



## SPECIAL MEETING OF COUNCIL

HELD ON TUESDAY, JUNE 4 , 2024, AT 8:00PM  
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY BC V0N 2E0  
AND VIA ZOOM

ZOOM INVITE LINK: <https://us02web.zoom.us/j/2780145720>  
JOIN BY PHONE, DIAL 778-907-2071 AND ENTER ID: 278 014 5720

We are privileged to be meeting and doing work on behalf of the residents of Lions Bay on the traditional unceded territory of the Squamish and Musqueam Nations.

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## AGENDA

**1. Call to Order**

**2. Adoption of Agenda**

**3. Public Participation**

**4. New Business**

**A. Mayor: LGMA Responsible Conduct Recommended Program (page 3)**

*Recommendation:*

THAT Council instruct the CAO to implement a “Three-Pronged Approach to Governance and Best Practices” as recommended by our CAO and the LGMA.

THAT the “Three-Pronged Approach” utilize the “Provincial Advisors” and the “Inspector of Municipalities” recommendations”.

THAT Council will accept the LGMA Expert’s recommendations as “Binding”; and instructs the CAO to implement the recommendations.

**B. Councillor Abbott: verbal report**

*Recommendation from the Infrastructure Committee that Council support the Alberta Supply Augmentation Project.*

The Infrastructure Committee reviewed the Alberta Supply Augmentation Project report materials as delivered by the Director of Operations and we do not have any issues or technical concerns with the information presented. Further, we believe utilizing the Alberta Creek water license as a third source of raw water, and employing a third watershed, is the best option currently available to the Village to mitigate the effects of on-going summer low water flows in the two source creeks, and may provide some relief in the event there is a wildfire above the Village in one of the current watersheds. The I.C. recognizes the use of Alberta Creek water is consistent with the IMP, and as such the project may be eligible for debt financing under the Infrastructure Funding

Referendum. The I.C. supports and endorses the Alberta Supply Augmentation Project proposal as presented."

- 5. Public Questions and Comments**
- 6. Adjournment**



<b>Type</b>	<b>Information Report for the Special Meeting of the Lions Bay Council</b>		
<b>Title</b>	<b>LGMA Responsible Conduct Recommended Program</b>		
<b>Author</b>	<b>Ken Berry</b>	<b>Reviewed By:</b>	<b>Ross Blackwell</b>
<b>Date</b>	<b>May 31th, 2024</b>	<b>Version</b>	<b>1</b>
<b>Issued for</b>	<b>June 4th, 2024</b>		

**Recommendation:**

The Council recognizes the need to improve governance, enhance collaboration, and ensure a safe working environment for staff and council members. We pledge to serve the Village of Lions Bay to the best of our abilities.

Therefore, we direct the CAO to engage professionals recommended by the LGMA and utilize the advice of Provincial Advisors and the Inspector of Municipalities.

**Recommended Motions:**

**THAT** Council instruct the CAO to implement a “Three-Pronged Approach to Governance and Best Practices” as recommended by our CAO and the LGMA.

**THAT** the “Three-Pronged Approach” utilize the “Provincial Advisors” and the “Inspector of Municipalities” recommendations”.

**THAT** Council will accept the LGMA Expert’s recommendations as “Binding”; and instructs the CAO to implement the recommendations.

**Background Information:**

**LGMA “Three-Pronged Approach”**

The events are funded by grant by the LGMA. The consultants have contracts with and are directly funded by the LGMA. The sessions planned are:

- 1) Brooke Lyons - -Consensus building
- 2) Reece Harding (Young Anderson) - Legal implication and other considerations of elected office
- 3) AL Siebring - Effective Council Meetings



## APPLICATION TO THE RESPONSIBLE CONDUCT RESOURCE ADMINISTRATION COMMITTEE

The Responsible Conduct Resource Administration Program is made possible due to a grant provided by the Ministry of Municipal Affairs. The purpose of the Responsible Conduct Resource Administration Program is to provide one-time financial supports to small community (population less than 20,000) local governments that are currently experiencing conflict at the elected and/or elected-CAO level and require and request the assistance of an external consultant and/or legal professional to maintaining good governance and assist with resolving the conflict ([Working Group on Responsible Conduct](#)). Applications are reviewed and assessed by the Responsible Conduct Resource Administration Committee in the order they are received. Applications will be received until funds are depleted, at which time the Committee and the Program may be disbanded.

### Applicant eligibility:

Applicants for external support funding to a maximum of \$25,000 must meet the following eligibility criteria:

- a) The local government serve a population of less than 20,000, however preference will be given to small local governments with the fewest resources and exceptions may be made in extenuating circumstances,
- b) Applicants must be senior local government leaders such as CAOs/Deputy/Acting CAOs to adhere to [LGMA's mission, values, and vision](#),
- c) Applicants can elect to provide supplementary information verbally, should they wish,
- d) Applicants must adhere to and have signed off on the LGMA's [Code of Ethics](#),
- e) The local government can attest that conflict exists that the local government has been unable to resolve and requires external support,
- f) Seeking external support has the endorsement of the Council or Board is preferred but not necessary<sup>1</sup>,
- g) Applicants shall agree to program requirements as determined by the committee, and
- h) Funded communities shall agree to provide a brief results report to inform future responsible conduct support efforts. Funded communities can provide a results report verbally, should they wish. Reports will be anonymized to protect the local government. Anonymized reports will be provided to the applicant for review and approval. Key themes from anonymized reports may inform or be utilized by the LGMA or the Working Group on Responsible Conduct.

To be eligible, applicants must be currently employed or have been placed on temporary layoff by a municipality, regional district, or a First Nation with membership in the LGMA.

The Committee will make every effort to confirm successful applications in a timely manner, however approvals will be dependent on the availability of the Committee for review. Applicants are asked to allow for a minimum of 2-3 weeks for review and approval. Payments will be made directly to external supports and shall not exceed the amount approved by the Committee. External consultants, legal or

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<sup>1</sup> Applicants are strongly encouraged to seek council/board endorsement wherever possible.



ethical professionals, mediators, or other contractors that support the enhancement of responsible conduct within local government will be considered eligible for this program. Applicants are encouraged to do their due diligence in assessing the suitability of external supports. Applicants are welcome to utilize the [External Resource Database](#) should this be helpful.

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