



MINUTES

REGULAR MEETING OF COUNCIL

VILLAGE OF LIONS BAY

May 20, 2025, 6:00 p.m.

**Council Chambers, 400 Centre Road, Lions Bay
And Via Zoom Video Conference**

In Attendance: Mayor Ken Berry
Councillor Neville Abbott
Councillor Michael Broughton
Councillor Jaime Cunliffe

Staff In Attendance: Chief Administrative Officer, Ross Blackwell
Deputy Corporate Officer, Kristal Kenna

1. Call to Order

Mayor Berry called the meeting to order at 6:00 PM

2. Closure of Council Meeting

Moved by: Councillor Broughton

Seconded by: Councillor Abbott

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the Community Charter and where required, the Council does consider that the matters could reasonably be expected to harm the interests of the municipality if they were held in public:

(b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;

(c) labour relations or other employee relations;

CARRIED

3. Reporting out from Closed portion of Meeting

The Closed portion of the meeting recessed at 7:02 PM and there was nothing to report out.

4. Adoption of Agenda

Moved by: Councillor Abbott

Seconded by: Councillor Cunliffe

That the Agenda of May 20, 2025, be adopted with the following additions:

- Battani Creek Update under Item No.14 New Business
- Lions Bay Beach Park Update under Item No.14 New Business
- Lower Mainland Local Government Association Conference under Item No.10.3 Reports, Mayor and Council

CARRIED

5. Public Participation

- none

The Mayor made an announcement of the Declaration of Candidates. The next By-election milestone will be on May 26, 2025, when the Declaration by Acclamation will take place.

6. Delegations

- none

7. Approval of Minutes of Prior Meetings

7.1 Special Meeting of Council - May 6, 2025

Moved by: Councillor Broughton

Seconded by: Councillor Abbott

THAT the Special Meeting of Council Minutes of May 6, 2025, be approved with the following amendments - that 'adjourned' be corrected to 'recessed' as the meeting moved between the Closed and Open portions.

CARRIED

7.2 Special Meeting of Council- May 13, 2025

Moved by: Councillor Broughton

Seconded by: Councillor Abbott

THAT the Special Meeting of Council Minutes of May 13, 2025, be approved.

CARRIED

7.3 Special Meeting of Council- May 14, 2025

Moved by: Councillor Broughton

Seconded by: Councillor Cunliffe

THAT the Special Meeting of Council Minutes of May 14, 2025, be approved.

CARRIED

8. Business Arising from the Minutes

- May 6 page 7 - Councillor requested an update on the audit completion date. Staff advised that we are waiting to hear from MNP, Council requested that Financial Officer follow up.
- Item 10.1.2 AP report - Council requested a copy of the report of the fire department funds.

ACTION: Council requested a Copy (report) of the Fire Department funds.

9. Unfinished Business

9.1 Action Items Log

Item 336: No updates on the Fire Chief position.

Moved by: Councillor Broughton

Seconded by: Councillor Cunliffe

THAT Staff source quotes from Lidstone & Co. on updating the Village bylaws.

CARRIED

10. Reports

10.1 Staff

10.1.1 Film Application FP25-05

Staff presented a report seeking the direction from Council to move forward or deny the film permit application (FP25-05) based on the scope outlined in the production's activity sheet. Council agreed that the application may move forward, with the following considerations: that the labour-day long weekend dates be blacked out, and noise control is provided for on-set generators. Non-Polling letters to be issued in accordance with the *Filming Policy*. A more

fulsome application to follow at the next Council Meeting no later than July 22, 2025.

10.2 Committees

10.2.1 Infrastructure Committee

Councillor Abbott provided a verbal report and summary of Infrastructure Committee meeting minutes (background notes are to be excluded moving forward and struck from the agenda and not to be received).

10.2.1.1 2025 UBCM Resolution - Water Filtration Support Letter

Councillor Abbott presented the letter prepared for the Union of BC Municipalities with a proposed resolution relating to Portable Potable Water Treatment Facilities. Once the final edits are complete, Councillor Abbott will liaise with the Chief Administrative Officer to send to the Union of BC Municipalities as a resolution for consideration before the June 15, 2025, deadline.

