



REGULAR MEETING OF COUNCIL

HELD ON TUESDAY, NOVEMBER 19, 2024 AT 6:00PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY BC
AND VIA ZOOM VIDEO CONFERENCE

Zoom Invite Link: <https://us02web.zoom.us/j/2780145720?omn=82591015960>

To join via phone, dial 778-907-2071 | Meeting ID: 278 014 5720

We are privileged to be meeting and doing work on behalf of the residents of Lions Bay on the traditional unceded territory of the Squamish and Musqueam Nations.

AGENDA

1. Call to Order

2. Closure of Council Meeting

Proposed topics for discussion in the absence of the public:

- A. Legal
- B. Personnel

Recommendation:

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter* and where required, the Council does consider that the matters could reasonably be expected to harm the interests of the municipality if they were held in public:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;

Council will reconvene the open meeting at 7:00pm to consider the balance of the agenda.

3. Reporting out from Closed portion of Meeting

4. Adoption of Agenda

5. Public Participation

6. Approval of Minutes of Prior Meetings - *none*

7. Business Arising from the Minutes - *none*

8. Unfinished Business - *none*

9. Reports

- A. **Staff**
 - i. Bylaw Enforcement Officer: October 2024 Report (*page 3*)
 - ii. Director of Operations:
 - a. Staff Report Bylaw 633 (*page 5*)
 - b. Bylaw 633 - Village of Lions Bay Water Bylaw (*page 7*)
 - c. Bylaw 385 - Notice Enforcement Bylaw (*page 17*)
 - iii. CAO: Holiday Closure – for discussion
 - iv. DCO: Proposed 2025 Council Meeting Calendar (*page 43*)
 - B. **Committees** - *none*
 - C. **Mayor & Council** - *none*
 - D. **Emergency** - *none*
- 10. Resolutions** - *none*
- 11. New Business** - *none*
- 12. Correspondence**
- A. List of Correspondence to November 15, 2024 (*page 46*)
- 13. Public Questions and Comments**
- 14. Adjournment**



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Monthly Report		
Title	Bylaw Oct 2024		
Author	Taj Bindra	Reviewed By:	Ross Blackwell
Date	Nov.1, 2024	Version	1

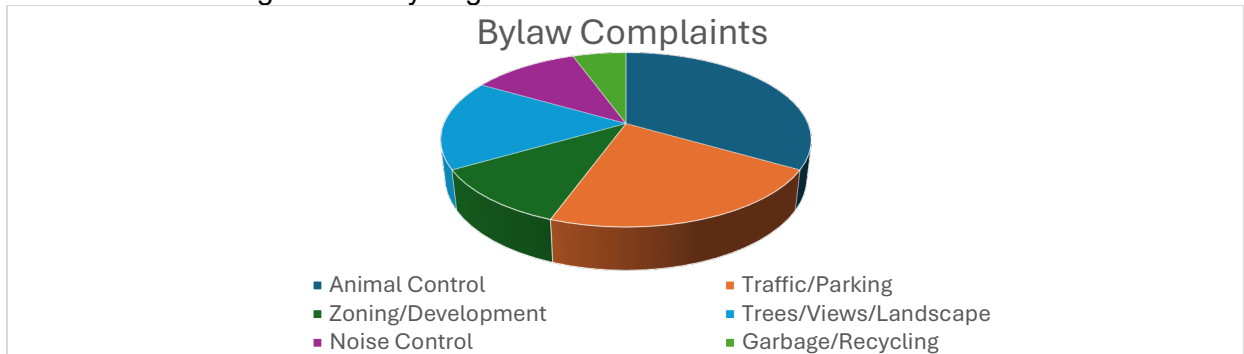
PURPOSE:

The purpose of this report is to provide an update to Council regarding Bylaw Enforcement Department activity for the month of October 2024.

ANALYSIS:

A. Bylaw Enforcement received a total of 18 complaints. Upon investigation, **16** instances were found to be compliant with applicable bylaws, or were not deemed a bylaw infraction. There was 2 Tree cutting complaints that were received which resulted in fines of \$8,950. These fines were a result of tree cutting without a permit, failure to provide insurance, and tree cutting by an unqualified owner or contractor.

- 6 Animal Control and Licensing
- 4 Traffic and Parking
- 3 Trees, Views, and Landscapes
- 2 Development and Zoning
- 2 Noise Control
- 1 Garbage and Recycling Collection



B. Bylaw Department provided recommendations for amendments to the Garbage and Recycling Collection Bylaw.

C. Bylaw Department provided recommendations and demonstrated the need for a dedicated Bylaw Vehicle.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

D. Parking Enforcement issued a total of **5** violation notices.

4 notices were due to Parking in Contravention of Traffic Control Device

1 notice was due to Parking for Longer Than 72 Hours.

0% of notices were disputed.

E. Parking Enforcement has begun the process of issuing warning letters for outstanding parking violation notices. Since 2021, there are 1206 outstanding parking violations which equates to \$289,440.

F. Through an application process, Parking Enforcement made an attempt to gain access to Registered Owner's information for license plates from Alberta. The Registry of Alberta denied our request.

RESPECTFULLY SUBMITTED:

T. Bindra

Taj Bindra,
Bylaw Enforcement Officer
Village of Lions Bay



STAFF REPORT

DATE: 14 Nov., 2024 **FILE:** L:\Electronic Filing\l. Legislative & Regulatory Services\3900 Bylaws\30 Drafts in process\Bylaw 633 of 2025 – Water\ Staff Report, Bylaw 633 2025

TO: Ross Blackwell, CAO

FROM: Karl Buhr, Dir. Operations

RE: **REWORKED WATER BYLAW**

COUNCIL RECOMMENDATIONS ARISING FROM THIS REPORT:

THAT Council read Water Bylaw No. 633 for the first time.

THAT Council provide direction to staff on proposed changes to Bylaw Notice Enforcement Bylaw No. 385.

BACKGROUND:

Council will recall recently rejecting new water regulations featuring water metering. Beyond water metering, new regulations were and still are needed to regulate water production, distribution and use in a system that is now in parts over 60 years old. The attached redraft of Water Bylaw No. 633 contains no metering aspects, and as such is believed a substantively different piece of legislation to the one that Council rejected.

DISCUSSION

Multiple BC municipalities' water regulations were reviewed to distil useful facets pertinent to Lions Bay. Legal counsel reviewed staff's draft for enforceability; their comments have been left in the first draft to offer a flavour of the discussion that led to it.

Additionally, aspects of Bylaw 633 that entail enforcement are presented as draft amendments to Bylaw-Enforcement Notice Bylaw 385; the opportunity was taken to propose several unrelated fixes and clarifications too. Due to late legal review, it is possible not all clauses of the draft Bylaw 633 are captured in Bylaw 385, but the proposed timetable for promulgation of both bylaws accommodates that:

DATE	MEETING	RECOMMENDED ACTION
Nov. 19, 2024	This Regular meeting of Council	First reading of Bylaw 633 and commentary on amendments to Bylaw 385
Dec. 3, 2024	COTW (no regular meeting following)	-
Dec. 17, 2024	Regular meeting	Second reading of Bylaw 633 and first and second readings of Bylaw 385
Not yet set	Jan. 2025 regular meeting	Third readings of Bylaw 633 and Bylaw 385
Not yet set	May 2025 regular meeting	Adoption of Bylaws 633 (once water rates are established) and 385



OPTIONS:

- (1) Resolve as recommended
- (2) Refer the matter to staff with specific direction
- (3) Provide no decision or direction.

DIRECT FINANCIAL CONSIDERATIONS:

None

LEGAL CONSIDERATIONS:

Myriad: legal review has taken place.

Submitted,

/KHBuhr/

Karl Buhr, Director of Operations

Report approved by,

Ross Blackwell, CAO

Attachments:

- (1) First Reading Draft of Bylaw 633
- (2) Marked-up changes to Bylaw 385



**Water Bylaw
No. 633, 2025**



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WATER BYLAW

NO. 633, 2025

A bylaw to regulate potable water supply, distribution and use in the Village of Lions Bay.

WHEREAS, pursuant to Section 8(2) and 8(3) of the *Community Charter* Council may provide Municipal services and, by bylaw, regulate, prohibit, and impose requirements in relation to Municipal services; and

WHEREAS, Council wishes to establish a bylaw to regulate the Village of Lions Bay's potable water supply, distribution and use.

NOW THEREFORE, the Council of the Village of Lions Bay, in open meeting assembled, ENACTS AS FOLLOWS:

PART 1 – INTERPRETATION

- 1) This bylaw may be cited as "Water Bylaw No. 633, 2025."
- 2) In this bylaw:
 - a) "**Curb Stop**" means the Municipality's valve connected to the Water System, demarcating the boundary between the Water System and a Property;
 - b) "**Fee**" means a charge called for herein and laid out in Village of Lions Bay Fees Bylaw No. 497, 2016 as amended;
 - c) "**Hydrant**" means a device equipped with special threaded connections within a highway or a Municipal right-of-way or easement, or on Municipal Property, connected to the Water System, intended to draw Water from the Water System other than from a Curb Stop;
 - d) "**Leak**" means an unintended flow of Water on a Property;
 - e) "**Municipality**" or "**Municipal**" means or refers to the Municipality of the Village of Lions Bay, and to its staff and contractors acting in duly authorised capacities;
 - f) "**Notice**" means a letter or other correspondence provided by the Municipality to an Owner advising of action to be taken, work to be conducted, an infraction against the regulations as outlined in this Bylaw, or other information that may be communicated by the Municipality pursuant to this bylaw;
 - g) "**Owner**" means the registered owners, or the persons named as the registered owner on the tax roll by reason of agreement for sale, of any lands or Property within the Municipality's boundaries;
 - h) "**Premise**" means any building or structure on a Property;
 - i) "**Property**" means a parcel of land within the Municipality;
 - j) "**Service Connection**" means an Owner's piping and appurtenances connecting a Curb Stop to a Premise through the Property;
 - k) "**Water Service**" means the provision of Water at a Property's Curb Stop from the Water

Commented [RH1]: I deleted the rest of the clause:

...or part thereof, used or intended to be used as a residence or business, such as but not limited to single-family dwellings, strata units collectively, and secondary suites". This definition would not capture outbuildings, accessory buildings that were not used for residential purposes or, for example, garages that have sinks or hot water tanks in them.

This definition captures all buildings on Property.

System;

- l) **“Water System”** means those portions of the water supply system owned by the Municipality including the Municipalities water sources, treatment facilities, pipes, valves, devices, Curb Stops, and all other items and materials used to supply Water to Properties in the Municipality; and,
- m) **“Water Waste”** means indiscriminate, unreasonable or excessive use, running or dissipation of Water, whether intentional or by Leak, known or unknown.
- n) **“Water”** means potable water produced and supplied by the Municipality;

PART 2 – GENERAL

- 3) Whenever and wherever the Municipality supplies Water to Owners, the provisions of this bylaw shall extend to and be binding upon such Properties and persons so served.
- 4) **Nothing in this bylaw shall be construed or deemed to impose any obligation or duty on the Municipality to provide Water Service continuously or at a given pressure. The Municipality reserves the right at any and all times to:**
 - a) without Notice change pressure in the Water System; or
 - b) shut off the Water Service for the purposes of making planned or emergency repairs, extensions, alterations, or improvements; or
 - c) for any other reason related to the condition or status of the Water System or Water.
- 5) The Municipality shall not be liable for:
 - a) interruption or failure of the Water Service; or
 - b) contamination, sediments, deposits or other matter contained in the Water;

arising as a consequence of any accident, damage, alteration, servicing or repair to the Water System whether such arises from an act of the Municipality, whether through negligence or otherwise, or arises as a result of the actions or failure to act of another person, or through natural causes, or through the deterioration or obsolescence of the Municipality's Water System, howsoever caused, or otherwise.

Commented [RH2]: I deleted the clause:

“Nothing in this bylaw shall oblige the Municipality to supply Water when it deems the cost excessive, unless that person pays the Municipality the cost of necessary changes to the Water System”

as it would not be enforceable.

PART 3 – CONNECTING A PROPERTY TO THE WATER SYSTEM

- 6) **The Owner of a Property upon which one or more Premises are situated, must, wherever the Water System is within 30 meters of such Parcel, connect to the Water System. There is no obligation or requirement to use Water.**
- 7) A person wanting to connect to the Water System must make an application to the Municipality in the form prescribed and pay the prescribed fee, after which the Municipality shall, at the Owner's expense and cost, connect the Owner's Service Connection to the Water System by installing a Curb Stop or by connecting it to an existing functioning and reasonably accessible Curb Stop, subject to the following:
 - a) except in the case of an approved subdivision, the Municipality shall have no obligation to connect the Water System to a Property which does not have road frontage;
 - b) the Municipality shall have no obligation to provide Water System access through a private easement;

Commented [RH3]: This is needed so that you can require Owners to connect.

