



**REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, JULY 18, 2023 at 6:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY
AND VIA ZOOM VIDEO CONFERENCE**

MINUTES

In Attendance: Mayor Ken Berry
Councillor Neville Abbott
Councillor Michael Broughton
Councillor Jaime Cunliffe
Councillor Marcus Reuter (via videoconference)

Also Present: Marina Blagodarov, Acting Municipal Coordinator
Karl Buhr, Public Works Manager
Joe Chirkoff, Village Controller (via videoconference)
Deanna Campbell, Local Government Consultant (via videoconference)
Randy Diehl, Provincial Special Advisor (via videoconference)
Phil Folkerson, Emergency Program Coordinator
Clare Greenberg, Executive Director, Sea to Sky Invasive Species Council
(via videoconference)
Kelsey Guenette, Raincoast Ventures Ltd. (via videoconference)
(Recorder)

Public: 3 in person; 19 via videoconference

1. Call to Order

Mayor Berry called the meeting to order at 6:01 p.m.

2. Closed Council Meeting (6:00 PM)

Proposed topics for discussion in the absence of the public:

- A. Labour
- B. Legal
- C. Land

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*, and where required, the Council does consider that the matters could reasonably be expected to harm the interests of the

municipality if they were held in public:

- 90 (1)** A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
- (c) labour relations or other employee relations;
 - (d) the security of the property of the municipality;
 - (f) law enforcement, if the Council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
 - (g) litigation or potential litigation affecting the municipality;
 - (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public;
 - n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2)
- 90 (2)** A part of a Council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:
- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED

The meeting returned to open session at 7:01 p.m.

3. Reporting Out from Closed Portion of Meeting

This item was not discussed.

4. Adoption of Agenda

Moved/Seconded

THAT Item 10(B)(i) Proper Chain of Command for Communication be added to the agenda.

CARRIED

(Councillors Abbott and Reuter opposed)

Moved/Seconded

THAT the agenda of the July 18, 2023, Regular Council Meeting be adopted with the following amendments:

- Addition of Item 6(B) Phil Folkerson
- Addition of Item 10(B)(i) Proper Chain of Command for Communication; and

THAT Councillors be limited to speak for two minutes per topic.

CARRIED

(Councillors Abbott and Reuter opposed)

5. Public Participation

A. Greg Leary

Greg Leary raised concerns regarding speed and noise on the highway during the summer season and offered speed mitigation suggestions.

Moved/Seconded

THAT Council approves resident Greg Leary to proceed with speed mitigation suggestions, with Councillor Broughton as a contact if required.

CARRIED

B. Marek Sredzki

Marek Sredzki expressed concerns regarding election expenses and wildfire hazards in the Village.

C. Norma Rodgers

Norma Rodgers raised concerns regarding parking issues due to hiking tourists in the Village.

6. Delegations

A. Sea to Sky Invasive Species Council

Clare Greenberg, Executive Director, Sea to Sky Invasive Species Council, provided information regarding invasive species management and education initiatives in Lions Bay.

B. Phil Folkerson

Phil Folkerson, Emergency Program Coordinator, provided updates on the ongoing drought in the Province of British Columbia, wildfire mitigation, and the potential hazards hiking tourists bring to the Village.

7. Review and Approval of Minutes of Prior Meetings

A. Regular Council Meeting – July 4, 2023
 Moved/Seconded

THAT the Regular Council Meeting Minutes of July 4, 2023, be approved with the following amendments:

- Page 6, Item 9(A), amend the second motion to read “THAT Council approve the noise bylaw exemption request for the Lions Bay General Store & Café as presented for the 2023 season”
- Page 7, Item 10(A)(iii), amend the motion to read “THAT Council approve the signing of the CN Rail Agreement for the additional set of lights”.

CARRIED

8. Business Arising from the Minutes

None.

9. Unfinished Business

A. Follow-Up Action Items from Previous Meetings

VILLAGE OF LIONS BAY FOLLOW-UP ACTION ITEM LIST				
ACTION NO.	DATE	ITEM/ACTION/DESCRIPTION	PERSON	STATUS
265	February 21, 2023	Follow up with Ministry regarding Vacancy Tax and report back to Council.	Councillor Reuter	Ongoing
284	June 20, 2023	Contact the local Member of Parliament and Member of the Legislative Assembly to inform of CN Rail’s request and seek required support.	Councillor Broughton	Ongoing
285	June 20, 2023	Apply for the Disaster Mitigation and Adaptation Fund or otherwise report back to Council.	Staff	Due to current workflow and deadlines, work on this application will not start until July 10, 2023.
286	June 20, 2023	A Fire Smart representative, in conjunction with the Fire Chief, be contacted to provide a presentation on measures to mitigate wildfire risks.	Council to appoint a representative.	Ongoing

287	June 20, 2023	Update diesel reports with recent information and report back to Council	Public Works Manager	Ongoing
289	July 4, 2023	First draft of the Local Government Climate Action Program Report for the Climate Action Committee’s review	Controller	Ongoing

Councillor Broughton provided an update on Action No. 284 and advised that follow-up with Transport Canada is ongoing to clarify traffic pattern requests.

10. Reports

A. Staff

i. Branch Trimming

Karl Buhr, Public Works Manager, referred to communication included with meeting materials regarding branch trimming to occur in the Village as part of a four-year tree trimming program.

ii. Disaster Mitigation and Adaptation Fund

The Public Works Manager reviewed potential projects included in the Disaster Mitigation and Adaptation Fund application.

