



**REGULAR MEETING OF THE COUNCIL  
OF THE VILLAGE OF LIONS BAY  
HELD ON TUESDAY, MAY 2, 2023 at 6:00 PM  
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY  
AND VIA ZOOM VIDEO CONFERENCE**

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**MINUTES**

In Attendance: Mayor Ken Berry  
Councillor Neville Abbot  
Councillor Michael Broughton  
Councillor Marcus Reuter

Staff: Marina Blagodarov, Administrative Assistant  
Kelsey Guenette, Raincoast Ventures Ltd. (via videoconference)  
(Recorder)  
Ron Miller, Acting Chief Administrative/Financial Officer (Acting CAO/CFO)

Other: Deanna Campbell, Corporate Officer Consultant (via videoconference)  
Randy Diehl, Management Consultant (via videoconference)

Public: 5 in person; 22 via videoconference

**1. Call to Order**

Mayor Berry called the meeting to order at 6:01 p.m.

**2. Closed Council Meeting (6:00 PM)**

Proposed topics for discussion in the absence of the public:

A. Legal Matters

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter* and where required, the Council does consider that the matters could reasonably be expected to harm the interests of the municipality if they were held in public:

**90 (1)** A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the

Council, could reasonably be expected to harm the interests of the municipality if they were held in public;

(l) the receipt of advice that is subject to solicitor-client privilege, including the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2).

**CARRIED**

*The meeting returned to open session at 7:00 p.m.*

The Mayor acknowledged the unceded, traditional territories of the Squamish and Musqueam First Nations, on which the meeting was being held.

**3. Reporting Out from Closed Portion of Meeting**

The Mayor reported that two Bylaw Officers begin training on May 4, 2023.

**4. Adoption of Agenda**

Moved/Seconded

THAT the agenda of the May 2, 2023 Regular Council Meeting be adopted with the following additions:

- Item 10(A), Mayor's Report (Metro Vancouver Meeting, TransLink Meeting, Fire Chief Letter)
- Item 14(A), Budget/Committee of the Whole Agenda.

**CARRIED**

**5. Public Participation**

A. David Shore

David Shore spoke positively on community involvement as part of the solution to solving issues in the Village and requested that the winner of the upcoming byelection be embraced by Council and the Village to move forward in a positive way.

B. Tanya Cosgrave

Concerns were raised regarding a recent fatality on the Sea to Sky Highway, highlighting the need for Council to address parking issues in the Village. It was requested that the Parking Committee be formed as soon as possible, and that the Committee include residents from each affected area of the Village.

C. Rose Dudley

Rose Dudley noted the need for volunteers to assist with beach cleanup during the tourist season. Additionally, it was requested that Council advise on whether building inspections are continuing in the absence of a building inspector, as this has the potential to cause significant problems for homeowners and the Village.

D. Jaime Cunliffe

Jaime Cunliffe requested clarification on when input on the budget, requested from Village residents in the Village Update, would be taken into advisement. Jaime Cunliffe questioned whether to expect special Council meetings in the near future in order for the budget to be approved prior to the May 15, 2023 deadline. Additionally, it was requested that notes accompanying the budget to the Finance Committee be released to the public in order for residents to gain an understanding of the budget.

E. Emilie Montgomery

Emilie Montgomery expressed appreciation to the Finance Committee for its recent meeting on April 27, 2023, noting the Committee appears to be on top of overall operating costs and hold a good grasp of funds available, which funds are allocated to which projects, and the availability of government grants. Emilie Montgomery thanked the Mayor for keeping to the platform promise of transparency by providing Villagers with the ability to view the proposed budget and actuals from the prior year online.

F. Leslie Nolin

Leslie Nolin expressed concerns regarding censorship of community engagement and participation and requested clarification on the criteria used in posting correspondence in the agenda package, and the purpose of public participation during meetings.