- c) Each Property shall have only one Curb Stop and a Curb Stop may only serve one Property. In the event a Curb Stop is determined to serve more than one Property, the Owners of such Properties must make an application to the Municipality for a separate Curb Stop for each Property and the Municipality may disconnect any or all such Properties until each Properties is separately connected in accordance with this bylaw; and
 - d) an application for a Water Connection that requires extension of the Water System must be approved by Council.
- 8) No person shall at any time or in any manner bury, cover or obstruct access to any fixture connected to Water System by placing or planting thereon or in the vicinity thereof, any material or thing, whether on a temporary or permanent basis, and the Municipality may remove the obstruction without notice, with the expense of the removal charged to and paid by the offending person in addition to any other penalty imposed pursuant to this bylaw.
- 9) The Owner of a Parcel is responsible for maintaining clear and unobstructed access to the Curb Stop at all times. The Municipality may:
- a) remove any obstruction and reinstate the Curb Stop; or
 - b) declare the Curb Stop lost and install a new Curb Stop;
- and in either case, the costs and expense shall be charged to the Owner of the Parcel in addition to any other penalty imposed by this bylaw.
- 10) An existing Service Connection may only be used to serve new Premises on the Property if the Owner provides proof to the Municipality that the existing Service Connection meets the requirements of this bylaw and does not show any signs of degradation or evidence of Leaks.
- 11) New Service Connections must comply with the following requirements:
- a) Using copper, brass, 304 or 316 stainless steel, HDPE or PEX piping and fittings, or other material and types as approved by the Municipality. Polybutylene, PVC, LDPE, plastic, iron, steel (except 304 or 316 stainless steel) and rubber of any kind are prohibited;
 - b) if non-metallic piping is used, trace wire must be wrapped around the piping or laid within 100 mm of it for the entire length of its run, with one end of such wire accessible for tracing equipment use;
 - c) piping must be at least 19 mm diameter for a non-sprinklered residential Premise, at least 38 mm diameter for a sprinklered residential Premise, and of such size as determined by the Municipality for all other Premise types;
 - d) a readily accessible shut-off valve must be installed where the Service Connection first enters a Premise, prior to any connection to any outside Water use, such that the shut-off valve controls all use of Water from the Curb Stop;
 - e) piping must run at least 0.9 m beneath ditches, culverts and driveways and 0.6 m below the surface otherwise, properly protected and backfilled so as to avoid damage from freezing, traffic, ground movement, growing vegetation, or any other reasonably expected natural or human cause;
 - f) a new Service Connection must be inspected and approved by the Municipality prior to the placing of backfill or other material over it.
- 12) Private fire standpipes on the parcel must be maintained in accordance with the British Columbia

Commented [RH4]: This addresses your concern about cottages. The number of Premises is irrelevant if there is only one Curbstop permitted per Property.

Commented [RH5]: With respect to the responsibilities of new Owners taking over Property, yes by this wording they are responsible for the accessibility of the Curb Stop.

Also note that in the immediately preceding section the prohibitions are aimed at "persons" whereas this section is aimed at the "Owner".

Commented [RH6]: With respect to access, the Municipality is entitled under the *Community Charter* access Properties for the purposes of enforcing the Bylaw.

Commented [RH7]: In light of the province's housing initiatives, the reference here should simply be to Premises as opposed to delineating single family residences.

Fire Code:

- 13) An Owner must not cause or allow any circumstance which does or might allow cross connection of the Water System to any liquid or gas non-Water source. If the Municipality reasonably believes that a cross connection exists, it may enter the Property or the Premise for inspection at any time and if deemed necessary, and immediately shut off Water Service until the cross connection is removed by the Owner. If the Owner fails to remove the cross connection the Municipality may without Notice do so, with costs and expenses charged to the Owner of the Parcel in addition to any other penalty imposed by this bylaw.

Commented [RH8]: A reference to "subject to a penalty" is not required as the prohibitions and requirements are caught by the Part dealing with offences as per my email earlier today.

PART 4 – WATER USE

- 14) Municipal use of Water is exempt the requirements of this Part.
- 15) In addition to the requirements of this bylaw, an Owner must use Water subject to Outdoor Water Use Bylaw No. 484, 2015.
- 16) An Owner must not:
- a) undertake, facilitate, permit or allow Water Waste or Leakage from the Service Connection or from defective or improper taps, pipes, hoses, fixtures, appliances, or any other device using or carrying Water on the Property or within the Premises, whether indoors or outdoors or above or below ground. If the Owner requests the Municipality to investigate a Leak on the Property before the Municipality independently finds it, any penalty for a breach of this section shall be waived;
 - b) undertake, facilitate, permit or allow Water use for:
 - i) power or energy generation;
 - ii) once-through cooling, heating or lubrication of tools, appliances, machines and devices;
 - iii) once-through use in indoor and outdoor water features, including but not limited to aquariums, ponds, fountains, and streams;
 - iv) once-through flow for aquaculture and hydroponic purposes; and
 - v) a use or benefit other than the Owner's own, including but not limited to selling Water.
- 17) If the Municipality determines that Water Waste has occurred on a Property or that the Owner has otherwise breached any provision of this bylaw, and if after receipt of Notice of such Water Waste or breach the Owner does not immediately and permanently discontinue the Water Waste or breach, the Municipality may disconnect that Property from the Water System in accordance with the provisions of Part 6 of this bylaw. Costs and expenses shall be charged to the Owner of the Parcel in addition to any other penalty imposed by this bylaw.

Commented [RH9]: Need to give Notice to trigger provisions and requirements to remediate.

Use of Hydrants

- 18) No person other than Municipal staff may connect to a Hydrant without obtaining a permit from the Municipality.
- 19) A permit may be issued for a connection to a Hydrant if the Municipality determines that such connection is reasonably necessary for:
- a) for construction purposes; or

Commented [RH10]: Your version of the bylaw permitted a Staff member to waive a requirement to obtain a permit. That level of discretion is not permitted in the bylaw and could void the requirements for a permit. The bylaw must set out the basis on which a permit is not required.

b) for fire protection.

20) Any person who obtains a permit to connect to a Hydrant must:

- a) pay the prescribed Fee and damage deposit for such a permit;
- b) only use equipment and fittings authorized under the permit;
- c) keep an accurate record of:
 - i) every date on which water is taken from the Hydrant;
 - ii) the identification number of every Hydrant used;
 - iii) the quantity of water drawn from the Hydrant;
 - iv) the purpose for which the water was used; and,

forward a copy of the record referenced in this section to the Municipality monthly or within 30 days of the expiry of the permit.

21) The Municipality may require a person granted a permit under this Part to install a meter and/or backflow prevention device on any tanker or device receiving water from a Hydrant.

22) The Municipality may, without liability for any resulting injury, loss, or damage, temporarily or permanently open or close a Hydrant without Notice or revoke a permit issued for use of a Hydrant.

23) The Municipality may charge the permit holder:

- a) a charge for the Water used based on the rates set out in the permit;
 - b) an administration fee up to 15 percent of the combined value of the permit and the Water used; and
 - c) any costs incurred by the Municipality to repair any damage to the Hydrant or Water System or other Municipal property caused by the permittee's use of the Hydrant;
- and the Municipality may deduct such charges from the deposit.

24) A permit to use a Hydrant expires on the date set out in the permit or December 31 of the year it was issued, whichever is earlier.

PART 5 – CHARGES AND BILLING

25) Owners of all Properties shall pay the Municipality for Water use at rates set out in Schedule A hereto, regardless of whether or not Water was used at the Property.

26) Billing of Water charges at the Municipality's convenience shall be delivered by regular mail to Owner's most recent postal address of record. Failure to receive a bill does not excuse payment of Water charges.

27) If an Owner fails to pay charges, Fees, fines, penalties or costs imposed pursuant to the provisions of this bylaw by the last business day of the year assessed, the outstanding amount shall be deemed to be taxes in arrears on the parcel and will be dealt with in the same manner as Municipal taxes.

28) A 2 percent discount for payment of the Water charges shall apply to any payment within 30

Commented [RH11]: I have used the approach of putting the rates in the permit. That way a user knows in advance what the charges will be. However, I do not know how you will charge. For example you could charge for the amount of water use based on a volumetric rate or, if there is no meter, charge on a daily basis, ie connection \$20.00/day.

Commented [RH12]: Deleted reference to use by the Owner since whether the Owner or some other person used the Water, the issue is captured by delivery of water to Property.

calendar days of the date of any bill.

PART 6 – DISCONNECTION

- 29) The Municipality may disconnect and discontinue Water Service to a Property by serving Notice of Disconnection to the Owner in person, by affixing the notice to the apparent front door of the main Premise on the Property, or by email if the Owner has provided the Municipality with an email address for:
- a) failing to comply with the requirements of this bylaw; or
 - b) failure to pay any charges, Fees, fines, penalties, or costs as required by this bylaw.
- 30) An Owner may, within 7 days of receiving Notice of Disconnection, request that Council reconsider the Notice of Disconnection at its next regular meeting. No disconnection shall be implemented until the 7 days have expired and no request for reconsideration has been received by the Municipality, or, in the event a request to reconsider is received by the Municipality, until Council has made its determination.
- 31) An Owner who wants to disconnect their own Property from the Water System must:
- a) notify the Municipality in writing at least 7 days in advance, and
 - b) pay the prescribed disconnection Fee.

Commented [RH13]: Your version relied on an offence. An offence can only be determined if there is a court case and a determination that an offence took place. Also, notice by phone does not meet the requirements of the Charter.

PART 7 – POWER AND AUTHORITY OF MUNICIPALITY

- 32) The Municipality may, after providing reasonable Notice on the circumstances to the Owner, enter into any Property to:
- a) inspect and determine whether the provisions of this bylaw are being met;
 - b) inspect the Property for a reported or suspected Leak or unauthorized Service Connection;
 - c) fulfil a requirement of this bylaw; or
 - d) turn off Water Service or disconnect a Service Connection as permitted under this bylaw, with costs related to such actions at the expense of the Owner.
- 33) The Municipality may, without Notice, disconnect the Service Connection to any Property for any of the following reasons, and the Municipality shall not be liable for damages by reason of discontinuing service for such reasons:
- a) a lack or shortage of Water supply;
 - b) an emergency situation that threatens public health and safety, public infrastructure, private property, or the natural environment;
 - c) the potential existence of a health and safety hazard in the Water supply; and
 - d) for maintaining or repairing the Water System under emergency conditions.

Commented [RH14]: This was originally set out section Part is new and ensures that the Public Works Manager has all of the required powers and authorities.

PART 8 – OFFENCE, PENALTIES, REMEDIES

- 34) This bylaw may be enforced by:

- a) prosecution under the Offence Act;
- b) a bylaw notice under the Local Government Bylaw Notice Enforcement Act, SBC 2003, c. 60, as amended;
- c) a bylaw notice under the Village of Lions Bay Bylaw Notice Enforcement Bylaw, No. 385, 2006, as amended;
- d) a civil action as authorized by statute; or
- e) any other means available to the Municipality.

35) Every person who violates any of the provisions of this bylaw; or suffers or permits any act or thing to be done in contravention of any of the provisions of this bylaw; or who refuses, omits, or neglects to fulfill, observe, carry out, or perform any duty or obligation imposed by this bylaw; shall be deemed to be guilty of an offense and liable on summary conviction to Penalty of not less than \$200.00 but not exceeding \$20,000.00, unless otherwise provided for by Bylaw Notice Enforcement Bylaw No. 385 as amended.

36) Penalties may be issued for each calendar day or part thereof on which the offence occurs or continues as separate offence under this bylaw.

37) If any person fails to carry out work required under any provision of this bylaw, the Municipality may enter the affected Property to undertake the required work and may bill the Owner for costs and expenses incurred by the Municipality in carrying out the work. Payment shall be due immediately and if unpaid after the last business day of the year billed, shall be deemed to be taxes in arrears on the parcel and will be dealt with in the same manner as Municipal taxes.

38) Any person who contravenes any provision of this bylaw is liable to the Municipality for and must indemnify the Municipality from all costs, expenses, damages and injuries resulting from the contravention. Such liability does not limit any other provision or remedy the Municipality may have under this bylaw or otherwise at law.

Commented [KB15]: Does this piece serve any purpose?

