



## VILLAGE OF LIONS BAY

**REGULAR COUNCIL MEETING  
OF THE VILLAGE OF LIONS BAY  
HELD ON TUESDAY, MAY 16, 2023, AT 6:00 PM  
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY  
AND VIA ZOOM VIDEO CONFERENCE**

Zoom Invite Link: <https://us02web.zoom.us/j/2780145720>  
To join via phone, dial 778-907-2071 | Meeting ID: 278 014 5720

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We are privileged to be meeting and doing work on behalf of the residents of Lions Bay on the traditional unceded territory of the Squamish and Musqueam Nations.

### AGENDA

- 1. Call to Order**
- 2. Oath of Office Swearing in Ceremony (page 4)**  
The Honourable Judge Gregory Fitch
  - A. Councillor – Elect: Jaime Cunliffe
- 3. Code of Conduct Signing Ceremony (page 5)**
  - A. Councillor: Jaime Cunliffe
- 4. Closure of Council Meeting (6:00 PM)**  
Proposed topics for discussion in the absence of the public:
  - A. Awards
  - B. Labour

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter* and where required, the Council does consider that the matters could reasonably be expected to harm the interests of the municipality if they were held in public:

**90 (1)** A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;
- (c) labour relations or other employee relations;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

*Council will reconvene the open meeting at 7 pm to consider the balance of the Agenda*

## 5. Reporting out from Closed portion of Meeting

## 6. Adoption of Agenda

## 7. Public Participation (2 minutes per person totalling 10 minutes maximum)

## 8. Delegations (10 minutes maximum)

- A. Kambiz Azordegan: Lower Kelvin Grove Parking and other general issues  
*(page 11)*

## 9. Review and Approval of Minutes of Prior Meetings

- A. Regular Council Meeting – March 21, 2023 *(page 13)*
- B. Regular Council Meeting – April 18, 2023 *(page 20)*
- C. Regular Council Meeting – May 2, 2023 *(page 29)*
- D. Special Council Meeting – May 12, 2023 *(page 37)*

## 10. Business Arising from the Minutes

## 11. Unfinished Business

- A. Follow-Up Action Items from Previous Meetings

VILLAGE OF LIONS BAY FOLLOW-UP ACTION ITEM LIST				
ACTION NO.	DATE	ITEM/ACTION/DESCRIPTION	PERSON	STATUS
265	February 21, 2023	Follow up with Ministry regarding Vacancy Tax and Report back to Council	Councillor Reuter	Further follow up is ongoing
266	February 21, 2023	Present Budget to Council	Acting CAO, Ron Miller	Complete
<i>Next No. 280</i>				

**12. Reports**

## A. Staff

- i. Randy Diel: Presentation and Status Report
- ii. Chief Election Officer: 2023 Local By-Election Report (*page 39*)  
*Recommendation:*  
THAT the Information Report “2023 Local By-Election Report” be received.

## B. Council

- i. Councillor Broughton: Harm Reduction and Healthy Communities

## C. Committees

- i. Councillors Abbott and Broughton: LBBPAC update on progress to date

**13. Resolutions****14. Bylaws****15. Correspondence**

- A. List of Correspondence to May 11, 2023 (*page 44*)  
THAT the following actions be taken with respect to the correspondence.

**16. New Business****17. Public Questions and Comments (2 minutes on any topic discussed in this meeting)****18. Resumption of Closed Council Meeting (continuation, if applicable)**

THAT the meeting be closed to the public on the basis of the matters noted in Item 2 of this Agenda.

**19. Reporting out from Closed Meeting (if applicable)****20. Adjournment**



## SOLEMN OATH OR AFFIRMATION OF OFFICE

I, Jaime Cunliffe, do solemnly swear or affirm that:

I am qualified to hold the office of Councillor for the Village of Lions Bay to which I have been elected;

I have complied with the provisions of the *Local Government Act* and the *Local Elections Campaign Financing Act* in relation to my election to this office;

I will abide by all rules related to conflicts of interest under the *Community Charter*;

I will carry out my duties with integrity;

I will be accountable for the decisions that I make, and the actions that I take, in the course of my duties;

I will be respectful of others;

I will demonstrate leadership and collaboration;

I will perform the duties of my office in accordance with the law.

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Jaime Cunliffe, Councillor

Sworn or affirmed by the above named Councillor  
before me at the Village of Lions Bay, British Columbia  
this 16<sup>th</sup> day of May, 2023

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Judge Gregory Fitch



**VILLAGE OF LIONS BAY**  
**CODE OF CONDUCT**  
**ADOPTED: December 18, 2018**

**A. INTRODUCTION**

As local elected and appointed representatives (“Members”), we recognize that responsible conduct is essential to providing good governance for the Village of Lions Bay. We further recognize that responsible conduct is based on the foundational principles of integrity, accountability, respect, and leadership & collaboration.

In order to fulfill our obligations and discharge our duties, we are required to conduct ourselves to the highest ethical standards by being active participants in ensuring that these foundational principles, and the standards of conduct set out below, are followed in all of our dealings with every person, including those with other members, staff, and the public.

**B. HOW TO APPLY AND INTERPRET THIS CODE OF CONDUCT**

This Code of Conduct applies to the Council Members of the Village of Lions Bay. It is each Council Member’s individual responsibility to uphold both the letter and the spirit of this Code of Conduct in their dealings with other members, staff, and the public.

Elected officials must conduct themselves in accordance with the law. This Code of Conduct is intended to be developed, interpreted and applied by Council Members in a manner that is consistent with all applicable Federal and Provincial Laws, as well as the bylaws and policies of the Village of Lions Bay, the common law and any other legal obligations which apply to Council Members individually or as a collective Council.

Except where otherwise indicated, this Code of Conduct also applies to the members of boards, committees, subcommittees, working groups, task forces and other advisory bodies, collectively referred to as Committee Members. Where the term “Members” is used without qualification, it applies to both Council Members and Committee Members.

### C. FOUNDATIONAL PRINCIPLES OF RESPONSIBLE CONDUCT

1. **Integrity** – means being honest and demonstrating strong ethical principles. Conduct under this principle upholds the public interest, is truthful and honourable.
2. **Respect** – means having due regard for others’ perspectives, wishes and rights; it also means displaying deference to the offices of local government, and the role of local government in community decision making. Conduct under this principle is demonstrated when a Member fosters an environment of trust by demonstrating due regard for the perspectives, wishes and rights of others and an understanding of the role of the local government.
3. **Accountability** – means an obligation and willingness to accept responsibility or to account for one’s actions. Conduct under this principle is demonstrated when the Council (or other decision-making body of the Municipality), individually and collectively, accept responsibility for their actions and decisions.
4. **Leadership & Collaboration** – means an ability to lead, listen to, and positively influence others; it also means coming together to create or meet a common goal through collective efforts. Conduct under this principle is demonstrated when a Member encourages individuals to work together in pursuit of collective objectives by leading, listening to, and positively influencing others.

### D. STANDARDS OF CONDUCT

**Integrity:** Integrity is demonstrated by the following conduct:

- Members will be truthful, honest, and open in all dealings, including those with other Members, staff and the public.
- Members will ensure that their actions are consistent with the shared principles and values of this Code of Conduct collectively agreed to by the Council.
- Members will follow through on their commitments, correct errors in a timely and transparent manner, and engage in positive communication with the community.
- Members will direct their minds to the merits of the decisions before them, ensuring that they act on the basis of relevant information and principles and in consideration

of the consequences of those decisions.

- Members will behave in a manner that promotes public confidence in all of their dealings.
- Members will uphold the public interest, serving citizens diligently to make decisions in the best interest of the community.

**Respect:** Respect is demonstrated through the following conduct:

- Members will treat every person with dignity, understanding, and respect.
- Members will show consideration for every person's values, beliefs, and contributions to discussions.
- Members will demonstrate awareness of their own conduct, and consider how their words or actions may be perceived as offensive or demeaning.
- Members will not engage in behaviour that is indecent, insulting or abusive. This behaviour includes unwanted physical contact, or other aggressive actions that may cause any person harm or makes them feel threatened.

**Accountability:** Accountability is demonstrated through the following conduct:

- Members will be responsible for the decisions that they make and be accountable for their own actions and the actions of the collective Council.
- Members will listen to and consider the opinions and needs of the community in all decision-making, and allow for appropriate opportunities for discourse and feedback.
- Members will carry out their duties in an open and transparent manner so that the public can understand the process and rationale used to reach decisions and the reasons for taking certain actions.

**Leadership and Collaboration:** Leadership and collaboration is demonstrated through the following conduct:

- Members will behave in a manner that builds public trust and confidence in the local government.
- Members will consider the issues before them and make recommendations and decisions

as a collective body. As such, Members will actively participate in debate about the merits of a recommendation or decision, but once a recommendation or decision has been made, all Members will recognize the democratic majority, ideally acknowledging its rationale, when articulating their opinions on a recommendation or decision.

- Members will recognize that debate is an essential part of the democratic process and encourage constructive discourse while empowering other Members and staff to provide their perspectives on relevant issues.
- As leaders of their communities, Council Members will calmly face challenges, and provide considered direction on issues they face as part of their roles and responsibilities while empowering their colleagues and staff to do the same.
- Members will recognize, respect and value the distinct roles and responsibilities others play in providing good governance and commit to fostering a positive working relationship with and among other Members, staff, and the public.
- Members will recognize the importance of the role of the chair of meetings, and treat that person with respect at all times.

#### **E. SPECIFIC AREAS OF ETHICAL CONDUCT**

***Confidential Information:*** Members shall respect the confidentiality of information that could reasonably harm the interests of individuals or organizations, including the Village of Lions Bay, if disclosed to persons who are not authorized to access the information, as well as information to which section 117 of the *Community Charter* applies. Members shall neither disclose confidential information without proper authorization, nor use such information to advance their personal, financial or other private interests.

***Conflict of Interest:*** Council Members are expected to make decisions that benefit the community. They are to be free from undue influence and shall not act or appear to act in order to gain financial or other benefits for themselves, family, friends, or business interests. Council Members must appropriately resolve any conflict or incompatibility between their personal interests and the impartial performance of their duties in accordance with the statutory requirements of Part 4, Division 6 of the *Community Charter*.

Committee Members are uncompensated volunteers who are expected to provide advice and recommendations in the best interests of the community. They are to be free from undue influence and shall not act or appear to act in order to gain financial or other benefits for themselves, family, friends, or business interests. They are required to be vigilant for issues of



real or perceived conflict of interest and declare any such conflicts openly and immediately, removing themselves from the meeting room and any discussion of the matter. The CAO is available to discuss issues of conflict with a potentially affected Committee member.

***Gifts and Personal Benefits:*** The receipt and reporting of gifts and personal benefits is dealt with under sections 105 and 106 of the *Community Charter*.

Council Members must not accept a gift or personal benefit that could reasonably be expected to result in a real or perceived conflict of interest, and to assist in avoiding that situation, Council Members will not accept gifts or personal benefits having a value that exceeds \$50.00 from business or commercial enterprises or, where the total value of such gifts and benefits, received directly or indirectly, from one source in any twelve (12) month period, would exceed \$250.00.

It is the responsibility of Council Members to be familiar with the provisions in the *Community Charter* relating to acceptance and disclosure of gifts and to ensure that they comply with these requirements as contemplated by the statute.

***Policy Role of Members:*** As a general principle, the Municipality adopts the one employee model where Council's point of contact with staff is the Chief Administrative Officer. In this model, the Council determines the policies of the Municipality with advice, information and analysis provided by Municipal staff. Council Members, therefore, shall not interfere with the administrative functions of the Municipality or with the professional duties of Municipal staff. Council Members will defer to the authority and responsibility of the Chief Administrative Officer on all matters relating to the management of staff or their duties and shall not impair the ability of staff to implement Council policy decisions.

***Respectful Workplace Environment:*** Members shall be aware of and act in accordance with the Village of Lions Bay Respectful Workplace Policy No. 1501.

#### **F. BREACHES, COMPLAINT HANDLING AND DISCIPLINARY ACTION**

Council Members are to abide by the requirements of the *Community Charter* and this Code of Conduct, and shall endeavor to resolve disputes in good faith, recognizing that interpersonal rancor does not facilitate good governance.

Alleged breaches of this Code of Conduct by Members shall be submitted in a written complaint addressed to the Mayor and the Chief Administrative Officer within six (6) months of the last alleged breach. In the event that the Mayor is the subject of, or is implicated in the complaint, the complaint shall be addressed to the current Acting Mayor unless that individual is the subject of, or implicated in the complaint.

The matter shall be set down for consideration by Council on a Closed Council Meeting Agenda within a timeframe which provides the person alleged to have breached this Code of Conduct at least 21 days notice of complaint particulars and an opportunity to be heard. Upon hearing the matter, Council may:

- a. dismiss the complaint;
- b. require that the Member apologize to any person adversely affected by a breach of this Code of Conduct;
- c. remove the Member from a Committee;
- d. censure a Council Member for breach of this Code of Conduct;
- e. recommend counselling for a Council Member;
- f. make such other recommendation as Council may deem appropriate; or
- g. refer the matter to appoint an independent third party identified and agreed between the Complainant(s) and Respondent(s) as having the necessary professional skills, knowledge and experience to investigate the complaint (the "Third Party Investigator") and make recommendations to Council. If the parties cannot agree on the choice of investigator, the nominee of the Complainant(s) and the Respondent(s) shall jointly select a suitable Third Party Investigator.

Where a Council Member alleges a breach of this Code of Conduct by a fellow Council Member, all Council Members shall refrain from commenting on such allegations at open meetings of Council pending the conclusion of the investigation and any decision of Council.

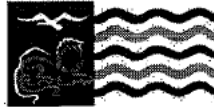
Council Members who retain legal counsel to represent them in proceedings under this section may request in writing that the Municipality indemnify them for their reasonable costs of representation, in accordance with section 740 of the *Local Government Act*.

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Date

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Name



# THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

## DELEGATION REQUEST FORM

**\*Please forward the Delegation Request Form to the Village Office by 12:00PM, the Thursday prior to the regular Council meeting. Delegations may speak for a maximum of 10 minutes total\***

<b>PREFERRED COUNCIL MEETING DATE (Click Here for Calendar)</b>	<b>DATE RECEIVED BY OFFICE (Office Use)</b>
May 16, 2023	

**APPLICANT NAME & CONTACT INFORMATION**

<b>Last Name</b> Azordegan	<b>First Name</b> Kambiz	
<b>Street Address</b>	<b>Apartment/Unit</b>	
<b>City</b> Lions Bay	<b>Province</b>	<b>Postal Code</b>
<b>Primary Contact No.</b>	<b>FAX:</b>	
<b>Email Address</b>		

**NAME OF PRESENTER(S)/ORGANIZATION**

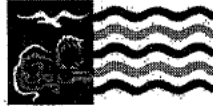
1. Kambiz Azordegan
2.

*Supporting Documentation (optional): Any visual presentation or supporting material (handouts, notes, etc.) must be submitted by 12pm on the Thursday prior to your requested meeting date.*

**SUBJECT OF PRESENTATION and REQUESTED ACTION:**

I would like to discuss all issues in the Lower Kelvin Grove Parking and other general issues at Lions Bay that needs to be follow up and resolved.

