Out from Closed Portion of Meeting

12. Adjournment



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

CURLY STEWART MEMORIAL TRUST FUND COMMITTEE MEETING OF THE VILLAGE OF LIONS BAY HELD ON MONDAY, APRIL 4, 2022 at 5:00 PM VIA ZOOM VIDEO CONFERENCE CALL

MINUTES

In Attendance:

- Councillor Neville Abbott – Chair
- Hugo van Hoogstraten
- Jennifer Hetherington
- Joan Coert
- Nicole Strahl

1. Call to Order

Chair Abbott called the meeting to order at 5.04 pm

2. Appointment of Recorder

Hugo van Hoogstraten was appointed as the recorder

3. Approval of the Agenda

Approved

4. Public Questions & Comments

None

5. Approval of Minutes

A. Curly Stewart Memorial Award Committee Meeting Minutes – October 18, 2021

Moved/Seconded

THAT the Curly Stewart Memorial Award Committee Meeting Minutes be approved,
as presented.

CARRIED

6. Business Arising from the Minutes

None

7. Unfinished Business

None

8. New Business

A. Welcome to Committee Members

- Nicole Strahl has joined the committee as of April 2022

- Erin French will join the committee next year (2023)
- B. Overview of Committee Membership – Councillor Abbott Verbal Update
- C. Overview of Funds – Councillor Abbott Verbal Update
- The committee agreed to defer fundraising to the future as there are sufficient funds to pay the scholarship for the next 10 years.
 - A BBQ fundraiser is planned by Penny Nelson and Neville Abbott linked to the Lions Bay bird friendly village initiative at the village hall on Saturday May 14, 2022 mid-day, drawing the community's interest and collecting donations to the Curly Stewart Memorial Trust Fund.
 - ACTION Joan: investigate additional coffee fundraising options and report back to the committee.
- D. Overview of Application Form and Process – Publication in the Village Update
- The committee discussed and agreed on the reworded section application form, as follows:

*Application: this can be **any** expression of your achievements and intentions with respect to the selection criteria. Submit **only one** of the following:*
 - A written statement (max. 1000 words), or
 - A video presentation submission (between two (2) and five (5) minutes) on how you exemplify the criteria described (which may include a short written introduction), or
 - In the case of art, a video in which you present your art (also between two (2) and five (5) minutes, which may include a short written introduction).
 - The amount of \$500 on page 2 of the form needs to be updated to \$750 for consistency.
 - ACTION Karla: update the application form as per 2 bullets above.
- E. Overview of Schedule
- ACTION Neville: Confirm on April 5, 2022 that the committee's proposed winning applicant does not need to go through council meeting discussion as the timing is tight with the next council meeting being on May 3, 2022 prior to the
- F. The committee agreed that each committee member is free to interpret the evaluation criteria to propose its preferred applicant and present that during the discussion with the other committee members.

9. Public Questions & Comments

None

10. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 5:42 pm