



REGULAR MEETING OF COUNCIL
HELD ON TUESDAY, MAY 21, 2024, AT 6:00PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY BC

MINUTES

In Attendance: Mayor Ken Berry
Councillor Neville Abbott
Councillor Jaime Cunliffe
Councillor Marcus Reuter

Regrets: Councillor Michael Broughton

Staff: Chief Administrative Officer, Ross Blackwell
Financial Officer, Joe Chirkoff
Deputy Corporate Officer, Marina Blagodarov (Recorder)

1. Call to Order

Mayor Berry called the meeting to order at 6:02pm.

2. Closure of Council Meeting

Proposed topics for discussion in the absence of the public:

- A. Legal
- B. Personnel

Moved by: Councillor Cunliffe

Seconded by: Councillor Reuter

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter* and where required, the Council does consider that the matters could reasonably be expected to harm the interests of the municipality if they were held in public:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

CARRIED

The open meeting went into recess at 6:04pm and resumed at 7:00pm.
Councillor Broughton was absent with regret for the remainder of the agenda.

Moved by: Councillor Reuter

Seconded by: Councillor Cunliffe

THAT the Open meeting be called to order.

CARRIED

3. Reporting out from Closed portion of Meeting

None.

4. Adoption of Agenda

Moved by: Councillor Reuter

Seconded by: Councillor Abbott

THAT the Agenda for May 21, 2024, Regular Meeting of Council be adopted as presented.

CARRIED

5. Public Participation

Gail Craig: Expressed concerns about the mayor's message on the 2022 annual report and the delay in the auditor's management report.

Kambiz Azordegan: Followed up on email sent to Council, seeking response to his request to close the Kelvin Grove parking lot after 10pm.

Leslie Nolin: Concerned about Mayor's message written on behalf of Council in the 2022 annual report.

Rebecca Casperson: Expressed parking and traffic issues and addressed the audit management letter.

Norma Rodgers: Addressed the management letter and the delay in the 2022 annual report.

6. Delegations

A. Lions Bay General Store & Café, Craig Doherty: Noise Bylaw exemption

Seeking exemption to the Noise Bylaw. Noting that Council can withdraw the resolution at any time.

Item was deferred to 12A for Council discussion.

7. Approval of Minutes of Prior Meetings

A. Regular Meeting of Council – April 16, 2024

Moved by: Councillor Reuter

Seconded by: Councillor Cunliffe

THAT the Regular Meeting of Council Minutes of April 16, 2024, be approved as

- 8B – IC update: refer to “a Working Group is meeting weekly”

CARRIED

B. Special Meeting of Council – April 23, 2024

Moved by: Councillor Abbott

Seconded by: Councillor Reuter

THAT the Special Meeting of Council Minutes of April 23, 2024, be approved as presented.

CARRIED

C. Special Meeting of Council – April 24, 2024

Moved by: Councillor Abbott

Seconded by: Councillor Reuter

THAT the Special Meeting of Council Minutes of April 24, 2024, be approved as presented.

CARRIED

D. Special Meeting of Council – May 7, 2024

Moved by: Councillor Abbott

Seconded by: Councillor Reuter

THAT the Special Meeting of Council Minutes of May 7, 2024, be approved as presented.

CARRIED

8. Business Arising from the Minutes

- Pg9 of the package: Staff report – it was noted that the Grant in Aid requests will be discussed at the next COW meeting.
- Pg10 of the package – reference to the SVT: Mayor to supply a report from a letter received from the province. Asking to add to action item, consultation from the province.

9. Unfinished Business

A. Follow-Up Action Items from Previous Meetings (see Schedule 9A)

10. Reports

A. Staff

i. CAO: 2024 Conference Event Schedule – Elected Officials

The Chief Financial Officer presented various local government conferences that are available for elected officials.

THAT Council members who are interested in going to the UBCM Conference, express their interest.

CARRIED

It was requested that Council members respond to the CAO by Friday, May 24, 2024, if they are interested in going to the UBCM Conference.

Moved by: Mayor Berry

Seconded by: Councillor Cunliffe

THAT the CAO attend the UBCM meeting.

CARRIED

ii. **FO: 2022 Statement of Financial Information (SOFI)**

The Financial Officer noted that the SOFI has been prepared with the standard format.

