THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

CHIEF FINANCIAL OFFICER (CFO) /FINANCIAL SERVICES

Department: Financial Services
Employee Group: Exempt
Location: Village of Lions Bay

Chief Financial Officer

The Village of Lions Bay is one of BC's smallest incorporated Villages located on the Sea to Sky highway in Howe Sound. The Chief Financial Officer reports directly to the CAO and is responsible for managing the day-to-day financial operations and services of the Village in accordance with the Local Government Act, Community Charter, Municipal Bylaws and Policies, as directed by Council.

The ideal candidate for the position of CFO will possess at least five years of progressive experience working at a senior management level. The CFO will be responsible for directing staff and advising Council on decisions regarding executing their strategic financial goals and vision of the Village while meeting the needs of the community. The CFO must possess strong academic credentials and a demonstrated knowledge of local government legislation, grant writing, budgeting cycles, financial management and asset management.

Required Education and Experience

- A degree in public or business administration, or a related field.
- Current CPA designation with at least five years of post-qualification experience.
- A minimum of 5 years of directly related senior management work experience.
- Local government financial management experience including budget preparation, year-end and audit administration, and preparation of financial statements.
- Excellent written and oral communication skills.

The Village of Lions Bay offers an excellent benefits package. The salary for this position will be based on education and experience. Please forward your resume and cover letter **In Confidence** to: Acting CAO, Ron Miller, Email: **cao@lionsbay.ca**

This position is open until filled.

The Village of Lions Bay thanks all applicants for their interest in this position; however only those selected for an interview will be contacted.