



**REGULAR MEETING OF THE COUNCIL  
OF THE VILLAGE OF LIONS BAY  
HELD ON TUESDAY, DECEMBER 6, 2022 at 6:00 PM  
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY  
AND VIA ZOOM VIDEO CONFERENCE**

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**MINUTES**

In Attendance: Mayor Ken Berry  
Councillor Neville Abbot  
Councillor Michael Broughton  
Councillor Marcus Reuter

Staff: Chief Administrative Officer Peter DeJong  
Public Works Manager Nai Jaffer (via videoconference)  
Chief Financial Officer Pamela Rooke  
Kelsey Guenette, Raincoast Ventures Ltd. (via videoconference)  
(Recorder)

Public: 1 in person; 17 via videoconference

**1. Call to Order**

Mayor Berry called the meeting to order at 6:04 p.m.

**2. Closed Council Meeting (6:00 PM)**

Proposed topics for discussion in the absence of the public:

- A. Personnel Matters and Labour Relations

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter* and where required, the Council does consider that the matters could reasonably be expected to harm the interests of the municipality if they were held in public:

- 90 (1)** A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
- a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
  - c) labour relations or other employee relations;

n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

**CARRIED**

*The meeting was closed to the public at 6:06 pm  
The meeting returned to open session at 7:03 p.m.*

**3. Reporting Out from Closed Portion of Meeting**

The Mayor reported the following:

- Council reached a concensus on the Lions Bay Beach Park Advisory Committee, and the 10 successful applicants would be contacted by Co-Chairs/Councillors Michael Broughton and Neville Abbot
  - Support would be sought from the remaining applicants to assist the committee
- On December 1, 2022, resignation from Council was tendered by Councillor Norm Barmeier for personal reasons, effective immediately. A byelection will be arranged as soon as possible.

**4. Adoption of Agenda**

Moved/Seconded

THAT correspondence received in respect of UBCM grant monies being paid out and an arborist report re. 51 Brunswick Beach Road be added to the Agenda under Item 13; THAT an update regarding Bear issues be added to the Agenda; and THAT the agenda of the December 6, 2022 Regular Council Meeting be adopted, as amended.

**CARRIED**

Councillor Abbot provided an update on the Bear Smart Committee activities and advised that a permit was received earlier in the day to relocate a small bear from the Village. Two traps had been set in the Village, and all sightings were requested to be reported via the Bear Smart website or email.

**5. Public Participation (2 minutes per person totalling 10 minutes maximum)**

A. Gregory Banta

Gregory Banta expressed concerns regarding the Lund Family correspondence letter, and in response, noted that his beach access stairs at the property had been previously destroyed by them without permission or arborist supervision and if they wanted the tree removed they should've applied under the Tree Bylaw before he rebuilt the stairs.

- His arborist report was added to the Agenda under Correspondence.

Council responded noting that the matter would be duly considered.

**6. Public Delegation Requests Accepted by Agenda Deadline (10 minutes maximum)**

A. None.

**7. Review and Approval of Minutes of Prior Meetings**

- A. Regular Council Meeting – November 15, 2022  
Moved/Seconded

THAT the Regular Council Meeting Minutes of November 15, 2022 be approved with amendment to remove the second last bullet of discussion on Page 9 under Item 10.C.i., “Bears are most likely now hibernating for the season”.

**CARRIED**

- B. Special Council Meeting – November 24, 2022  
Moved/Seconded

THAT the Special Council Meeting Minutes of November 24, 2022 be approved as circulated.

**CARRIED**

- C. Special Council Meeting – November 30, 2022  
Moved/Seconded

THAT the Special Council Meeting Minutes of November 30, 2022 be approved as circulated.

**CARRIED**

**8. Business Arising from the Minutes**

Councillor Abbot advised that any outstanding correspondence for response on Page 15 of the November 15, 2022 minutes would be issued shortly.

**9. Unfinished Business**

- A. Follow-Up Action Items from Previous Meetings

No.	Date	Item Description	Action
253	July 5, 2022	Highway maintenance follow up	Awaiting Miller-Capilano Pavement Assessment
255	October 4, 2022	Climate Action Committee year-end report	Mr. Barmeier working on report

- B. Information and Resource Requests

The Information and Resource Requests (IRRs) and report was provided for information.

**10. Reports**

- A. Staff

- i. CAO Information Report: Resident Questions re: Hiring of Project Manager  
The Chief Administrative Officer (CAO) Information Report was provided for information.

Moved/Seconded

THAT the Information Report, Resident Questions re. Hiring of Project Manager, be received.

**CARRIED**

- ii. CFO Information Report: Accounts Payable Cheque Listing  
The Chief Financial Officer (CFO) Information Report was provided for information. It was noted that the purchase of a new mini excavator was being finalized.

In response to a question regarding the purchase of a new windshield for the existing mini excavator, it was noted that the existing excavator would be used only for the loading of salt into trucks as it accelerates corrosion of the machine.

In response to a question, the CAO advised that draft tender documents for the firehall were in the review/preparation process, and an update would be provided at a future meeting.

Moved/Seconded

THAT the report “Accounts Payable Cheque Listing” be received for information purposes.

**CARRIED**

- iii. CFO Information Report: 2022 Third Quarter Review  
The CFO Information Report was provided for information.  
Moved/Seconded  
THAT the report “2022 Third Quarter Review” be received for information purposes.

**CARRIED**

- iv. CFO Information Report: Christmas Office Closure  
The CFO Information Report was provided for information.

In response to a question, it was noted that most residents pay utility bills online; however, payments placed in the office slot would be collected on December 31, 2022 by the CFO.

Moved/Seconded

THAT the report “Christmas Office Closure” be received for information purposes.

