



**REGULAR MEETING OF THE COUNCIL  
OF THE VILLAGE OF LIONS BAY  
HELD ON TUESDAY, MAY 16, 2023 at 6:00 PM  
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY  
AND VIA ZOOM VIDEO CONFERENCE**

---

**MINUTES**

In Attendance: Mayor Ken Berry  
Councillor Neville Abbot  
Councillor Michael Broughton  
Councillor Jaime Cunliffe  
Councillor Marcus Reuter

Also Present: Randy Diehl, Owner, Diehl Management Consultants  
Deanna Campbell, General Manager, Corporate and Legislative Services,  
Thompson-Nicola Regional District, Consultant  
Hon. Justice Gregory Fitch, Justice, Court of Appeal of British Columbia  
Marina Blagodarov, Administrative Assistant  
Justine Wiklo, Raincoast Ventures Ltd. (via videoconference)  
(Recorder)

Public: 10 in person; 40 via videoconference

**1. Call to Order**

The meeting was called to order at 6:03 PM.

**2. Oath of Office Swearing in Ceremony**

The new Councillor Elect Jaime Cunliffe was sworn into office by the Hon. Justice Gregory Fitch, Justice, Court of Appeal of British Columbia.

**3. Code of Conduct Signing Ceremony**

Newly elected Councillor Elect Jaime Cunliffe signed the Oath of Office.

**4. Closed Council Meeting**

Proposed topics for discussion in the absence of the public:

- A. Awards
- B. Labour

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter* and where required, the Council does consider that the matters could reasonably be expected to harm the interests of the municipality if they were held in public:

- 90 (1)** A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
- (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;
  - (c) labour relations or other employee relations;
  - (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
  - (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

*The meeting returned to open session at 7:01 PM.*

**5. Reporting Out from Closed Portion of Meeting/Mayor’s Address**

The Mayor reported that the adjustment to the Purchasing and Procurement policy would be moved into the open part of the meeting.

**6. Adoption of Agenda**

Moved/Seconded

THAT the agenda of the May 16, 2023, Regular Council Meeting be adopted with the following additions:

- Item 13.A: Purchasing and Procurement Policy
- Item 16. A: Infrastructure Committee.

**CARRIED**

**7. Public Participation**

A. Leslie Nolin

Leslie Nolin noted that in the Meeting Minutes from April 18, 2023, comments offered at the beginning of the meeting had not been captured and requested that the record be corrected.

**8. Public Delegation Requests Accepted by Agenda Deadline**

A. Kambiz Azordegan

Kambiz Azordegan noted the challenges associated with noise and crowding in the Lower Kelvin Grove Parking lots, highlighting that there is a need for greater enforcement and additional solutions to rectify the issues. It was suggested that a Parking Committee be established, and until then the parking lots be closed to the public.

Council responded that they would pursue a discussion regarding the establishment of a Parking Committee.

**9. Review and Approval of Minutes of Prior Meetings**

A. Regular Council Meeting – March 21, 2023

Moved/Seconded

THAT the Regular Council Meeting Minutes of March 21, 2023 be approved as circulated.

**CARRIED**

B. Regular Council Meeting – April 18, 2023

Moved/Seconded

THAT the Regular Council Meeting Minutes of April 18, 2023 be approved as circulated.

**CARRIED**

C. Regular Council Meeting – May 2, 2023

Moved/Seconded

THAT the Regular Council Meeting Minutes of May 2, 2023 be approved as circulated.

**CARRIED**

D. Special Council Meeting – May 12, 2023

Moved/Seconded

THAT the Special Council Meeting Minutes of May 12, 2023 be approved as circulated.

**CARRIED**

**10. Business Arising from the Minutes**

Not considered.

## 11. Unfinished Business

VILLAGE OF LIONS BAY FOLLOW-UP ACTION ITEM LIST				
ACTION NO.	DATE	ITEM/ACTION/DESCRIPTION	PERSON	STATUS
265	February 21, 2023	Follow up with Ministry regarding Vacancy Tax and Report back to Council	Councillor Reuter	Ongoing
266	February 21, 2023	Present Budget to Council	Acting CAO, Ron Miller	Complete

Updates to action items included:

- With regard to Action No. 265, Councillor Reuter will be speaking with the local Member of Parliament to continue discussions.

## 12. Reports

### A. Staff

- i. Randy Diel: Presentation and Status Report  
 Randy Diehl, Owner, Diehl Management Consultants, provided an overview of changes to processes and mandates within Council Meetings, to ensure respect and mutual trust, and to improve communications and collaboration, noting the following:
  - The One-Employee Model is to be adopted
  - Templates would be provided to Council for reporting to the Ministry of Municipal Affairs
  - The recruitment process for a Chief Administrative Officer (CAO) is underway
  - Two workshops for Mayor and Council are to take place, one on Governance on June 4, 2023, and one on Strategic Planning on June 25, 2023.

### B. Council

- i. Councillor Broughton: Harm Reduction and Healthy Communities  
 Councillor Broughton reported on a Harm Reduction and Healthy Communities workshop attended, noting that this is an important issue to consider within the community.

### C. Committees

- i. Councillors Abbott and Broughton: LBBPAC update on progress to date  
 Councillors Abbott and Broughton reported on the Lions Bay Beach Park Advisory Committee (LBBPAC), noting that an RFP for architectural services has been released, and that a recommendation would be presented to Council at its next meeting.

**13. Resolutions**

Moved/Seconded

THAT the Purchasing and Procurement Policy be send back to staff to include recommendations from the Climate Action Committee.

**CARRIED**

**14. Bylaws**

Not considered.

**15. Correspondence**

A. List of Correspondence to May 11, 2023

An item of correspondence to May 11, 2023, was noted as missing, and it was proposed that it be added to the next correspondence package.

**16. New Business**

A. Infrastructure Committee

Councillor Abbot proposed to change the existing Standing Committee and to establish a Select Committee in its place.

The Mayor and Councillor Abbot are to reconvene regarding this topic, and it was noted that it would be added to the agenda for the next Council meeting.

**17. Public Questions & Comments**

None

**18. Resumption of Closed Council Meeting**

Moved/Seconded

THAT the meeting be closed to the public on the basis of the matters noted in Item 2 of this Agenda.

**CARRIED**

**19. Adjournment**

Moved/Seconded

THAT the meeting be adjourned.

**CARRIED**

*The meeting was adjourned at 8:28 PM.*

**20. Reopening**

*The meeting was re-opened at 9:59 PM.*

**21. Reporting out**

A. Recruiting staff

The Mayor reported that the recruitment process has begun to fill the vacant Chief Administrative Officer position.

**22. Adjourned**

Moved/Seconded

THAT the meeting be adjourned.

**CARRIED**

*The meeting was adjourned at 10:00 PM.*

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

Date Adopted by Council:	June 6, 2023
--------------------------	--------------