Moved/Seconded

THAT Council supports and commits the municipality to 60% funding for identified projects, subject to approval during the budget and strategic planning process, and directs staff to submit an application by the July 19, 2023, deadline to the federal Infrastructure Canada Disaster Mitigation and Adaptation Fund for 40% funding for the municipality’s Bayview from Stuart to Mountain Drainage and Water Improvement Project, Centre-Upper Bayview-Bayview Place Watermain and Drainage Project, and Lower Oceanview Drainage Project, bundled as a master project registered with Infrastructure Canada as DMAF-0002042-Saving Surface-Source Supply; and

THAT Council directs the Corporate Officer to provide a certified copy of this resolution to the Public Works Manager for inclusion in the application.

CARRIED

iii. Parking Situation, Summer 2023

The Public Works Manager referred to the briefing note included with meeting materials regarding parking in the Village for information.

iv. Highway Safety and Noise, Summer 2023

The Public Works Manager reviewed the briefing note included with meeting materials regarding highway safety and noise in the Village.

Moved/Seconded

THAT Council requests the Ministry of Transportation and Infrastructure to update the 2017 speed study.

CARRIED

Moved/Seconded

THAT Council requests the Ministry of Transportation and Infrastructure to commission a noise study to be run on any non-rain day at Lions Bay.

CARRIED

Moved/Seconded

THAT Council resume advocating for an “Average Speed Over Distance” pilot at Lions Bay in concert with Squamish Council at the 2023 Union of BC Municipalities convention.

CARRIED

v. Staircase

Discussion ensued regarding closing a staircase at the municipal campus.

Moved/Seconded

WHEREAS the wooden stringers of the staircase between the upper and lower walkways at the municipal campus are now so degraded as to make the staircase unrepairable;

WHEREAS it must be replaced, either with another wooden structure or with proper concrete steps;

THEREFORE BE IT RESOLVED THAT until that day arrives, Council orders the current staircase be closed to eliminate public liability, with the public being directed by signage to walk around the road island.

CARRIED

vi. Water Outlook Mid-July 2023

The Public Works Manager reviewed the briefing note included with meeting materials regarding current water usage in the Village. He advised that Level 3 consumption restrictions may be required during the season.

Discussion ensued regarding leaks in the water service line and potential solutions.

- vii. Local Government Climate Action Program Report
Joe Chirkoff, Controller, reviewed the Local Government Climate Action Program Report, included with meeting materials for information.

Action: It was requested that Joe Chirkoff, Controller, identify information sources in the Local Government Climate Action Program Report for review at an upcoming Climate Action Committee meeting.

- viii. Accounts Payable Cheque Listing Report
The Accounts Payable Cheque Listing Report was provided for information.

Discussion ensued regarding potential solutions for the significant number of logs on the beach.

Moved/Seconded

THAT Council receives the Accounts Payable Cheque Listing Report for information.

CARRIED

B. Mayor

- i. Proper Chain of Command for Communication
Discussion ensued on an appropriate communication approach for Councillors to follow.

C. Council

- i. Code of Conduct: Confirmation of Receipt from all of Council
It was noted that signed copies of the Code of Conduct had been received from all Councillors.
- ii. Purchasing Policy
Deanna Campbell, Local Government Consultant, advised that a meeting with the Village Controller was scheduled during the week and, following that, an update would be provided.
- iii. Renewable Diesel
This item is ongoing, as noted under Item 9(A) Unfinished Business.
- iv. MP and MLA Meetings
Moved/Seconded
THAT Councillor Broughton continues to advocate for the safety of all residents on Lions Bay roadways regarding CN Rail's proposed removal of stop signs based on train/car interaction only and the overriding

responsibility of the Village of Lions Bay to determine the roadway safety of the Village.

CARRIED

Moved/Seconded

THAT Councillor Broughton meets with CN Rail regional representatives to convey this position and the support of the Honourable Patrick Weiler, Member of Parliament, and the Honourable Jordan Sturdy, Member of the Legislative Assembly.

CARRIED

v. Response to Letters

Moved/Seconded

THAT during the absence of an appointed Chief Administrative Officer to ensure timely transparency, Councillors may respond to resident communication, consistent with Council policy, when directly involving that Councillor. All communication will be shared with all Council consistent with the Correspondence and Communication Policies, 1401 and 1405.

DEFEATED

Action: It was requested that Deanna Campbell, Local Government Consultant, research best practices for Correspondence and Communication Policies, 1401 and 1405, for Council's consideration.

D. Committees

i. Lions Bay Beach Park Advisory Committee Update

It was noted that an update would be provided following an upcoming Lions Bay Beach Park Advisory Committee meeting.

E. Emergency Services

None.

11. Resolutions

None.

12. Bylaws

None.

13. Correspondence

A. List of Correspondence to July 13, 2023

The list of correspondence was included with meeting materials for information.

Moved/Seconded

THAT general and resident correspondence be received for information.

CARRIED

14. New Business

None.

15. Public Questions & Comments

None.

16. Conclusion

Moved/Seconded

THAT the open meeting be now adjourned.

CARRIED

The open meeting adjourned to a closed session at 9:42 p.m.

Mayor

Acting CAO/CFO

Date Adopted by Council:	September 5, 2023
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