Thank you



# THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

## COUNCIL DELEGATION INFORMATION

### COUNCIL PROCEDURES BYLAW No. 476, 2015, as amended

- Council meeting dates can be found by visiting our website ([click here](#))
- Subject to Council dispensation, speakers will be limited to the subject matter and to a total of 10 minutes, regardless of the number of speakers
- Delegations concerning a bylaw where a public hearing has been held will not be permitted
- Subject to Council dispensation, the maximum number of delegations per meeting is three (3)
- The Corporate Officer may schedule delegations to another Council meeting or advisory body, as deemed appropriate, according to the subject matter of the delegation
- The Corporate Officer may refuse a delegation if the issue is not considered to fall within the jurisdiction of Council

### OTHER IMPORTANT REQUIREMENTS

- This application will be published in the agenda - available to the public and on the internet
- Please provide the Municipal Coordinator with any relevant notes, if not handed out or published in the agenda
- Council may not provide an immediate answer, especially if the subject matter requires further consideration

### HELPFUL APPLICATION AND PRESENTATION SUGGESTIONS

- Notify the Municipal Coordinator in writing seven days prior to the requested meeting date: [office@lionsbay.ca](mailto:office@lionsbay.ca)
- Please arrive early. Delegations are scheduled at the start of the meeting
- Presentations are directed to Council and communication is made through the Chair (Mayor)
- Be concise. It is highly recommended to leave room for questions within the 10 minutes
- Support your position with facts and be prepared to answer questions from Council
- A respectful approach is appreciated, and debates are generally not permitted during the presentation

### SUBMIT APPLICATION BY ONE OF THE FOLLOWING METHODS

**MAIL:** Village of Lions Bay, PO BOX 141, 400 Centre Road, Lions Bay, BC V0N 2E0  
**IN PERSON:** Village of Lions Bay, 400 Centre Road, Lions Bay, BC V0N 2E0  
**FAX:** 604.921.6643  
**EMAIL:** [office@lionsbay.ca](mailto:office@lionsbay.ca)

Village Office hours are Monday to Friday, 9 a.m. to 4 p.m.  
**General inquiries:** 604.921.9333

For more information, contact Linda Brick, Municipal Coordinator at 604.921.9333 or [office@lionsbay.ca](mailto:office@lionsbay.ca)

### APPLICANT'S DECLARATION

*I understand and agree to these procedures for delegations*

SIGNATURE	DATE
	May 10, 2023

### Office Use Only:

<input type="checkbox"/> APPROVED for Council meeting on:	<input type="checkbox"/> DECLINED
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REGULAR MEETING OF THE COUNCIL  
OF THE VILLAGE OF LIONS BAY  
HELD ON TUESDAY, MARCH 21, 2023, at 6:00 PM  
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY  
AND VIA ZOOM VIDEO CONFERENCE

Zoom Invite Link: <https://us02web.zoom.us/j/83794649680>  
To join via phone, dial 778-907-2071 | Meeting ID: 837 9464 9680

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MINUTES

In Attendance: Mayor Ken Berry  
Councillor Neville Abbot  
Councillor Michael Broughton  
Councillor Marcus Reuter

Staff: Karen Jeffery, Municipal Clerk

1. Call to Order 6:03

2. Closed Council Meeting (6:00 PM)

A. Proposed topics for discussion in the absence of the public:

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter* and where required, the Council does consider that the matters could reasonably be expected to harm the interests of the municipality if they were held in public:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(I) the receipt of advice that is subject to solicitor-client privilege, including the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

B. Council anticipates reconvening the open meeting to discuss the balance of the Agenda.

3. Reporting Out from Closed Portion of Meeting 7:00 pm

4. Adoption of Agenda

Moved/seconded

Discussion

STRIKE: Utility 10A iii remove until

STRIKE: D3 Lions Bay Beach Park

STRIKE: 14D Cost benefit Analysis

**STRIKE:** 10B

**CARRIED**

**5. Public Participation (2 minutes per person totalling 10 minutes maximum)**

**ROSE DUDLEY:** Concerns a letter written but letter was removed. RM removed for legal opinion.

**TONY STRONG:** Concern around letter being removed

**TONY GREVILLE:** Infrastructure committee. Keen to review the current terms of reference, previous structure doesn't work.

**BRIAN OLRICH:** Mechanical Engineer, member of Infrastructure Committee; TOR is backwards looking not forward.

**KARL BUHR:** All Candidates spoke to infrastructure and engineering oversight, Chemical Engineer, Skada, Founding member of 2012. We need more members to be involved. I'm asking to raise yourselves' above the current fray, recognize what is needed and take advantage of the millions grant that is available.

**ARLENE HALSTROM:** Dogs, very lucky to have them on. Pay a lot for licences. The new bags are paper thin – they don't tear properly, it might be a cost measure, but they tear so it goes to waste. Can we please return to the lovely green bags.

**REBECCA CASPERSON:** Concern about CAO posting. Compared to Greenwood BC, posting. Concern that the posting doesn't require higher education.

**RM:** Created post, most of the applications have these qualifications, experience, and education.

**CARMEN LEESON:** Supports the adoption of the Garbage Bylaw.

**NORMA RODGERS:** Could not connect on the computer.

**6. Public Delegation Requests Accepted by Agenda Deadline (10 minutes maximum)**

**A. LIONS BAY BEACH PARK**

**SUSAN DAVIS:** Have had a wonderful experience in the LBBP, appreciates the expertise around the table. Completed detailed grant review, renewed the contact with Ministry of Municipal Affairs (MMA), - very positive. MMA is Open to reviewing the scope and possible modification to accommodate changes, however funding is fixed. Higher construction costs than originally projected. Consultations from youth and Seniors in the community. Will share to website. Story Wall, Howe Sound Biosphere, Native Plants, Bears, Butterflies, and Fauna. Repurpose ceramic tiles. Town Hall proposed for May.

**SCOTT GORDON:** Discussed playground, built-form: washroom Lori Beck; Watersport Storage, Jetty. Critical path schedule to end of May 2024, happening in sequential time. I.e. Playground is at least 6 months, procurement, start installing equipment until next April. three firms interested, design work over the summer, BOV for set back reduction, Building Permit, Building November, December and build for next summer. Strip off the outer bark to revamp the Lori Beck.

Jetty- Ron to sign the resolution for Jetty on letterhead. Will propose to Front Counter BC. Watersport storage is holding off on design because the Tot Lot will be shifted to the bottom. Has an Arborist from an RFP. Will start to happen after the summer in October for a summer 2024 completion.

**MARCUS REUTER: Status of disabilities ramp**

**SCOTT GORDON:** Disabilities ramp would have been 400 feet long. Made an application, working with province to rewrite the terms of the grant.

**7. Review & Approval of Minutes of Prior Meetings**

- A. THAT the Regular Council Meeting Minutes of March 07, 2023, be approved as circulated.

**Moved/seconded**

DISCUSSION: Agreed to do a third reading to (check email)

Page: 70 mm. not 17.

Page 16, 12B – Bylaw officers are looking for tools to enforce the bylaw.

Resolutions: That Council read for the First time. That Council read for the second time...

Correspondence” Remove Carried to received.

Fine with Penny Applying (Change to Penny Nelson)

Add Ken’s report verbally (cut and paste)

**CARRIED**

- B. THAT the Special Council Meeting Minutes of February 15, 2023, be approved as circulated.

**Moved/seconded**

Discussion:

STRIKE: The meeting was informed... CAO review was initiated the Previous CAO

MB: Tamara Leger, comment that was alleged. Mayor said no four times. Clearly stated that this was incorrect. Mayor Berry denied allegations.

**CARRIED**

**8. Business Arising from the Minutes**

NA: Page two (8 of package) of March 7 minutes, item 4D item 15 how compensated, moved to under new business.

Item #3 on top Page 7 of 12 (package 11) 10D3 EPC Program, moved/seconded on Alertable. Extra months extension.

Page 12 item 9, legal opinion as to whether the budget goes to committee before it goes to council.

**9. Unfinished Business**

VILLAGE OF LIONS BAY ACTION LIST, PERPETURAL				
ACTION NO.	DATE	ITEM/ACTION/DESCRIPTION	PERSON	STATUS
265	21-Feb-23	Follow up regarding Vacancy Tax and Report back to Council	Marcus Reuter	On-Going
266	21-Feb-23	Present Budget to Council	CAO, Ron Miller	On-Going, two to three weeks. Infrastructure, 2/5/10 year plans.
267	21-Feb-23	Letter for extension on the grant for the Klatt Building	CAO, Ron Miller	Completed, March 16, 2023



268	7-Mar-23	Building Inspector Posting in BOABC, CIVIX, Metro Info Net, Village Website	CAO, Ron Miller	Completed, March 6, 2023
269	7-Mar-23	CFO Position to be posted	CAO, Ron Miller	Completed, March 16, 2023
270	7-Mar-23	Bird Friendly, invasive species.	Penny Nelson	On-Going
271	7-Mar-23	Utility Notices	CAO, Ron Miller	On-Going/ Put on next Agenda with reports and Agenda
272	07-Mar-23	First Nations Land Acknowledgement	Michael Broughton	See Report for discussion
273	07-Mar-23	Cost of Staff Attending Meetings	CAO, Ron Miller	On-going
274	15-Feb-23	Report on By Election Costs, Based on comment #4 of resolutions		
275	15-Feb-23	Advisor for the Village, appointed by MMA	CAO	On-going
276	21-Mar-23	Rail Crossing Study, spent \$16,1700	STAFF	
277	21-Mar-23	Connector, share design with Residents		
278	21-Mar-23	One point of Communication with Committees, Agendas, VU etc	CAO/Staff	

## 10. Reports

### A. Staff

- i. CFO Information Report: Cheque Register for Q4, 2022 (formerly referred to as Accounts Payable Cheque Listing) *Recommendation:*  
**THAT** the report “Cheque Register for the Period” be received for information purposes.

**ACTION:** Was the garage door an insurance claim.

Big number for Hydro and Salt.

**ACTION:** Rail Crossing Study - \$16,000, spoke about the background

CUB Design, water pipeline that goes up centre road, up Bayview.

MB: What are the Loan Payments for?

**ACTION:** Parking Costs for Program

**ACTION:** Excel version – for Council

- ii. Municipal Grant Applications  
**THAT** Council approve the Grant Applications as submitted.

**Moved/seconded**

**Discussion**

MB: Impressed with applications. Most of the costs are time in the Village Hall.

NA: Events Committee: Very pleased to see how much money they have raised.

Very impressed by applications. It wasn't \$1750 previous year. More frugal this year, and have done a great job.

Gardens – asking for a bit of money, seed their own plants.

MR: Encouraged to see the amount of other funding that is being accessed.

CARRIED



iii. 2023 Draft Water, Solid Waste and Sewer Budgets

Staff Recommendation:

**THAT** Council approve the “2023 Proposed Water, Solid Waste and Sewer Rate” as presented.

**POSTPONED**

B. Mayor

C. Council

D. Committees

i. TREE COMMITTEE

Revision of Tree Application #124 – 14 Brunswick Road, Mike Edwards

**THAT** Council approve the revised Tree Application #124 as presented.

Moved/seconded

Discussion

MR: Gave two options. Not comfortable with the wording. Would like to see an report from an impartial Arborist.

MB: In agreement of application

NA: These are significant trees

**DEFEATED**

Original option is still on the table.

ii. CURLY STEWART MEMORIAL TRUST FUND AWARD COMMITTEE

a) That Council approve the Curly Stewart Memorial Trust Fund Committee recommendation to increase the amount of the annual award from the current \$750 to \$1,000, and

b) That Council authorize the committee to work with Staff to update the Village website, VU notifications and award applications as applicable

Moved/seconded

Discussion

MB: Does not think that b) should be part of the resolution

NA: Report about Curly Stewart Report, significant amount of money in the bank for the award. Through fundraising.

STRIKE: b) come back with solution

**ACTION:** For b

**CARRIED**

iii. LIONS BAY BEACH PARK

E. Emergency Services

RCMP Monthly Report

**THAT** Council receive the RCMP monthly report for November and December, 2022.

moved/seconded

CARRIED

## 11. Resolutions

- A. **THAT** Council approve the use of the First Nations Land Acknowledgement as follows:  
(Page 22)

moved/seconded

Discussion

**MB:** presented his report.

**MR:** Would like to see something more authentic, not performative.

**MB:** That council accept these statements as non-prescriptive statements

**MR:** Any suggestion to doing something more meaningful

CARRIED

## 12. Bylaws

- A. **THAT** Council grant an exception to Noise Control Bylaw No. 283, 1998 to allow for live amplified music at the Village Hall on Sunday, April 16, 2023, from 3:00 pm until 5:00 pm for a concert by Seabrooke Entertainment.

moved/seconded

Discussion

CARRIED

- B. **THAT** Council adopt the *Garbage and Recycling Collection Bylaw No. 455, 2013, Amendment Bylaw No. 625 as presented*

moved/seconded

Discussion

CARRIED

**THAT** staff provide to Council a follow-up report as to the costs and benefits to the amendments of Bylaw 625 at the Second Regular Council meeting of 2024.

Moved/second

Discussion

DEFER

## 13. Correspondence

- A. List of Correspondence to March 16, 2023

**THAT** the following actions be taken with respect to the correspondence:

MB gave report from General correspondence specifically

Resident letters, available on website

NA will answer the Garbage being left out

NA: Bruce MacLachlan, Neville's response to be included. Add to next Agenda Package

Kelvin Grove site letter: Council hasn't made a decision yet.

Check Recording 10:03

## 14. New Business

- A. Volunteer Appreciation Week, Citizen of the Year & Citizen of Distinction  
Citizen of the year, Citizen of Distinction  
Resident to help

April 16 proposed

MB: Concern around date, election

KB: Love the idea and the appreciation, suggest to postpone, and schedule after the by-election.

**ACTION:** Ask the CEO about Volunteer Party

- B. Insurance Policy to be reviewed by Bruce McLachlan  
Comments back to Council in a closed meeting

**Move/second**

**THAT** council authorizes Bruce MacLachlan to review the Village’s current insurance policy(s) and report back to Council with his opinion.

**CARRIED**

- C. Establishing a Parking Committee

**ACTION:** TOR for Parking Committee

**THAT** Council extend the current council meeting to **10:30 pm.**  
moved/seconded

**CARRIED**

15. **Public Questions & Comments** (2 minutes on any topic discussed in this meeting)

**JC:** Should hold the Volunteer Appreciation

**RC:** parking Plan needs to be brought forward to Council first before a Parking Committee. Still wants to volunteer for that committee. Minutes on Website, Employment Equity

16. **Closed Meeting (Continuation if necessary)**

A. *Council did not go back into closed.*

17. **Reporting Out from Closed Portion of Meeting**

18. **Adjournment 10:17 pm.**

Moved/seconded

**CARRIED**



## VILLAGE OF LIONS BAY

**REGULAR MEETING OF THE COUNCIL  
OF THE VILLAGE OF LIONS BAY  
HELD ON TUESDAY, APRIL 18, 2023 at 6:00 PM  
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY  
AND VIA ZOOM VIDEO CONFERENCE**

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### MINUTES

**In Attendance:** Mayor Ken Berry  
Councillor Neville Abbot  
Councillor Michael Broughton  
Councillor Marcus Reuter

**Staff:** Marina Blagodarov, Administrative Assistant  
Kelsey Guenette, Raincoast Ventures Ltd. (via videoconference)  
(Recorder)  
Ron Miller, Acting Chief Administrative/Financial Officer (Acting CAO/CFO)

**Other:** Randy Diehl, Management Consultant (via videoconference)

**Public:** 11 in person; 47 via videoconference

**1. Call to Order**

Mayor Berry called the meeting to order at 6:01 p.m.

**2. Closed Council Meeting (6:00 PM)**

Proposed topics for discussion in the absence of the public:

- A. Labour Relations
- B. Legal Matters

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter* and where required, the Council does consider that the matters could reasonably be expected to harm the interests of the municipality if they were held in public:

**90 (1)** A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- c) labour relations or other employee relations;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (l) the receipt of advice that is subject to solicitor-client privilege, including the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2).

**CARRIED**

*The meeting returned to open session at 7:05 p.m.*

The Mayor acknowledged the unceded, traditional territories of the Squamish and Musqueam First Nations, on which the meeting was being held.