10.2.1.2 Minutes of Prior Meetings

10.2.1.2.1 Approved Infrastructure Committee Meeting Minutes - January 14, 2025

10.2.1.2.2 Approved Infrastructure Committee Meeting Minutes - February 11, 2025

10.2.1.2.3 Approved Infrastructure Committee Meeting Minutes - March 11, 2025

10.2.1.2.4 Draft Infrastructure Committee Meeting Minutes - April 8, 2025

10.2 Committees

10.2.2 Climate Action Committee

Councillor Abbott provided a written report and summary of Climate Action Committee meeting minutes. The following Committee recommendations and considerations for the residual LGCAP grant funds were made:

- Allocating money to eliminate propane use.
- Recommendation that future vehicle purchases are electric vehicles (where appropriate) and that the LGCAP funds be used to bridge the gap between the cost of the electric vehicles and a gas vehicle, and that funds also be used for any infrastructure required to facilitate the electric vehicles.

ACTION: Financial Officer to provide statements of fuel spending to Council for 2023-2024: propane, gas, diesel (what percentage of the diesel is renewable). The spending amounts are required for the Local Government Climate Action Program.

10.2.2.1 Approved Minutes from Previous Meetings

10.2.2.1.1 Climate Action Committee Meeting Minutes - October 3, 2024

10.2.2.1.2 Climate Action Committee Meeting Minutes - October 28, 2024

10.2.2.1.3 Climate Action Committee Meeting Minutes - December 9, 2024

10.3 Mayor and Council

10.3.1 Ratification of Official Village Bird

Moved by: Councillor Abbott

Seconded by: Councillor Cunliffe

THAT Council ratify the results of the community vote and declare the Anna's Hummingbird the Official Bird and avian symbol of the Village of Lions Bay in accordance with its resolution of February 18th, 2025.

CARRIED

10.3.2 Lower Mainland Local Government Association Conference Update

Mayor Berry and Councillor Cunliffe provided a verbal update on learnings from the Lower Mainland Local Government Association Conference which was held in Whistler at the end of April 2025. Highlights included:

- Fire Smart Program Tour - The community of Whistler has been successfully in community buy-in and education to help manage underbrush on residential properties.
- Municipal communication strategies and the role of elected officials. Other local communities have offered guidance for Lions Bay staff. These communities have had success with "grass roots" communication strategies and "meeting residents where they're at" meaning less formal Council events and more approachable opportunities to engage with Council.
- Procurement bylaws, staff to follow up.
- Regional Emergency Support for small communities. The motion was unanimously accepted into the UBCM resolution book.

10.4 Emergency

- none

11. Resolutions

- none

12. Bylaws

- none

13. Correspondence

Resident correspondence regarding paid parking and enforcement. Chief Administrative Officer to follow up with the Bylaw Enforcement Officer.

14. New Business

14.1 Battani Creek Debris Flow

Staff verbally reported that there was no update on the debris flow at this time and that the Village is waiting on the Geotechnical Report of the site from BGC Engineering.

14.2 Beach Park

Staff provided a verbal report that construction on the Beach Park Revitalization Project is set to begin September 2025, weather dependant.

15. Public Questions and Comments

- none

Moved by: Councillor Cunliffe

Seconded by: Councillor Broughton

THAT the Open Council Meeting be recessed. The Open session recessed at 8:03 PM

CARRIED

16. Reporting Out from Closed portion of Meeting

The Open portion of the meeting reconvened at 9:08 PM

The Mayor reported out that a recipient of the Curly Stewart Memorial Trust Fund Award has been selected and the individual will be notified by June 18, 2025. Citizen Of The Year award recipient has also been selected and will be announced on July 1, 2025.

17. Adjournment

Moved by: Councillor Broughton

Seconded by: Councillor Abbott

THAT the Regular Meeting of Council be adjourned.

The open meeting adjourned at 9:09 PM

CARRIED

Mayor

Corporate Officer

Date Adopted by Council: June 17, 2025
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