Commented [RH16R15]: Without this section there is no authority to prosecute a violation of the Bylaw. This section makes the references to penalties etc. elsewhere in the bylaw as you had originally prepared it unnecessary.

Commented [RH17]: I removed the reference to Premise since entering a residence is a unique matter and I suspect that Lions Bay does not want to be engaged in entering people's home and undertaking work there.

PART 9 – REPEALED LEGISLATION

39) Water Use and Regulations Bylaw No. 2, 1971 and its amending bylaws are repealed.

Read a first time on 19 November 2024

Read a second time on ___

Read a third time on ___

Adopted on ___

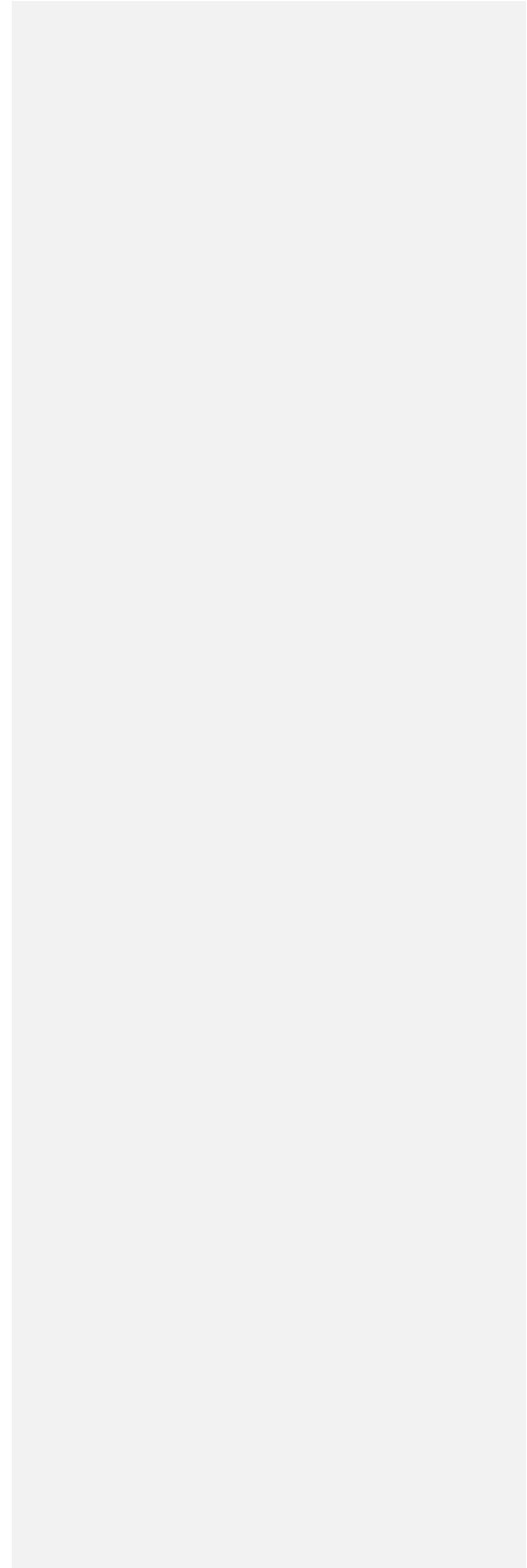
Mayor

Corporate Officer

Certified a true copy of Water Bylaw No. 633, 2025 as adopted.

_____ Corporate Officer

First Reading Draft



Schedule A to Bylaw No. 633, 2025 as amended.

PROPERTY CATEGORY	ANNUAL FLAT RATE, SUBJECT TO PROMPT PAYMENT DISCOUNT PER SECTION 29
Business 1: marina	\$__
Business 2: licensed daycare	\$__
Business 3: store, workshop, laboratory (whether or not under common ownership or management with other Property categories herein)	\$__
Business 4: café, restaurant (whether or not under common ownership or management with other Property categories herein)	\$__
Business 5: brewery or winery above 5,000 hectoliter nominal capacity (otherwise Business 4)	\$__
Multi-family dwelling, per unit, not including premises with secondary suites	\$__
Public school, 19 or fewer students at start of current academic year	\$__
Public school, 20 or more students at start of current academic year	\$__
Single-family dwelling	\$__
Strata, 1-5 units	\$__
Strata, 6-10 units	\$__

First Reading Draft



Bylaw Notice Enforcement Bylaw
No. 385, 2006
Office Consolidation

This document is an office consolidation of Bylaw Notice Enforcement Bylaw No. 385, 2006 with subsequent amendments adopted by the Village of Lions Bay.

All persons making use of this consolidation are reminded that it has no Council sanction, that amendments have been incorporated only for convenience of reference, and that for all purposes of interpretation and application, the original bylaws should be consulted. The Village of Lions Bay will in no event be liable or responsible for damages of any kind arising out of the use of this consolidation.

This is not the official version of Bylaw Notice Enforcement By-law No. 385, 2006 as amended, nor is it admissible in a court of law. For such purposes, official certified copies of the original bylaws can be obtained from the Village Office or by contacting us at: admin@lionsbay.ca

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0
 Phone: 604-921-9333 Fax: 604-921-6643
 Email: office@lionsbay.ca Web: www.lionsbay.ca

List of Amending Bylaws

Bylaw No.	Section	Description	Adopted
415	1 2 3	Amends s.9.2 re. designated classes of persons that may be appointed as screening officers Amends s.11.1 re. RCMP as police force Replaces Schedule A	July 21, 2009
434	Sched A	Replaces Schedule A	June 20, 2011
492	Sched A	Replaces Schedule A	June 2, 2015
495	Sched A	Replaces Schedule A	July 7, 2015
507	2(a) 2(b)	Amends penalties under Bylaw No. 428 (Fire), Sections 32, 33, 35 and 52. Adds penalties for Bylaw No. 393 (Trees)	July 19, 2016

533	2(a) 2(b) 2(c)	Adds penalties for Secondary Suite contraventions per s.10.1 of Bylaw No. 234 Amends penalties for provisions re. ss. 8(2), 10(a), 10(h), and 10(k) of Bylaw No. 413 Deletes penalties for Bylaw No. 362 and substitutes penalties for Bylaw No. 520	November 7, 2017
555	2(a)	Deletes and replaces section 8.2	January 22, 2019
577	2(a)	Amends penalty description for s.10.3 of Bylaw No. 448 & amends penalty amounts for various sections of Bylaw No. 448	March 26, 2020
580	2(a) 2(b) 2(c)	Amends subsection to reflect amendment bylaw 528 Amends references to subsections Inserts subsection 21(l)	April 21, 2020
582	Sched A	Amends penalties under Parking Bylaw No. 413 sections 10(a) to 10(l) and section 12	May 21, 2020
594	Sched A	Amends penalties under Parking Bylaw No. 413 sections 10(a) to 10(l) and section 12	March 30, 2021
592	9.2	Amends Screening Officer designations	May 25, 2021
611	Sched A	Amends penalties under Garbage and Recycling Collection Bylaw No. 455	April 5, 2022
[Bylaw no.]_	8.3 Sched A	Increases fee from \$25 to \$125. In section for Trees, Views and Landscapes Bylaw No. 393, harmonises penalties with bylaw, in section for new Water Bylaw No. 633 lays out penalties.	[Date]

BYLAW NO. 385, 2006

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**Bylaw Notice Enforcement
Bylaw No. 385, 2006**

A bylaw respecting the enforcement of bylaw notices in conjunction with the
North Shore Bylaw Adjudication Registry

The Council of the Municipality of Village of Lions Bay enacts as follows:

Part 1 Citation

- 1.1 This Bylaw may be cited as Bylaw Notice Enforcement Bylaw No. 385, 2006 (North Shore Bylaw Notice Dispute Adjudication Registry).

Part 2 Severability

- 2.1 If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

Part 3 Definitions

- 3.1 In this bylaw:

"**Act**" means the *Local Government Bylaw Notice Enforcement Act*;

"**Municipality**" means the Municipality of the Village of Lions Bay;

"**Registry**" means the North Shore Bylaw Notice Adjudication Registry established pursuant to Part 8 of this Bylaw.

Part 4 Terms

- 4.1 The terms in this bylaw have the same meaning as the terms defined in the Act.

Part 5 Bylaw Contraventions

- 5.1 The bylaw and bylaw contraventions designated in Schedule A may be dealt with by bylaw notice.

Part 6 Offence and Penalty

- 6.1 The penalty for a contravention referred to in Part 5 is as follows:

6.1.1 subject to subsection 6.1.2 and 6.1.3, is the Penalty amount set out in column A1 of Schedule A,

- 6.1.2 if received by the Municipality within 14 days of the person receiving or being presumed to have received the notice, is the Early Payment Penalty set out in column A2 of Schedule A,
- 6.1.3 if more than 28 days after the person received or is presumed to have received the bylaw notice, is subject to a late payment surcharge in addition to the penalty under subsection 6.1.1, and is the Late Payment Penalty set out in column A3 of Schedule A,

Part 7 Period for Paying a Disputed Notice

- 7.1. A person who receives a bylaw notice must, within 14 days of the date on which the person received or is presumed to have received the bylaw notice:
 - 7.1.1 pay the penalty, or
 - 7.1.2 request dispute adjudication by filling in the appropriate portion of the bylaw notice indicating either a payment or a dispute and delivering it, either in person during regular office hours, or by mail, to the Village of Lions Bay Village Office.
- 7.2 A person may pay the indicated penalty after 14 days of receiving the notice, subject to the applicable surcharge for late payment accordance with subsection 6.1.3, but no person may dispute the notice after 14 days of receiving the bylaw notice.
- 7.3 Pursuant to the requirements of section 25 of the Act, where a person was not served personally with a bylaw notice and advises the Municipality that they did not receive a copy of the original notice, the time limits for responding to a bylaw notice under Part 6 and section 7.1 of this bylaw do not begin to run until a copy of the bylaw notice is re-delivered to them in accordance with the Act.

Part 8 Bylaw Notice Dispute Adjudication Registry

- 8.1 The Registry is established as a bylaw notice dispute adjudication system in accordance with the Act to resolve disputes in relation to bylaw notices.
- 8.2 The Municipality is authorized to enter into, and the Mayor and Administrator are authorized to execute, a dispute adjudication system agreement or amended agreement with the District of North Vancouver and such other neighbouring jurisdictions as may wish to be a part of the Registry, such agreement to be attached to this bylaw as the new Schedule B upon execution by the Municipality.

[Amended by Bylaw No. 555]

- 8.3 Every person who is unsuccessful in a dispute adjudication in relation to a bylaw notice or a compliance agreement under the dispute adjudication system established under this section must pay the Municipality an additional fee of \$125 for the purpose of the Municipality recovering the costs of the adjudication system.

[Amended by Bylaw No. __, 2024]

Part 9 Screening Officers

- 9.1 The position of screening officer is established.
- 9.2 The following are designated classes of persons that may be appointed as screening officers:
 - 9.2.1 Chief Administrative Officer
 - 9.2.2 Corporate Officer

- 9.2.3 Municipal Coordinator
- 9.2.4 Chief Financial Officer
- 9.2.5 Bylaw Enforcement Officer

[Amended by Bylaw No. 415, 2009]

[Amended by Bylaw No. 592, 2021]

and Council may appoint screening officers from these classes of persons by name of office or otherwise.

Part 10 Powers, Duties and Functions of Screening Officers

- 10.1 The powers, duties and functions of screening officers are as set out in the Act, and include the following powers:

- 10.1.1 Where requested by the person against whom a contravention is alleged, communicate information respecting the nature of the contravention, the provision of the bylaw contravened, the facts on which the contravention allegation is based, the penalty for a contravention, the opportunity to enter into a compliance agreement, the opportunity to proceed to the bylaw notice dispute adjudication system and the fee or fees payable in relation to the bylaw notice enforcement process;
- 10.1.2 To communicate with any or all of the following for the purposes of performing their functions under this bylaw or the Act:
- (a) the person against whom a contravention is alleged or their representative;
 - (b) the officer issuing the notice;
 - (c) the complainant or their representative;
 - (d) the Municipality's staff and records regarding the disputant's history of bylaw compliance.
- 10.1.3 To prepare and enter into compliance agreements under the Act with persons who dispute bylaw notices, including to establish terms and conditions for compliance that the Screening Officer considers necessary or advisable, including time periods for payment of penalties and compliance with the bylaw;
- 10.1.4 To provide for payment of a reduced penalty if a compliance agreement is entered into, as provided in column A4 of Schedule A; and
- 10.1.5 To cancel bylaw notices in accordance with the Act or Municipal policies and guidelines.
- 10.2 The bylaw contraventions in relation to which a Screening Officer may enter into a compliance agreement are indicated in column A4 of Schedule A.
- 10.3 The maximum duration of a compliance agreement is one year.