**3. Reporting Out from Closed Portion of Meeting**

There was nothing to report.

**4. Adoption of Agenda**

During discussion on the April 18, 2023 Regular Council Meeting agenda, it was requested that all items to be considered during the meeting be stated during adoption of the agenda.

Moved/Seconded

THAT the agenda of the April 18, 2023 Regular Council Meeting be adopted with the following amendments:

- Addition of Item 10(B), Mayor’s Report (Metro Vancouver Meeting)
- Strike Item 10(E), Emergency Services
- Addition of Item 14(A), Candidate Information on Village Update.

**CARRIED**

**5. Public Participation**

**A. Marek Sredzki**

Marek Sredzki commended Council for striving to improve administration and reduce the operating expenses of the Village. The Village will benefit from the support and creativity of the residents, rather than negativity.

**B. Michael French**

Michael French voiced appreciation for the direction taken by the Mayor and expressed support. The speaker acknowledged the challenges faced by Council and admired the teamwork taking place during their navigation.

**C. Anthony Greville**

Anthony Greville advised that drainage concerns discussed in a previous Council meeting are addressed in the Infrastructure Master Plan, and previous Infrastructure Committee members may be able to provide further information if needed.

Additionally, it was requested that the term “filtration avoidance” in the draft Water Budget be amended to “filtration deferment” given concern that the current term sends the wrong message.

**D. Norma Rodgers**

Norma Rodgers expressed concerns regarding the lack of openness and transparency at the Council table.

**E. John Phillips**

John Phillips expressed concerns regarding the loss of Village staff, and the potential total collapse of services.

**6. Public Delegation Requests Accepted by Agenda Deadline**

**A. Kambiz Azordegan**

Kambiz Azordegan expressed concerns regarding the lack of prioritization of Village residents over visitors related to parking. It was requested that a Parking Committee be established as soon as possible, and in the short-term, reserved resident parking in the Lower Kelvin Grove lot be increased to five spaces.

The Mayor responded, noting that the matter would be addressed with formation of the Parking Committee.

**7. Review and Approval of Minutes of Prior Meetings**

**A. Special Council Meeting – September 16, 2022**

Moved/Seconded

THAT the Special Council Meeting Minutes of September 16, 2022 be approved as circulated.

**CARRIED**

(Councillors Broughton and Reuter abstained)

**B. Regular Council Meeting – April 4, 2023**

Moved/Seconded

THAT the Regular Council Meeting Minutes of April 4, 2023 be approved with the following amendments:

- Under Item 5(B), correct “legal option” with “legal opinion”
- Under Item 5(B), correct “May 24, 2023” to “March 24, 2023”
- Addition of the following to the second paragraph of Item 5(B): “Councillor Reuter pointed out the 2018 motion was to temporary absences due to vacation or other instances that cause the CAO to be indisposed.”
- Strike the second paragraph on Page 12
- Under Item 5(D), correct “CAO and CEO” to “CAO and CFO”
- Clarification of the surname under Item 5(E) as “Byrne”
- Under Item 5(F), amend “shared of having resigned for various reasons” to “shared information as to resignation”
- Under Item 9 (A), Action Item No. 270, correct Councillor Broughton to Councillor Abbott
- On Page 6, “Volunteer Appreciation Week”, amend the first sentence to: “Council discussed the volunteer appreciation event, and the result was that during the by-election campaign, it would not move forward.”
- Strike the first motion under Item 11(A)
- Under Item 12(A), (B), (C), correct “Tabled” to “Postponed”
- Under Item 13(A), correct Councillor Broughton to Councillor Abbott in the first action item.

**CARRIED**

**8. Business Arising from the Minutes**  
None.

## 9. Unfinished Business

### A. Follow-Up Action Items from Previous Meetings

VILLAGE OF LIONS BAY FOLLOW-UP ACTION ITEM LIST				
ACTION NO.	DATE	ITEM/ACTION/DESCRIPTION	PERSON	STATUS
265	February 21, 2023	Follow up with Ministry regarding Vacancy Tax and Report back to Council	Councillor Reuter	On-Going
266	February 21, 2023	Present Budget to Council	Acting CAO, Ron Miller	On-Going
271	April 4, 2023	Prepare for Randy Diehl to arrive and meet staff at 2:00 pm on Thursday, April 13, 2023 followed by an Orientation Workshop for the Mayor and Council and senior staff at 6:00 pm.	Mayor Berry and Council	Complete
273	April 4, 2023	Attend to the situation with Eric Upeniek immediately, including finding the permit and proceeding to the next step.	Acting CAO, Ron Miller	Complete
274	April 4, 2023	Reach out to independent elections officers for the Village of Lions Bay local by-election 2023 and confirm details on the rules and structure of an all candidates meeting.	Acting CAO, Ron Miller	Complete
275	April 4, 2023	Meet to discuss the possibilities for accessing grant monies that the Municipality is eligible for.	Councillor Abbot, Councillor Reuter, Acting CAO/CFO Ron Miller	On-Going
276	April 4, 2023	Outreach to grant writers and develop a list of potential people to work with.	Councillor Broughton	On-Going



Updates to action items included:

- 265: Councillor Reuter will provide a written report after meeting with the local MLA and Finance Ministry for discussion
- 266: The overall draft budget will be ready by mid next week
- 273: Complete; certificates from a registered architect or engineer were provided by the resident, allowing the Acting CAO/CFO to sign the building permit
- 271: Complete
- 274: Complete
- 275: Acting CAO/CFO to coordinate a meeting with the Public Works Manager to discuss mitigation disaster grant
- 276: A group of interested residents to collaborate on the matter is being formed, and the matter is actively pursued by Councillor Broughton.

**10. Reports**

A. Staff

- i. 2023 Draft Water, Solid Waste and Sewer Budgets  
This item was considered together with Item 12 (A), (B), and (C).

B. Mayor

The Mayor advised of plans to attend an upcoming Metro Vancouver meeting on Friday, April 21, 2023.

C. Council

Councillor Broughton advised of plans to attend the Howe Sound Community Forum in Gibsons on Friday, April 21, 2023, and volunteer as a greeter at the water taxi dock, representing the Village of Lions Bay, and report back at a future Council meeting.

D. Committees

- i. Lions Bay Beach Park Advisory Committee  
Councillor Michael Broughton informed that a Lions Bay Beach Park Advisory Committee meeting was scheduled for April 19, 2023.

**11. Resolutions**

None.

**12. Bylaws**

- A. Water Rates and Regulation Bylaw No. 2, 1971, Amendment Bylaw No. 626, 2023  
The Acting CAO/CFO provided the 2023 Draft Water, Solid Waste, and Sewer Budgets Report for information and advised that a 0% increase in utility rates for water and solid waste, and a 5% increase in the sewer utility rate was reflected.

During discussion, comments were offered regarding:

- How the 5% increase in sewer rates compares to other similar communities
- Concerns related to using surplus funds rather than increasing utility rates.

**ACTION:** Acting CAO/CFO to report to Council on the number of resident firefighters who registered as exempt to the secondary suite surcharge.

**ACTION:** Acting CAO/CFO to correct “construction” from “Survey, design and construction of water main on Creekview Pl.” in the Draft Water Budget under Note 5.

Moved/Seconded

That a 5% increase be reflected in utility rates for the Water, Solid Waste, and Sewer Budgets, and the capital expenditure of the survey and design of water main on Creekview Pl. for \$135,000 be deferred to the discussion on capital budgets at a future Council meeting.

**CARRIED**

Moved/Seconded

THAT the Water Rates and Regulation Bylaw No. 2, 1971, Amendment Bylaw No. 626, 2023 be introduced and read three times.

**CARRIED**

- B. Sewer User Rates Bylaw No. 122, 1984, Amendment Bylaw No. 627, 2023

Moved/Seconded

THAT the Sewer User Rates Bylaw No. 122, 1984, Amendment Bylaw No. 627, 2023 be introduced and read three times.

**CARRIED**

- C. Garbage and Recycling Collection Bylaw No. 455, 2013, Amendment Bylaw No. 628, 2023

Moved/Seconded

THAT the Garbage and Recycling Collection Bylaw No. 455, 2013, Amendment Bylaw No. 628, 2023 be introduced and read three times.

**CARRIED**

**13. Correspondence**

- A. List of Correspondence to April 13, 2023

During review of general correspondence, it was highlighted that funding the Housing Accelerator Fund was being launched by MP Patrick Weiler. Additionally, a meeting with the local MP would be scheduled for a date following the by-election.

Other correspondence topics included the CN Rail right of way annual vegetation management program, the upcoming Councillor by-election, Speculation and Vacancy Tax, and opinions and suggestions by residents to staff and Council.

Moved/Seconded

THAT the correspondence to April 13, 2023 be received as circulated; and

THAT all such correspondence be acknowledged in writing; and

THAT any correspondence seeking an action within the proper jurisdiction of the municipality is referred to the Chief Administrative Officer.

**CARRIED**

**14. New Business**

**A. Candidate Information on Village Update**

Councillor Broughton requested that all candidates in the by-election be provide with an opportunity to provide information to the Village office for incorporation into the Village Update or onto the Village website.

**ACTION: Acting CAO/CFO to discuss candidate information posting with the Chief Electoral Officer.**

**15. Public Questions & Comments**

**A. Jaime Cunliffe**

Jaime Cunliffe offered congratulations to the Village regarding the Recycle BC grant.

**B. Fred Bain (“FJB”)**

Fred Bain expressed concerns related to the use of Village reserves to avoid utility rate increases, as many infrastructure grants require recipients to provide a percentage of funds towards projects, and the use of reserves may limit this ability.

**C. Leslie Nolin**

Leslie Nolin expressed concerns regarding an alleged breach of privacy in email communication to Council.

**D. Ehsan Monfared**

Ehsan Monfared questioned whether the above email submission was made to Council or in a confidential process, as it may not be subject to any privilege or privacy obligations.

The Mayor responded, noting that the matter would be reviewed.

**16. Closed Meeting (continuation)**

Moved/Seconded

THAT the meeting be closed to the public on the basis of the matters noted in Item 2.

**CARRIED**

*The meeting returned to closed session at 9:21 p.m.*

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Acting CAO/CFO

Date Adopted by Council:	
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DRAFT



## VILLAGE OF LIONS BAY

**REGULAR MEETING OF THE COUNCIL  
OF THE VILLAGE OF LIONS BAY  
HELD ON TUESDAY, MAY 2, 2023 at 6:00 PM  
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY  
AND VIA ZOOM VIDEO CONFERENCE**

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### MINUTES

**In Attendance:** Mayor Ken Berry  
Councillor Neville Abbot  
Councillor Michael Broughton  
Councillor Marcus Reuter

**Staff:** Marina Blagodarov, Administrative Assistant  
Kelsey Guenette, Raincoast Ventures Ltd. (via videoconference)  
(Recorder)  
Ron Miller, Acting Chief Administrative/Financial Officer (Acting CAO/CFO)

**Other:** Deanna Campbell, Corporate Officer Consultant (via videoconference)  
Randy Diehl, Management Consultant (via videoconference)

**Public:** 5 in person; 22 via videoconference

**1. Call to Order**

Mayor Berry called the meeting to order at 6:01 p.m.

**2. Closed Council Meeting (6:00 PM)**

Proposed topics for discussion in the absence of the public:

A. Legal Matters

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter* and where required, the Council does consider that the matters could reasonably be expected to harm the interests of the municipality if they were held in public:

- 90 (1)** A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public;
  - (l) the receipt of advice that is subject to solicitor-client privilege, including the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
  - n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2).

**CARRIED**

*The meeting returned to open session at 7:00 p.m.*

The Mayor acknowledged the unceded, traditional territories of the Squamish and Musqueam First Nations, on which the meeting was being held.

**3. Reporting Out from Closed Portion of Meeting**

The Mayor reported that two Bylaw Officers begin training on May 4, 2023.

**4. Adoption of Agenda**

Moved/Seconded

THAT the agenda of the May 2, 2023 Regular Council Meeting be adopted with the following additions:

- Item 10(A), Mayor's Report (Metro Vancouver Meeting, TransLink Meeting, Fire Chief Letter)
- Item 14(A), Budget/Committee of the Whole Agenda.

**CARRIED**

**5. Public Participation**

**A. David Shore**

David Shore spoke positively on community involvement as part of the solution to solving issues in the Village and requested that the winner of the upcoming byelection be embraced by Council and the Village to move forward in a positive way.

**B. Tanya Cosgrave**

Concerns were raised regarding a recent fatality on the Sea to Sky Highway, highlighting the need for Council to address parking issues in the Village. It was requested that the Parking Committee be formed as soon as possible, and that the Committee include residents from each affected area of the Village.



C. Rose Dudley

Rose Dudley noted the need for volunteers to assist with beach cleanup during the tourist season. Additionally, it was requested that Council advise on whether building inspections are continuing in the absence of a building inspector, as this has the potential to cause significant problems for homeowners and the Village.

D. Jaime Cunliffe

Jaime Cunliffe requested clarification on when input on the budget, requested from Village residents in the Village Update, would be taken into advisement. Jaime Cunliffe questioned whether to expect special Council meetings in the near future in order for the budget to be approved prior to the May 15, 2023 deadline. Additionally, it was requested that notes accompanying the budget to the Finance Committee be released to the public in order for residents to gain an understanding of the budget.

E. Emilie Montgomery

Emilie Montgomery expressed appreciation to the Finance Committee for its recent meeting on April 27, 2023, noting the Committee appears to be on top of overall operating costs and hold a good grasp of funds available, which funds are allocated to which projects, and the availability of government grants. Emilie Montgomery thanked the Mayor for keeping to the platform promise of transparency by providing Villagers with the ability to view the proposed budget and actuals from the prior year online.

F. Leslie Nolin

Leslie Nolin expressed concerns regarding censorship of community engagement and participation and requested clarification on the criteria used in posting correspondence in the agenda package, and the purpose of public participation during meetings.

*Deanna Campbell, Corporate Officer Consultant, responded that public participation is provided for the public to ask questions and address Council, as identified in the Procedure Bylaw on the Village website. Regarding correspondence, the Village has a Correspondence Policy, which provides a number of exceptions for types of correspondence not placed on agenda. All correspondence is circulated to Council and the Chief Administrative Officer, to determine their inclusion.*

G. Norma Rodgers

Norma Rodgers expressed concerns regarding openness and transparency and noted multiple requests for Council to adopt the changes identified in correspondence.

H. Carmon Leeson

Carmon Leeson requested clarification on when to expect the Village utilities bill. Additionally, concerns were raised regarding the potential for a 7% tax increase.

*The Mayor responded, noting that the 7% increase has yet to be confirmed and will be addressed within the budget.*

I. Fred Bain (“FJB”)

Fred Bain expressed concerns regarding the garbage collection contract, as amendments had been made to the contract in the past without Council’s approval.

*Council responded noting that the bylaw does not include the contract, which will be up for negotiation in the summer of 2023.*

**6. Delegations**

None.

**7. Review and Approval of Minutes of Prior Meetings**

A. Regular Council Meeting – March 21, 2023

Moved/Seconded

THAT the Regular Council Meeting Minutes of March 21, 2023 be approved as presented.

**TABLED**

B. Regular Council Meeting – April 18, 2023

Moved/Seconded

THAT the Regular Council Meeting Minutes of April 18, 2023 be approved as presented.

**TABLED**

**8. Business Arising from the Minutes**

None.

