



## THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

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**REGULAR MEETING OF THE COUNCIL  
OF THE VILLAGE OF LIONS BAY  
HELD ON TUESDAY, JUNE 21, 2022 at 6:00 PM  
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY  
AND VIA ZOOM VIDEOCONFERENCE**

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### MINUTES

In Attendance:

- Council: Mayor Ron McLaughlin  
Councillor Neville Abbott  
Councillor Fred Bain (via videoconference)  
Councillor Jaime Cunliffe
- Regrets: Councillor Norm Barmeier
- Staff: Chief Administrative Officer Peter DeJong (via videoconference)  
Chief Financial Officer Pamela Rooke  
Public Works Manager Nai Jaffer (via videoconference)  
Municipal Coordinator Linda Brick  
Carol Lee, Mosaic Writing Group (Recorder) (via videoconference)
- Public: 7 via videoconference

**1. Call to Order**

Mayor McLaughlin called the meeting to order at 6:01 p.m.

**2. Closed Council Meeting**

Proposed topics for discussion in the absence of the public:

- A. Land Matters
- B. Enforcement Matters
- C. Legal Advice
- D. Personnel Matters.

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter* and where required, the Council does consider that the matters could reasonably be expected to harm the interests of the municipality if they were held in public:

**90 (1)** A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
  - (c) labour relations or other employee relations;
  - (d) the security of the property of the municipality;
  - (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement or an enactment;
  - (g) litigation or potential litigation affecting the municipality;
  - (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
  - (k) negotiations and related discussions respecting the proposed provision of an activity, work or facility that are at their preliminary stages and that, in the view of the Board, could reasonably be expected to harm the interests of the City and Park Board if they were held in public;
  - (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);
- 90 (2)** A part of a council meeting must be closed to the public if the subject matter being considered relates to or is one or more of the following:
- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

**CARRIED**

*The meeting was closed to the public at 6:02 p.m.*

*The meeting was re-opened to the public at 7:00 p.m.*

**3. Reporting Out from Closed Portion of Meeting (if applicable)**  
*Deferred to end of meeting.*

**4. Adoption of Agenda**

Moved/Seconded

THAT Item 10B – Canada Day Events be added;

THAT the on-table correspondence from Karl Burr be added to Item 11; and

THAT the agenda be adopted, as amended.

**CARRIED**

**5. Public Participation (2 minutes per person totalling 10 minutes maximum)**

A. Marek Sredzki

M. Sredzki stated that the Lions Bay Connector Project has not received public scrutiny and that the public consultation on the Lions Bay Beach Park undertaken

five years ago is no longer valid. M. Sredzki requested that the projects be suspended until public consultation is conducted.

Councillor Cunliffe will provide a report on the Whistler conference that she attended.

**B. Ken Berry**

K. Berry posed the following questions:

- Whether the additional 12 pressure regulating valve (PRV) will be in-ground units
- The cost of the replacement of the three above ground units
- The total cost to replace all above ground units with in-ground units.

PWM Jaffer will provide a response to K. Berry's questions prior to the July 5, 2022 Council meeting.

**6. Review & Approval of Minutes of Prior Meetings**

**A. Regular Council Meeting – June 7, 2022**

The following items were identified as amendments to the minutes:

- Item 14A – Replace the last bullet with the verbatim comments.

Moved/Seconded

THAT the Regular Council Meeting Minutes of June 7, 2022, be approved as amended.

**CARRIED**

**7. Business Arising from the Minutes**

**A. Community Amenity Charges**

CAO DeJong confirmed that further information on the proposed Community Amenity Charges will be provided at the July 5, 2022 Council meeting.

**8. Unfinished Business**

**A. Follow-Up Action Items from Previous Meetings**

No.	Date	Item Description	Action
238	November 16, 2021	Rail crossing stop signs	PWM Jaffer is obtaining a quote on the engineering work
245	April 19, 2022	CN Vegetation Program	CAO following up
246	May 3, 2022	BC Timber Sales Spraying	Mayor McLaughlin following up with Metro

250	June 7, 2022	Howe Sound Community Forum	Staff to include a discussion on the requests on the agenda of a Council or CoTW meeting
251	June 7, 2022	Response to G. Dunn	Staff to reply

**9. Reports**

A. Staff

i. CFO: 2021 Annual Report

Councillor Abbott expressed the opinion that the *Community Charter* requires that Council be provided with the opportunity to review the Annual Report prior to its distribution to the public.

CFO Rooke confirmed that time will be incorporated into the 2022 Annual Report development schedule to provide Council with the opportunity to review the draft Annual Report.

Discussion ensued on proposed amendments:

- Various wording changes
- Include the name of the Chair of the Climate Action Committee.

*Moved/Seconded*

THAT pursuant to section 99 of the Community Charter, Council has considered the Annual Report prepared under section 98 of the Community Charter, and any oral and written submissions and questions from the public.