Part 11 Bylaw Enforcement Officers

- 11.1 Persons acting as any of the following are designated as bylaw Enforcement Officers for the purposes of this bylaw and the Act:
- 11.1.1 Special constables, officers, members or constables of:
- (a) The provincial police force as defined in section 1 of the *Police Act*, or
 - (b) The Royal Canadian Mounted Police;
- [Amended by Bylaw No. 415, 2009]
- 11.1.2 Bylaw enforcement officers appointed pursuant to the *Police Act* and *Community Charter*;
- 11.1.3 Local assistants to the fire commissioner under section 6 of the *Fire Services Act*;
- 11.1.4 Bylaw enforcement officers, licensing inspectors, building inspectors, animal control officers or other persons acting in another capacity on behalf of a municipality, regional district or local trust committee for the purpose of enforcement of one or more of its bylaws.

Part 12 Form of Bylaw Notice

12.1 The Municipality may from time to time provide for the form or forms of the bylaw notice, provided the bylaw notice complies with section 4 of the Act.

Schedules

Schedule A - Designated Bylaw Contraventions and Penalties

Schedule B – North Shore Bylaw Dispute Adjudication Registry Agreement

READ A FIRST TIME

this 5th of September, 2006

READ A SECOND TIME

this 5th of September, 2006

READ A THIRD TIME

this 5th of September, 2006

ADOPTED

this 19th of September, 2006

Mayor

Administrator

Certified a true copy of
By-law No. 385, 2006
as adopted.

Administrator

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available (Up to 50% reduction in penalty if "Yes")
BUILDING REGULATION BYLAW, NO. 234, 1994						
234	5 (a)	Construct without a building permit	\$300	\$280	\$320	YES
234	5 (c)	Tamper with posted notice	\$500	\$475	\$500	NO
234	5 (d)	Work contrary to approved plans	\$300	\$280	\$320	YES
234	5 (e)	Obstruct Village officer or employee	\$500	\$475	\$500	NO
234	5 (f)	Fail to stop work	\$500	\$475	\$500	YES
234	5 (h)	Submit false information	\$500	\$475	\$500	YES
234	6 (b)	Unauthorized use of Village property	\$100	\$90	\$110	YES
234	10.1	Secondary Suite contrary to bylaw requirements	475	450	500	YES
234	12	Fail to post building permit	\$300	\$280	\$320	NO
234	16 (a)	Occupy without approval	\$300	\$280	\$320	YES
NOISE CONTROL BYLAW NO. 283, 1998						
283	2	Sound which disturbs	\$110	\$100	\$120	NO
283	3	Decibel level	\$110	\$100	\$120	NO
283	4 (a)	Continuous sound	\$110	\$100	\$120	NO
283	4 (b)	Construction sound	\$220	\$200	\$240	YES
283	5 (a)	Improper use of vehicle horn	\$110	\$100	\$120	NO
283	5 (b)	Car alarm noise	\$110	\$100	\$120	NO
TREES, VIEWS AND LANDSCAPES BYLAW NO. 393, 2007, as amended						
393	3.2	Obstruct Village Official	\$300	\$250	\$350	NO
393	3.4.5	Cut tree after expiry of permit	\$400	\$350	\$450	NO
393	3.4.6	Tree cut by unqualified owner or contractor	\$475	\$450	\$500	NO
393	3.4.8	Tree cut without exemption during bird nesting period	\$475	\$450	\$500	NO
393	3.4.9	Failure to provide insurance certificate prior to commencement of work	\$475	\$450	\$500	YES
393	3.5	Tree damaging activities	\$475	\$450	\$500	YES
393	3.5.6	Sabotage a non-Significant tree	\$3000	\$3000	\$3000	NO
393	3.5.6	Sabotage a Significant tree	\$6000	\$6000	\$6000	NO

Bylaw No.	Section	Description	A4 Compliance			
			Penalty	Early Payment Penalty	Late Payment Penalty	Agreement Available (Up to 50% reduction in penalty if "Yes")
393	3.9.1.1 (a)	Wilfully damage or cut the first non-Significant Tree	\$1000	\$1000	\$1000	YES
393	3.9.1.1 (b)	Wilfully damage or cut each subsequent non-Significant Tree	\$3000	\$3000	\$3000	YES
393	3.9.1.2 (a)	Wilfully damage or cut the first Significant Tree	\$4000	\$4000	\$4000	YES
393	3.9.1.2 (b)	Wilfully damage or cut each subsequent Significant Tree	\$6000	\$6000	\$6000	YES
393	Schedules A and B	Failure to replant in accordance with approved plan and permit	\$400	\$350	\$450	YES
GOOD NEIGHBOR BYLAW NO. 412, 2009						
412	5.1.1	Create or cause a nuisance	\$200	\$185	\$215	YES
412	5.1.2	Permit a nuisance	\$200	\$185	\$215	YES
412	5.1.3	Allow unsightly parcel	\$200	\$185	\$215	YES
412	5.1.4 (a)	Allow an unsightly accumulation	\$200	\$185	\$215	YES
412	5.1.4 (b)	Permit or cause water to collect	\$200	\$185	\$215	YES
412	5.1.4 (c)	Store rubbish where visible	\$200	\$185	\$215	YES
412	5.1.4 (d)	Place graffiti	\$100	\$90	\$110	YES
412	5.1.4 (g)	Accumulate building materials	\$100	\$90	\$110	YES
412	5.1.4 (h)	Storage or accumulation of motor vehicle	\$100	\$90	\$110	YES
412	5.2.1	Fail to abate nuisance	\$100	\$90	\$110	YES
412	5.2.2 (a)	Fail to remove unsightly accumulation	\$100	\$90	\$110	YES
412	5.2.2 (b)	Fail to prevent or clear insect infestation	\$100	\$90	\$110	YES
412	5.2.2 (d)	Fail to clear parcel of brush, noxious weeds and grass	\$100	\$90	\$110	YES
412	5.2.2 (e)	Fail to shield or deflect outdoor light	\$100	\$90	\$110	YES
412	5.2.2 (f)	Fail to repair or remove fence	\$200	\$185	\$215	YES
412	7.3.2	Interfere with, resist or obstruct authorized person	\$500	\$475	\$500	NO
TRAFFIC AND PARKING BYLAW NO. 413, 2009						
413	8 (1)	Fail to obey traffic control device	\$100	\$90	\$110	NO

Bylaw No.	Section	Description	A4 Compliance			
			A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Agreement Available (Up to 50% reduction in penalty if "Yes")
413	8 (2)	Interfere with traffic control device	\$300	\$200	\$400	NO
413	8 (3)	Plant interferes with traffic control device	\$45	\$35	\$55	YES
413	8 (4)	Illegal traffic control device	\$45	\$35	\$55	YES
413	10 (a)	Park in contravention of a traffic control device	\$195	\$100	\$240	YES
413	10 (b)	Fail to display insurance decal	\$135	\$65	\$165	YES
413	10 (c)	Park on or too near crosswalk	\$135	\$65	\$165	YES
413	10 (d)	Park near traffic control device	\$135	\$65	\$165	YES
413	10 (e)	Park on bridge	\$135	\$65	\$165	YES
413	10 (f)	Park near fire hydrant/equipment	\$240	\$120	\$270	YES
413	10 (g)	Park to obstruct or interfere with traffic/maintenance	\$240	\$120	\$270	YES
413	10 (h)	Park without permit for zone	\$195	\$100	\$240	YES
413	10 (i)	Park too near driveway	\$135	\$65	\$165	YES
413	10 (j)	Park more than 72 hours	\$165	\$80	\$210	YES
413	10 (k)	Park more than 24 hours in snow	\$135	\$65	\$165	YES
413	10 (l)	Park in intersection	\$135	\$65	\$165	YES
413	11 (1)	Park extraordinary vehicle overnight	\$100	\$90	\$110	YES
413	11 (2)	Unattached trailer	\$100	\$90	\$110	YES
413	12	Park near school	\$135	\$65	\$165	NO
413	16	Fail to comply with direction of enforcement officer	\$100	\$90	\$110	NO
413	17	Hinder, obstruct or delay enforcement officer	\$100	\$90	\$110	NO
413	19	Operate sound broadcasting vehicle	\$45	\$35	\$55	NO
413	20	Drive over fire hose	\$80	\$70	\$90	NO
413	21 (a)	Drop or spill on highway	\$45	\$35	\$55	NO
413	21 (b)	Noxious flow on highway	\$45	\$35	\$55	NO
413	21 (c)	Damage plants/grass on highway	\$100	\$90	\$110	NO
413	21 (d)	Damage or deface highway	\$100	\$90	\$110	NO
413	21 (e)	Dead animal on highway	\$45	\$35	\$55	NO
413	21 (f)	Camp on highway	\$45	\$35	\$55	NO
413	21 (g)	Make fire on highway	\$100	\$90	\$110	NO

Bylaw No.	Section	Description	A4 Compliance			
			A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Agreement Available (Up to 50% reduction in penalty if "Yes")
413	21 (h)	Unsecure load	\$100	\$90	\$110	NO
413	21 (i)	Urinate/defecate on highway	\$100	\$90	\$110	NO
413	21 (j)	Overweight vehicle on highway	\$100	\$90	\$110	NO
413	21 (k)	Operate vehicle with lugged wheels	\$100	\$90	\$110	NO
413	21 (l)	Camp, loiter, imbibe alcohol in parking lot	\$100	\$90	\$110	No
413	24	Sell/display goods/services on highway	\$100	\$90	\$110	YES
413	25	Chattel/structure on highway	\$100	\$90	\$110	YES
413	26	Dumpster on highway	\$100	\$90	\$110	YES
413	27	Accumulations on highway	\$100	\$90	\$110	YES
413	28	Unfenced excavation near highway	\$100	\$90	\$110	YES
413	29	Construction obstructing highway	\$100	\$90	\$110	YES
413	31	Fail to disperse on highway when directed	\$100	\$90	\$110	NO
413	32	Skate/blade/scoot without helmet	\$45	\$35	\$55	NO
ANTI-IDLING BYLAW NO. 416, 2010						
416	3	Unlawful idling	\$100	\$90	\$110	YES
FIRE BYLAW NO. 428, 2011						
428	27	Unauthorized entry to area limited for Fire Rescue purposes	\$100	\$80	\$120	NO
428	28	Hinder Fire Rescue operations	\$450	\$425	\$475	NO
428	29	Damage or destroy Fire Rescue apparatus or equipment	\$450	\$425	\$475	NO
428	30	Drive vehicle over Fire Rescue equipment without permission	\$100	\$80	\$120	NO
428	31	Falsely represent to be Fire Rescue member	\$100	\$80	\$120	NO
428	32	Obstruct/interfere with approach to Fire Rescue incident	\$200	\$180	\$220	NO
428	33	Interfere with fire hydrant	\$450	\$425	\$475	NO
428	34	Fail to maintain clearance around fire hydrant	\$50	\$40	\$60	YES

Bylaw No.	Section	Description	A1	A2	A3	A4 Compliance
			Penalty	Early Payment Penalty	Late Payment Penalty	Agreement Available (Up to 50% reduction in penalty if "Yes")
428	35	Fail to address fire hazard when ordered	\$450	\$425	\$475	YES
428	36	Construct fire pit or fire ring	\$100	\$80	\$120	YES
428	37	Burn wood outside a building	\$100	\$80	\$120	NO
428	38	Open burning	\$100	\$80	\$120	NO
428	39	Drop burning substance into or near combustible material	\$100	\$80	\$120	NO
428	40	Burn or use combustion device outside when banned	\$100	\$80	\$120	YES
428	41	Burn unauthorized material inside or outside a building	\$100	\$80	\$120	NO
428	42	Use water contrary to designated purpose, hours or methods	\$100	\$80	\$120	NO
428	44	Fail to install sprinklers in new residence	\$450	\$425	\$475	YES
428	45	Fail to install sprinklers during alteration to residence	\$450	\$425	\$475	YES
428	46	Fail to install fire extinguisher	\$100	\$80	\$120	YES
428	47	Fail to install smoke alarms	\$100	\$80	\$120	YES
428	48	Use fireworks when under age 18	\$50	\$40	\$60	NO
428	49	Use unauthorized Consumer Fireworks	\$100	\$80	\$120	NO
428	50	Use High Hazard Fireworks	\$200	\$180	\$220	NO
428	52	Fail to comply with order to address violations, requiring re-inspection	\$450	\$425	\$475	YES
PESTICIDES BYLAW NO. 430, 2011						
430	3	Use of pesticide for cosmetic purposes	\$250	\$225	\$275	NO
430	4	Use of non-permitted pesticide	\$250	\$225	\$275	NO
PARKS REGULATIONS BYLAW NO. 448, 2012						
448	5.1	Damage park	\$500	\$475	\$500	YES
448	5.2	Molest animals or birds	\$100	\$90	\$100	NO
448	5.3	Contaminate water in park	\$500	\$465	\$500	NO
448	5.4	Release water in park	\$500	\$465	\$500	NO