**9. Unfinished Business**

A. Follow-Up Action Items from Previous Meetings

<b>VILLAGE OF LIONS BAY FOLLOW-UP ACTION ITEM LIST</b>				
<b>ACTION NO.</b>	<b>DATE</b>	<b>ITEM/ACTION/DESCRIPTION</b>	<b>PERSON</b>	<b>STATUS</b>
265	February 21, 2023	Follow up with Ministry regarding Vacancy Tax and Report back to Council.	Councillor Reuter	Ongoing
266	February 21, 2023	Present Budget to Council.	Acting CAO, Ron Miller	Ongoing
277	April 18, 2023	Report to Council on the number of resident firefighters who registered	Acting CAO Ron Miller	As per 2022 declaration: six firefighters



		as exempt to the secondary suite surcharge.		
278	April 18, 2023	Correct “construction” from “Survey, design and construction of water main on Creekview Pl.” in the Draft Water Budget under Note 5.	Acting CAO Ron Miller	Complete
279	April 18, 2023	Discuss candidate information posting with the Chief Electoral Officer.	Acting CAO/CFO Ron Miller	Complete

Updates to action items included:

- 265: Councillor Reuter advised that after preliminary communication with the Ministry of Finance, the Village is included in the Speculation and Vacancy Tax and the Ministry’s website will be updated shortly. Additionally, to qualify for residency purposes, the residence must be occupied by the owner longer than any other residence in a calendar year. Further follow up is ongoing.
- 266: Ongoing
- 277: As per 2022 declaration, six firefighters
- 278: Complete
- 279: Complete.

**10. Reports**

A. Mayor

i. Mayor’s Report

The Mayor informed that the TransLink bus schedule for the summer season will remain the same as 2022, beginning June 26, 2023. Additionally, the Mayor advised that preliminary discussions regarding a water/sewer/gas pipeline with the Mayor of West Vancouver and Metro Vancouver staff began during a recent Metro Vancouver meeting.

The Mayor referred to a letter from the Fire Chief on wildfires, provided with meeting materials for information.

B. Staff

i. Acting CAO/CFO: Accounts Payable Cheque Listing Report

The Accounts Payable Cheque Listing Report was provided with meeting materials for information.

Moved/Seconded

THAT the report “Accounts Payable Cheque Listing” be received for information purposes.

**CARRIED**

## C. Council

### i. Councillor Broughton

Councillor Broughton informed that installation of quiet pavement on the Miller Capilano Highway is moving forward as part of a sound mitigation plan for the community. As a result, residents have responded to the Village Update expressing interest in helping the Village move forward with a similar plan, potentially via a Highway Committee. The Ministry of Transportation and Infrastructure (MOTI) advised that a contractor and special materials are being organized. No specific date was given but it was noted that good weather is required.

In response to a question, Councillor Broughton noted that sound walls are part of ongoing discussion with MOTI.

Councillor Broughton noted attendance at a pancake breakfast at the Lions Bay School Liaison on April 27, 2023. Additionally, Councillor Broughton attended the Howe Sound Community Forum on April 21, 2023 as a Village Representative. Discussion topics at the Forum included watershed protection, water shortages, growth concerns in the corridor, and hiring issues throughout the various jurisdictions.

## D. Committees

### i. Lions Bay Beach Park Advisory Committee Update

Councillor Broughton advised that a Request for Proposal (RFP) for the built form design for the Lions Bay Beach Park closed on April 28, 2023, and bids will be reviewed throughout the week. The Lions Bay Beach Park Advisory Committee is working on an RFP for the playground and obtaining proposals in terms of playground enhancements and replacements for the tot's playground and children's playground. Currently, Council is reviewing the Village's Purchasing Procurement Policy which will help to move forward in a timely matter.

### ii. Lions Bay Climate Action Committee

The Lions Bay Climate Action Committee Report was provided with meeting materials for information. Councillor Neville Abbott noted that the Committee has suggested a mini recycling depot in the Public Works Yard be offered during garbage and green waste drop off times for the recycling of soft plastics and styrofoam.

Additionally, Councillor Abbott advised that the application deadline for the Disaster Mitigation Adaptation Fund is July 19, 2023. The Village would have until 2032 to complete the selected project.

Moved/Seconded

That the Lions Bay Climate Action Committee Report be received for information.

**CARRIED**

**11. Resolutions**

None.

**12. Bylaws**

A. Water Rates and Regulation Bylaw No. 2, 1971, Amendment Bylaw No. 626, 2023  
Moved/Seconded

THAT the Water Rates and Regulations Bylaw No. 2, 1971, Amendment Bylaw No. 626, 2023 be adopted as amended.

**CARRIED**

B. Sewer User Rates Bylaw No. 122, 1984, Amendment Bylaw No. 627, 2023  
Moved/Seconded

THAT the Sewer User Rates Bylaw No. 122, 1984, Amendment Bylaw No. 627, 2023 be adopted as amended.

**CARRIED**

C. Garbage and Recycling Collection Bylaw No. 455, 2013, Amendment Bylaw No. 628, 2023  
Moved/Seconded

THAT the Garbage and Recycling Collection Bylaw No. 455, 2013, Amendment Bylaw No. 628, 2023 be adopted as amended.

**CARRIED**

**13. Correspondence**

A. List of Correspondence to April 13, 2023

During review of general correspondence, information was provided on child sex trafficking in BC, and it was noted that a booth would be set up at the Union of BC Municipalities to provide further awareness and education. Additionally, a letter was received from Bowinn Ma regarding funding opportunities for extreme climate emergencies.

Resident correspondence topics included candidate meetings, the resignation of the Public Works Manager, a community slug race, meeting procedures, transparency, building permits, and the summer schedule for the 262 bus.

Moved/Seconded

THAT the correspondence to April 27, 2023 be received as circulated.

**CARRIED**

**14. New Business**

**A. Budget/Committee of the Whole Agenda**

The Acting Chief Administrative Officer/Chief Financial Officer advised that the budget along with explanatory notes was uploaded to the Village website earlier today. A detailed review will take place at a Committee of the Whole on May 4, 2023. Budget approval is expected on time and two special meetings will be held to achieve this. Any feedback from the Village is welcomed; as of 3:00 p.m., none has yet been received.

**15. Public Questions & Comments**

None.

**16. Conclusion**

Moved/Seconded

THAT the meeting be now concluded.

**CARRIED**

*The meeting concluded at 9:00 p.m.*

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Acting CAO/CFO

Date Adopted by Council:	
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## VILLAGE OF LIONS BAY

**SPECIAL MEETING OF THE COUNCIL  
OF THE VILLAGE OF LIONS BAY  
HELD ON FRIDAY, MAY 12, 2023, AT 7:00PM  
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY  
AND VIA ZOOM VIDEO CONFERENCE**

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### MINUTES

**In Attendance:**

**Council:** Mayor Ken Berry  
Councillor Neville Abbott  
Councillor Michael Broughton  
Councillor Marcus Reuter

**Staff:** Acting Chief Administrative Officer Ron Miller  
Municipal Advisor Randy Diehl  
Controller Joe Chirkoff (via conference)  
Administrative Assistant Marina Blagodarov (Recorder)

**Public:** 6 via conference

**1. Call to Order**

Mayor Berry called the meeting to order at 7:01 p.m.

**2. Adoption of the Agenda**

Moved/Seconded

THAT the agenda of May 12, 2023 Special Council Meeting be adopted, as presented.

**CARRIED**

**3. Public Participation (2 minutes per person totalling 10 minutes maximum)**

Tamara Leger:

Commented critically on the budget process and expressed concern that unsupported assumptions about future grants were written into the budget.

Moved/Seconded

THAT Council commit to complete a strategic planning session early in June and update the budget before summer recess.

**CARRIED**

**4. Review and Approval of Minutes of Prior Special Meeting**

A. Special Council Meeting – May 11, 2023

Moved/Seconded

THAT the Special Council Meeting Minutes of May 11, 2023 be approved as circulated.

**CARRIED**

**5. Bylaws**

A. 2023 – 2027 Five Year Financial Plan Bylaw No. 629, 2023

Moved/Seconded

THAT the 2023 – 2027 Five Year Financial Plan Bylaw No. 629, 2023 be adopted.

**CARRIED**

**(Councillors Abbott and Reuter abstained)**

B. Tax Rates Bylaw No. 630, 2023

Moved/Seconded

THAT the Tax Rate Bylaw No. 630, 2023 be adopted.

**CARRIED**

**(Councillors Abbott and Reuter abstained)**

**6. Public Participation (2 minutes per person totalling 10 minutes maximum)**

**7. Adjournment**

Moved/Seconded

THAT the May 12, 2023 Special Council Meeting for the Village of Lions Bay be adjourned.

**CARRIED**

*The meeting was adjourned at 7:36 p.m.*



## THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

### COUNCIL REPORT

Date:	May 16, 2023
From:	Mark Brown, Chief Election Officer
Subject:	Chief Election Officer's Report on 2023 By-Election Results
File:	

#### RECOMMENDATION

THAT the Chief Election Officer's report dated May 16, 2023, regarding the 2023 By-Election Results for the Village of Lions Bay be received for information.

#### 1.0 Purpose

To provide to Council of the Village of Lions Bay a report on the 2023 by-election, and pursuant to section 158 of the *Local Government Act*, a report on the official election results for the office of Councillor.

#### 2.0 Executive Summary

The 2023 by-election official results were declared at 3:00 p.m. on May 8, 2023, by the Chief Election Officer, Mark Brown, with candidate Jaime Cunliffe elected to the office of Councillor.

#### 3.0 Legislation/Bylaw/Policy

The 2023 by-election is regulated by the *Local Elections Campaign Financing Act*, the *Local Government Act*, Village of Lions Bay Election and Assent Voting Bylaw No. 620, 2022. and POL – 1701: Election Advertising and Campaigning Policy.

#### 4.0 Background

Council of the Village of Lions Bay passed resolutions on February 24, 2023, to request that the Ministry of Municipal Affairs cancel the Village of Lions Bay by-election to be held on April 15, 2023, restart the by-election, and appoint a Chief Election Officer and a Deputy Chief Election Officer.

The Province of British Columbia Ministerial Order by Anne Kang, Minister of Municipal Affairs dated March 9, 2023 ordered that the general voting day for the Village of Lions Bay by-election for Councillor is to be Saturday, May 6, 2023 and that the Chief Election Officer for the new Village of Lions Bay by-election shall be Mark Brown, who shall appoint a Deputy Chief Election Officer and election officials, as required, for the administration and conduct of the by-election.





## THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

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The nomination period for the 2023 by-election began at 9:00 a.m. March 21, 2023, and ended at 4:00 p.m. March 31, 2023. At the end of the nomination period there were two (2) candidates nominated for the office of Councillor for the one (1) position available and they were declared candidates by the Chief Election Officer.

### **5.0 Analysis**

#### 5.1 Discussion

The 2023 by-election provided an advance voting opportunity on April 26, 2023, and general voting day was held on May 6, 2023. Advance voting and general voting were both held in Broughton Hall from 8:00 a.m. to 8:00 p.m.

In accordance with Election and Assent Voting Bylaw No. 620, 2022, a mail ballot voting opportunity was also provided to electors. Applications for mail ballots began on March 11, 2023, and applications were accepted until 4:00 p.m. on May 1, 2023. Mail ballots were processed at 4:00 p.m. on May 4, 2023, and no further mail ballots were received between this time and the close of voting at 8:00 p.m. May 6, 2023.

#### 5.2 Public Communication

The Village Update was utilized for publication of all statutory notices including:

- Notice of Nominations
- Notice of List of Registered Electors
- Notice of Election by Voting
- Notice of Mail Ballot Voting
- Notice of Advance Voting

The Village website was utilized for announcing the aforementioned statutory notices as well as the following information and forms:

- ❖ By-election Key Dates
- ❖ Candidates Guide to Local Elections
- ❖ Guide to Local Election Campaign Financing
- ❖ Declaration of Candidates
- ❖ Candidate Nomination Forms
- ❖ Candidate Platforms





## THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

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- ❖ Non-Resident Property Elector Forms
- ❖ Mail Ballot Application Forms
- ❖ Preliminary Election Results
- ❖ Declaration of Official Election Results

### 5.3 Administrative Support

The Lions Bay staff provided essential support to the Deputy and Chief Election Officers in meeting all the legislative advertising requirements for election notices.

Marlene McGunigal and Nancy Smeal, Deputy Election Officers, provided invaluable assistance and support throughout the entire election process and were instrumental in providing the essential administrative services required to conduct the election, as well as the counting of ballots.

### 6.0 Conclusion

After voting closed at 8:00 p.m. on General Voting Day May 6, 2023, ballots were counted by the Election Officers in the presence of candidate representatives, a candidate, and scrutineers. A total of 23 mail ballots were counted, 303 ballots from the April 26, 2023, Advance Voting were counted, as well as 331 ballots cast at the May 6, 2023, General Voting Day for a total of 657 ballots cast and counted. Unofficial results were verbal announced by the Chief Election Officer to those present after the completion of the ballot count. The preliminary election results were subsequently posted on the Village of Lions Bay website.

Candidates and their agents/scriutineers were notified that at 3:00 p.m. on May 8, 2023, the determination of the Official Election results was to be conducted in the Council Chambers by the Chief Election Officer. The ballot accounts from the Mail Ballot Voting, April 26, 2023, Advance Voting and May 6, 2023, General Voting were all reviewed, and the Determination of Official Election Results were presented. The 2023 Village of Lions Bay By-Election official election results were then declared by the Chief Election Officer, with candidate Jaime Cunliffe elected to the office of Councillor.

(Original signed by Mark Brown)

Mark Brown  
Chief Election Officer

Attachment A: 2023 By-Election Determination of Official Election Results

Attachment B: Declaration of Official Election Results By-Election 2023

**2023 By-Election Determination of Official Election Results**

**Village of Lions Bay - Councillor - One (1) to be Elected**

**General Voting Day - May 6, 2023**

**Advance Voting Day - April 26, 2023**

<b>VOTING OPPORTUNITIES</b>	<b>Mail Ballots</b>	<b>Advance Voting</b>	<b>General Voting</b>	<b>COUNCILLOR TOTAL</b>
<b>COUNCILLOR</b>				
Ballots Supplied	50	350	600	1,000
(Unused)	19	47	268	334
Ballots Issued/Mailed	31	303	332	666
(Spoiled)	1	0	1	2
(Unaccounted For)	0	0	0	0
(Ballots Rejected)	0	0	0	0
(Mail Ballots Not Picked Up)	3			3
(Mail Ballots w/o Certification)	0			0
(Mail Ballots Not Returned)	4			4
TOTAL Ballots Counted	23	303	331	657
TOTAL Ballots Cast	23	303	331	657
NEW REGISTRATIONS (s.72&73)	1	12	16	29

<b>RESULTS:</b>					
COSGRAVE	Tanya	8	151	135	294
CUNLIFFE	Jaime	15	152	196	363

<b>ELIGIBLE VOTERS</b>				
Lions Bay List of Registered Electors				1,111
Registered Under Section 72 & 73				29
<b>TOTAL ELECTORS</b>				<b>1,140</b>
Number of Persons Voting (Ballots Cast)				657
Percentage Voter Turnout				<b>57.63%</b>

May 8, 2023

Dated at Lions Bay Village Hall

(Original Signed By Mark Brown)

Mark Brown, Chief Election Officer



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

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**VILLAGE OF LIONS BAY**

**DECLARATION OF OFFICIAL ELECTION RESULTS**

**BY-ELECTION 2023**

**COUNCILLOR**

I, Mark Brown, Chief Election Officer, do hereby declare elected, Jaime Cunliffe, who received the highest number of valid votes for the office of Councillor.

