



**CURLY STEWART MEMORIAL TRUST FUND COMMITTEE MEETING  
OF THE VILLAGE OF LIONS BAY  
HELD ON THURSDAY, MARCH 14, 2024 AT 7:00 PM  
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY BC  
AND VIA ZOOM VIDEO CONFERENCE**

ZOOM INVITE LINK: [HTTPS://US02WEB.ZOOM.US/J/2780145720](https://us02web.zoom.us/j/2780145720)  
TO JOIN VIA PHONE, DIAL 778-907-2071 | MEETING ID: 278 014 5720

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**AGENDA**

- 1. Call to Order**
- 2. Approval of the Agenda**
- 3. Public Questions & Comments**
- 4. Approval of Minutes**
  - A. Curly Stewart Memorial Award Committee Meeting Minutes – May 11, 2023 (*page 2*)  
*Recommendation:*  
THAT the Curly Stewart Memorial Award Committee Meeting Minutes be approved, as presented.
- 5. Business Arising from the Minutes**
- 6. Unfinished Business**
- 7. New Business**
  - A. Welcome to Committee Members
  - B. Overview of Committee Membership – Councillor Abbott Verbal Update
  - C. Overview of Funds – Councillor Abbott Verbal Update
    - i. There is \$12,097 in the account as of December 31, 2023
  - D. Overview of Application Form and Process – Publication in the Village Update
  - E. Overview of Schedule
- 8. Public Questions & Comments**
- 9. Adjournment**



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**CURLY STEWART MEMORIAL TRUST FUND COMMITTEE MEETING  
OF THE VILLAGE OF LIONS BAY  
HELD ON TUESDAY, May 11, 2023 at 7:00 PM  
IN PERSON and VIA ZOOM VIDEO CONFERENCE CALL**

**MINUTES**

**1. Call to Order**

Councillor Neville Abbott - Chair, called the meeting to order at 7:01pm  
Hugo van Hoogstraten  
Kit McLean  
Jennifer Hetherington  
Nicole Strahl

**2. Appointment of Recorder**

Hugo van Hoogstraten was appointed as the recorder.

**3. Approval of the Agenda**

Moved/Seconded  
THAT the agenda be approved, as presented.

**CARRIED**

**4. Public Questions & Comments**

None

**5. Approval of Minutes**

A. Curly Stewart Memorial Award Committee Meeting Minutes – March 6, 2023  
Moved/Seconded  
THAT the Curly Stewart Memorial Award Committee Meeting Minutes be approved,  
as presented.

**CARRIED**

**6. New Business**

A. Fundraising

No new fundraising has been conducted since the last fundraiser (Christmas tree fundraiser).

The committee discussed additional ideas further to the ideas in the previous meeting. For example:

- snow shoveling
- garden maintenance
- selling drinks and/or ice cream at the beach park
- inclusion of donation link in the Village Update newsletter

The Village Update newsletter and the Lions Bay facebook group can be suitable channels to advertise such fundraising events.

**B. Announcement of award winner**

This year's winner will be announced at the graduation ceremony at Rockridge Secondary on Sunday June 11, 2023 at 11 am.

**Action Item:**

Jennifer will draft the announcement text for the award winner after June 11 to be published on the Village website and in the Village Update newsletter at the end of June.

**C. Communications about the committee's scholarship availability to schools (primarily Rockridge Secondary for Lions Bay students)**

Resident contact at Rockridge is Mike Pandher

**Action Item:**

Neville to connect with Mike Pandher at Rockridge to present and remind him about the Curly Stewart scholarship availability to be communicated to graduating students.

**D. Terms of reference**

Terms of reference to be reviewed and updated during the committee's next meeting, regarding optionality of components such as transcripts / grade reports.

**9. Public Questions & Comments**

None

**10. Closed Committee Meeting**

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the Community Charter:

**90 (1)** A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity.

**A. Review of Applications**

Unanimous committee decision for **Robyn Langford** as this year's award winner.

**Action Item:**

Neville to seek Council approval of the committee's recommendation, and take necessary steps to have the award presented at the Rockridge commencement ceremony.

**11. Reporting Out from Closed Committee Meeting**

None

**10. Adjournment**

Moved Seconded that the meeting be adjourned at 7:57pm.