Bylaw No.	Section	Description	A1	A2	A3	A4 Compliance
			Penalty	Early Payment Penalty	Late Payment Penalty	Agreement Available (Up to 50% reduction in penalty if "Yes")
448	5.5	Improper climbing on structure	\$100	\$90	\$110	NO
448	5.6	Litter in park	\$100	\$90	\$110	NO
448	5.7	Unlawful waste in park receptacle	\$100	\$90	\$110	NO
448	6.1	Fireworks in park	\$250	\$230	\$270	NO
448	6.2	Make fire in park	\$100	\$90	\$110	NO
448	6.3	Improper barbecue in park	\$100	\$90	\$110	NO
448	6.5	Place burning substance in park	\$250	\$230	\$270	NO
448	6.6	Enter park at fire risk	\$250	\$230	\$270	NO
448	7.1	Sell/display goods/services in park	\$100	\$90	\$110	YES
448	7.2	Advertise in park	\$100	\$90	\$110	YES
448	7.3	Amplified noise in park	\$100	\$90	\$110	NO
448	8.1	Organized activity in park with no contract	\$100	\$90	\$110	NO
448	9.1	Operate motorized watercraft near beach	\$250	\$230	\$270	NO
448	9.2	Motorized vehicle or device in park	\$250	\$230	\$270	NO
448	9.3	Unauthorized entry to closed park	\$250	\$200	\$300	NO
448	10.1	In park outside open hours	\$250	\$200	\$300	NO
448	10.3	Enter or remain in closed or restricted park	\$450	\$400	\$500	NO
448	11.1	Create a nuisance in park	\$250	\$200	\$300	NO
448	11.2	Obstruct use and enjoyment of park	\$250	\$200	\$300	NO
448	11.3	Fail to comply with direction of enforcement officer	\$250	\$200	\$300	NO
448	11.4	Obstruct or delay enforcement officer	\$250	\$200	\$300	NO
448	11.5	Urinate/defecate in park	\$250	\$200	\$300	NO
448	12.1	Store watercraft on beach	\$100	\$90	\$100	YES
448	12.2	Camp in park	\$250	\$200	\$300	NO
448	12.3	Prohibited sport in park	\$100	\$90	\$110	NO
WASTE COLLECTION BYLAW NO. 455, 2013						
455	5	Excess garbage	\$60	\$50	\$70	NO
455	6	Fail to securely house wildlife attractants	\$300	\$280	\$320	YES
455	7a	Waste receptacle placement requirements	\$60	\$50	\$70	NO

Bylaw No.	Section	Description	A4 Compliance			
			A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Agreement Available (Up to 50% reduction in penalty if "Yes")
455	7b	Solid Waste out before 5 am	80	70	90	NO
455	7c	Waste receptacle removal requirements	60	50	70	NO
455	8	Recycling requirements	\$60	\$50	\$70	YES
455	9	Green Waste requirements	\$60	\$50	\$70	YES
455	10	No liquids	\$60	\$50	\$70	NO
455	11	Prohibited Waste	\$150	\$120	\$180	YES
455	12	Placing for collection inappropriate substance	\$60	\$50	\$70	NO
455	20	Storage not wildlife resistant, single family residential	\$150	\$120	\$180	YES
455	21	Storage not wildlife resistant, multi-family and commercial	\$150	\$120	\$180	YES
455	23a	Fail to keep wildlife resistant container closed and secure	\$80	\$70	\$90	NO
455	23b	Fail to repair wildlife resistant container	\$60	\$50	\$70	NO
455	24	Feeding or attracting dangerous wildlife	\$300	\$280	\$320	YES
455	25	Bird feeders accessible to dangerous wildlife	\$150	\$120	\$180	YES
455	26	Beehives unprotected from dangerous wildlife	\$150	\$120	\$180	YES
455	27	Outdoor fridge or freezer accessible to dangerous wildlife	\$150	\$120	\$180	YES
455	28	Prohibited materials in compost	\$150	\$120	\$180	YES
ANIMAL CONTROL & LICENSING BYLAW NO. 461, 2014						
461	5.1	No dog license	\$85	\$75	\$95	YES
461	5.5	No dog tag	\$40	\$30	\$50	YES
461	6.3	Fail to remove dog waste	\$60	\$50	\$70	NO
461	6.6.1	Dog at large	\$85	\$75	\$95	NO
461	6.6.5	Allow dog barking	\$85	\$75	\$95	NO
461	6.6.6	Keep more than three dogs	\$110	\$100	\$120	YES
461	6.7.1	Dog in prohibited area	\$60	\$50	\$70	NO
461	7.1(a)	Fail to provide food or water	\$60	\$50	\$70	NO
461	7.1(c)	Fail to exercise dog	\$60	\$50	\$70	NO
461	7.1(e)	Fail to provide medical care for dog	\$60	\$50	\$70	NO

Bylaw No.	Section	Description	A1	A2	A3	A4
			Penalty	Early Payment Penalty	Late Payment Penalty	Compliance Agreement Available (Up to 50% reduction in penalty if "Yes")
461	7.2	Fail to provide proper shelter for dog	\$60	\$50	\$70	NO
461	7.4	Choke collar/neck cord used to tether	\$60	\$50	\$70	NO
OUTDOOR WATER USE BYLAW NO. 484, 2015						
484	4.1 a)	Use Municipal Water not in accordance with bylaw	\$100	\$75	\$125	YES
484	4.1 b)	Waste Municipal Water	\$200	\$150	\$250	NO
484	6.1	Fail to follow Water Conservation Level 1	\$100	\$75	\$125	NO
484	6.1	Fail to follow Water Conservation Level 2	\$150	\$125	\$175	NO
484	6.1	Fail to follow Water Conservation Level 3	\$200	\$175	\$225	NO
ZONING AND DEVELOPMENT BYLAW NO. 520, 2017						
520	3.2	Non-compliance with bylaw	\$300	\$250	\$350	NO
520	4.3	Use prohibited in all zones	\$475	\$450	\$500	NO
520	4.3.7	Short-term rental without a Temporary Use Permit	\$475	\$450	\$500	NO
520	4.5	Accessory building, structure or use not permitted	\$400	\$350	\$450	NO
520	4.10	Fence or retaining wall contrary to bylaw	\$300	\$250	\$350	NO
520	4.11	Visibility obstruction contrary to bylaw	\$250	\$200	\$300	NO
520	4.12	Home-based business contrary to conditions	\$300	\$250	\$350	YES
520	4.13-4.14	Off-street parking requirements not met	\$350	\$300	\$400	YES
520	4.15	Parking and storage of commercial or industrial vehicles, equipment, or materials contrary to bylaw	\$475	\$450	\$500	NO
520	4.16	Temporary structure without valid permit	\$250	\$200	\$300	NO
520	4.17	Metal shipping container contrary to permitted uses	\$250	\$200	\$300	NO
520	4.18	Solar energy device not installed per requirements of bylaw	\$150	\$100	\$200	NO
520	4.19	Building or structure contrary to flood protection provisions	\$450	\$400	\$500	YES

Bylaw No.	Section	Description	A1	A2	A3	A4 Compliance
			Penalty	Early Payment Penalty	Late Payment Penalty	Agreement Available (Up to 50% reduction in penalty if "Yes")
520	7.1-7.11	Use, siting, setback, height, size or density not permitted in RS-1 Zone	\$450	\$400	\$500	YES
520	8.1-8.6	Use, siting, setback, height, size or density not permitted in RM-1 Zone	\$450	\$400	\$500	YES
520	9.1-9.5	Use, siting, setback, height, size or density not permitted in C-1 Zone	\$450	\$400	\$500	YES
520	10.1-10.5	Use, siting, setback, height, size or density not permitted in C-2 Zone	\$450	\$400	\$500	YES
520	11.1-11.2	Use, siting, setback, height, size or density not permitted in C-3 Zone	\$450	\$400	\$500	YES
520	12.1-12.2	Use, siting, setback, height, size or density not permitted in W-1 Zone	\$450	\$400	\$500	YES
520	13.1-13.2	Use, siting, setback, height, size or density not permitted in W-2 Zone	\$450	\$400	\$500	YES
520	14.1-14.5	Use, siting, setback, height, size or density not permitted in CU-1 Zone	\$450	\$400	\$500	YES
520	15.1-15.2	Use, siting, setback, height, size or density not permitted in RU-1 Zone	\$450	\$400	\$500	YES
520	16.1-16.2	Use, siting, setback, height, size or density not permitted in RS-1 Zone	\$450	\$400	\$500	YES
WATER BYLAW NO. 633, 2024						
633	5.1.1	Backfill a Service Connection before inspection	\$500	-5%	+25%	NO
633	5.2.2	Install a Service Connection not at the stipulated depths	\$500	-5%	+25%	NO
633	5.3.4	Use non-approved materials opr fixtures for a Service Connection	\$500	-5%	+25%	NO
633	5.4.1	Use incorrectly sized piping for a Service Connection	\$500	-5%	+25%	NO
633	7	Cause or allow a cross-connection	\$2000	-5%	+25%	NO
633	9.1.1	Allow Water to Leak	\$200	-5%	+25%	NO

Bylaw No.	Section	Description	A1	A2	A3	A4 Compliance
			Penalty	Early Payment Penalty	Late Payment Penalty	Agreement Available (Up to 50% reduction in penalty if "Yes")
633	9.1.2.1	Use Water for power generation	\$2000	-5%	+25%	NO
633	9.1.2.2	Use Water for once-through cooling	\$2000	-5%	+25%	NO
633	9.1.2.3	Use Water for once-through flow in water features	\$1000	-5%	+25%	NO
633	9.1.2.4	Sell Water or allow it to be taken, used or applied to or for a use or benefit other than the User's own	\$200	-5%	+25%	NO
633	10.2.4	Use unauthorized equipment or fittings with a Hydrant	\$200	-5%	+25%	NO

[Successively replaced by Bylaw Nos. 434, 492, 495]
 [Amended by Bylaw No. 507, 2016]
 [Amended by Bylaw No. 533, 2017]
 [Amended by Bylaw No. 555, 2019]
 [Amended by Bylaw No. 577, 2020]
 [Amended by Bylaw No. 580, 2020]
 [Amended by Bylaw No. 594, 2021]
 [Amended by Bylaw No. 592, 2021]
 [Amended by Bylaw No. __, 2024]

NORTH SHORE BYLAW NOTICE DISPUTE ADJUDICATION REGISTRY AGREEMENT

This Agreement, dated the _____ day of _____, 2019

BETWEEN:

THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER, 355 West Queens Road,
North Vancouver, BC, V7N 4N5

("DNV")

AND:

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER, 750-17th Street, West
Vancouver, British Columbia, V7V 3T3

("DWV")

AND:

BOWEN ISLAND MUNICIPALITY, Box 279, 981 Artisan Lane, Bowen Island, British Columbia,
V0N 1G0

("BIM")

AND:

THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY, Box 141, 400 Centre Road, Lions
Bay, British Columbia, V0N 2E0

("VLB")

Witnesses that Whereas:

- A. Local governments have the authority under the Act to adopt a bylaw designating certain bylaw contraventions that can be enforced by way of bylaw notice as an alternative to traditional bylaw enforcement mechanisms; and,
- B. Two or more local governments may enter into an agreement, adopted by a bylaw of each local government that is party to it, to provide for the joint administration of a local government bylaw notice dispute adjudication system; and,
- C. The Parties have established the Registry pursuant to the Act and they jointly administer and share the costs the Registry; and,
- D. The Parties have agreed to administer the Registry in accordance with the terms and conditions set out in this Agreement;

NOW THEREFORE, in consideration of the mutual promises contained herein, the Parties agree as follows:

Definitions

1. In this Agreement:

“Act” means the *Local Government Bylaw Notice Enforcement Act*;

“Agreement” means this Agreement;

“Authorizing Bylaws” means the bylaws adopted by the Councils of each of the Parties authorizing this Agreement;

“Bylaw Notice” has the meaning given to it in the Act;

“Oversight Committee” means the North Shore Bylaw Notice Dispute Adjudication Registry’s Oversight Committee;

“Parties” means all of the signatories to this Agreement and any other local authorities which may become signatories to this Agreement from time to time;

“Party” means any one of the Parties;

“Registry” means the North Shore Bylaw Notice Dispute Adjudication Registry established by this Agreement;

Joint Registry

2. The Parties to this Agreement agree to jointly operate a local government bylaw notice dispute adjudication system to be known as the North Shore Bylaw Notice Dispute Adjudication Registry. It is further agreed that the DNV will operate the Registry on behalf of the Parties.