Dated at Lions Bay, BC  
This 8<sup>th</sup> day of May 2023

(original signed by Mark Brown)

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Mark Brown  
Chief Election Officer



## VILLAGE OF LIONS BAY

<b>General Correspondence:</b>			
<b>Date Rec'd</b>	<b>FROM</b>	<b>TOPIC</b>	<b>Page No.</b>
28-Apr-23	G1 JP Kamand	Catch Basin Filtration System	1
1-May-23	G2 Mayor Meghan Lahti, City of Port Moody	LMLGA Resolution R26 - Casino Revenue Sharing in Regional Districts	2
2-May-23	G3 MP Patrick Weiler	2023 Abandoned Boats Program Call for Proposals	4
5-May-23	G4 MP Patrick Weiler	Launching a New Phase of the Local Food Infrastructure Fund (LFIF)	5
5-May-23	G5 Kevin Hemmat, Office of PM Patrick Weiler	Constituency Youth Council 2023 Community Youth Survey	6
10-May-23	G6 MP Patrick Weiler	Canada Digital Adoption Program	7
<b>Resident Correspondence:</b>			
<b>Date Rec'd</b>	<b>FROM</b>	<b>TOPIC</b>	<b>Page No.</b>
28-Apr-23	R1 Jeff Clune	Highway Noise	9
29-Apr-23	R2 Leslie Nolin	<i>omitted</i>	
1-May-23	R3 Ute Philips	Village Update By-election Impropriety - Interim CAO/CFO Ron Miller and Councillor Michael Broughton	10
8-May-23	R4 LB Bird Friendly	Banner installation	11
8-May-23	R5 Norm Barmeier	2023 Preliminary DRAFT Budget - Version 2 - questions	12
8-May-23	R6 George Harding	May 6 North Shore Article	13
9-May-23	R7 Gail Craig	Budget process & question	14
9-May-23	R8 Gail Craig	May 5th Liberation Day	15
10-May-23	R9 Norma Rodgers	Budget	16
10-May-23	R10 Norma Rodgers	Transparency	17
10-May-23	R11 Norma Rodgers	Municipal experience	18
11-May-23	R12 Ute Philips	Financial Plan 2023 - 2027 Version 2	19
<b>Response to Resident's Correspondence:</b>			
<b>Date Sent</b>	<b>Response To</b>	<b>TOPIC</b>	<b>Page No.</b>
2-May-23	RR1 Dave Butler	Mayors latest rant	20
2-May-23	RR2 KC Dyer	Village By-Election	21
2-May-23	RR3 Ben Gauer	Speculation and Vacancy Tax	23
2-May-23	RR4 Norm Barmeier	April 4th public participation - 2 questions	25
2-May-23	RR5 Norma Rodgers	Transparency	27
2-May-23	RR6 Norma Rodgers	Infrastructure Committee	29
2-May-23	RR7 Gail Craig	Privacy Act & Report out of Closed	31
2-May-23	RR8 Keegan Rittinger	Encroachment	33
2-May-23	RR9 Marion Maxwell	Village update report of CAO termination without cause	35



**VILLAGE OF LIONS BAY**

2-May-23	RR10 John Philips	Loss of experienced staff in Lions Bay Village office and consequences	37
2-May-23	RR11 Leslie Nolin	All Candidates Meeting. All Candidates involved	39

**From:** [Jean-Paul Kamand](#)  
**To:** [Ken Berry](#)  
**Cc:** [Council: %20agenda@lionsbay.ca](mailto:%20agenda@lionsbay.ca)  
**Subject:** catch basin filtration system  
**Date:** Friday, April 28, 2023 1:48:14 PM

---

Hello Mayor Berry,

I hope you are doing well. I am writing because I wanted to take this opportunity to update you on our catch basin filtration system, [Moses Filter](#).

Moses Filter is an innovative and accessible product that operates to capture debris, garbage, and other harmful substances from entering our waterways. It operates as a series of insertable filters that are custom-made to fit municipal storm drains. The filters capture debris, therefore reducing the harmful waste entering our oceans, rivers, and streams.

For the past seven months, we have been piloting Moses Filter with the City of Vancouver's Green Infrastructure Department. Our product has many advantageous features, such as easy installation, servicing, and easy removal options for entry-level workers, as well as workforce development opportunities and community stewardship programs. Even in extreme weather conditions, the filters remain active and have effectively captured debris without interfering with normal surface operation.

With the success of the Vancouver pilot, we are reaching out to other municipalities to inquire about meeting opportunities. I would be delighted to meet with you and hope you and your team might be able to take a few minutes to hear more about our product and its impact.

Should this be of assistance, I would be pleased to provide you with more details about the product and its operation, as well, as a letter of support from *Jimmy Zammar- Director of Urban Watersheds, Sewers & Drainage* at the City of Vancouver.

Please let me know if you would like to set up an appointment or conversation,?

I look forward to connecting at your convenience.

Kind regards,  
JP

**Jean-Paul Kamand**  
Founder & CEO

**From:** [Meghan Lahti](#)  
**To:** [Council](#)  
**Subject:** LMLGA Resolution R26 - Casino Revenue Sharing in Regional Districts  
**Date:** Monday, May 1, 2023 3:32:06 PM  
**Attachments:** [Letter to Minister Conroy on Casino Revenue Sharing.pdf](#)  
[LMLGA Resolution - Casino Revenue Sharing in Metro Vancouver.pdf](#)  
[2023 - Casino Revenue Key Facts.pdf](#)

---

Dear Lions Bay Council:

On behalf of Port Moody Council, we are writing to ask for your support for [LMGA Resolution R26 – Casino Revenue Sharing in Regional Districts](#), page 22, at the upcoming conference May 3-5, 2023.

As you know, communities that host casinos or community gaming centres are eligible for 10% of net revenue is distributed to the host community, which was initially provided to offset any negative impacts from hosting a casino in a community. Past provincial responses to municipalities' requests for more equitable distribution of revenue suggest that host municipalities have not experienced any negative financial consequences.

An equitable revenue sharing policy can ensure that local governments have the necessary resources to continue to deliver quality services, adapt to climate change and repair critical infrastructure. In a time where municipalities are increasingly on the front lines of challenging social issues, such as the housing crisis, revenue sharing can provide another non-tax source of revenue, reducing the burden of taxation on residents.

In the fiscal year ending March 31, 2022, host communities in Metro Vancouver received approximately \$40 million, which was distributed amongst seven communities which are home to 74% of the region's population.

In a revenue sharing arrangement, based on FY2021/22 revenues, your community would receive an estimated **\$21,326.48**

In addition to a share of the revenue from gaming activities, it should be noted that host municipalities also receive property tax revenue from casinos, unlike communities that host hospital facilities. While some gaming revenue may return to communities through community gaming grants, this is not guaranteed, relying on local non-profit organizations to apply for, and be successful in their grant applications.<sup>1</sup> Based on an analysis of gaming grants distributed in FY2021/22 with Metro Vancouver communities, \$58 million (85%) of community gaming grant money was distributed to organizations within communities that host casinos (home to 70% of regional population).

In highly integrated regions, such as Metro Vancouver or the Capital Regional District, equitable revenue sharing amongst all communities would create a level playing field.

Residents from all communities' access and use amenities across the region, from hospitals to casinos to parks and revenue should be shared in an equitable manner that recognizes this. Equitable sharing of revenue from casinos will support non-hosts in enhancing the livability of their communities across the region.

We strongly advocate for regional casino revenue sharing and hope you will join us in voting for the resolution.

If you wish to discuss more, please reach out.

Regards,

*Meghan Lahti*

Mayor  
City of Port Moody

Attachments

Letter to Minister Conroy  
Councillor Agtarap Report to Council  
Casino Revenue Key Facts

I acknowledge that I live, work, and play on the traditional, ancestral, and unceded territories of the Kwikwetlem (Coquitlam), qiqéyt (Qayqayt), x?m??k??y??m (Musqueam), s?wx\_wú7mesh (Squamish), sel?íl?witulh (Tsleil Waututh), and Coast Salish peoples.

CONFIDENTIALITY NOTICE: This message and any accompanying attachments contains information intended for a specific individual(s) and purpose and should be treated as confidential and the property of the City of Port Moody. If you are not the intended recipient, or a person responsible for delivering it to the intended recipient, please notify the sender immediately and destroy all copies of this e-mail. Please be advised that correspondence with any government body, including City of Port Moody Council and staff, is subject to disclosure under the Freedom of Information and Protection of Privacy Act.

*This response is provided by Mayor Lahti and may not reflect the City of Port Moody's official position or that of Council.*

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HOUSE OF COMMONS  
CHAMBRE DES COMMUNES  
CANADA

*Patrick Weiler*

Member of Parliament  
West Vancouver-Sunshine Coast-Sea to Sky Country

May 2, 2023

Dear Friends & Neighbours,

Abandoned and wrecked vessels can be harmful to the environment and to public safety. Abandoning your vessel is also illegal in Canada. Through Canada's Oceans Protection Plan, the Government of Canada is taking further action to remove vessels that pose a threat, in order to protect our coasts and waterways.

This week, the Minister of Transport, the Honourable Omar Alghabra, **announced the launch of a new call for proposals under the Oceans Protection Plan's Abandoned Boats Program, which invites Canadians to submit proposals for projects that support the assessment, removal, and disposal of abandoned and wrecked vessels in Canadian waters.**

Through the call for proposals, which will provide \$1.6 million in total funding, the Government of Canada will pay up to 100% of costs associated with the assessment and removal of abandoned or wrecked vessels. Specifically, it will cover up to \$5,000 for boat assessment projects and up to \$250,000 for boat removal and disposal projects.

[Transport Canada is now accepting applications](#) from Indigenous communities and organizations, Canada Port Authorities, for-profit and not-for-profit organizations, private ports and marinas, public sector organizations, and provinces, territories, and municipalities **until June 15, 2023**. Approved projects are expected to begin in 2023.

The Oceans Protection Plan is a Canadian success story. When Indigenous Peoples, industry, communities, scientists, and government work together to protect our environment, grow our economy, and support good jobs across the country, we deliver real results. The Oceans Protection Plan is keeping our oceans and coasts healthy, advancing reconciliation, and building a clean future for everyone.

If you have any questions, please do not hesitate to reach out to our office. We are happy to support your application in any way that we can.

Sincerely,

Patrick Weiler, MP  
West Vancouver-Sunshine Coast-Sea to Sky Country



HOUSE OF COMMONS  
CHAMBRE DES COMMUNES  
CANADA

*Patrick Weiler*

Member of Parliament  
West Vancouver-Sunshine Coast-Sea to Sky Country

May 5, 2023

Dear Friends & Neighbours,

This week, the Minister of Agriculture and Agri-Food, the Honourable Marie-Claude Bibeau **announced \$10 million for a new phase of the Local Food Infrastructure Fund (LFIF), which is now open for applications.**

LFIF is a 5-year, \$70-million initiative, ending on March 31, 2024. It was created as part of the Government of Canada's Food Policy, a roadmap for healthier and more sustainable food systems in Canada. LFIF supports community-based, not-for-profit organizations to improve food security by strengthening local food systems and improving access to nutritious food.

**This new phase of LFIF will provide rapid-response funding in the range of \$15,000 to \$120,000 per project to help improve food security in communities through investments in equipment and infrastructure needs.** Project impacts must be targeted and immediate, and must be directly related to addressing food security and increasing the accessibility of healthy, nutritious and ideally local foods within communities. For example, a project could help purchase and install a walk-in refrigerator or storage units for donated food.

**Program details and requirements are available now. Eligible applicants from across Canada will be able to submit applications for this intake from May 4 until May 31, 2023.** Organizations who have received LFIF funding in the past will be eligible to apply to this new funding opportunity.

**For more information about the LFIF and to submit your application, [please visit this webpage.](#)**

If you have any questions, please do not hesitate to reach out to our office. We are happy to support your application in any way that we can.

Sincerely,

Patrick Weiler, MP  
West Vancouver-Sunshine Coast-Sea to Sky Country

**From:** [Hemmat, Kevin \(Weiler, Patrick - MP\)](#)  
**To:** [Hemmat, Kevin \(Weiler, Patrick - MP\)](#)  
**Subject:** Re: Constituency Youth Council 2023 Community Youth Survey  
**Date:** Friday, May 5, 2023 3:41:44 PM  
**Attachments:** [Outlook-cid\\_c142e1.png](#)  
[Outlook-cid\\_c142e1.png](#)

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Hello,

As a follow up to my previous email and for clarification, this survey is geared towards **youth and young people** in our region, hence the 15-30 age bracket.

We would love the participation of any secondary school students and anyone else within this age range, including those from West Vancouver-Sunshine Coast-Sea to Sky Country but are temporarily living on a university campus or those who live elsewhere but regularly commute to, from, and within the riding. **Anyone aged 15-30 who has a significant degree of experience regularly using and taking public transit in the riding is welcome to take the survey.**

I hope this provides clarity on who the targeted demographic is for this survey. Please let me know if there are any questions.

Best,  
Kevin



Kevin Hemmat  
Office of Patrick Weiler MP  
Director of Communications  
West Vancouver-Sunshine Coast-Sea to Sky Country  
Office: 604-913-2660  
Cell: 604-353-2550  
[Kevin.Hemmat.842@parl.gc.ca](mailto:Kevin.Hemmat.842@parl.gc.ca)



Before printing this e-mail, think about the Environment

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**From:** Hemmat, Kevin (Weiler, Patrick - MP)  
**Sent:** May 5, 2023 2:58 PM  
**To:** Hemmat, Kevin (Weiler, Patrick - MP) <[kevin.hemmat.842@parl.gc.ca](mailto:kevin.hemmat.842@parl.gc.ca)>  
**Subject:** Constituency Youth Council 2023 Community Youth Survey

Good afternoon,

On behalf of Member of Parliament Patrick Weiler and the West Vancouver-Sunshine Coast-Sea to Sky Country Constituency Youth Council, I am reaching out to **invite those aged 15-30 to participate in a Google form survey about transit accessibility in our region and the move towards net-zero emissions public transportation.**

One of the core goals of the Constituency Youth Council (CYC) is to engage youth throughout

the riding so they can champion policies and issues that are close to their hearts This year, our CYC has decided to commission a survey to understand young constituents' perspectives on the efficiency, energy usage, and importance of public transit as we work to build EV and net-zero emissions transit systems and achieve Canada's 2050 net-zero emissions goals.

We hope this survey will help us better understand the views of young people in communities in West Vancouver, the Sunshine Coast, and the Sea to Sky Corridor. The collected data will be used to propose a mock bill or letter to Canada's Minister of Environment, the Honourable Steven Guilbeault and the Minister of Transportation, the Honourable Omar Alghabra, articulating the main concerns/changes young constituents would like to see addressed in regard to net-zero public transit.

**To access the Community Youth Survey Google Form, [please visit this page](https://forms.gle/oD2NQZxs8yWRpU1LA) or use the following URL: <https://forms.gle/oD2NQZxs8yWRpU1LA>**

We hope that you can share this survey with as many young people in our region as possible, so **please feel free to share it with any youth you think may be interested**. As this survey is targeted towards youth, however, we kindly ask that you do so to the targeted demographic of those aged 15-30.

If you have any questions, please do not hesitate to reach out to me at [kevin.hemmat.842@parl.gc.ca](mailto:kevin.hemmat.842@parl.gc.ca).

Sincerely,  
Kevin Hemmat



Kevin Hemmat  
Office of Patrick Weiler MP  
Director of Communications  
West Vancouver-Sunshine Coast-Sea to Sky Country  
Office: 604-913-2660  
Cell: 604-353-2550  
[Kevin.Hemmat.842@parl.gc.ca](mailto:Kevin.Hemmat.842@parl.gc.ca)



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HOUSE OF COMMONS  
CHAMBRE DES COMMUNES  
CANADA

*Patrick Weiler*

Member of Parliament  
West Vancouver-Sunshine Coast-Sea to Sky Country

May 10, 2023

Dear Friends & Neighbours,

Small businesses are the backbone of the Canadian economy and the heart of our communities across the country. As small businesses adapt to the digital economy, the Government of Canada is working to help them continue to grow, thrive, and create good jobs.

