



**REGULAR MEETING OF THE COUNCIL  
OF THE VILLAGE OF LIONS BAY  
HELD ON TUESDAY, MARCH 21, 2023, at 6:00 PM  
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY  
AND VIA ZOOM VIDEO CONFERENCE**

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**MINUTES**

In Attendance: Mayor Ken Berry  
Councillor Neville Abbot  
Councillor Michael Broughton  
Councillor Marcus Reuter

Staff: Karen Jeffery, Municipal Clerk (recorder)

**1. Call to Order 6:03**

**2. Closed Council Meeting (6:00 PM)**

A. Proposed topics for discussion in the absence of the public:

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter* and where required, the Council does consider that the matters could reasonably be expected to harm the interests of the municipality if they were held in public:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(l) the receipt of advice that is subject to solicitor-client privilege, including the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

*Council anticipates reconvening the open meeting to discuss the balance of the Agenda.*

**3. Reporting Out from Closed Portion of Meeting 7:00 pm**

**4. Adoption of Agenda**

Moved/seconded

Discussion

STRIKE: Utility 10A iii remove until

STRIKE: D3 Lions Bay Beach Park  
STRIKE: 14D Cost benefit Analysis  
STRIKE: 10B

**CARRIED**

**5. Public Participation (2 minutes per person totalling 10 minutes maximum)**

ROSE DUDLEY: Concerns a letter written but letter was removed. RM removed for legal opinion.

TONY STRONG: Concern around letter being removed

TONY GREVILLE: Infrastructure committee. Keen to review the current terms of reference, previous structure doesn't work.

BRIAN OLRICH: Mechanical Engineer, member of Infrastructure Committee; TOR is backwards looking not forward.

KARL BUHR: All Candidates spoke to infrastructure and engineering oversight, Chemical Engineer, Skada, Founding member of 2012. We need more members to be involved. I'm asking to raise yourselves' above the current fray, recognize what is needed and take advantage of the millions grant that is available.

ARLENE HALSTROM: Dogs, very lucky to have them on. Pay a lot for licences. The new bags are paper thin – they don't tear properly, it might be a cost measure, but they tear so it goes to waste. Can we please return to the lovely green bags.

REBECCA CASPERSON: Concern about CAO posting. Compared to Greenwood BC, posting. Concern that the posting doesn't require higher education.

RM: Created post, most of the applications have these qualifications, experience, and education.

CARMEN LEESON: Supports the adoption of the Garbage Bylaw.

NORMA RODGERS: Could not connect on the computer.

**6. Public Delegation Requests Accepted by Agenda Deadline (10 minutes maximum)**

**A. LIONS BAY BEACH PARK**

SUSAN DAVIS: Have had a wonderful experience in the LBBP, appreciates the expertise around the table. Completed detailed grant review, renewed the contact with Ministry of Municipal Affairs (MMA), - very positive. MMA is Open to reviewing the scope and possible modification to accommodate changes, however funding is fixed. Higher construction costs than originally projected. Consultations from youth and Seniors in the community. Will share to website.

Story Wall, Howe Sound Biosphere, Native Plants, Bears, Butterflies, and Fauna. Repurpose ceramic tiles. Town Hall proposed for May.

SCOTT GORDON: Discussed playground, built-form: washroom Lori Beck; Watersport Storage, Jetty. Critical path schedule to end of May 2024, happening in sequential time. I.e. Playground is at least 6 months, procurement, start installing equipment until next April. three firms interested, design work over the summer, BOV for set back reduction, Building Permit, Building November, December and build for next summer. Strip off the outer bark to revamp the Lori Beck.

Jetty- Ron to sign the resolution for Jetty on letterhead. Will propose to Front Counter BC. Watersport storage is holding off on design because the Tot Lot will be shifted to the bottom. Has an Arborist from an RFP. Will start to happen after the summer in October for a summer 2024 completion.

MARCUS REUTER: Status of disabilities ramp

SCOTT GORDON: Disabilities ramp would have been 400 feet long. Made an application, working with province to rewrite the terms of the grant.

## 7. Review & Approval of Minutes of Prior Meetings

- A. THAT the Regular Council Meeting Minutes of March 07, 2023, be approved as circulated.