Moved by: Councillor Abbott

Seconded by: Councillor Cunliffe

THAT Council approve the 2022 Statement of Financial Information for submission to the Ministry of Municipal Affairs.

CARRIED

iii. **Fire Chief: Verbal Update on Wildfire and Fire Smart activities**

This item was not discussed.

B. Committees

None.

C. Mayor and Council

i. **Mayor Berry: Province of British Columbia and Inspector of Municipalities Recommendation**

Moved by: Councillor Reuter

Seconded by: Councillor Cunliffe

THAT Council authorizes the CAO to initiate “Key Recommendations” as outlined by the Province of British Columbia’s Municipal Advisor and the office of the Inspector of Municipalities.

Amending Motion:

Moved by: Councillor Reuter

Seconded by: Councillor Abbott

THAT Council consider Motions 10Cii through 10Cix be combined in one vote.

CARRIED

(Mayor Berry opposed)

Council considered the Motions 10Cii through 10Cix.

THAT council authorizes the CAO to initiate “Key Recommendations” as outlined by the Province of British Columbia’s Municipal Advisor and the office of the Inspector of Municipalities.

THAT Council direct the CAO to draft a new Code of Conduct, as outlined by the Province of British Columbia Municipal Advisor and as recommended by the UBCM.

THAT Council direct the CAO to continue to update the Council’s Procedure Bylaw to strengthen the key areas of governance and operations.

THAT council authorizes the CAO to initiate a policy to reduce the misuse of its communication system (e.g., no emails after 9 at night, no attack emails, respectful wording only).

THAT Council direct the CAO to update all Bylaws, as necessary, in priority order.

THAT Council direct the CAO to seek legal advice/ assistance to draft documents and on an “as and when needed” basis.

DEFEATED

(Mayor Berry was in favour)

ii. **Councillor Broughton: Highway Noise verbal update**

This item was not discussed.

iii. **Councillor Broughton: Items permitted in Closed Session**

This item was not discussed.

D. Emergency

i. Fire Rescue Dispatch Report: April 2024

Item has been received for information purposes.

11. Resolution

A. Noise Relaxation Request

Moved by: Councillor Reuter

Seconded by: Councillor Cunliffe

THAT Council grant an exception to Noise Bylaw No. 283, 1998 to allow for the event with amplified sound between the hours of 8am and 11pm at the Broughton Hall for following date:

- June 15, 2024

CARRIED

12. New Business

A. Noise Relaxation Request

Moved by: Councillor Reuter

Seconded by: Councillor Cunliffe

THAT Council grant an exemption to Noise Bylaw No. 283, 1998 to allow for live amplified music on the patio at the General Store and Café between the hours of 12:00pm and 9:00pm from June 1st to September 30th each year until September 30, 2026.

Amending Motion:

Moved by: Councillor Cunliffe

Seconded by: Councillor Reuter

THAT Council grant an exemption to Noise Bylaw No. 283, 1998 to allow for live amplified music on the patio at the General Store and Café between the hours of 12:00pm and 9:00pm from June 1st to September 30th, 2024.

CARRIED

13. Bylaws

None.

14. Correspondence

A. List of Correspondence to May 16, 2024.

Council has received correspondence for information.

15. New Business

16. Public Questions and Comments

None.

17. Resumption of Closed Council Meeting

Moved by: Councillor Cunliffe

Seconded by: Councillor Abbott

THAT the Open meeting go into recess.

CARRIED

The meeting went into recess at 8:05pm and resumed at 8:34pm

18. Reporting Out from Closed Meeting

It was reported out that:

1. Council has awarded a Citizen of the Year, and that it will be presented by Councillor Cunliffe at the next Ceremony of the Village.

2. Citizen of Distinction, Council has deferred this award for the year of 2024.
3. The Curly Stewart Memorial Trust Fund Award for 2024 has been awarded in the amount of \$1000, and that the recipient will be announced at the graduation ceremony.

19. Adjournment

Moved by: Councillor Abbott

Seconded by: Councillor Cunliffe

THAT the Regular Meeting of Council be adjourned.

CARRIED

The meeting adjourned at 8:34pm.

Mayor

Corporate Officer

Date Adopted by Council:	
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