The Canada Digital Adoption Program (CDAP) offers two grants that can help small and medium sized enterprises (SMEs) get online and use technology to build your business:

- The Grow Your Business Online grant gives you up to \$2,400 to set up e-commerce and grow your sales online.
- The Boost Your Business Technology grant gives you up to \$15,000 to get advice on the technologies that can propel your business forward.

Under the CDAP, Canadian SMEs will be able to assess their digital readiness and apply for grants and loans online. This funding will help them leverage e-commerce opportunities, upgrade or adopt digital technologies, and digitize their operations to stay competitive and meet their customers' needs in the digital marketplace.

CDAP has only distributed about 3% of its budget, so there are many potential applications ready to be funded. I therefore strongly encourage all interested organizations to apply.

Accelerating the digital transformation will help Canadian businesses stay competitive while creating jobs and growing the economy.

**For more information about the CDAP and to submit your application, [please visit this webpage.](#)**

If you have any questions, please do not hesitate to reach out to our office. We are happy to support your application in any way that we can.

Sincerely,

Patrick Weiler, MP  
*West Vancouver-Sunshine Coast-Sea to Sky Country*

<i>Constituency</i>	<i>Ottawa</i>
6367 Bruce Street West Vancouver British Columbia V7W 2G5	Suite 282, Confederation Building 229 Wellington Street, Ottawa Ontario K1A 0A6
Tel.: 604-913-2660   Fax.: 604-913-2664	Tel.: 613-947-4617   Fax.: 613-847-4620

**From:** [REDACTED]  
**To:** [Council: Agenda](#)  
**Subject:** Highway Noise  
**Date:** Friday, April 28, 2023 7:25:12 PM  
**Attachments:** [PastedGraphic-1.tiff](#)

---

Hello,

I'm a new member of the community. I just received the below message (forwarded from a new neighbor).

For me, this place would be paradise except for one major downside, and that is the extremely disturbing highway noise. I am sitting out on my balcony now and every few seconds I hear the blare of a car going by, disrupting and ruining the tranquility and natural beauty of Lion's Bay.

I am DELIGHTED to hear you are prioritizing this issue! Thank you very much for all your work. My favorite part of the message below was your comment that quiet pavement is only part of the solution, and that we should push hard and quickly for a sound wall. I think that will be essential to truly combat the problem, especially since the quiet pavement seemingly ebbs and flows in its effectiveness.

I think a sound wall will increase all of our property values, and will thus pay for itself if it turns out we need to pay for it (I would be happy to support an initiative where we all pay part of the cost).

For my wife and I, this is the most important issue to address so please keep prioritizing this issue! We DEEPLY appreciate it.

Do you know how we can find out how West Vancouver got their sound walls built? Who paid for them? What was the process?

I love the idea of a highway committee to create as much momentum as possible on this issue.

Thanks again, and CONGRATULATIONS on getting something done that will dramatically improve things for everyone!

[REDACTED]

Best Regards,  
Jeff Clune

To: Council, Interim CAO/CFO Ron Miller

c.c. Mark Brown, Elections BC, Randy Diehl,

I would like to bring to Council's attention that the Village Update of April 28, 2023 referred to an announcement "From the Desk of Councillor Boughton".

## From the desk of Councillor Boughton

I have serious concerns about this given that Michael Boughton is actively campaigning for Tanya Cosgrave who is running for Councillor in the current by-election. This is the first time that such an announcement from Councillor Michael Boughton has been displayed on the Village Update. As I was trying to confirm this information on the Village website, I saw that the version on the Village of Lions Bay website is now showing for the same April 28, 2023 Village Update with the same information originally posted under Michael Boughton's name:

## Updates from the Municipality Highway Noise Update

In addition, the Village Update of April 28<sup>th</sup> was sent out with two versions each of them still showing "From the Desk of Councillor Boughton". Unfortunately, while I believe the damage has been done as there has been no public retraction of the original posting, I do want to see a retraction from the CAO in the next Village Update indicating that this was a violation of election rules.

I would also like to forewarn the CAO that in this week's Village Update, one day prior to the by-election, Mr. Miller is very careful about what is posted in the Village Update so that there is no connection from either Michael Boughton or Mayor Ken Berry that would favour the candidate being actively promoted by Michael Boughton, Tanya Cosgrave. I would ask Randy Diehl and Mark Brown to review this week's Village Update prior to posting to the village to ensure no impropriety.

I have copied Elections BC on this correspondence so they are aware of this improper activity during our by-election.

Ute Philips

**From:** [Lions Bay Bird Friendly](#)  
**To:** [Public Works](#)  
**Cc:** [Council](#)  
**Subject:** Banner installation  
**Date:** Monday, May 8, 2023 8:09:34 AM

---

Hi crew,

Just a quick note of thanks from our team for installing the new banners last week ahead of our Bird Friendly Community Event coming up on May 13th.

Penny  
Team Lead

### **Lions Bay Bird Friendly City**

WEB: [www.lionsbaybirdfriendly.ca](http://www.lionsbaybirdfriendly.ca)

FACEBOOK: [www.facebook.com/groups/lionsbaybirdfriendly](https://www.facebook.com/groups/lionsbaybirdfriendly)





From: [REDACTED]  
To: [Council: Budget](#)  
Cc: [Agenda](#)  
Subject: 2023 Preliminary DRAFT Budget - Version 2 - questions  
Date: Monday, May 8, 2023 9:39:17 PM

---

Hey folks:

I was reviewing Schedule A – consolidated financial plan for 2023 through 2027.

It looks like some very ambitious spending is planned for most years, but in particular 2024, 2025, and 2026.

Specifically I was wondering what grants we were targeting for 2024, 2025, and 2026 with such high values (\$5,183,736 (2024), \$8,036,589 (2025), and \$1,944,925 (2026)). Is it realistic to budget with close to \$15,000,000 in grants? Going after these kinds/size of grants might require a dedicated budget line item just for pulling the grant applications together.

We would also need to budget our portion of any grant we do win, most grants require some kind of contribution, usually in around 25-50%. The way the budget reads now would suggest 100% grants; could you clarify that please?

I noticed a steady stream of land sales each year, can you clarify which land you have earmarked for sale?

I also noticed close to 2.2M in borrowing planned over the next 5 years. What is the justification for that?

In terms of capital expenditures I wondered if there is any kind of capital project plan that backs up the projected capital expenditures of \$2,219,001 in 2023, \$5,382,003 in 2024, \$9,165,000 in 2025, \$1,725,700 in 2026, and \$2,400,000 in 2027)

This budget seems to be built on a massive capital expenditure plan, how and when was that plan developed? What projects will you be tackling in each of those 5 years?

I'm very keen to see infrastructure improvements, but I do wonder about the reality of these very large budgeted grants.

Kind regards,

Norm Barmeier

[REDACTED]

**From:** [REDACTED]  
**To:** [Lions Bay Reception](#)  
**Subject:** Re: May 6 North Shore article  
**Date:** Monday, May 8, 2023 6:18:05 PM

---

Yes, anything to promote safety on the highway.

The editor North News is making the issue of motorcycle accidents a priority how to curtail the carnage and is publishing my input in the paper.

In brief; such a simple and inexpensive means of slowing traffic and possibly saving lives not to mention the reduction of racing engines by "one lane" traffic during peak weekend hours similar to the Lions Gate bridge.

Regards

George Harding

> On May 8, 2023, at 5:04 PM, Lions Bay Reception <reception@lionsbay.ca> wrote:

>

> Hello Mr. Harding,

>

> Thank you for your email.

> Would you like your email go to Council Correspondence for the next Council Meeting Agenda?

>

> Thank you,

>

> Marina Blagodarov

> Administrative Assistant

>

> -----Original Message-----

> From: Harding Investigations [REDACTED]

> Sent: Saturday, May 6, 2023 6:50 PM

> To: Lions Bay Reception <reception@lionsbay.ca>

> Subject: May 6 North Shore article

>

> Hello Mayor (and congratulations)

> I just read NS news article, May 6 by reporter Jennifer regarding motorcycle accidents on Sea to Sky hwy and how they are of serious concern.

> I replied to the article that I have contacted Squamish traffic dept RCMP that I have recorded motorcycles on my laser recorder driving the so called Indy 500 stretch at speeds of 150km plus through the 60 zone in Lions Bay.

> The RCMP are well aware of the problem but only have limited resources to set up radar etc.

> My knowledge of traffic accidents is considerable as a retired traffic Police officer and currently traffic analyst for lawyers and the courts to create a "one lane" through Lions Bay during summer weekends to slow down speeding motorcycles and other vehicles who abuse the limit.

> This would take very expensive and would curtail the loud exhaust noise from accelerating motorcycles that is most annoying to all residents, not to mention the possibility of saving lives.

> Also the former mayor informed me he made similar requests but nothing has been done.

> This is a very simple way of averting more serious accidents that Dept. of Hwys Capilano can perform with very little effort.

>

> Concerned citizen

> George Harding

> [REDACTED]

**From:** [REDACTED]  
**To:** [Lions Bay Reception: Council](#)  
**Subject:** Budget process & question  
**Date:** Tuesday, May 9, 2023 10:54:04 AM

---

Mayor and Council,

Over the years of Village budgets, the process has always gotten underway early in the year with council, and made available to the residents for comments and input as it progressed to final completion. It was an inclusive process that allowed an abundance of public participation. At the February 21 Regular Council meeting, and shown in the February 21<sup>st</sup> minutes, the CFO/CAO stated at that time the budget was ready to be presented. It is now May 9<sup>th</sup>, the public participation only began April 28<sup>th</sup>, and the budget process must be completed by next Monday the statutory date of May 15<sup>th</sup>. Why has delivery of this budget to council and the public been so delayed?

I sent the following enquiry May 5 at 9:30am to the email [budget@lionsbay.ca](mailto:budget@lionsbay.ca). I originally sent the message May 2<sup>nd</sup>, to the email address which was provided April 28<sup>th</sup> in the Village Update for the public to use to make their comments and suggestions, however the address was incorrectly provided as [budgets@lionsbay.ca](mailto:budgets@lionsbay.ca). The CFO/CAO indicated at the May 4 Committee of the Whole mtg that all residents' questions were welcome. I have not received any response and I am concerned that other residents have also used the incorrect email address from the mayor's message of April 28<sup>th</sup>.

Question: Regarding the original budget posting of Version #1 Page 8 General Fund - Council. It shows last year's election at \$15K, which was low due to all the staff handling the election for less cost, and the 2023 Election line also states only \$15K for the by-election costs. The public was advised by the mayor and CAO at a Regular Council Meeting, when the topic was discussed for clarification of what the Ministry was actually paying for, that the Village would be paying for all of the costs of the by-election. The public had previously been told by council that this by-election would probably cost \$35K or more. There is no note included for reference on the 2023 Election line (version #1 or #2) as to what has reduced the expected \$35K+ cost for the by-election. Would you advise please why the anticipated cost of the by-election, that was communicated numerous times to the residents, has been reduced by \$20K+ in the budget.

Thank you,  
Gail

**From:** [REDACTED]  
**To:** [Lions Bay Reception: Council](#)  
**Subject:** May 5th Liberation Day  
**Date:** Tuesday, May 9, 2023 12:29:39 PM

---

Mayor and Council,

In the Village Update of May 5<sup>th</sup> the mayor states in his message, and was present in the photo that was included:

*Members of the Memorial Cairn Committee along with the Lions Bay Historical Society and others came together in a brief ceremony for a special time to remember the May 5th Liberation Day in the Netherlands in 1945.*

I too would have liked to have been present at the ceremony to remember Sir Norman Kirby and others who were in Holland as the Canadian Liberators in 1945. My father served in the Canadian Armoured Corp. 3<sup>rd</sup> Canadian Infantry Division in radio dispatch and he was in Utrecht Holland and he was one of the other Canadian Liberators there in 1945. Why was attendance at this ceremony not made available to all the residents of Lions Bay? Everyone should have the opportunity to attend all Village dedication and remembrance ceremonies.

Thank you,  
Gail

**From:** [REDACTED]  
**To:** [Council](#)  
**Subject:** Budget  
**Date:** Wednesday, May 10, 2023 6:18:47 PM

---

Dear Mayor and Councillors,

I was surprised to learn that questions sent to the budget link are not read by Council. Also that meetings to discuss the budget are arranged just hours before taking place so that residents have difficulty attending. Now I read that tomorrow's meeting does not have public participation. The budget is public record. This secrecy is concerning.

Budget questions 2023

page 16 General Fund - Public Works

note 2 - Will the budgeted amount of \$56,972 complete the Bayview Bridge rehabilitation?

page 21 Solid Waste Budget

note 4 - I don't understand why bear issues would drain the surplus since bear problems are addressed by bylaw officers who are budgeted elsewhere.

Also I think the surplus would be well spent on extending recycling options as a service to residents, and in accordance with Recycle BC.

page 22 Water Budget

Does water maintenance amount of \$114,000 include pipe replacements other than the projects listed as Proposed Capital Requests? Our whole system has deteriorated.

page 24 Proposed Capital Requests

The line 'Engine 62 or road paving - \$900,000.' What does this mean?

regards,  
Norma Rodgers

**From:** [REDACTED]  
**To:** [Council: Lions Bay Reception](#)  
**Subject:** transparency  
**Date:** Wednesday, May 10, 2023 6:21:21 PM

---

Dear Mayor and Councillors,

During the last two meetings I asked Council to consider some changes to provide transparency.

- publish agendas on the Friday before Council meetings
- include with the agenda written management reports
- require committees to report to Council on an ongoing basis
- disclose resident selection criteria for committees
- minimize closed council meetings or portions of meetings
- require residents who speak at Council to provide full names
- explain why CAO deJong was terminated and justify the expense
- publish all resident opinion letters to allow free speech

These changes have been suggested by residents, plus Councillors Abbott and Reuter. Councillor Broughton responded by email on May 3 without answering my question.

Which of these procedures might Council be willing to adopt to create trust on the part of skeptical residents?

regards,  
Norma Rodgers

**From:** [REDACTED]  
**To:** [Council; Lions Bay Reception](#)  
**Subject:** municipal experience  
**Date:** Wednesday, May 10, 2023 6:24:05 PM

---

Dear Mayor and Councillors

Advisor Diehl recommended that the village contract two municipal experts to assist inexperienced staff. I suggested last Council Meeting that it would be more cost effective to hire municipally experienced staff, rather than pay experts to train current staff. I think the village would be better served if staff were hired for their municipal qualifications and not their relationship to the Mayor.

When permanent CAO and CFO candidates are considered, will Council prioritize municipal experience?

regards,  
Norma Rodgers

**From:** [REDACTED]  
**To:** [Council](#)  
**Subject:** Financial Plan 2023 - 2027 Version 2  
**Date:** Thursday, May 11, 2023 12:56:44 PM

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Dear Council,

In reviewing the Financial Plan for 2023 – 2027, I note the following:

1. Expected Grants totaling almost \$18 million over the 5 years.
2. Expected capital expenditures totaling almost \$21 million over five years.

What is the rationale for expecting that all capital expenditures will be 100% funded through grants. There is no historical precedent for this assumption.

Furthermore, the Village would typically have to fund 20% - 50% of a capital expenditure in order to qualify for a grant. I do not see this in the budget.

What are Council's options in the event that grant monies are not realized? Residents should understand what the risks are if we receive little or no grants.

3. I am wondering where I would find the legal and severance costs for the termination of Peter de Jong? Is it in professional fees?
4. Given that a number of interim office workers are on contract, are their expenses in Contractors or Administrative salaries? Who is included in Contractors please?
5. In the General Fund – Council, I see a cost of by-election for \$15,000. Is this the by-election cost that was predicted to be \$35,000 - \$40,000?

I look forward to receiving answers on the above.

