



MINUTES

SPECIAL MEETING OF COUNCIL

VILLAGE OF LIONS BAY

**March 4, 2025, 6:00 p.m.
Council Chambers, 400 Centre Road, Lions Bay
And Via Zoom Video Conference**

In Attendance: Mayor Ken Berry
Councillor Neville Abbott
Councillor Michael Broughton
Councillor Jaime Cunliffe

Staff In Attendance: Chief Administrative Officer, Ross Blackwell
Deputy Corporate Officer, Kristal Kenna
Financial Officer, Joe Chirkoff
Public Works Manager, Karl Buhr

Guests: Cory Vanderhorst, MNP

1. Call to Order

Mayor Berry called the meeting to order at 6:02 PM

2. Closure of Council Meeting

Moved by: Councillor Broughton
Seconded by: Councillor Cunliffe

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the Community Charter and where required, the Council does consider that the matters could reasonably be expected to harm the interests of the municipality if they were held in public:

(l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report];

CARRIED

3. Reporting out form Closed portion of Meeting

The 2023 Annual Municipal Audit is substantially complete and will be released and disseminated in the next few days.

4. Adoption of Agenda

Moved by: Councillor Cunliffe

Seconded by: Councillor Broughton

That the Agenda of March 4, 2025 be adopted.

CARRIED

5. Public Participation

- none

6. Delegations

- none

7. Review and Approval of Minutes of Prior Meetings

- none

8. Business Arising from the Minutes

- none

9. Unfinished Business

- none

10. Reports

10.1 Staff

10.1.1 Council By-Election Plans and Expenses

Staff presented a report pertaining to options associated with facilitation of a By-Election.

Moved by: Councillor Cunliffe
Seconded by: Councillor Broughton

THAT Council direct staff to procure an external election services provider to administer the by-election to fill the vacant Council seat.

Amendment:

Moved by: Councillor Abbott
Seconded by: Mayor Berry

THAT staff solicit RFP's for external election services, and bring back recommendations for council approval.

CARRIED

10.1.2 Proposed Zoning Bylaw Amendments

Staff presented a report for Council consideration, seeking direction to bring revisions in respect of the Zoning Bylaw due to the existence of a number of problematic regulatory provisions.

Moved by: Councillor Broughton
Seconded by: Councillor Abbott

THAT Council direct staff to draft amendments to *Zoning and Development Bylaw No. 520, 2017* to explicitly permit Accessory Dwelling Units (ADUs) in the RS-1 Zone, ensuring compliance with Bill 44 and enhancing housing flexibility within the Village of Lions Bay.

Opposed (2): Councillor Abbott, and Councillor Cunliffe

DEFEATED (2 to 2)

10.1.3 Lower Mainland Local Government Association Call for Resolutions

Staff presented a report pertaining to draft Lower Mainland Local Government Association resolutions and highlighted a specific resolution regarding Emergency Management.

Moved by: Councillor Broughton
Seconded by: Councillor Cunliffe

THAT the CAO move on the draft resolution prepared for the Lower Mainland Local Government Association conference.

CARRIED

10.1.4 Budget 2025 - Second Reading

Staff presented an overview of the 2025 Draft Budget.

Moved by: Councillor Broughton

Seconded by: Councillor Cunliffe

THAT the Budget 2025 be read a second time.

Opposed (2): Councillor Abbott, and Councillor Cunliffe

DEFEATED (2 to 2)

Moved by: Councillor Broughton

Seconded by: Mayor Berry

THAT council move into a closed session to discuss the tree removal budget for trees identified in 2025 as dangerous.

Opposed (2): Councillor Abbott, and Councillor Cunliffe

DEFEATED (2 to 2)

10.1.5 Draft 2023 Audit

Financial Officer, J Chirkoff presented a verbal report on the 2023 audit which is ready to be issued (unqualified) after some minor customary sign-offs. The report is unqualified (no reservations) and MNP is happy with the outcome of the procedures.

10.1.6 Departmental Year-End-Review

Staff presented a report for information.

11. Resolutions

- none

12. Bylaws

- none

13. Correspondence

- none

14. New Business

- none

15. Public Questions and Comments

- none

16. Adjournment

Moved by: Councillor Broughton

Seconded by: Councillor Abbott

THAT the Council Meeting be adjourned.

The Special Meeting of Council adjourned at 7:56 PM

CARRIED

Mayor

Corporate Officer

Minutes Approved: March 18, 2025