**CARRIED**

ii. CFO: 2021 Statement of Financial Information (SOFI)

CFO Rooke reviewed the report provided with the agenda material and noted that the requirement for remuneration and accounts payable to be reported on a cash basis results in the SOFI. As a result, the amounts reported in the SOFI will not be reconcile with the financial statements.

Discussion ensued on:

- Request for information on the total value of the additional school tax (AST) assessed on Lions Bay properties
- Employee travel expenses were incurred for employees to obtain training to maintain their certifications.

*Moved/Seconded*

- (1) THAT Council approve the 2021 Statement of Financial Information for submission to the Ministry of Municipal Affairs; and
- (2) THAT the 2021 Statement of Financial Information be made available for public inspection.

**CARRIED**

- B. Mayor  
None
- C. Council  
None
- D. Committees  
None
- E. Emergency Services  
None

**10. Resolutions**

- A. Municipal Coordinator Appointments

*Moved/Seconded*

- (1) THAT Council appoints Linda Brick, Municipal Coordinator, as a Screening Officer as per Bylaw Notice Enforcement Bylaw No. 385,2006, as amended; and
- (2) THAT Council appoints Linda Brick, Municipal Coordinator, as Deputy Chief Election Officer for the 2022 General Local Election.

**CARRIED**

- B. Canada Day Events

In response to a question from Council, CAO DeJong advised that the detailed parking plans are being finalized.

*Moved/Seconded*

- (1) THAT Lions Bay parking regulations be suspended near the vicinity of the venues on Canada Day, subject to safety considerations for emergency vehicles to operate, such as in front of fire hydrants, at the fire hall or in cul-de-sacs; and
- (2) THAT the Canada Day Event and its associated activities be exempted from the provisions of Noise Bylaw No. 283, 1998, as amended, pursuant to section 6 (m) thereof, up to 12 midnight; and

(3) THAT the Lions Bay Beach Park remain open until 12 midnight.

**CARRIED**

**11. Correspondence**

A. List of Correspondence to June 16, 2022

THAT the following actions be taken with respect to the correspondence:

G1 MP Stubbs, Shadow Minister for Rural Economic Development	Rural Communities	Received
G2 MP Weiler	Combatting Islamophobia	Received
G3 MP Weiler	Community Volunteer Income Tax Program (CVITP) Grant Program	Received
G4 MP Weiler	Launch of Age Well at Home Initiative	Received
G5 Jerry Godin	Asset Management Opportunity	Received
G6 MP Weiler	PacifiCan Business Scale-up and Productivity Stream	Received
G7 CN	Rail Safety Week 2022: Proclamation Request	Resolution passed at the June 21, 2022 Council meeting
R1 Michael Broughton	Clarification on Oil Use in Broughton Hall	Received.
R2 Karl Burr	Potential water pipeline to Lions Bay (received on table)	Mayor McLaughlin to respond that Council will not be revisiting the matter at this time.

*Moved/Seconded*

WHEREAS Rail Safety Week is to be held across Canada from September 19 to 25, 2022;  
 WHEREAS it is in the public’s interest to raise citizens’ awareness of the dangers of ignoring safety warnings at level crossings and trespassing on rail property to reduce avoidable deaths, injuries and damage caused by incidents involving trains and citizens;  
 WHEREAS Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness; and  
 WHEREAS CN has requested Lions Bay Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality.

THEREFORE IT IS HEREBY RESOLVED THAT Council supports national Rail Safety Week to be held from September 19 to 25, 2022.

**CARRIED**

**12. New Business**

None

**13. Public Questions & Comments (2 minutes on any topic discussed in this meeting)**

None

**14. Closed Council Meeting Continuation**

*Moved/Seconded*

Council does not anticipate reconvening the open meeting for any purpose other than to adjourn the meeting generally and report out if applicable.

**CARRIED**

*The meeting was closed to the public at 7:49 p.m.*

*The meeting was re-opened to the public at 9:30 p.m.*

**15. Report Out from Closed Portion of Meeting**

Council reported:

- Invited guest Phil Folkersen, Emergency Program Coordinator, provided Council with an update on ESS personnel matters
- Mayor McLaughlin will respond to the Lions Bay Arts Council's request
- Approval of \$1,500 funding to the Events Committee for Canada Day celebrations with the proviso that there will be no further funding for 2022
- Staff to satisfactorily conclude matters with respect to indemnification of Events Committee members as Service Providers
- Engagement of Meg Toom, to a maximum budget of \$2,500, as a Bear Smart subject matter expert for the following purposes:
  - Attendance at Canada Day for public education
  - Work with Village Bylaw Enforcement Officers and the Lions Bay Bear Smart Committee on improvements to the Lions Bay Bear Smart program to ensure continued status of Lions Bay as a Bear Smart community
- Staff to continue to provide support, as needed, for Bear Smart initiatives
- Public Works staff will continue to work towards operational policies and procedures in support of Bird Friendly initiatives.

**16. Adjournment**

*Moved/Seconded*

THAT the meeting be adjourned.

**CARRIED**

*The meeting was adjourned at 9:31 p.m.*

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Mayor

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Corporate Officer

Date Approved by Council:	July 5, 2022
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