Ute Philips



**From:** [Councillor Michael Broughton](#)  
**To:** [REDACTED]  
**Cc:** [Council: Lions Bay Reception](#)  
**Subject:** Re: Mayors latest rant. Reply draft.  
**Date:** Tuesday, May 2, 2023 8:19:31 AM

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Dear Mr Butler,

I am in receipt of your letters to Council dated April 1st, 5th, and 7th, 2023 which were provided to the Regular Council Meeting on Tuesday, April 18th, 2023.

It is currently my role as second quarter 'responder' to provide a response, as possible to your email.

Thank you for your email outlining your concerns regarding the Mayor's Village Update messages, alternate processes for Building Inspections and permit provision, and staffing in the Village Office. Council appreciates your position and all cooperation and constructive input you provide as we move forward. Municipal Advisor, Randy Diehl, provided by the Minister of Municipal Affairs has asked that letters published to be respectful and constructive in nature and that Council act to encourage or control this. I hope any future communication will reflect this.

Correspondence is shared with all Council and the Acting CAO, all of whom I trust will have noted your concerns.

Sincerely,

Michael Broughton

Michael Broughton EdD  
Councillor  
Village of Lions Bay  
604 763 6530  
[Councillor.broughton@lionsbay.ca](mailto:Councillor.broughton@lionsbay.ca)

On 2023-04-01, 1:35 PM, "JEAN BUTLER" [REDACTED] > wrote:

Mr Mayor, try following the rules, our Zoning and Building bylaw and the Community Charter and there would be little "antagonism" at the council table. unfortunately you seem to "dance to the beat of your own drum" and have only succeeded in utter chaos both at the council meeting and in trying to send the Village staff in all directions looking for new positions only hiring all your cronies since you were elected. It's time to stop blaming everyone else for this horrific mess you have made, your the captain of this ship, try steering it in the right direction for a change.

Respectfully Dave Butler. KBO

Sent from my iPad

**From:** [Councillor Michael Broughton](#)  
**To:** [REDACTED]  
**Cc:** [Council: Lions Bay Reception](#)  
**Subject:** Re: Village by-election.  
**Date:** Tuesday, May 2, 2023 8:20:52 AM

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Dear Ms Dyer,

I am in receipt of your letter to Council dated April 2nd, 2023 which was provided to the Regular Council Meeting on Tuesday, April 18th, 2023.

It is currently my role as second quarter 'responder' to provide a response, as possible to your email.

Thank you for your email requesting Council or individual members "give your perspective on your goals for the rest of the term". Municipal officials have provided clear direction to Council with regard to any involvement in the byelection, which Council is respecting fully.

Correspondence is shared with all Council and the Acting CAO, all of whom I trust will have noted your concerns.

Sincerely,

Michael Broughton

Michael Broughton EdD  
Councillor  
Village of Lions Bay  
604 763 6530  
[Councillor.broughton@lionsbay.ca](mailto:Councillor.broughton@lionsbay.ca)

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**From:** kc dyer [REDACTED] >  
**Date:** Sunday, April 2, 2023 at 8:20 PM  
**To:** Shawna at Reception <reception@lionsbay.ca>, Ken Berry <mayor.berry@lionsbay.ca>, Councillor Michael Broughton <councillor.broughton@lionsbay.ca>, Neville Abbott <councillor.abbott@lionsbay.ca>, Marcus Reuter <councillor.reuter@lionsbay.ca>  
**Subject:** Village by-election

Dear Mayor Berry and Councillors Abbott, Broughton and Reuter,

Now that we are in election season [by-election season?], *The Watershed's* election coverage is gearing up.

We are going to begin with an interview from departed councillor Norm Barmeier, and will invite both the candidates to share their platforms and goals for the election. Hopefully someone will organize an all-candidate's meeting, and if so, we'll cover that, too.

Since it's important for our current council to have a voice, *The Watershed* would like to invite you, either individually or as a group, to give your perspective on your goals for the rest of the term. Readers of *The Watershed* are proving to be very interested and engaged in the democratic process here in the village, and I'm sure they'd love to hear from you in a forum outside of council chambers. Subject to the usual editorial guidelines, and with a 300 word limit, if you please!

Thanks so much -- I look forward to your response.

~kc

--

kc dyer, Publisher  
The Watershed  
Lions Bay and Community News  
[www.lionsbaywatershed.ca](http://www.lionsbaywatershed.ca)

**From:** [Councillor Michael Broughton](#)  
**To:** [REDACTED]  
**Cc:** [Council](#); [Lions Bay Reception](#)  
**Subject:** FW: Speculation and Vacancy Tax.  
**Date:** Tuesday, May 2, 2023 8:22:05 AM

---

Dear Mr Gauer,

I am in receipt of your letter to Council dated April 4th, 2023 which was provided to the Regular Council Meeting on Tuesday, April 18th, 2023.

It is currently my role as second quarter 'responder' to provide a response, as possible to your email.

Thank you for your email which clearly outlines your frustration in dealing with the Speculation and Vacancy Tax. This has again been referred to Councillor Reuter to fortify his communication with the Provincial bodies involved, which will be ongoing. I believe that it is Council's hope that special consideration is given to special circumstances as has occurred in Resort Municipalities, for instance.

Correspondence is shared with all Council and the Acting CAO, all of whom I trust will have noted your concerns.

Sincerely,

Michael Broughton

Michael Broughton EdD  
Councillor  
Village of Lions Bay  
604 763 6530  
[Councillor.broughton@lionsbay.ca](mailto:Councillor.broughton@lionsbay.ca)

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**From:** Ben Gauer [REDACTED]  
**Date:** Tuesday, April 4, 2023 at 2:01 PM  
**To:** Councillor Michael Broughton <councillor.broughton@lionsbay.ca>  
**Cc:** Council <council@lionsbay.ca>, Shawna at Reception <reception@lionsbay.ca>  
**Subject:** Re: Speculation and Vacancy Tax.

Thank you, Michael, for your kind reply.

We are now standing in front of a locked door to our own fully furnished home that we cannot use and that we need to maintain year-round.

Best regards,

Ben Gauer  
[REDACTED]

On Tue, Apr 4, 2023 at 1:15 PM Councillor Michael Broughton <[councillor.broughton@lionsbay.ca](mailto:councillor.broughton@lionsbay.ca)> wrote:

Dear Mr and Mrs Gauer,

I am in receipt of your letter to Council dated March 10th, 2023 which was provided to the Regular Council Meeting on Tuesday, March 21<sup>st</sup>, 2023.

It is currently my role as second quarter 'responder' to provide a response, as possible to your email.

Thank you for your email regarding the BC Speculation and Vacancy Tax and how it impacts you and your family. Council really appreciates having a better understanding of the application of this tax this year.

You have clearly outlined the challenges created when a policy to address one issue creates new problems. Councillor Reuter is currently focusing on this tax and your email was drawn to his attention in the March 21, 2023 meeting.

The Speculation and Vacancy Tax is an ongoing item on our agenda and I expect we will be addressing it in the near future. Thank you for raising it with Council and for providing your experience.

Correspondence is shared with all Council and the Acting CAO, all of whom I trust will have noted your concerns.

Sincerely,

Michael Broughton

Michael Broughton EdD  
Councillor  
Village of Lions Bay  
604 763 6530  
[Councillor.broughton@lionsbay.ca](mailto:Councillor.broughton@lionsbay.ca)

**From:** [Councillor Michael Broughton](#)  
**To:** [REDACTED]  
**Cc:** [Council; Lions Bay Reception](#)  
**Subject:** Re: April 4th public participation - 2 questions.  
**Date:** Tuesday, May 2, 2023 8:23:25 AM

---

Dear Mr Barmeier,

I am in receipt of your letter to Council dated April 6th, 2023 which was provided to the Regular Council Meeting on Tuesday, April 18th, 2023.

It is currently my role as second quarter 'responder' to provide a response, as possible to your email.

Thank you for your email outlining your questions regarding the Klatt building project.

Contractor and Village resident Andrew Oliver has agreed to take over the project management and I believe it was formalized by the Acting CAO/CFO in early March.

Minutes are all in process and/or posted. The contracting of a specialist as recommended by the Municipal Advisor, Randy Diehl, will expedite bringing all records up to date.

Correspondence is shared with all Council and the Acting CAO, all of whom I trust will have noted your concerns.

Sincerely,

Michael Broughton

Michael Broughton EdD  
Councillor  
Village of Lions Bay  
604 763 6530  
[Councillor.broughton@lionsbay.ca](mailto:Councillor.broughton@lionsbay.ca)

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**From:** "norm umwelt.ca" [REDACTED]  
**Date:** Thursday, April 6, 2023 at 12:40 PM  
**To:** Council <council@lionsbay.ca>, Agenda <agenda@lionsbay.ca>  
**Subject:** April 4th public participation - 2 questions

Hey folks:

I had raised questions relating to two issues.

1. Klatt building PM and project kick off; Councillor Broughton had suggested a PM was selected for this project.
2. Transparency and the publishing of minutes from past meetings; Karen has suggested she's working on the minutes and plans to publish them.

The specific questions were:

1. Who is the PM for the Klatt building project?
2. When was the PM selected?
3. When will the project kick off (so we don't lose the 500K grant)
4. When will the minutes from past meetings be published online?

I was not able to hear the answers provided during public participation.

Can you please provide answers to these questions?

Kind regards,  
Norm

**From:** [Councillor Michael Broughton](#)  
**To:** [REDACTED]  
**Cc:** [Council: Lions Bay Reception](#)  
**Subject:** Re: transparency  
**Date:** Tuesday, May 2, 2023 8:25:36 AM

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Dear Ms Rogers,

I am in receipt of your letter to Council dated April 11th, 2023 which was provided to the Regular Council Meeting on Tuesday, April 18th, 2023.

It is currently my role as second quarter 'responder' to provide a response, as possible to your email.

Thank you for your email outlining suggestions that you believe will assist in the smooth and open operation of the Village. I am certain all members of Council support the timely and complete providing of information to everyone. Closed meetings are kept to a minimum with as much reporting out as is possible based on the legal constraints Council must honour. Council is currently taking full advantage of the advice given by Municipal Advisor Randy Diehl and in addition Staff has recently benefited from consultations with municipal specialists recommended by Mr Diehl.

Correspondence is shared with all Council and the Acting CAO/CFO, all of whom I trust will have noted your concerns.

Sincerely,

Michael Broughton

Michael Broughton EdD  
Councillor  
Village of Lions Bay  
604 763 6530  
[Councillor.broughton@lionsbay.ca](mailto:Councillor.broughton@lionsbay.ca)

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**From:** Norma Rodgers <[REDACTED]>  
**Date:** Tuesday, April 11, 2023 at 5:15 PM  
**To:** Shawna at Reception <reception@lionsbay.ca>, Council <council@lionsbay.ca>  
**Subject:** transparency

Dear Mayor Berry, Councillors and acting CAO Miller,

Mayor Berry and Councillors all campaigned on the promise of an open and transparent government. The way things are presently operating is the opposite.

My group of like-minded residents would consider Council and Administration open and transparent if they;



- provided agendas on the Friday before Council meeting
- included in the agenda written management reports
- provided accurate timely minutes with summaries of discussions as well as actions
- required standing committees to report to Council on an ongoing basis
- provided financial reports to Council in increments on an ongoing basis
- disclosed resident selection criteria for standing committees
- made important committees like infrastructure Select and open to a variety of experts
- minimized closed council meetings or portions of meetings
- required residents who participate in Council meetings to provide full names
- provided staff lists including management, with titles, hierarchy, and duties
- explained why CAO deJong was terminated

Some of these actions have already been suggested by Councillors Abbott and Reuter, and concerned residents. Would those at the table agree to implement some or all of these transparency actions to create resident trust?

regards,  
Norma Rodgers

**From:** [Councillor Michael Broughton](#)  
**To:** [REDACTED]  
**Cc:** [Council: Lions Bay Reception](#)  
**Subject:** Re: Infrastructure Committee  
**Date:** Tuesday, May 2, 2023 8:26:52 AM

---

Dear Ms Rogers,

I am in receipt of your letter to Council dated April 11th, 2023 which was provided to the Regular Council Meeting on Tuesday, April 18th, 2023.

It is currently my role as second quarter 'responder' to provide a response, as possible to your email.

Thank you for your email outlining suggestions for the organization of the Infrastructure Standing Committee. The Mayor has the authority under the Community Charter to establish Standing Committees, and to your point, may request the involvement of numerous subject specialists to inform any committee. All committees are advisory in nature and make recommendations to Council for final decisions.

Since your email was received, Acting Public Works Manager Buhr will now be available to advise the Infrastructure Committee at their request as Staff. The Village is rich with expertise in many areas and it is Council's belief that all input will be sought, welcomed and considered.

Correspondence is shared with all Council and the Acting CAO/CFO, all of whom I trust will have noted your concerns.

Sincerely,

Michael Broughton

Michael Broughton EdD  
Councillor  
Village of Lions Bay  
604 763 6530  
[Councillor.broughton@lionsbay.ca](mailto:Councillor.broughton@lionsbay.ca)

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**From:** Norma Rodgers <[REDACTED]>  
**Date:** Tuesday, April 11, 2023 at 5:18 PM  
**To:** Shawna at Reception <reception@lionsbay.ca>, Council <council@lionsbay.ca>  
**Subject:** Infrastructure Committee

Dear Mayor Berry and Councillors,

Please consider altering the terms of reference for the Infrastructure Committee (IC) to Select rather than Standing. As proposed by previous members Brian Ulrich, Tony Greville and Karl Buhr, a Select Committee would allow more experts to consider the infrastructure needs and priorities. Members of a Select Committee could consist of one Councillor, a knowledgeable chair/recorder and a group of expert residents. This seems the most productive option. When more expertise is required they could reach out to local specialists.

IC could develop a Master Infrastructure Plan that would be strategic and forward looking rather than focussed on maintenance, which is better handled by the Works Department. IC would make recommendations to Council and Council would decide. It is in the best interests of the village for local expert volunteers to have a forum to determine solutions without administrative constraints. Please can we take advantage of this valuable and free resource to improve and protect our village.

regards,  
Norma Rodgers

**From:** [Councillor Michael Broughton](#)  
**To:** [REDACTED]  
**Cc:** [Council; Lions Bay Reception](#)  
**Subject:** Re: Letter: Privacy Act & Report out of Closed  
**Date:** Tuesday, May 2, 2023 8:28:03 AM

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Dear Ms Craig,

I am in receipt of your letter to Council dated April 13th, 2023 which was provided to the Regular Council Meeting on Tuesday, April 18th, 2023.

It is currently my role as second quarter 'responder' to provide a response, as possible to your email.

Thank you for your email outlining concerns and suggestions that you believe will assist in the smooth of the Village. Closed meetings are kept to a minimum with as much reporting out as is possible based on the legal constraints Council must honour.

With regard to procedural, financial and legal issues, Council is currently taking full advantage of the advice given by Municipal Advisor Randy Diehl and in addition Staff has recently benefited from consultations with municipal specialists recommended by Mr Diehl.

Correspondence is shared with all Council and the Acting CAO/CFO, all of whom I trust will have noted your concerns.

