



**REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, JUNE 6, 2023 at 6:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY
AND VIA ZOOM VIDEO CONFERENCE**

MINUTES

In Attendance: Mayor Ken Berry
Councillor Neville Abbott
Councillor Michael Broughton
Councillor Jaime Cunliffe
Councillor Marcus Reuter (via videoconference)

Also Present: Marina Blagodarov, Acting Municipal Coordinator
Karl Buhr, Public Works Manager
Deanna Campbell, Consultant (via videoconference)
Joe Chirkoff, Controller (via videoconference)
Randy Diehl, Owner, Consultant (via videoconference)
Kelsey Guenette, Raincoast Ventures Ltd. (via videoconference)
(Recorder)

Public: 15 in person; 23 via videoconference

1. Call to Order

Mayor Berry called the meeting to order at 6:04 p.m.

2. Closed Council Meeting (6:00 PM)

Proposed topics for discussion in the absence of the public:

- A. Labour
- B. Legal

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter* and where required, the Council does consider that the matters could reasonably be expected to harm the interests of the municipality if they were held in public:

- 90 (1)** A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
- (c) labour relations or other employee relations;
 - (g) litigation or potential litigation affecting the municipality;
 - (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public;
 - n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2).

CARRIED

The meeting returned to open session at 7:00 p.m.

3. Reporting Out from Closed Portion of Meeting

This item was deferred until after conclusion of the closed session.

4. Adoption of Agenda

Moved/Seconded

THAT the agenda of the June 6, 2023 Regular Council Meeting be adopted with the following additions:

- Item 6(B) Phil Folkersen – Forest Fire Update
- Item 10(C)(iii) Code of Conduct.

CARRIED

5. Public Participation

A. Brian Ulrich

Brian Ulrich expressed concerns related to the format of the Infrastructure Committee.

B. Tony Greville

Concerns were expressed related to the format of the Infrastructure Committee and misrepresentation of citizens.

C. Greg Weary

Concerns were raised regarding speed and noise on the highway.

D. Tanya Cosgrave

Tanya Cosgrave questioned whether the Lions Bay watershed is a sanctioned publication.

E. Kambiz Azordegan

Concerns were raised related to parking in the Village of Lions Bay.

F. Norma Rodgers

Norma Rodgers spoke on transparency concerns at the Council table.

G. Norman Barmeier

Norman Barmeier discussed potential liability issues relating to engineers . Additionally, an updated Terms of Reference for the Infrastructure Committee was requested.

H. Ehsan Monfared

Ehsan Monfared expressed concerns regarding the Code of Conduct and the contract of the previous Acting Chief Administrative Officer (CAO).

6. Delegations

A. Broughton & Broughton Inc. dba Lions Bay General Store & Café, Craig Doherty – Noise Relaxation

Craig Doherty requested an exemption from the Village noise bylaw to allow for music at the Lions Bay General Store & Café patio, for Council’s full term.

Moved/Seconded

THAT the exemption request by Craig Doherty, Lions Bay General Store & Café, be added to Item 14(A).

CARRIED

B. Phil Folkersen – Forest Fire Update

Phil Folkersen, Emergency Program Coordinator, provided an update on the recent forest fire near the Village and noted it was declared extinguished as of 4:00 p.m. today. An after-action report is being drafted, and it is recommended that set communication procedures and evacuation plans are in place for future events. Additionally, a strategy related to visitors to the Village needs to be developed.

7. Review and Approval of Minutes of Prior Meetings

A. Regular Council Meeting – May 16, 2023

Moved/Seconded

THAT the Regular Council Meeting Minutes of May 16, 2023 be approved with the following amendments:

- Page 1, Item 3, strike that Councillor Cunliffe signed the Code of Conduct
- Page 5, Item 13, amend the motion to include recommendations from the Climate Action Committee.

CARRIED

8. Business Arising from the Minutes

None.

9. Unfinished Business

A. Follow-Up Action Items from Previous Meetings

VILLAGE OF LIONS BAY FOLLOW-UP ACTION ITEM LIST				
ACTION NO.	DATE	ITEM/ACTION/DESCRIPTION	PERSON	STATUS
265	February 21, 2023	Follow up with Ministry regarding Vacancy Tax and report back to Council.	Councillor Reuter	Ongoing

Action: Marina Blagodarov to ensure action item list is updated regularly and that items are not removed until completed.

10. Reports

A. Staff

- i. Public Works Manager, Karl Buhr – Road Resurfacing Recommendation
 Public Works Manager, Karl Buhr, presented a road resurfacing proposal.

