



**APPLICATION FOR A PARK BENCH DEDICATION**

YYYY-MM-DD

For office use: insert 10-year notice date (applicant notified date below + 10 years)

Applicant	FIRST LAST
Phone	PHONE NUMBER <input type="checkbox"/> cell   <input type="checkbox"/> home   <input type="checkbox"/> office
Email	Email address
Application date	YYYY-MM-DD
Issue Canada tax donation receipt to	FULL NAME
Mail tax donation receipt to	Email address or physical mailing address

<b>PLAQUE TEXT (AN APPROVAL PROOF WILL BE EMAILED)</b>	
Font: <input type="checkbox"/> Serif   <input type="checkbox"/> Sans-serif	
Up to 40 all-caps standard-height characters or 20 double-height characters (including punctuation). A separate sheet may be attached if preferred.	
	Height: <input type="checkbox"/> Standard   <input type="checkbox"/> Double Justify: <input type="checkbox"/> Left   <input type="checkbox"/> Centre   <input type="checkbox"/> Right
	Height: <input type="checkbox"/> Standard   <input type="checkbox"/> Double Justify: <input type="checkbox"/> Left   <input type="checkbox"/> Centre   <input type="checkbox"/> Right
	Height: <input type="checkbox"/> Standard   <input type="checkbox"/> Double Justify: <input type="checkbox"/> Left   <input type="checkbox"/> Centre   <input type="checkbox"/> Right

<b>APPLICATION TRACKING (INTERNAL USE)</b>	
Wording, location approved	SIGNATURE AND DATE
Application Fee received	SIGNATURE AND DATE
Donation Fee received	SIGNATURE AND DATE
Donation tax-receipt issued	SIGNATURE AND DATE
Bench install date	SIGNATURE AND DATE
Plaque install date	SIGNATURE AND DATE
Applicant notified installation complete	SIGNATURE AND DATE <input type="checkbox"/> cell   <input type="checkbox"/> email