Sincerely,

Michael Broughton

Michael Broughton EdD  
Councillor  
Village of Lions Bay  
604 763 6530  
[Councillor.broughton@lionsbay.ca](mailto:Councillor.broughton@lionsbay.ca)

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**From:** Gail Craig <[REDACTED]>  
**Date:** Thursday, April 13, 2023 at 11:17 AM  
**To:** Shawna at Reception <reception@lionsbay.ca>, Council <council@lionsbay.ca>  
**Subject:** Letter: Privacy Act & Report out of Closed

Reception, All of Council,

At the April 4<sup>th</sup> meeting the mayor responded to an upset Erik U.'s verbal request for response to his

repeated communications regarding his building inspections. The mayor commented to Erik, and the public, that he had asked staff for Erik's phone number but was told that would have to be under a Freedom of Information Request. The mayor stated again he had tried to get Erik's phone number from staff and this was very frustrating. The mayor also said that he is from the private sector where he could just pick up the phone and get things done. Back in December the mayor describes the need for protecting privacy ethically and legally and with scrupulous duties of care and we must always be careful to meet the legal requirements for protecting privacy. Staff should not be the ones pointed at as being the cause for any delay in Erik being contacted after all his communications were unanswered. It is a requirement of the BC government act: *Section 3 of the Privacy Act defines personal information as any information that identifies an individual. This includes information such as your name, address, IP address, telephone number, birth date, social insurance number, e-mail address and employment information.* Will the mayor please state to the residents that it was not staff's responsibility to provide him with Erik's phone number immediately upon his request?

At the February 21<sup>st</sup> Regular Council meeting, one of the councillors stated with regards to Reporting Out of Closed Meetings, that he was highly motivated to release closed information as soon as he could. He said he was committed to releasing information to the public. At the March 24 Special Council Meeting there was information possibly released from closed. This was asked about at the April 4<sup>th</sup> meeting and another councillor stated there had been reporting out of closed, however this was not provided in the April 4<sup>th</sup> meeting Agenda under Section 3. Reporting Out from Closed Portion of Meeting, nor will there be any minutes provided to the public for the March 24<sup>th</sup> meeting as it was closed and did not return into open with any public participation. Will the councillor, who stated in February that he was highly motivated and committed to advising the public about information released from closed, please do so now regarding this?

At the Jan 31, 2023 Regular Council Meeting, CFO Miller stated he retired in May, he had been an auditor of the mayor's company and two months prior to Jan. 31 he talked to the Mayor knowing there was going to be a CFO "hole" soon. At the next meeting, when asked a question by a resident, Mr. Miller said he is a friend of the mayor's. At the April 4<sup>th</sup> Regular Council Meeting the mayor, responding to the comments from Norma Rodgers about cronyism, stated that Mr. Miller is not his friend but is a business associate. What is correct please?

Thanks,

Gail

11:15am April 13

**From:** [Councillor Michael Broughton](#)  
**To:** [REDACTED]  
**Cc:** [Council; Lions Bay Reception](#)  
**Subject:** Re: On table correspondence to be included in Tuesday April 18 council meeting  
**Date:** Tuesday, May 2, 2023 8:29:22 AM

---

Dear Mr Rittinger,

I am in receipt of your letter to Council dated April 14th, 2023 which was provided to the Regular Council Meeting on Tuesday, April 18th, 2023.

It is currently my role as second quarter 'responder' to provide a response, as possible to your email.

Thank you for your email outlining your concerns and opinions on how you were dealt with my Village staff. Mr Dejong left the employ of the Village of Lions Bay on December 16<sup>th</sup>, 2022 after the termination clause in his contract was exercised by Council. Since your email has been received Mr Jaffer has resigned and his last day in the office was April 25<sup>th</sup>, 2023.

The CAO role is currently held by Acting CAO/CFO Ron Miller and the Public Works Manager role is held by Acting PVM Karl Buhr. It is Council's hope that any encroachment issues can be respectfully and fairly dealt with by all parties concerned.

Correspondence is shared with all Council and the Acting CAO/CFO, all of whom I trust will have noted your concerns.

Sincerely,

Michael Broughton

Michael Broughton EdD  
Councillor  
Village of Lions Bay  
604 763 6530  
[Councillor.broughton@lionsbay.ca](mailto:Councillor.broughton@lionsbay.ca)

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**From:** Keegan Rittinger [REDACTED] >  
**Date:** Friday, April 14, 2023 at 3:02 PM  
**To:** Councillor Michael Broughton <councillor.broughton@lionsbay.ca>  
**Subject:** On table correspondence to be included in Tuesday April 18 council meeting

Dear Mayor and Council;

My girlfriend Paige and I moved here 2 years ago and feel that now is the time to speak up about our issues with both former and current Village Staff.

When we purchased our property in Brunswick Beach, we found out we had an encroachment of the street onto our property 4 months before the date of our possession. We decided we would start dealing with this issue right away before we moved in so we could put a fence up for our dog. We were introduced to Peter DeJong and Nai Jaffer. What an unpleasant introduction to the Village as new residents that was. We immediately felt rejected and turned down by Peter. Over the course of the next year we believe that we were intentionally lied to and felt bullied by Peter about this encroachment. He gave us the impression that he was trying to pull things over our head which only seemed to make the situation worse than it needed to be. This was an issue that could have been dealt with quickly and efficiently, instead Peter dragged it out for months. Being young (we are in our 20's) and new to the neighbourhood we felt taken advantage of by Peter and I'm sure he didn't expect us to put up a fight like we did and I'm happy we did. Rather than work with us towards a resolve, Peter tried to make our issue "go away", with the support of Nai Jaffer.

We live in an era now where everything should be fair for all, and that is not how Peter appeared to do business. My wife and I are not the only residents in Brunswick Beach who have unnecessarily suffered similar experiences over Peters mismanagement of encroachments. With this, we support and thank the Mayor and Councils for terminating Peter and moving forward in a new direction.

Keegan Rittinger



**From:** [Councillor Michael Broughton](#)  
**To:** [REDACTED]  
**Cc:** [Council: Lions Bay Reception](#)  
**Subject:** Re: Village update report of CAO termination without cause.  
**Date:** Tuesday, May 2, 2023 8:33:35 AM

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Dear Ms Maxwell,

I am in receipt of your letter to Council dated April 13th, 2023 which was provided to the Regular Council Meeting on Tuesday, April 18th, 2023.

It is currently my role as second quarter 'responder' to provide a response, as possible to your email.

Thank you for your email outlining concerns about Council exercising the former CAO's Contract Termination – without cause. Labour matters must be held in closed meeting by law as outlined in the Community Charter.

Closed meetings are kept to a minimum with as much reporting out as is possible based on the legal constraints Council must honour.

Also for your information the Minister of Municipal Affairs has appointed a Municipal Advisor, Mr Randy Diehl to assist Council and the Village to move forward. Mr Diehl's qualifications and appointment are outlined in the March 31<sup>st</sup>, 2023 Village Update.

Correspondence is shared with all Council and the Acting CAO/CFO, all of whom I trust will have noted your concerns.

Sincerely,

Michael Broughton

**From:** [REDACTED]  
**To:** [REDACTED]  
**Subject:** [REDACTED]  
**Date:** [REDACTED]  
ePost  
Re: Village Update  
Thursday, April 13, 2023 3:31:03 PM

Yes please

Sent from my iPhone

On Apr 12, 2023, at 12:52 PM, ePost <epost@lionsbay.ca> wrote:

Hello Marion,

Thank you for your email. Would you like me to forward your email to Council?

**Marina Blagodarov**

*Administrative Assistant*

**From:** [REDACTED]

**Sent:** Thursday, April 6, 2023 5:02 PM **To:** ePost <epost@lionsbay.ca> **Subject:** Re: Village Update

So The CAO was dismissed without cause? There must have been reasons and I presume that will cost the village a



bundle. There appears to be a lot of friction since the election. What is the problem???

Sent from my iPhone

On Apr 6, 2023, at 5:13 PM, The Village of Lions Bay <[epost@lionsbay.ca](mailto:epost@lionsbay.ca)> wrote:

Michael Broughton EdD

Councillor

Village of Lions Bay

604 763 6530

[Councillor.broughton@lionsbay.ca](mailto:Councillor.broughton@lionsbay.ca)

**From:** [Councillor Michael Broughton](#)  
**To:** [REDACTED]  
**Cc:** [Council: Lions Bay Reception](#)  
**Subject:** Re: Loss of experienced staff in Lions Bay Village office and consequences.  
**Date:** Tuesday, May 2, 2023 8:36:35 AM

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Dear Ms Phillips,

I am in receipt of your letter to Council dated April 13th, 2023 which was provided to the Regular Council Meeting on Tuesday, April 18th, 2023.

It is currently my role as second quarter 'responder' to provide a response, as possible to your email.

While I am sensitive to your not requiring a response to your email I will thank you for expressing your thoughts and concerns and confirm they have been received and noted in your presentation to Council as well.

Correspondence is shared with all Council and the Acting CAO/CFO, all of whom I trust will have noted your concerns.

Sincerely,

Michael Broughton

Michael Broughton EdD  
Councillor  
Village of Lions Bay  
604 763 6530  
Councillor.broughton@lionsbay.ca

On 2023-04-13, 9:24 AM, "John Phillips" [REDACTED] > wrote:

To Mayor and Council of Lions Bay

I want to register my displeasure with the the way staff in the Village Office have been treated since the new Administration took over in November 2022

It has been apparent to me that no effort was made to engage the staff in the transition, or to retain experienced staff that were critically important to the functioning of Lions Bay Village

As a result almost all experienced staff have left, leaving the Village exposed to a collapse of services.

The loss of the Building Inspector has directly impacted houses under construction and permits applied for by residents. This is unacceptable and could result in legal action being taken against the Village.

Equally important is the loss of Haley Cook, Village accountant. She resigned and was then promptly terminated before she could do a proper handover. This will have serious repercussions since she was the only remaining person who could do payroll or budgets or issue Utility Notices.

She should have been honored for her 14 years of service rather than being summarily terminated.

I am seriously concerned about a collapse in all Village services including Operations. This will affect more and more residents over the next period of time.

This is not what we expect from any Village administration.

I believe the 'game plan' is to make use of volunteers in the village to provide services. This is impractical and illegal in certain respects.

The Village risks getting a bad reputation and this will in turn risk losing future grants to the Village.

There are short-term and long-term consequences for residents. Property values could even be affected if the Village is not seen as an attractive well-run place to move to.

I am not sure what Mayor and Council with the help of the Ministry can do about this since the damage is done.

However a key requirement is to establish proper, caring management of Village staff by a full time CAO and CFO

These jobs require full time managers, not part time volunteers.

I also would like to comment on the Village Update summaries by the Mayor. These often do not reflect accurately what happened in the Council meetings.

This should change.

It would help to post the official minutes of the Council meetings which are then reviewed at the next meeting.

I do not want a response to my letter.

I want action to address these issues and a plan to get the Village back on track to deliver services to the Village for which we pay property taxes.

Thank you

John Phillips

Sent from my iPhone

**From:** [Councillor Michael Broughton](#)  
**To:** [REDACTED]  
**Cc:** [Council: Lions Bay Reception](#)  
**Subject:** Re: All Candidates Meeting. All Candidates involved.  
**Date:** Tuesday, May 2, 2023 8:42:51 AM

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Dear Ms Nolin,

I am in receipt of your letter to Council dated April 11th, 2023 which were provided to the Regular Council Meeting on Tuesday, April 18th, 2023.

It is currently my role as second quarter 'responder' to provide a response, as possible to your email.

Thank you for your email outlining your concerns regarding the potential All-Candidates meeting scheduled for April 25<sup>th</sup>, 2023 at Broughton Hall. As it appeared time sensitive, I did respond in part on April 12<sup>th</sup>, 2023 seeking to clarify Council's role in such a meeting.

It is my understanding that Chief Election Officer Mark Brown, Municipal Advisor Randy Diehl and independent Moderator Dennis Back have been consulted or involved in this matter and that an All-Candidates meeting hosted by the Independent Moderator specified by Council, did not occur. The candidates held separate events on separate evenings.

I wish to clarify that Council understood that although it had occurred in September of 2022, staff would not be involved in organizing an All-Candidates meeting for the byelection. Council did commit however to paying for the Independent Moderator, Mr Dennis Back at its April 4<sup>th</sup>, 2023 Council meeting.

Correspondence is shared with all Council and the Acting CAO, all of whom I trust will have noted your concerns.

Sincerely,

Michael Broughton

Michael Broughton EdD

Councillor

Village of Lions Bay

604 763 6530

[Councillor.broughton@lionsbay.ca](mailto:Councillor.broughton@lionsbay.ca)

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**From:** Councillor Michael Broughton <[councillor.broughton@lionsbay.ca](mailto:councillor.broughton@lionsbay.ca)>

**Date:** Wednesday, April 12, 2023 at 11:17 AM

**To:** [REDACTED] Council <[council@lionsbay.ca](mailto:council@lionsbay.ca)>, Mark Brown - External <[REDACTED]>, Nancy Smeal - External [REDACTED], Marlene McGunigal - External <[REDACTED]>, Ron Miller <[rmiller@lionsbay.ca](mailto:rmiller@lionsbay.ca)>

**Cc:** David Shore [REDACTED] >

**Subject:** Re: All Candidates Meeting. All Candidates involved.

Dear Ms Nolin,

Firstly, Council agreed on April 4<sup>th</sup> that the moderator of the October General Election all candidates meeting, Dennis Back, should be approached to provide the same service for an April

th

th

25 , All-Candidates Meeting. It is my understanding that Mr Shore requested April 25 2023 be set aside as a placeholder for an All-Candidates Meeting when it became apparent that no meeting had yet been arranged.

Second, it is factually incorrect that residents were told there would be no all-candidates meeting for any by-election. If there is some information Council is not aware of, could you please provide it.

Lions Bay has historically had an all-candidates meeting where all candidates were given the opportunity to present their platforms and present themselves, and at times respond to one another's points. I am very disappointed at a time when Lions Bay needs to come together that you would suggest that the candidates and the community be kept apart.

The May 6<sup>th</sup>, 2023 Lions Bay Council by-election is being conducted by CEO Brown and DCEO's Smeal and McGunigal. Lions Bay Council is not conducting this by-election or the process that precedes it. Acting CAO Miller is following the Council requests from the April 4<sup>th</sup> 2023 meeting, solely with regard to an all-candidates meeting, which of course, would include all candidates, which in this case is two.

I personally feel that having the all-candidates meeting one day before the early voting date is not optimal, however, it was apparently the only weekday evening open.

Your suggestion of a Sunday, April 23 event may be a better time choice for an All-Candidates meeting, or possibly Saturday April 22, 2023. Afternoon events are possible on weekends, as well.

I trust this accurate information is helpful.

Michael Broughton EdD  
Councillor  
Village of Lions Bay  
604 763 6530  
[Councillor.broughton@lionsbay.ca](mailto:Councillor.broughton@lionsbay.ca)

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**From:** [REDACTED] >  
**Date:** Tuesday, April 11, 2023 at 6:27 PM  
**To:** Council <[council@lionsbay.ca](mailto:council@lionsbay.ca)>  
**Subject:** All Candidates Meeting

Dear Sirs:

When the current by-election was announced, residents were told that there would not be an all candidates meeting. We assume that given this was a by-election for Councillor, the costs of holding such a meeting were not justified. We understand and support that position.

Since then we have also learned that David Shore has intended to hold a candidates meeting on April 25<sup>th</sup> even though there was protest at the April 4<sup>th</sup> council meeting as to its appropriateness. As a community, we all expect planning, organization and rightful communication when it comes to formal processes such as a by-election so that we all might engage and plan accordingly.

We have taken upon ourselves to book Broughton Hall for a meeting on April 23<sup>rd</sup> as an opportunity for residents to meet with Jaime Cunliffe, learn about her platform for Councillor and have a chance to ask her questions about her candidacy. We believe that all community members should have their opportunity to learn more about the individual candidates on different dates and their suitability for the role of Councillor on Lions Bay Council.

Respectfully,

Leslie A. Nolin

Authorized Financial Agent for Jaime Cunliffe

Cc Mark Brown, Chief Election Officer [REDACTED]  
Nancy Smeal, Deputy Chief Election Office [REDACTED]  
Marlene McGunigal Deputy Election Officer [REDACTED]  
[REDACTED]

[REDACTED]