



**COMMITTEE OF THE WHOLE MEETING
HELD ON TUESDAY, JANUARY 7, 2025, AT 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY
AND VIA ZOOM VIDEO CONFERENCE**

MINUTES

In Attendance: Mayor Ken Berry
Councillor Neville Abbott (via videoconference) (left at 7:44 p.m.)
Councillor Michael Broughton
Councillor Jaime Cunliffe (via videoconference)

Absent: Councillor Marcus Reuter

Staff: Bylaw Enforcement Officer, Taj Bindra
Chief Administrative Officer, Ross Blackwell
Financial Officer, Joe Chirkoff

1. Call to Order

The meeting was called to order at 7:03 p.m.

2. Adoption of Agenda

Moved By: Councillor Broughton

Seconded By: Councillor Cunliffe

THAT the agenda of January 7, 2024, Committee of the Whole be adopted with the addition of Item 8.1 Lions Bay Beach Park Revitalization Open House.

CARRIED

(Councillor Abbott opposed)

3. Public Participation

3.1 Norma Rodgers: Provided concerns regarding proposed Garbage and Recycling Bylaw amendments.

4. Approval of Minutes of Prior Meetings

4.1 Committee of the Whole Meeting Minutes – December 3, 2024

Approval of the minutes was tabled to a future meeting.

5. Business Arising from the Minutes

None.

6. Unfinished Business

6.1 Topics for the Union of BC Municipalities Meeting (May 2025 deadline)

Discussion ensued on topics for the upcoming Union of BC Municipalities Meeting, and it was suggested that Council submit their recommendations to the Chief Administrative Officer (CAO).

Action: Chief Administrative Officer, Ross Blackwell, will compile topic recommendations for the Union of BC Municipalities Meeting and provide to Council.

6.2 Action Items Log

VILLAGE OF LIONS BAY FOLLOW-UP ACTION ITEM LIST				
ACTION NO.	DATE	ITEM/ACTION/DESCRIPTION	PERSON	STATUS
297	Sept 19, 2023	CAO to complete a cost-benefit analysis on document storage options	CAO	On-Going
310	Nov 7, 2023	CAO to rescope connector project and bring back to Council	CAO/Public Works	On-Going
311	Nov 7, 2023	Proceed with wayfinding signage project subject to community input	?	Deferred
315	Feb 20, 2024	Firefighting Reserve Policy referred to Infrastructure Committee	?	On-Going
316	Feb 20, 2024	Water Shortage Policy	?	On-Going
319	June 18, 2024	Ross Blackwell, Chief Administrative Officer, to review the video for the June 4, 2024, Special Council Meeting, to review the motions referring to the Provincial Advisor's recommendations put forward on August 31, 2023.	Video reviewed by DCO	Complete
320	June 18, 2024	The Investment Policy is to be approved at the next Regular Open Meeting.		
321	June 18, 2024	Staff to investigate whether the Village of Lions Bay can apply for		

		grants and funding as a rural community.		
322	October 1, 2024	Joe Chirkoff, Financial officer, to provide the following information to the Committee of the Whole: Costs incurred and funding received for each Village project; A summary of the rules and expenditure requirements for climate action funds; and Further cost breakdowns for the General Fund – Sewer.	Financial Officer	Complete
323	November 6, 2024	Joe Chirkoff, Financial Officer, to determine the feasibility of designating one vehicle to the Fire Rescue Service and the Works Department.	Financial Officer	
324	November 19, 2024	Ross Blackwell, Chief Administrative Officer, to consult with Joe Chirkoff, Financial Officer, on costs associated with paying staff for the proposed 2024 holiday closure and report back to Council.	CAO/Financial Officer	Complete
325	November 19, 2024	Ross Blackwell, Chief Administrative Officer, to contact the Ministry of Transportation and Infrastructure regarding concerns about the concrete barriers on the Upper Levels Highway.	CAO	

Discussion ensued, and it was noted that the Action Log format was undergoing an update.

7. Reports

7.1 Staff

7.1.1

Garbage and Recycling Bylaw No. 639, 2024 Amendment

Bylaw Enforcement Officer, Taj Bindra, advised that a recent collection schedule comparison of the 11 other Bear Smart Communities in British Columbia determined that the majority have a set curbside time of 7:00 a.m. and a pick-up deadline of 7:00 p.m.

Discussion ensued, and comments were offered regarding proposed amendments, the number of complaints, instigating fines, supporting the Bear Smart Committee, and previous requests to amend the fee schedule.

Action: Chief Administrative Officer, Ross Blackwell, will research the cost implications of having two garbage trucks and/or multiple collection days to avoid staggered times.

7.1.2 2025 Budget

Financial Officer, Joe Chirkoff, reviewed Capital Expenditures and Supplementals – Operating Costs in the 2025 Budget.

Discussion ensued, and comments were offered regarding investment income, capital expenditure requests, funding available, and strategic planning.

It was agreed that the Financial Officer would schedule a meeting with Council for further detailed discussion on the budget.

8. New Business

8.1 Lions Bay Beach Park Revitalization Open House

Discussion ensued regarding the upcoming Lions Bay Beach Park Revitalization Open House on January 15, 2025. The CAO advised that storyboards would be displayed and an opportunity would be provided for the public to comment on the images.

9. Public Questions and Comments

None.

10. Adjournment

Moved By: Councillor Broughton

Seconded By: Councillor Cunliffe

THAT the January 7, 2025, Committee of the Whole Meeting now adjourn.

CARRIED

The Committee of the Whole meeting adjourned at 8:40 p.m.

Mayor

CAO

Date Adopted by Council:	March 4, 2025
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