



## SPECIAL MEETING OF COUNCIL

HELD ON TUESDAY, APRIL 23, 2024, AT 6:00PM  
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY BC V0N 2E0

---

### MINUTES

In Attendance: Mayor Ken Berry  
Councillor Neville Abbott  
Councillor Michael Broughton  
Councillor Jaime Cunliffe  
Councillor Marcus Reuter

Staff: Chief Administrative Officer, Ross Blackwell  
Financial Officer, Joe Chirkoff  
Deputy Corporate Officer, Marina Blagodarov (Recorder)

**1. Call to Order**

Mayor Berry called the meeting to order at 6:02pm.

**2. Adoption of Agenda**

*Moved by: Councillor Abbott*

*Seconded by: Councillor Broughton*

THAT the agenda of April 23, 2024, Special Meeting of Council be adopted as presented.

**CARRIED**

**3. Public Participation**

None.

**4. Unfinished Business**

**A. Bylaws**

**i. Water Rates and Regulations Bylaw No. 2, 1971, Amendment Bylaw No. 636, 2024**

*Moved by: Councillor Cunliffe*

*Seconded by: Councillor Abbott*

THAT Water Rates and Regulations Bylaw No. 2, 1971, Amendment Bylaw No. 636, 2024 be adopted.

**CARRIED**

**ii. Sewer User Rates Bylaw No. 122, 1984, Amendment Bylaw No. 634, 2024**

*Moved by: Councillor Broughton*  
*Seconded by: Councillor Abbott*

THAT Sewer User Rates Bylaw No. 122, 1984, Amendment Bylaw No. 634, 2024 be adopted.

**CARRIED**

iii. **Garbage and Recycling Collection Bylaw No. 455, 2013, Amendment Bylaw No. 637, 2024**

*Moved by: Councillor Broughton*  
*Seconded by: Councillor Abbott*

THAT Garbage and Recycling Collection Bylaw No. 455, 2013, Amendment Bylaw No. 637, 2024 be adopted.

**CARRIED**

iv. **2024 – 2028 Five Year Financial Plan Bylaw No. 632, 2024**

Council engaged in a discussion regarding the proposed 2024-2028 five-year financial plan bylaw, which included a recommended 9% property tax increase for 2024. Debates centered around funding for the beach park jetty project, administrative staffing costs, legal fees, and audit expenses.

**Main Motion:**

*Moved by: Councillor Reuter*  
*Seconded by: Councillor Abbott*

THAT the 2024 – 2028 Five Year Financial Plan Bylaw No. 632, 2024 be read the third time.

**Amending Motion:**

*Moved by: Councillor Broughton*  
*Seconded by: Councillor Reuter*

THAT the 2024 – 2028 Five Year Financial Plan be based on a 7% tax increase.

**DEFEATED**

(Mayor Berry, Councillors Abbott, Reuter, Cunliffe opposed)

**Motion:**

*Moved by: Councillor Abbott*  
*Seconded by: Councillor Reuter*

THAT the jetty funding be taken out of the general budget; and  
THAT the jetty be put back into the grant funded portion.

**DEFEATED**

(Mayor Berry, Councillors Broughton and Cunliffe opposed)

**Motion:**

*Moved by: Councillor Abbott*

*Seconded by: Councillor Cunliffe*

THAT Council revisit the administration salaries and correct the budget to reflect the current CUPE as well as current staffing for the administrative assistants.

**DEFEATED**

(Mayor Berry, Councillors Broughton and Cunliffe opposed)

**Motion:**

It was discussed that the budget won't be reduced by \$40,000 and instead, that amount would be allocated to reserves.

*Moved by: Councillor Abbott*

*Seconded by: Councillor Reuter*

THAT the legal budget be reduced from \$80,000 to \$40,000.

**CARRIED**

**Motion:**

*Moved by: Councillor Abbott*

*Seconded by: Councillor Reuter*

Discussion ensued to keep the 9% tax increase and up the audit fees amount.

THAT the audit budget be upped by \$55,000 to reflect the actual to-date costs.

Councillor Abbot Withdraw the motion.

**Main Motion:**

*Moved by: Councillor Reuter*

*Seconded by: Councillor Abbott*

THAT the 2024 – 2028 Five Year Financial Plan Bylaw No. 632, 2024 be read the third time.

**DEFEATED**

(Councillor Broughton, Reuter, and Abbott opposed)

Council took a recess as 7:08pm and resumed at 7:15pm

*Moved by: Councillor Broughton*

*Seconded by: Councillor Reuter*

THAT Council rescind the previous motion “THAT the 2024 – 2028 Five Year Financial Plan Bylaw No. 632, 2024 be read the third time.”

**CARRIED**

**Amendment to the Main Motion:**

*Moved by: Councillor Abbott*

*Seconded by: Councillor Reuter*

THAT the 2024 – 2028 Five Year Financial Plan Bylaw No. 632, 2024, as amended, be read a third time.

**CARRIED**

(Councillors Abbott and Reuter opposed)

**v. Tax Rates Bylaw No. 635, 2024**

Financial Officer, Chirkoff, provided some background of the proposed 9% increase in property taxes for 2024, which was recommended by staff and discussed around the table. This increase is seen as a starting point towards financial sustainability, with the intention to revisit annually in the budgetary process until at least 2026. The aim is to maintain reserves, and it's believed that the current plan represents the minimum necessary increase.

*Moved by: Councillor Cunliffe*

*Seconded by: Mayor Berry*

THAT the Tax Rates Bylaw No. 635, 2024 be read the second, and third time.

**CARRIED**

(Councillors Broughton and Reuter opposed)

**5. Public Questions and Comments**

None.

**6. Adjournment**

*Moved by: Councillor Reuter*

*Seconded by: Councillor Cunliffe*

THAT the Special Meeting of Council be adjourned.

**CARRIED**

Meeting adjourned at 7:32pm.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

Date Adopted by Council:	May 21, 2024
--------------------------	--------------