*Deanna Campbell, Corporate Officer Consultant, responded that public participation is provided for the public to ask questions and address Council, as identified in the Procedure Bylaw on the Village website. Regarding correspondence, the Village has a Correspondence Policy, which provides a number of exceptions for types of correspondence not placed on agenda. All correspondence is circulated to Council and the Chief Administrative Officer, to determine their inclusion.*

G. Norma Rodgers

Norma Rodgers expressed concerns regarding openness and transparency and noted multiple requests for Council to adopt the changes identified in correspondence.

H. Carmon Leeson

Carmon Leeson requested clarification on when to expect the Village utilities bill. Additionally, concerns were raised regarding the potential for a 7% tax increase.

*The Mayor responded, noting that the 7% increase has yet to be confirmed and will be addressed within the budget.*

I. Fred Bain (“FJB”)

Fred Bain expressed concerns regarding the garbage collection contract, as amendments had been made to the contract in the past without Council’s approval.

*Council responded noting that the bylaw does not include the contract, which will be up for negotiation in the summer of 2023.*

**6. Delegations**

None.

**7. Review and Approval of Minutes of Prior Meetings**

A. Regular Council Meeting – March 21, 2023  
 Moved/Seconded

THAT the Regular Council Meeting Minutes of March 21, 2023 be approved as presented.

**TABLED**

B. Regular Council Meeting – April 18, 2023  
 Moved/Seconded

THAT the Regular Council Meeting Minutes of April 18, 2023 be approved as presented.

**TABLED**

**8. Business Arising from the Minutes**

None.

**9. Unfinished Business**

A. Follow-Up Action Items from Previous Meetings

<b>VILLAGE OF LIONS BAY FOLLOW-UP ACTION ITEM LIST</b>				
<b>ACTION NO.</b>	<b>DATE</b>	<b>ITEM/ACTION/DESCRIPTION</b>	<b>PERSON</b>	<b>STATUS</b>
265	February 21, 2023	Follow up with Ministry regarding Vacancy Tax and Report back to Council.	Councillor Reuter	Ongoing
266	February 21, 2023	Present Budget to Council.	Acting CAO, Ron Miller	Ongoing
277	April 18, 2023	Report to Council on the number of resident firefighters who registered	Acting CAO Ron Miller	As per 2022 declaration: six firefighters

		as exempt to the secondary suite surcharge.		
278	April 18, 2023	Correct “construction” from “Survey, design and construction of water main on Creekview Pl.” in the Draft Water Budget under Note 5.	Acting CAO Ron Miller	Complete
279	April 18, 2023	Discuss candidate information posting with the Chief Electoral Officer.	Acting CAO/CFO Ron Miller	Complete

Updates to action items included:

- 265: Councillor Reuter advised that after preliminary communication with the Ministry of Finance, the Village is included in the Speculation and Vacancy Tax and the Ministry’s website will be updated shortly. Additionally, to qualify for residency purposes, the residence must be occupied by the owner longer than any other residence in a calendar year. Further follow up is ongoing.
- 266: Ongoing
- 277: As per 2022 declaration, six firefighters
- 278: Complete
- 279: Complete.

## 10. Reports

### A. Mayor

#### i. Mayor’s Report

The Mayor informed that the TransLink bus schedule for the summer season will remain the same as 2022, beginning June 26, 2023. Additionally, the Mayor advised that preliminary discussions regarding a water/sewer/gas pipeline with the Mayor of West Vancouver and Metro Vancouver staff began during a recent Metro Vancouver meeting.

The Mayor referred to a letter from the Fire Chief on wildfires, provided with meeting materials for information.

### B. Staff

#### i. Acting CAO/CFO: Accounts Payable Cheque Listing Report

The Accounts Payable Cheque Listing Report was provided with meeting materials for information.

Moved/Seconded

THAT the report “Accounts Payable Cheque Listing” be received for information purposes.

**CARRIED**

C. Council

i. Councillor Broughton

Councillor Broughton informed that installation of quiet pavement on the Miller Capilano Highway is moving forward as part of a sound mitigation plan for the community. As a result, residents have responded to the Village Update expressing interest in helping the Village move forward with a similar plan, potentially via a Highway Committee. The Ministry of Transportation and Infrastructure (MOTI) advised that a contractor and special materials are being organized. No specific date was given but it was noted that good weather is required.