Discussion ensued on the resurfacing proposal and coordination with future sewage/drainage projects.

Action: Public Works Manager to look into reconstruction of speed bumps on Bayview Road near the Lions Bay Elementary School.

Moved/Seconded

THAT Council waive the purchasing policy, and direct staff to accept BA Blacktop’s referenced proposal for \$353,536.29.

CARRIED

- ii. Public Works Manager, Karl Buhr – Stop Signage at Railway Crossing
 Recommendation to remove stop signs at identified railway crossings and install appropriate signage/road markings.

Discussion ensued on monetary contributions required from the Village if CN Rail installs additional signage/signals.

Moved/Seconded

THAT the matter be deferred to the next Council meeting.

CARRIED

Moved/Seconded

THAT Council direct staff to remove stop signs at three rail crossings, and institute signage, road marking and vegetation maintenance as outlined in the ISL Engineering memo “Traffic Operations Review Near Three Rail Crossings” dated Jan. 16, 2023.

TABLED

- iii. Controller, Joe Chirkoff – Procurement Policy
The draft Procurement Policy was provided with meeting materials for review.

Discussion ensued on suggested amendments to the policy.

Moved/Seconded

THAT the matter be tabled pending a review and recommendations for best practices by the consulting Corporate Officer.

CARRIED

Moved/Seconded

THAT the Procurement Policy be approved.

TABLED

B. Mayor

- i. Organizational Chart

The organizational chart was included with meeting materials for information and would be revisited at a strategy session.

Discussion ensued on the development of the organizational chart.

Action: It was requested that a discussion on hiring seasonal/summer staff be added to the next Council meeting agenda.

C. Council

- i. Klatt Building Update

The Mayor advised that parties involved with the Klatt Building held a meeting and resolved outstanding questions.

- ii. Bayview Bridge Update

No update was provided.

- iii. Code of Conduct

Moved/Seconded

THAT Council adopt the identified paragraphs (1. and 3.) of the Village of Lions Bay Code of Conduct until such time as the complete document is updated and approved.

CARRIED

D. Committees

i. Lions Bay Beach Park Advisory Committee Update
This item was not discussed.

ii. Committee Discussions
Discussion ensued on a select versus standing Infrastructure Committee.

Moved/Seconded

THAT the meeting be extended until 10:30 p.m.

CARRIED

E. Emergency Services

i. RCMP Report
The RCMP Report was provided with meeting materials for information.

Moved/Seconded

THAT the RCMP report from March to April 2023 be received.

CARRIED

11. Resolutions

A. Municipal Coordinator

Moved/Seconded

THAT Council appoints Marina Blagodarov, Acting Municipal Coordinator, as a Screening Officer as per Bylaw Notice Enforcement Bylaw No. 385, 2006, as amended.

CARRIED

B. Building Inspector

Discussion ensued on the qualifications of the Building Inspector candidate, potential liabilities, and mentorship opportunities.

Moved/Seconded

THAT the meeting be extended until 11:00 p.m.

CARRIED

Moved/Seconded

THAT Council appoints Mike Jury as a Building Inspector for the Village of Lions Bay.

CARRIED

12. Bylaws

None.

13. Correspondence

A. List of Correspondence to June 1, 2023

The list of correspondence was included with meeting materials for information.

Discussion ensued on including responses to correspondence in agenda packages. Additional discussion was had on establishment of the Parking Committee and Highway Noise Committee.

Moved/Seconded

THAT general correspondence be received for information; and

THAT Councillor Reuter respond to resident correspondence.

CARRIED

14. New Business

A. Noise Relaxation from agenda item 6A

This item was missed.

15. Public Questions & Comments

A. Randi Byrne

Randi Byrne expressed appreciation to Council for its support during the recent forest fire event.

16. Conclusion

Moved/Seconded

THAT the open meeting be now adjourned.

CARRIED

The open meeting adjourned to a closed session at 10:44 p.m.

17. Reporting Out from Closed Portion of Meeting

The Mayor reported the following:

- A decision was made on the architectural contract for the build form at Lions Bay Beach Park and proponents will be notified
- With the guidance of provincial advisors, the CAO replacement is progressing
- Councillor Abbot will be resigning from the Lions Bay Beach Park Committee, effective immediately.

The meeting concluded at 12:30 a.m.

Mayor

Corporate Officer

Date Adopted by Council:	June 20, 2023
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