Operating Concept

3. The DNV will establish, fund and operate the Registry. The DNV will recover its costs of operating the Registry by charging the other Parties on a per-adjudication basis for their proportional use of the Registry’s services.

Registry Oversight

4. The Parties agree to establish the Oversight Committee. Each Party will appoint one representative to serve on the Oversight Committee. The Parties agree that representatives will be paid employees of their respective local governments and will not be remunerated by the Registry.

5. The Parties agree that the purpose of the Oversight Committee is to ensure that:
 - a) the Registry is operating in compliance with the Act and Authorizing Bylaws;
 - b) the operation of the Registry is meeting the needs of the Parties; and,
 - c) the expenses of the Registry remain reasonable and the per-adjudication cost recovery mechanism remains fair.

Operations and Logistics

6. The Parties agree that:
 - a) the Registry will be located in the municipal offices of the DNV, 355 West Queens Rd, North Vancouver, B.C., V7N 4N5;
 - b) the Registry will administer the bylaw notice dispute adjudication system;
 - c) disputes will be heard by an adjudicator in the circumstances prescribed in the Act and Authorizing Bylaws;
 - d) the DNV will select the adjudicators who may hear and determine disputes from the provincial roster of adjudicators established by the Attorney General pursuant to the Act;
 - e) adjudicators will be assigned to individual disputes in the manner prescribed by the applicable regulation pursuant to the Act or policy established by the Oversight Committee;
 - f) responsibility for the appointment, administration and funding of the position of screening officer will reside with each Party individually and will not in any way be a function of the Registry; and,
 - g) The DNV will provide and supervise all administrative services required by the Registry, subject to the following:
 - i) the collection of any fees, fines or penalties levied against an unsuccessful party in the dispute adjudication process will be the responsibility of the relevant Party if not collected by the Registry immediately following the adjudication; and,
 - ii) any penalty arising directly out of the bylaw notice itself may be paid to the relevant Party or to the Registry,

and any amounts collected by or paid to the Registry pursuant to (i) and (ii) will be credited to the relevant Party and subtracted from the amount owing by that Party for their proportional use of the dispute adjudication system.

Finance, Invoicing and Reporting

7. Each Party is responsible for its own start-up and any other costs with respect to its participation in the Registry.
8. The budget year of the Registry is the calendar year.
9. The DNV will prepare an annual operating budget for the Registry within the DNV corporate budgeting process and will fund the operation of the Registry from this budget. The DNV will recover its costs of operating the Registry, plus an administrative fee for establishing, funding and administering the Registry, from the other Parties.
10. The Registry operating budget will be based on the annual number of adjudications anticipated from each Party. The budget will set out the operational funds required by the Registry for the carrying out of its mandate and responsibilities, including:
 - a) the estimated operational expenditures for:
 - i) office and administration including financial reporting and administrative services;
 - ii) bylaw dispute adjudicators; and
 - iii) other functions of the Registry;
 - b) the anticipated revenues (if any) of the Registry;
 - c) the difference between estimated revenues and operational expenditures for the Registry; and,
 - d) the anticipated cost per adjudication that will form the basis for invoicing Parties for use of the Registry's services.
11. Each Party must pay for its proportional use of the Registry's services. The DNV will issue an invoice for such costs (less any amounts collected directly by the Registry and deducted in accordance with section 6(g)) following each day of adjudication. The Party will pay the DNV the amount in the invoice within thirty (30) days of receipt of such invoice.
12. The Parties agree that all costs relating to legal services, witnesses, screening officers and bylaw enforcement officers as they pertain to the dispute adjudication process, and to the activities of the Registry more generally, will be borne by the relevant Party which issued the bylaw notice in question and will not be borne by the Registry or by the DNV on behalf of the Registry.
13. No Party, nor the DNV in the name of the Registry, shall incur expenses or indebtedness on behalf of, or in the name of, the Registry outside of those in the approved DNV annual operating budget for the Registry. Requests for additional expenditure or the incurring of indebtedness must be made to the Oversight Committee. If supported by the Oversight Committee, the request will be forwarded to the DNV. The Chief Financial Officer for the DNV

shall review all such requests that are additional to the approved annual operating budget for the Registry and has sole discretion to approve, subject to adhering to DNV budget approval processes and timeframes, or to reject such requests.

14. The DNV will ensure that its General Manager of Finance conducts and oversees the financial reporting and record keeping of the Registry based on normal municipal finance procedures, subject to the requirements outlined in this Agreement. With respect to financial administration of the Registry, the Chief Financial Officer for the DNV will:
 - a) exercise the duties and powers of the officer responsible for financial administration as provided in the *Community Charter* in maintaining the financial records for the Registry on behalf of the Parties;
 - b) ensure that accounting and payroll records of the Registry are properly prepared and maintained, such records to include payroll, accounts payable, cash receipts and disbursements, accounts receivable, general ledger, subsidiary cost ledger, financial statements and reports and supporting documents to the foregoing;
 - c) provide, when possible, any additional financial reports or analysis that the Oversight Committee may request; and,
 - d) direct employees and officers of the Registry to the extent necessary to ensure that the systems and procedures established for financial controls are in effect and are in accordance with the *Community Charter*.
15. The DNV will cooperate with any reasonable request by a Chief Financial Officer for a Party for access to financial records, user statistics and other information of the Registry. The Chief Financial Officer of a Party may, acting reasonably, with a view to minimizing the administrative burden on the DNV and no more than once per year of the term of this Agreement, conduct audits or examinations to obtain information or determine that adequate financial controls are being maintained for the Registry.

Indemnity and Insurance

16. The Parties agree that in the event that the DNV is named in a legal action arising in any way, directly or indirectly, from the operation or administration of the Registry or any adjudication conducted pursuant to this Agreement, then the Party who issued the Bylaw Notice associated with or giving rise to the legal action will indemnify the DNV for all of its costs, including staff time and solicitors and professional fees and disbursements, for responding to and defending against such legal action except in the case of dishonesty, gross negligence or malicious or wilful misconduct by the DNV. Such costs will be paid within 30 days of receipt of an invoice for same from the DNV.
17. Each Party is responsible for maintaining its own liability insurance in respect of its participation in this Agreement. Such insurance must cover any liability that may arise from the negligence of such Party related directly or indirectly to or arising in any way from participation in this Agreement. Each Party must immediately inform the other Parties if the insurance coverage required herein is cancelled, expired or has otherwise lapsed.

General Provisions

18. The Parties will negotiate in good faith any proposed amendment(s) to this Agreement upon request by any Party. All amendments to this Agreement must be in writing and executed by each Party.
19. The Parties will submit any dispute arising out of the interpretation or application of this Agreement:
 - a) first, to the Oversight Committee to resolve the dispute;
 - b) second, if the Oversight Committee is unable to resolve the dispute within sixty (60) days, to the Chief Administrative Officers of the Parties; and,
 - c) third, if the Chief Administrative Officers are unable to resolve the dispute within sixty (60) days, to the Inspector of Municipalities or, at the election of the Parties, to a commercial arbitrator appointed by agreement or, failing agreement, appointed pursuant to the *Commercial Arbitration Act*, for final determination and the determination of the Inspector or arbitrator as applicable will be final and binding upon the Parties.
20. Any Party may withdraw from this Agreement upon six (6) months' written notice to the other Parties.
21. This Agreement comes into effect on the date noted above.

VILLAGE OF LIONS BAY

Bylaw No. 385, 2006

IN WITNESS WHEREOF the Parties have executed this Agreement on the date above written:

THE CORPORATE SEAL of THE)
CORPORATION OF THE DISTRICT OF)
NORTH VANCOUVER was hereunto)
affixed in the presence of:)

_____))
Mayor) C/S

_____))
Municipal Clerk)

THE CORPORATE SEAL of THE)
CORPORATION OF THE DISTRICT OF)
WEST VANCOUVER was hereunto affixed in)
the presence of:)

_____))
Mayor) C/S

_____))
Municipal Clerk)

THE CORPORATE SEAL of BOWEN)
ISLAND MUNICIPALITY was hereunto)
affixed in the presence of:)

_____))
Mayor) C/S

_____))
Municipal Clerk)

THE CORPORATE SEAL of THE)
MUNICIPALITY OF THE VILLAGE OF)
LIONS BAY was hereunto affixed in the)
presence of:)

_____))
Mayor) C/S

_____))
Municipal Clerk)



STAFF REPORT

DATE: November 14, 2024 **FILE:** "L:\Electronic Filing\A. Administration\0500 Council\10 Meetings\2024\11 November 19\2025 Proposed Council Meeting Calendar.pdf"

TO: Ross Blackwell, MAP, MCIP, RPP, CAO

FROM: Kristal Kenna, DCO

RE: **Proposed 2025 Council Meeting Calendar**

RECOMMENDED RESOLUTION:

THAT Council adopt the 2025 meeting calendar as proposed.

BACKGROUND:

The proposed schedule of meetings was prepared based on the comparable 2024 dates.

DISCUSSION:

As per the council procedures bylaw referenced below, a yearly calendar must be adopted by Council.

9. (1) The Corporate Officer must, at Public Notice Posting Places, annually before January 31 post a schedule of the dates, times and places of Regular Council Meetings.

The calendar presented reflects key events, however, Council may be aware of conflicts not noted. This is a time to review the proposed meeting dates so that a calendar may be adopted for 2025.

OPTIONS:

- (1) Approve the calendar as presented
- (2) Approve the calendar with amendments
- (3) Refer the matter to staff with specific direction.

RECOMMENDED OPTION:

- (1) Approve the calendar as presented
- (2) Approve the calendar with amendments

FINANCIAL CONSIDERATIONS:

none



LEGAL CONSIDERATIONS:

None

Respectfully submitted,

Kristal Kenna, DCO

Report Approved By,

Ross Blackwell, CAO
Chief Administrative Officer

Attachments:

(1) Proposed 2025 Council Meeting Calendar



2025 Council Meeting Calendar

January 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2025						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jan 1	New Year's Day	Sep 1	Labour Day	Regular Meeting of Council
Feb 17	Family Day	Sep 22-26	UBCM	Committee of the Whole Meeting
Apr 18	Good Friday	Sep 30	National Day for Truth and Reconciliation	Climate Action Committee Meeting
Apr 21	Easter Monday	Oct 13	Thanksgiving	Infrastructure Committee Meeting
May 19	Victoria Day	Nov 11	Remembrance Day	Emergency Program Committee (no set dates)
May 29- June 1	FCM (Ottawa)	Dec 25	Christmas Day	Finance Committee Meeting (no set dates)
Jun 10- 12	Lower Mainland LGMA Conference (Kelowna)	Dec 26	Boxing Day	Board of Variance Committee (no set dates)
Jul 1	Canada Day		STATS & Observed	Tree Committee (no set dates)
Aug 4	British Columbia Day		Conferences	

Schedule 12A: Correspondence Listing

General Correspondence:			
Date Rec'd	FROM	TOPIC	Page No.
30-Oct-24	Cory Heavener; Provincial Director of Child Welfare	November: Adoption and Permanency Awareness Month	47
01-Nov-24	City of Surrey	Monthly SIT Report	49
05-Nov-24	TransLink CEO	Transport 10 Priorities & Access for Everyone	53
Resident Correspondence:			
Date Rec'd	FROM	TOPIC	Page No.
04-Nov-24	Monika Gewurz	Highway 99 Infrastructure Concerns	58

From: [MCF Info MCF:EX](#)
To: [Lions Bay Reception](#)
Subject: E-mail from Cory Heavener, Provincial Director of Child Welfare, and Renaa Bacy, Provincial Director of Adoption
Date: October 30, 2024 4:19:06 PM
Attachments: [image001.png](#)

VIA E-MAIL
Ref: 292555

Mayor Ken Berry
Village of Lions Bay
E-mail: reception@lionsbay.ca

Dear Mayor Berry and council:

As the Provincial Director of Child Welfare and the Provincial Director of Adoption, we are delighted and honoured to proclaim November as Adoption and Permanency Awareness Month. This annual proclamation offers an opportunity to celebrate the many families in the province who have opened their hearts and homes to welcome children and youth as permanent members of their family.