Moved/seconded

DISCUSSION: Agreed to do a third reading to (check email)

Page: 70 mm. not 17.

Page 16, 12B – Bylaw officers are looking for tools to enforce the bylaw.

Resolutions: That Council read for the First time. That Council read for the second time...

Correspondence” Remove Carried to received.

Fine with Penny Applying (Change to Penny Nelson)

Add Ken’s report verbally (cut and paste)

**CARRIED**

- B. THAT the Special Council Meeting Minutes of February 15, 2023, be approved as circulated.

Moved/seconded

Discussion:

STRIKE: The meeting was informed... CAO review was initiated the Previous CAO

MB: Tamara Leger, comment that was alleged. Mayor said no four times. Clearly stated that this was incorrect. Mayor Berry denied allegations.

**CARRIED**

## 8. Business Arising from the Minutes

NA: Page two (8 of package) of March 7 minutes, item 4D item 15 how compensated, moved to under new business.

Item #3 on top Page 7 of 12 (package 11) 10D3 EPC Program, moved/seconded on Alertable. Extra months extension.

Page 12 item 9, legal opinion as to whether the budget goes to committee before it goes to council.

## 9. Unfinished Business

VILLAGE OF LIONS BAY ACTION LIST, PERPETURAL				
ACTION NO.	DATE	ITEM/ACTION/DESCRIPTION	PERSON	STATUS
265	21-Feb-23	Follow up regarding Vacancy Tax and Report back to Council	Marcus Reuter	On-Going
266	21-Feb-23	Present Budget to Council	CAO, Ron Miller	On-Going, two to three weeks. Infrastructure, 2/5/10 year plans.
267	21-Feb-23	Letter for extension on the grant for the Klatt Building	CAO, Ron Miller	Completed, March 16, 2023
268	7-Mar-23	Building Inspector Posting in BOABC, CIVIX, Metro Info Net, Village Website	CAO, Ron Miller	Completed, March 6, 2023
269	7-Mar-23	CFO Position to be posted	CAO, Ron Miller	Completed, March 16, 2023
270	7-Mar-23	Bird Friendly, invasive species.	Penny Nelson	On-Going
271	7-Mar-23	Utility Notices	CAO, Ron Miller	On-Going/ Put on next Agenda with reports and Agenda
272	07-Mar-23	First Nations Land Acknowledgement	Michael Broughton	See Report for discussion
273	07-Mar-23	Cost of Staff Attending Meetings	CAO, Ron Miller	On-going
274	15-Feb-23	Report on By Election Costs, Based on comment #4 of resolutions		
275	15-Feb-23	Advisor for the Village, appointed by MMA	CAO	On-going
276	21-Mar-23	Rail Crossing Study, spent \$16,1700	STAFF	
277	21-Mar-23	Connector, share design with Residents		

278	21-Mar-23	One point of Communication with Committees, Agendas, VU etc	CAO/Staff	
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## 10. Reports

### A. Staff

- i. CFO Information Report: Cheque Register for Q4, 2022 (formerly referred to as Accounts Payable Cheque Listing) *Recommendation:* **THAT** the report “Cheque Register for the Period” be received for information purposes.

**ACTION: Was the garage door an insurance claim.  
Big number for Hydro and Salt.**

**ACTION: Rail Crossing Study - \$16,000, spoke about the background**

CUB Design, water pipeline that goes up centre road, up Bayview.

MB: What are the Loan Payments for?

**ACTION: Parking Costs for Program**

**ACTION: Excel version – for Council**

- ii. Municipal Grant Applications  
THAT Council approve the Grant Applications as submitted.  
Moved/seconded  
Discussion  
MB: Impressed with applications. Most of the costs are time in the Village Hall.  
NA: Events Committee: Very pleased to see how much money they have raised. Very impressed by applications. It wasn't \$1750 previous year. More frugal this year, and have done a great job.  
Gardens – asking for a bit of money, seed their own plants.  
MR: Encouraged to see the amount of other funding that is being accessed.

**CARRIED**

- iii. 2023 Draft Water, Solid Waste and Sewer Budgets  
Staff Recommendation:  
THAT Council approve the “2023 Proposed Water, Solid Waste and Sewer Rate” as presented.