**CARRIED**

- v. CAO Information Report: Establishment of Council Committees  
It was noted that this item would be discussed in detail at the upcoming Committee of the Whole meeting on December 8, 2022.

In response to a question, it was noted that only recommendations may be made to Council for its next meeting at a Committee of the Whole meeting; however, standing committees are announced by the Mayor and an approval vote by Council is not required.

Councillor Marcus Reuter noted the importance of ensuring a structure is in place to address resident concerns related to highway noise and parking.

In response to a question, the CAO indicated that staff were considering creating a separate Zoom account for committee meeting use.

Moved/Seconded

THAT Councillor Neville Abbot continue to serve as Chair of the Curly Stewart Memorial Trust Fund Award Committee with the Terms of Reference unchanged.

**CARRIED**

Moved/Seconded

THAT the CAO Information Report: Establishment of Council Committees be referred to the Committee of the Whole.

**CARRIED**

- B. Mayor
  - i. Town Hall Debrief Discussion  
The Mayor expressed appreciation for the successful outcomes of the recent Town Hall meeting, and advised that a summary of the meeting had been released by Councillor Michael Broughton.  
  
It was noted that a “Have your Say” survey would be circulated in the near future to ensure all opinions in the Village are captured.
- C. Council
  - i. None.
- D. Committees
  - i. None.
- E. Emergency Services
  - i. Surrey Regional Fire Dispatch Monthly Report

Moved/Seconded

THAT the Surrey Regional Fire Dispatch Monthly Report be received.

**CARRIED**

**11. Resolutions**

None.

**12. Bylaws**

A. Fees Bylaw No. 497, 2016, Amendment Bylaw No. 623, 2022

During discussion on the bylaw amendments, the following was noted:

- Park benches should be maintained, and at the least kept levelled and free of vegetation overgrowth
  - The current benches have reached the end of their 10-year maintenance allowance, and significant maintenance ceased in 2017 due to anticipation of the park redesign
- Meeting room rental for community groups should be permitted
  - Other areas could be considered for storage/protection of materials currently in the room.

Moved/Seconded

THAT the Fees Bylaw No. 497, 2016, Amendment Bylaw No. 623, 2022, Schedule 6 be amended to keep the Council Chambers Meeting Room Rental but add: “for community groups”.

**CARRIED**

Moved/Seconded

THAT the Fees Bylaw No. 497, 2016, Amendment Bylaw No. 623, 2022 be introduced and read a first, second, and third time, as amended.

**CARRIED**

Moved/Seconded

THAT Fees Bylaw No. 497, 2016, Amendment Bylaw No. 623, be brought back to the December 20, 2022 Regular Council Meeting for consideration of adoption.

**CARRIED**

**13. Correspondence**

A. List of Correspondence to December 1, 2022

During review of correspondence, comments were offered regarding:

- Opportunities to involve youth in the Village as part of the Canada Summer Jobs Program
- The process that the Trees, Views and Landscapes Committee would use to address the “hazard” Village tree (requires an application)

- Ensuring that the matter is addressed appropriately if the Village is on notice of legal liability
- The need to review the history of the legal matter in a closed meeting
- Suggestion to survey the community on how many are affected by the Speculation and Vacancy Tax
  - Whether holding a rural status has an effect regarding the tax
- Suggestion for the Emergency Program Committee review if feasible to have a fire department member available for emergency snow plowing
  - It was noted that this public works union work is scheduled when needed and that public works monitor weather and are called out in advance of an approaching storm system in order to be prepared.
- The need to review the Pesticide Bylaw in light of pending changes to the regulations

**ACTION: Councillor Michael Broughton to contact concerned resident regarding potential gate/chain-link fence installation at Marjorie Meadows.**

**ACTION: Mayor Ken Berry to follow up on the Speculation and Vacancy Tax.**

Moved/Seconded

THAT the following actions be taken with respect to the correspondence:

FROM	TOPIC	ACTION
G1 BC Crisis Line Network Stacy Ashton	Mental Health Crisis	For Information
G2 BC Hydro Whitney Deane	Congratulatory Letter	For Information
G3 Girl Guide Shalan Kelly	Guiding Lights Across BC	For Information
G4 Rail for Valley D. Malcolm Johnston	Regional Transportation	For Information
G5 Shaw	Highspeed Internet/Cell Service	For Information
G6 Patrick Weiler	Indigenous Business Navigator Launch	For Information
G7 Patrick Weiler	2023 Canada Summer Jobs	For Information
G8 SPCA Sarah Herring	Prevention of Cruelty to Animals	For Information
R1 Karl Buhr	Bridge	For Response
R2 Karl Buhr	Lions Bay Connector Project	For Information
R3 Nicole Lund	Hazard Village Tree	For Information
R4 Tamara Leger	Suggestion	For Information
R5 Jon Ko	Kelvin Grove Parking Lot	For Information
R6 Ben & Ingrid Gauer	Speculation and Vacancy Tax	For Information
R7 Ian & Danielle Mackie	Isleview Place Winter Road Maintenance	For Information
R8 PWM Nai Jaffer's Response to Ian & Danielle Mackie	Isleview Place Winter Road Maintenance	For Information

**CARRIED**

**14. New Business**

A. None.

**15. Public Questions & Comments (2 minutes on any topic discussed in this meeting)**

None.

**16. Resumption of Closed Meeting in accordance with the reasons stated at Item 2**

*The meeting returned to closed session at 8:44 p.m.*

**17. Reporting Out (if applicable)**

None.

**18. Adjournment**

Moved/Seconded

THAT the meeting be adjourned.

**CARRIED**

*The meeting was adjourned at [time] p.m.*

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Mayor

\_\_\_\_\_  
CAO

Date Adopted by Council:	December 20, 2022
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