November is also about recognizing that there are children and youth who need a permanent home to call their own with caring adults who will nurture and support them and champion their successes. It is our hope to see a province where children and youth can grow up in a loving home that encourages them to thrive.

We would be grateful if you shared the following resources and support services with your community members:

- [Adopt BC Kids](#) - an online portal that provides British Columbians wishing to adopt children and youth from foster care with information and guidance through their adoption application.
- The [Ways to adopt in British Columbia Website](#) provides information on adoption in British Columbia, such as infant adoption, relative and step-parent adoption, and adopting a child or youth from another country.
- <https://belongingnetwork.com> (formerly Adoptive Families Association of BC) - provides information and support services for families who wish to adopt now or in the future.
- <https://adoption-bc.com> - a detailed and comprehensive guide to additional adoption resources.

Thank you for your continued leadership and support in helping us raise awareness about adoption, celebrate adoptive families, and find loving, permanent homes for British Columbia's children and youth.

Sincerely,

Cory Heavener
Provincial Director of Child Welfare

Renaa Bacy
Provincial Director of Adoption

Sent on behalf of the Provincial Directors by:



Client Relations Branch

Executive Operations

Ministry of Children and Family Development

From: FHNprinting02@surrey.ca
To: [Agenda](#)
Subject: Monthly Sit Report of 2024-10
Date: November 1, 2024 4:33:39 PM
Attachments: [27dc8e91-234d-4c23-8193-88522997e4ae.png](#)
[d6655750-584c-47ce-aba2-b2ce983def1e.png](#)
[0a5d898f-d389-4935-85d5-aa0b0d7de3db.png](#)
[cd7e1f3-c2c2-495f-92c1-567a257ddb2b.png](#)
[a3290d73-1202-4ea5-bd09-7efefe6145b7.png](#)
[a924c253-9f0d-4ba6-bccf-34442ef46c1c.png](#)
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[fee53993-bc44-4d23-8f08-4993b718d9e6.png](#)
[1d29de67-99c7-4ab9-ac0a-c5ace7109c32.png](#)
[e71cde91-719f-4886-97d8-999ec1e81235.png](#)
[df2bfff8d-6704-47eh-8e98-1835cd1f8028.png](#)



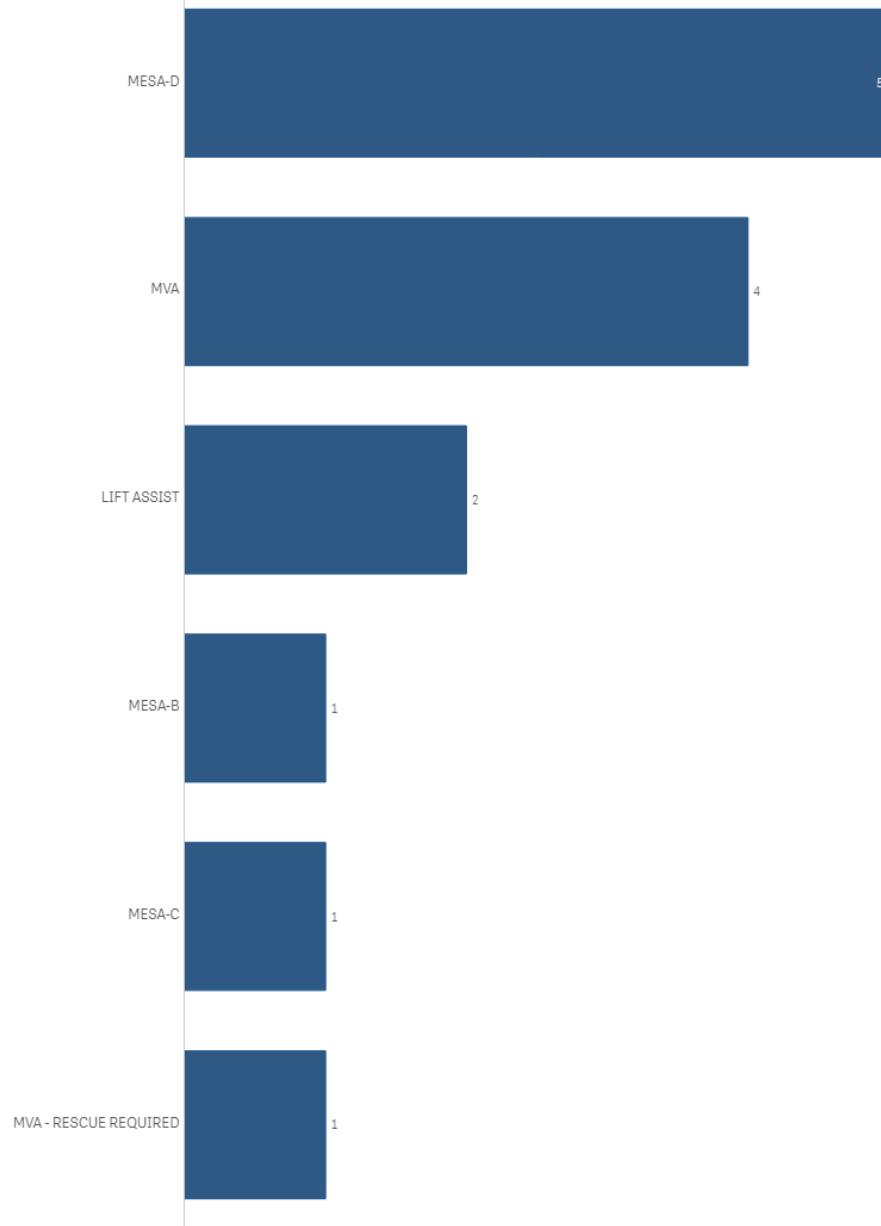
Surrey Regional Fire Dispatch Monthly Report

From 2024-10-01 To 2024-10-31

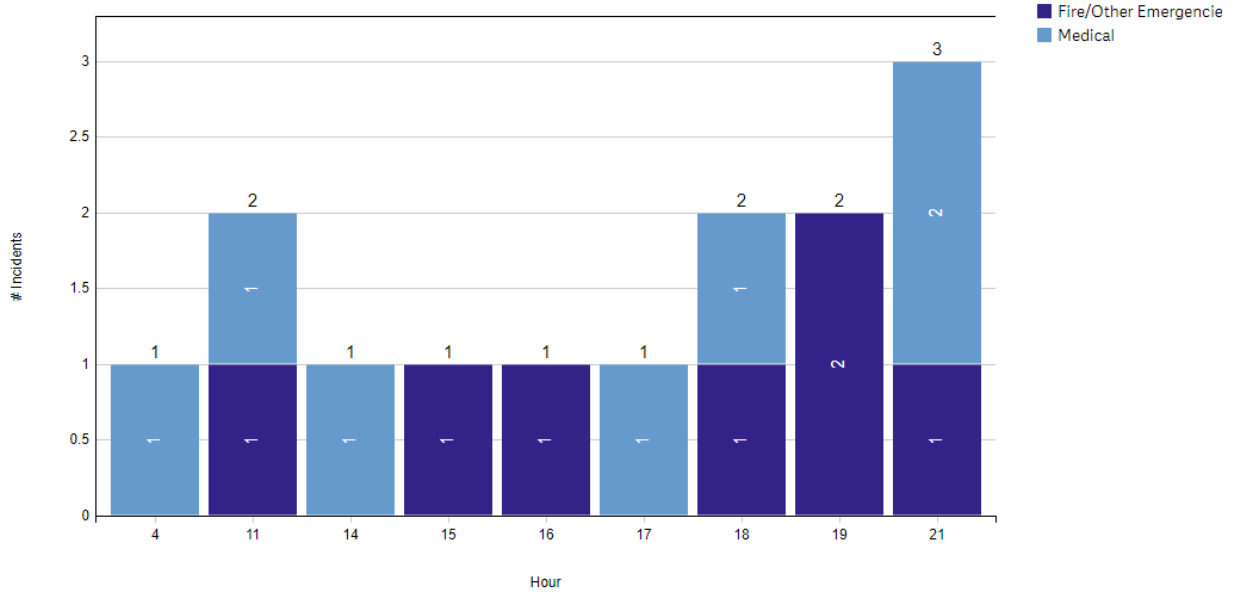
LIONS BAY FIRE RESCUE

# Incidents	# Incident Apparatus	# Incident Attendees
14	20	73

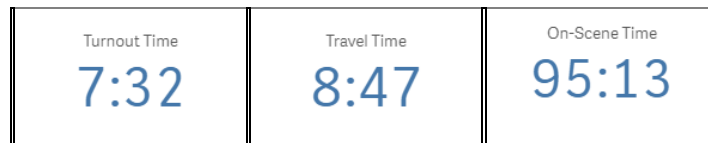
Incidents by Dispatch Type



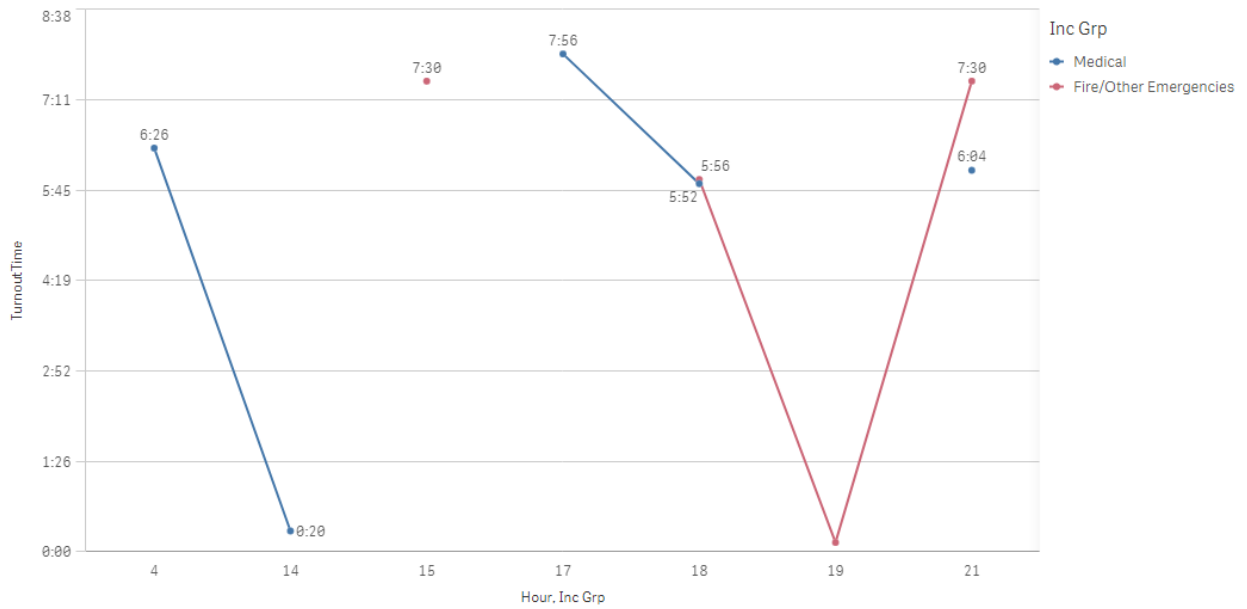
Incidents by Hour



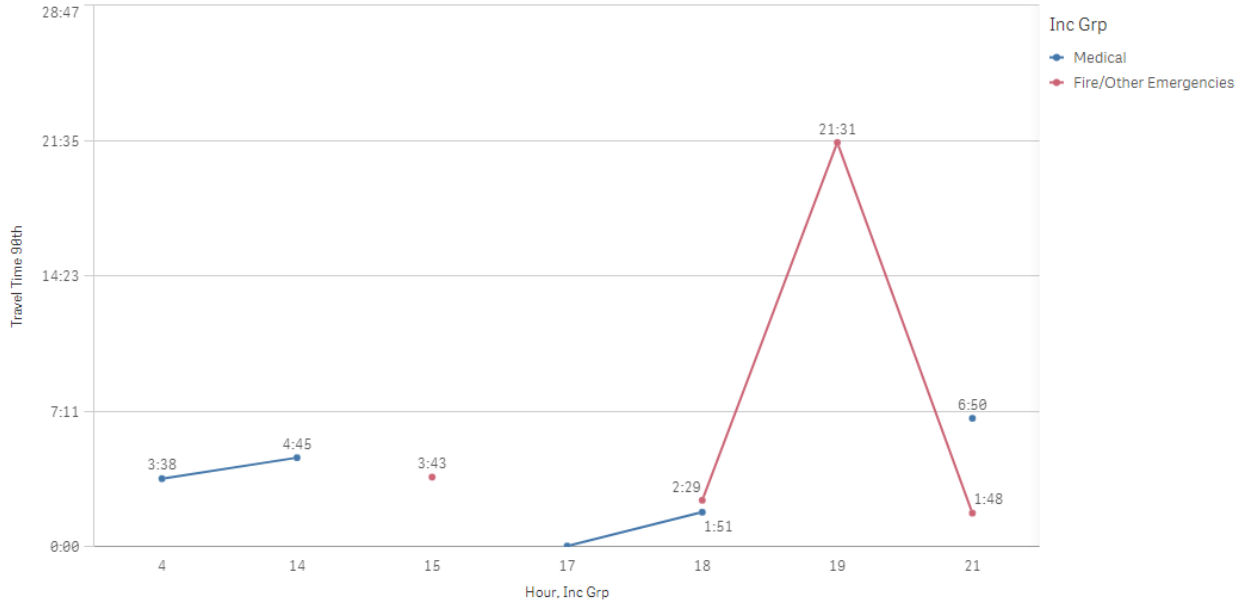
Performance for Emergency Incidents and First On-Scene Apparatus