In response to a question, Councillor Broughton noted that sound walls are part of ongoing discussion with MOTI.

Councillor Broughton noted attendance at a pancake breakfast at the Lions Bay School Liaison on April 27, 2023. Additionally, Councillor Broughton attended the Howe Sound Community Forum on April 21, 2023 as a Village Representative. Discussion topics at the Forum included watershed protection, water shortages, growth concerns in the corridor, and hiring issues throughout the various jurisdictions.

D. Committees

i. Lions Bay Beach Park Advisory Committee Update

Councillor Broughton advised that a Request for Proposal (RFP) for the built form design for the Lions Bay Beach Park closed on April 28, 2023, and bids will be reviewed throughout the week. The Lions Bay Beach Park Advisory Committee is working on an RFP for the playground and obtaining proposals in terms of playground enhancements and replacements for the tot's playground and children's playground. Currently, Council is reviewing the Village's Purchasing Procurement Policy which will help to move forward in a timely matter.

ii. Lions Bay Climate Action Committee

The Lions Bay Climate Action Committee Report was provided with meeting materials for information. Councillor Neville Abbott noted that the Committee has suggested a mini recycling depot in the Public Works Yard be offered during garbage and green waste drop off times for the recycling of soft plastics and styrofoam.

Additionally, Councillor Abbott advised that the application deadline for the Disaster Mitigation Adaptation Fund is July 19, 2023. The Village would have until 2032 to complete the selected project.

Moved/Seconded

That the Lions Bay Climate Action Committee Report be received for information.

**CARRIED**

**11. Resolutions**

None.

**12. Bylaws**

A. Water Rates and Regulation Bylaw No. 2, 1971, Amendment Bylaw No. 626, 2023  
Moved/Seconded  
THAT the Water Rates and Regulations Bylaw No. 2, 1971, Amendment Bylaw No. 626, 2023 be adopted as amended.

**CARRIED**

B. Sewer User Rates Bylaw No. 122, 1984, Amendment Bylaw No. 627, 2023  
Moved/Seconded  
THAT the Sewer User Rates Bylaw No. 122, 1984, Amendment Bylaw No. 627, 2023 be adopted as amended.

**CARRIED**

C. Garbage and Recycling Collection Bylaw No. 455, 2013, Amendment Bylaw No. 628, 2023  
Moved/Seconded  
THAT the Garbage and Recycling Collection Bylaw No. 455, 2013, Amendment Bylaw No. 628, 2023 be adopted as amended.

**CARRIED**

**13. Correspondence**

A. List of Correspondence to April 13, 2023  
During review of general correspondence, information was provided on child sex trafficking in BC, and it was noted that a booth would be set up at the Union of BC Municipalities to provide further awareness and education. Additionally, a letter was received from Bowinn Ma regarding funding opportunities for extreme climate emergencies.

Resident correspondence topics included candidate meetings, the resignation of the Public Works Manager, a community slug race, meeting procedures, transparency, building permits, and the summer schedule for the 262 bus.

Moved/Seconded

THAT the correspondence to April 27, 2023 be received as circulated.

**CARRIED**

**14. New Business**

A. Budget/Committee of the Whole Agenda

The Acting Chief Administrative Officer/Chief Financial Officer advised that the budget along with explanatory notes was uploaded to the Village website earlier today. A detailed review will take place at a Committee of the Whole on May 4, 2023. Budget approval is expected on time and two special meetings will be held to achieve this. Any feedback from the Village is welcomed; as of 3:00 p.m., none has yet been received.

**15. Public Questions & Comments**

None.

**16. Conclusion**

Moved/Seconded

THAT the meeting be now concluded.

**CARRIED**

*The meeting concluded at 9:00 p.m.*

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Mayor

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Acting CAO/CFO

Date Adopted by Council:	May 16, 2023
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