



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, JULY 26, 2022 at 6:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

MINUTES

In Attendance:

Council: Mayor Ron McLaughlin
Councillor Neville Abbott
Councillor Fred Bain
Councillor Norm Barmeier (via video conference)
Councillor Jaime Cunliffe

Staff: Chief Administrative Officer Peter DeJong
Chief Financial Officer Pamela Rooke
Municipal Coordinator Linda Brick (Recorder)

Delegations: 0

Public: 3

1. Call to Order

Mayor McLaughlin called the meeting to order at 6:00 p.m.

2. Closed Council Meeting

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter* and where required, the Council does consider that the matters could reasonably be expected to harm the interests of the municipality if they were held in public:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (c) labour relations and other employee relations;
- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

CARRIED

The meeting was closed to the public at 6:04 p.m.

The meeting was re-opened to the public at 7:00 p.m.

3. Reporting Out From Closed Portion of Meeting

None

4. Adoption of Agenda

Moved/Seconded

THAT the following items be added to the agenda:

- 2.A. Labour Relations
- 7.B July 20, 2022 Special Meeting Minutes
- 8. A. Bear Smart Matters
- 10. C. Councillor Cunliffe
- 10. E. ii. EPC Meeting; and,

THAT the agenda be adopted, as amended.

CARRIED

5. Public Participation (2 minutes per person totalling 10 minutes maximum)

A. Marek Sredzki

M. Sredzki expressed concern regarding a letter he received requesting an inspection of his secondary suite.

Staff advised that administrative letters have been sent advising residents who have secondary suites to request booking appointments for inspections.

6. Public Delegation Requests Accepted by Agenda Deadline (10 minutes maximum)

None

7. Review & Approval of Minutes of Prior Meetings

A. Council Meeting – July 5, 2022

The minutes were amended to show Councillor Abbott as voting in opposition to 10. A. ii. PMW Jaffer : Request for Decision - Award of Traffic Engineering Analysis of Railway Crossing Intersections. Item 10.A. v. the first bullet should indicate that a bear was destroyed.

Moved/Seconded

THAT the Regular Council Meeting minutes of July 5, 2022 be approved as amended.

CARRIED

B. Council Meeting – July 20, 2022

Moved/Seconded

THAT the Special Council Meeting minutes of July 20, 2022 be approved as circulated.

CARRIED

8. Business Arising from the Minutes

- A. Councillor Abbott reported that two bears have been destroyed in the Village this season and the Bear Smart audit program will use door hangers for their messaging as opposed to leaflets.

9. Unfinished Business

- a. Follow-Up Action Items from Previous Meetings

No.	Date	Item Description	Action
245	April 19, 2022	CN Vegetation Program	CAO following up
246	May 3, 2022	BC Timber Sales Spraying	Completed
252	July 5, 2022	Municipal financial comparisons	CFO to provide report
253	July 5, 2022	Highway maintenance follow up	PWM to follow up with MOTI

10. Reports

- A. Staff
 - i. CFO: Information Report – 2022 Preliminary Mid-Year Review

CFO advised that the mid-year review does not include all expenses up to June 30 as invoices are still being received and Pay period 15 is not included in the report. The tracking is on budget at this time.

Staff responded to inquires from Council highlighting the Small Communities Grant, reduction in parking revenue, emergency call out

responses, records management program and the installation of bear resistant garbage bins.

Moved/Seconded

THAT the report “2022 Preliminary Mid-Year Review” be received for information purposes.

CARRIED

ii. CFO: Information Report – Local Government Climate Action Program

CFO Rooke reported:

- The Village will receive a total of \$150,000 in funding to meet the climate targets.
- The Climate Target Survey has been completed and will be presented to UBCM in September.
- The commitments of the program include:
 - Reporting on GHG by end of year 2; and,
 - Demonstrating that funding has been spent on climate initiatives from the BC Roadmap.

Council inquired if the funding can be leveraged towards a deposit for a larger project and other grants. Staff confirmed that the funds can be used as a targeted surplus for another grant.

Councillor Bain left the meeting at 7:36 pm.

Council suggested that unsuccessful initiatives, such as the EV Charging Station and hall upgrades, should also be listed towards the 20% expenditures.

Moved/Seconded

THAT the Information Report “Local Government Climate Action Program” be received for information purposes.

CARRIED

Absent for Vote: Councillor Bain

iii. CFO: Information Report - Accounts Payable Cheque Listing

In response to Council inquiries CFO Rooke advised:

- Inspection of the water reservoirs are required every 5 years;
- Rock scaling was delayed in 2021 due to weather conditions, as a result two scaling's will be completed in different areas in 2022.

- Maintenance for crossings includes annual lease payments, the Village is responsible for improving the road portion.
- Retirement gift for the Chief was funded from Village funds not the fire fighter donation fund.