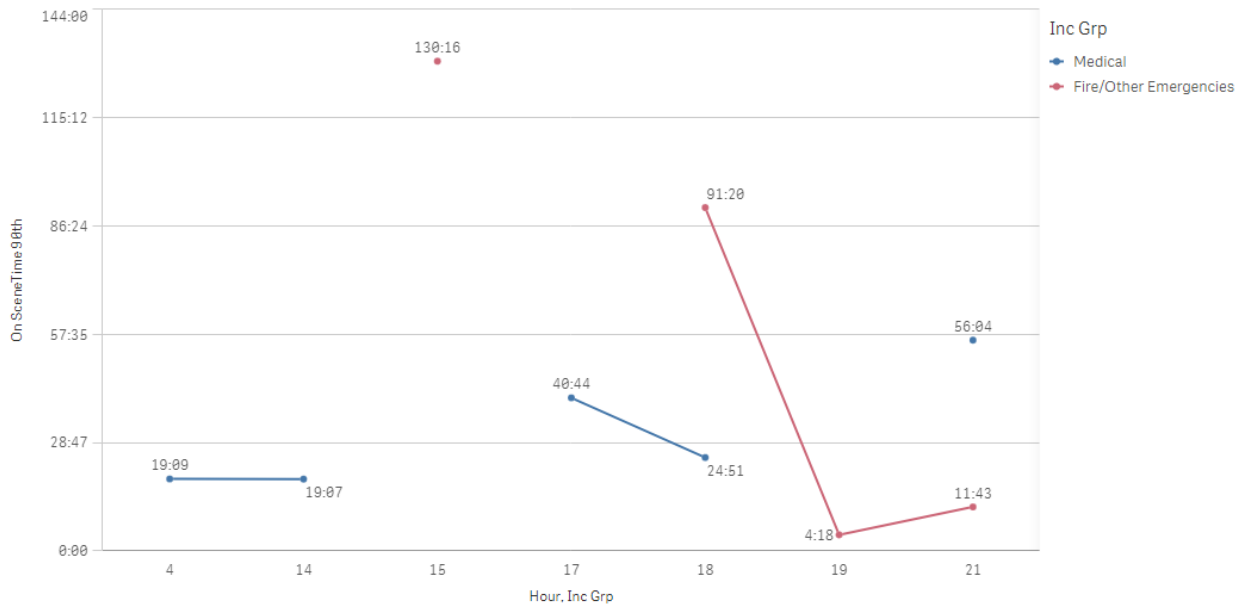
Turnout Time 90th Percentile for Emergency Incident and First On Scene Apparatus



Travel Time 90th Percentile for Emergency Incident and First On Scene Apparatus



On-Scene Time 90th percentile for Emergency Incident and First On Scene Apparatus



Truck Utilization

AppUnit	AppName	Hours Committed	Days Committed	# of Days selected	Hours Capacity	Utilization
LBR63	LB Rescue 63	10.1	0.4	10	240	4%
LBE62	LB Engine 62	0.9	0.0	10	240	0%
LBE61	LB Engine 61	0.4	0.0	10	240	0%

From: [Mayors Council](#)
To: [Mayors Council](#)
Subject: Access for Everyone Updated Cost Estimates
Date: November 5, 2024 12:46:10 PM
Attachments: [image001.png](#)
[transport 2050 10 year priorities high level cost estimates 2.pdf](#)

Message sent on behalf of TransLink CEO, Kevin Quinn

Good morning,

As you know from updates provided to the Joint Finance Committee and the Mayors' Council, the cost estimates for the Access for Everyone plan have been increased to reflect inflationary pressures with increased prices for buying land, construction, labour, and materials.

In those updates, staff reported that the new cost estimate for the Access for Everyone plan is \$28 billion over 10 years, as referenced in the Mayors' Council campaign during the election. While these are early project estimates, and more precise project costs would come through business cases for each project, the cost increase underscores the need for immediate funding.

Later today, the attached report with these updated costs will be posted on the [TransLink website](#) to maintain transparency with the public and government decision-makers about the size of investment required to support transit in Metro Vancouver. The report has also been shared with the Province.

Should you have any questions, please don't hesitate to reach out.

Thank you,
Kevin

KEVIN QUINN (he/him/his)
Chief Executive Officer
T: 778.375.7777 | Kevin.Quinn@TransLink | translink.ca

TransLink
400-287 Nelson's Court, New Westminster, BC, V3L 0E7, Canada



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Transport 2050: 10-Year Priorities **High-Level Cost Estimates**

Technical Supplement #1

Updated October 2024

TRANSPORT
2050



Disclaimer: costing intended for high-level purposes only

Transport 2050 is the Regional Transportation Strategy for the Metro Vancouver region, setting goals, targets, strategies, and actions for all partners involved in transportation in this region. It was approved by the Mayors' Council on Regional Transportation and TransLink Board of Directors on January 27, 2022.

Following the approval of this 30-year regional strategy, the Mayors' Council and Board assessed which initiatives TransLink should focus on over the next 10-15 years to play its part in advancing *Transport 2050*. Those initiatives are outlined in the *Access for Everyone* plan, formerly named *Transport 2050: 10-Year Priorities for TransLink*, which was approved by the Mayors' Council on Regional Transportation and TransLink Board of Directors on June 30, 2022.

To support the *Access for Everyone* planning process, rough project costs were estimated at a preliminary sketch-level in June 2022 and updated in October 2024. The purpose of developing cost estimates is for strategic planning purposes only, to provide a general sense of how projects compare to each other, and to provide an initial sense of scale for overall funding needs.

Previous estimates were preliminary and utilized early cost approximations; many of the assumptions are now outdated due to significant inflationary increases seen across all capital projects in the region due to factors like materials, labour, and land. Annual operating cost estimates were included in the 2022 estimates but were not updated as part of the fall 2024 estimates. Operational costs will be updated as project scopes are refined through future Investment Plans.

The 2022 estimates included land costs only where information was available. Land costs in this region contribute to a high degree of uncertainty with these cost estimates. Early estimates for rapid transit expansion projects included land cost estimates, while early estimates for depots and exchanges didn't include land costs. The 2024 updated estimates now incorporate approximate land costs, though actual prices will vary significantly depending on the parcel's location, size, and market conditions at the time of purchase. These 2024 estimates includes \$3.8 billion for land acquisition, primarily for new and expanded depots (\$1.9 billion) and rapid transit expansion (\$1.3 billion). Of the \$3.8 billion, \$2.5 billion represents land costs newly factored into recent estimates, while the remaining \$1.3 billion reflects adjustments to previously estimated land costs.

Costs were estimated by updating the underlying assumptions and scope for each category in 2024 dollars (2024\$). The underlying cost drivers for each category were updated on a per unit basis or, for larger projects, costs were updated with the latest estimates. This allowed for the update to approximately 80-85% of *Access for Everyone's* capital costs. Most investments under consideration are in the "Strategic Planning" phase and so estimates should be considered as very rough order of magnitude (Class D estimates at best).

Updated costing information has also been informed by our most current planning work to achieve a zero-emissions fleet by 2040. Scoping and costs associated with bus depots, infrastructure at exchanges, and bus fleet reflect both transition and expansion investments identified in this work. These investments are needed to achieve a zero-emissions fleet by 2040, which is one of TransLink's key climate targets.

Investments identified in the *Access for Everyone* plan are not funded and will be subject to more rigorous assessment according to TransLink's [business case framework](#). This includes further planning, evaluation, and cost refinement to ensure cost-effectiveness and value for money prior to being considered for approval and funding in a future investment plan.

Investment plans are TransLink's strategic operating plans and are the mechanism for the Mayors' Council and TransLink Board to allocate approved funding towards costed projects and programs. Investment plans are prepared at least every three years, and inform TransLink's annual budgets, which then authorize capital and operating spending.

Access for Everyone High-level Cost Estimates (in millions, \$2024)

	Estimated Capital Costs (including land)	What is Included in Estimate
TRANSIT		
Rapid Transit Expansion	\$8,900	<ul style="list-style-type: none"> Based on cost per km of fixed infrastructure for BRT, RapidBus and Express Bus and updated cost estimates, where applicable UBCx, expansion SkyTrain fleet, Burnaby Mountain Gondola and OMC upgrades to accommodate expansion UBCx and OMC6 costs are based on TransLink's Refined Business Case completed in 2022 (inflated to 2024\$)
Bus Fleet	\$3,200	<ul style="list-style-type: none"> 2,058 new buses
Depots	\$8,900	<ul style="list-style-type: none"> 6 new depots: 2 new community shuttle depots, 2 new HandyDART depots and 2 new depots for local bus, BRT, RapidBus and Express Bus Upgrades to existing depots Surrey Transit Centre, Burnaby Transit Centre and West Vancouver Transit Centre to accommodate expansion Aligns with zero emission fleet targets
Exchanges	\$1,500	<ul style="list-style-type: none"> Includes a decrease in the amount of exchange bays per service hour because of service efficiency refinements
SkyTrain Station Infrastructure	\$1,500	<ul style="list-style-type: none"> Cost estimate for 17 Station Access and Safety Program upgrades Expo/Millennium: 8 major upgrades and 9 minor upgrades Canada Line station upgrades
STREETS		
Roads, Bridges & Safer Streets	\$800	<ul style="list-style-type: none"> Project costs/funding for MRN, roads, safety etc.
Walking and Cycling	\$700	<ul style="list-style-type: none"> Annual Walking Infrastructure to Transit (WITT) funding, including in areas around frequent transit Cycling funding includes major bike network build out and municipal cost-share programs
Other		
Transit Passenger Facilities, Technology and Mobility	\$2,900	<ul style="list-style-type: none"> Transportation System Resilience, Transit Passenger Facilities & customer experience, Traveller Information and TravelSmart, TransLink owned cycling, Core Digital Infrastructure, Innovation in automated, connected, electric and shared mobility.
TOTAL	\$28,400	

- Estimates were prepared in August-October 2024 and are preliminary sketch-level.
- Previously funded projects, i.e. OMC4 and the 174 buses included in the 2024 Investment Plan, have been excluded from these updated cost estimates because they have been funded in investment plans. The updated AFE cost estimates are incremental to the 2022 and 2024 Investment Plans.
- Costs estimates are in millions, 2024 nominal dollars.
- Due to the high-level nature of these estimates, capital costs are rounded to the nearest \$100M. Numbers may not add due to rounding.
- Costs in future years of expenditure dollars are expected to be higher due to inflation, external changes in market and supply chains, and more specific project definition. Investments are planned to be funded and implemented over 10-15 years.
- All investments will be subject to further planning, design, evaluation, and cost refinement to ensure cost-effectiveness prior to being considered for approval and funding in an investment plan.
- Cost estimates include only scope items listed. Project scope expected to change based on project planning and design.

From: [redacted]
To: [redacted]
Date: November 4, 2024 11:02:00 AM

-----Original Message-----

From: MONICA GEWURZ <[redacted]>

Sent: November 4, 2024 9:34 AM

To: Lions Bay Office <office@lionsbay.ca>

Subject: Hwy 99

Good morning

Can you please forward to te appropriate counsellor dealing with Ministry of transport.

We need to write a letter to both the Ministry of Transport BC and Miller Capilano Services for them to upgrade and or replace the current concrete barriers for ones with bigger holes especially in the lower spots where water accumulates. Cleaning the existing ones once or twice a year is not enough!

As an individual I will write them both separately but the Village has to do that as well and demand better maintenance.

This morning there was a big accident a car flipped upside down because there was a huge lake on the highway .

Thank you

Cheers

Monica Gewurz