**POSTPONED**

### B. Mayor

### C. Council

D. Committees

i. TREE COMMITTEE

Revision of Tree Application #124 – 14 Brunswick Road, Mike Edwards  
THAT Council approve the revised Tree Application #124 as presented.  
Moved/seconded  
Discussion

MR: Gave two options. Not comfortable with the wording. Would like to see an report from an impartial Arborist.

MB: In agreement of application

NA: These are significant trees

**DEFEATED**

Original option is still on the table.

ii. CURLY STEWART MEMORIAL TRUST FUND AWARD COMMITTEE

a) That Council approve the Curly Stewart Memorial Trust Fund Committee recommendation to increase the amount of the annual award from the current \$750 to \$1,000, and

b) That Council authorize the committee to work with Staff to update the Village website, VU notifications and award applications as applicable

Moved/seconded

Discussion

MB: Does not think that b) should be part of the resolution

NA: Report about Curly Stewart Report, significant amount of money in the bank for the award. Through fundraising.

STRIKE: b) come back with solution

**ACTION:** For b

**CARRIED**

iii. LIONS BAY BEACH PARK

E. Emergency Services

RCMP Monthly Report

THAT Council receive the RCMP monthly report for November and December, 2022.

moved/seconded

**CARRIED**

**11. Resolutions**

A. THAT Council approve the use of the First Nations Land Acknowledgement as follows:

(Page 22)  
moved/seconded  
Discussion

MB: presented his report.

MR: Would like to see something more authentic, not performative.

MB: That council accept these statements as non-prescriptive statements

MR: Any suggestion to doing something more meaningful

**CARRIED**

## **12. Bylaws**

- A. THAT Council grant an exception to Noise Control Bylaw No. 283, 1998 to allow for live amplified music at the Village Hall on Sunday, April 16, 2023, from 3:00 pm until 5:00 pm for a concert by Seabrooke Entertainment.

moved/seconded

Discussion

**CARRIED**

- B. THAT Council adopt the *Garbage and Recycling Collection Bylaw No. 455, 2013, Amendment Bylaw No. 625 as presented*

Moved/seconded

Discussion

**CARRIED**

THAT staff provide to Council a follow-up report as to the costs and benefits to the amendments of Bylaw 625 at the Second Regular Council meeting of 2024.

Moved/seconded

Discussion

**DEFERRED**

## **13. Correspondence**

- A. List of Correspondence to March 16, 2023

THAT the following actions be taken with respect to the correspondence:

MB gave report from General correspondence specifically

Resident letters, available on website

NA will answer the Garbage being left out

NA: Bruce MacLachlan, Neville's response to be included. Add to next Agenda

Package

Kelvin Grove site letter: Council hasn't made a decision yet.

## **14. New Business**

- A. Volunteer Appreciation Week, Citizen of the Year & Citizen of Distinction

Citizen of the year, Citizen of Distinction

Resident to help

April 16 proposed

MB: Concern around date, election

KB: Love the idea and the appreciation, suggest to postpone, and schedule after the by-election.

**ACTION: Ask the CEO about Volunteer Party**

B. Insurance Policy to be reviewed by Bruce McLachlan

Comments back to Council in a closed meeting

Move/second

THAT council authorizes Bruce MacLachlan to review the Village's current insurance policy(s) and report back to Council with his opinion.

**CARRIED**

C. Establishing a Parking Committee

**ACTION: TOR for Parking Committee**

**THAT** Council extend the current council meeting to 10:30 pm.  
moved/seconded

**CARRIED**

**15. Public Questions & Comments** (2 minutes on any topic discussed in this meeting)

JC: Should hold the Volunteer Appreciation

RC: parking Plan needs to be brought forward to Council first before a Parking Committee. Still wants to volunteer for that committee. Minutes on Website, Employment Equity

**16. Closed Meeting (Continuation if necessary)**

A. *Council did not go back into closed.*

**17. Reporting Out from Closed Portion of Meeting**

**18. Adjournment 10:17 pm.**

Moved/seconded

**CARRIED**

\_\_\_\_\_  
Mayor

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Corporate Officer

Date Adopted by Council:	May 16, 2023
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