Moved/Seconded

THAT the report “Accounts Payable Cheque Listing” be received for information purposes.

CARRIED

Absent for Vote: Councillor Bain

- iv. Municipal Coordinator: Information Report – Noise Relaxation Survey Results

Municipal Coordinator advised Council of the results of the survey and confirmed that only the townhouses were surveyed as directed by Council.

Moved/Seconded

THAT the Information Report, “Noise Relaxation Survey Results” be received.

CARRIED

Absent for Vote: Councillor Bain

- B. Mayor
i. Speculation Tax Discussion

Mayor McLaughlin advised that it is anticipated that the speculation tax will have relatively little impact on residents in the Village; the affect may be felt by homeowners who spend the balance of the year elsewhere.

- C. Council
i. Councillor Cunliffe reported on her attendance at the LMLGA conference in Whistler.

- D. Committees
Board of Variance – July 20, 2022

Moved/Seconded

THAT the information be received.

CARRIED

Absent for Vote: Councillor Bain

- E. Emergency Services

- i. RCMP Summary
- ii. EPC Meeting
 CAO DeJong advised that an Emergency Planning Committee meeting will be called for August 2 or 3 in advance of the Fire Smart Education Event to be held on August 11. It was noted that the education event must be held prior to August 15 as per the grant extension. Staff will confirm details and advise Council.

11. Resolutions

A. In-Kind Broughton Hall Rental Request

CAO DeJong clarified that the funding request is from a private individual not a corporation and the rental application and insurance will be obtained in Tamara Leger’s name. It was noted that the in kind contribution amount would be \$100 as the individual rental rate is \$25 per event. The event will be open to everyone in the community.

Moved/Seconded

THAT Council waive the hall rental fee to Tamara Leger for a total of four Sunday evenings in July/August 2022 for a Glam Game Night.

CARRIED

Absent for Vote: Councillor Bain

12. Bylaws

None

13. Correspondence

b. List of Correspondence to July 21, 2022

Moved/Seconded

THAT the following actions be taken with respect to the correspondence:

Karl Buhr	Crushed Road Bed in Parkland	Staff to respond
Ian Mackie	Post Office Box	Received
Karl Buhr	Urban or rural? Can Lions Bay have it both ways?	Received
Tyler Brown, Regional District of Nanaimo	Modernizing the Local Government Act	Received
Patrick Weiler, MP	Constituency Your Council Town Hall	Received
Patrick Weiler, MP	Small Projects Stream of the Natural Infrastructure Fund	Received

Kaila Butler, Ecomm	Insider Subscription	Received
Mining - Energy - Forestry Industry	Annual Resource Breakfast Series Invitation	Received
Alexandra Choi, Vancouver Coastal Health	2021 Annual Drinking Water Quality Report	Received
Patrick Weiler, MP	Wine Sector Support Program	Received
Patrick Weiler, MP	Age Well at Home	Received
Sasha Pryn, UBCM	2020 Housing Needs Report – Village of Lions Bay Housing Needs Assessment	Received

CARRIED

Absent for Vote: Councillor Bain

14. New Business

None

15. Public Questions & Comments (2 minutes on any topic discussed in this meeting)

None

16. Closed Council Meeting (continuation if necessary)

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters set out in Item 2 of this Agenda.

CARRIED

Absent for Vote: Councillor Bain

Council does not anticipate reconvening the open meeting for any purpose other than to adjourn the meeting generally and report out if applicable.

The meeting was closed to the public at 8:08 p.m.

The meeting was re-opened to the public at 9:12 p.m.

17. Reporting Out from Closed Portion of Meeting

- Saturday garbage drop at the works yard will be phased out as of August 6;
- Council received a Klatt building project construction update;
- Lions Bay Beach Park project resolution:
 THAT the landscape architectural services for the Lions Bay Beach Park Revitalization Project as set out in the RFP be awarded to PMG Landscape Architects (PMG) for a total cost of \$84,050.

THAT the Mayor and Corporate Officer be authorized to execute contract documents in substantially for the form attached to the RFP and subject to the modifications recommended by Core.

- Lions Bay Avenue Connector project resolution:
THAT the Civil Engineering Consulting Services for the Lions Bay Avenue Connector Project as set out in the RFP be awarded to Creus Engineering Ltd. (Creus) for a total cost of \$49,145.

THAT Council authorize a cash allowance of \$12,050 to be used only if required, per the recommendations from Core Project Management (Core); and

THAT the Mayor and Corporate Officer be authorized to execute contract documents in substantially for the form attached to the RFP and subject to the modifications recommended by Core.

18. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

Absent for Vote: Councillor Bain

The meeting was adjourned at 9:14 p.m.

Mayor

Corporate Officer

Date Approved by Council:

September 20, 2022