



## **MINUTES**

### **SPECIAL MEETING OF COUNCIL**

#### **VILLAGE OF LIONS BAY**

**July 8, 2025, 7:00 p.m.**

**Council Chambers, 400 Centre Road, Lions Bay  
And Via Zoom Video Conference**

In Attendance: Mayor Ken Berry  
Councillor Neville Abbott  
Councillor Michael Broughton  
Councillor Jaime Cunliffe  
Councillor Ron McLaughlin

Staff In Attendance: Deputy Corporate Officer, Kristal Kenna  
Director of Operations, Karl Buhr

Regrets: Chief Administrative Officer, Ross Blackwell

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#### **1. Call to Order**

Mayor Berry Cunliffe called the meeting to order at 6:02 PM.

#### **2. Closure of Council Meeting**

Moved by: Councillor Abbott  
Seconded by: Councillor McLaughlin

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the Community Charter and where required, the Council does consider that the matters could reasonably be expected to harm the interests of the municipality if they were held in public:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

**CARRIED**

**3. Reporting out from Closed portion of Meeting**

*The Open session of the meeting resumed at 7:08 PM.*

Mayor Berry reported that the Closed session will resume at the conclusion of the Open portion of the meeting. Reporting out will happen at the conclusion of the second Closed session.

**4. Adoption of Agenda**

Regarding Resolution No.2 Item No. 10.2.1, Mayor Berry will follow up with the Infrastructure Committee.

Moved by: Councillor McLaughlin

Seconded by: Councillor Abbott

THAT the Agenda of the July 8, 2025, Special Meeting of Council, be adopted with the following additions and amendments:

- Item 10.1.1 from the July 8, 2025, Committee of the Whole Agenda - *2024 Annual Report - Wastewater Treatment, PW-2025-005* to be discussed under Item No. 10.1.1 Staff Reports
- Item 14.5 from the July 8, 2025, Committee of the Whole Agenda - *Bus Shelter Update* to be discussed under Item No. 10.1.2 Staff Reports
- Item 14.2 from the July 8, 2025, Committee of the Whole Agenda - *Vancouver Coastal Health Water Quality Notices* to be discussed under Item No.14 New Business
- Item 14.3 from the July 8, 2025, Committee of the Whole Agenda - *Dogs at the Lions Bay Beach Park* to be discussed under Item No.14 New Business

**DEFEATED (3 to 2)**

**Amendment:**

**2**

THAT the Agenda of the July 8, 2025, Special Meeting of Council, be adopted with the following additions and amendments:

- Item 10.1.1 from the July 8, 2025, Committee of the Whole Agenda - *2024 Annual Report - Wastewater Treatment, PW-2025-005* to be discussed under Item 10.1.1 Staff Reports
- Item 14.5 from the July 8, 2025, Committee of the Whole Agenda - *Bus Shelter Update* to be discussed under Item 10.1.3 Staff Reports
- That resolution No.2 from Item No.10.2.1 "*the appointment of a standing committee member to the Infrastructure Committee*" be removed.

**CARRIED**

**5. Public Participation**

- none

**6. Delegations**

- none

**7. Approval of Minutes of Prior Meetings**

- none

**8. Business Arising from the Minutes**

- none

**9. Unfinished Business**

- none

**10. Reports**

**10.1 Staff**

**10.1.1 2024 Annual Report - Wastewater Treatment, PW-2025-005**

Staff presented a report, which was referred from the Committee of the Whole agenda of July 8, 2025, highlighting ingress and infiltration into the sewer system (I&I). Causes and solutions were discussed for information purposes.

The frequent blocking of the Lions Bay Beach Park bathroom toilets was discussed with causes and solutions, including an option to connect to a forcemain. Suggestion to discuss with the Infrastructure Committee.

**10.1.2 Bus Shelter Update**

Staff provided a verbal update for information. A new bus shelter is being built in response to a request from the Ministry of Transport to move the bus

stop from the current Islevew off-ramp bridge location, for safety reasons. The Ministry is providing \$100k for the project.

Staff discussed feedback received (3 responses) from residents which has been shared with the Ministry. Council requested that more feedback be solicited from residents. Staff to provide concept sketches in a Village Update.

## **10.2 Committees**

### **10.2.1 Infrastructure Committee & Climate Action Committee**

Councillor Abbott presented a report that the Climate Action Committee appoint Councillor Cunliffe as a member and Councillor McLaughlin as a member in the Infrastructure Committee. Resolution No. 2, to appoint the vacant position in the Infrastructure Committee to Councillor McLaughlin was struck from the agenda and will be dealt with at a later date.

Moved by: Councillor Abbott

Seconded by: Councillor Cunliffe

THAT Council appoint Councillor Jaime Cunliffe as the second Council member on the Climate Action Committee (CAC).

**CARRIED**

## **10.3 Mayor and Council**

### **10.3.1 Grants for Small Communities**

Councillor Abbott presented a resolution to formally address the request to have Staff take on the small rural community grant application process for the Village. Councillor Abbott outlined the benefits of applying for the small community grants.

Moved by: Councillor Abbott

Seconded by: Councillor Cunliffe

THAT Staff, along with Councillor Abbott approach the provincial grant authorities to confirm that The Village of Lions Bay is eligible for grant remuneration as a small, rural community even though Lions Bay is a part of the Metro Vancouver Regional District.

**CARRIED**

## **10.4 Emergency**

*- none*

## **11. Resolutions**

- none

**12. Bylaws**

- none

**13. Correspondence**

- none

**14. New Business**

**14.1 Enns Park Study Group**

Councillor McLaughlin presented a report proposing that a study group be established to put together a proposal for the building of a park which would be volunteer supported, in memory of David and Barbara Enns.

**1**

Moved by: Councillor McLaughlin

Seconded by: Councillor Abbott

THAT Council support the proposal of a public park to be built in memory of David and Barbara Enns, to be located at the joining of Battani and Magnesia Creeks at the waterfront off Brunswick Road on Village owned property.

**CARRIED**

**2**

Moved by: Councillor McLaughlin

Seconded by: Councillor Abbott

THAT Council support volunteers preparing a proposal for the building of a public park in memory of David and Barbara Enns. The proposal will outline the scope, budget, and naming of the park.

**CARRIED**

**14.2 Interim Emergency Program Coordinator and Emergency Support Services  
Director Appointments**

Councillor McLaughlin presented a report regarding EPC & ESS appointments, following up on the Delegation presentation from April 23, 2025, by Mary Brown and Roel Coert. Councillor McLaughlin proposed an immediate appointment of both positions to ensure the ongoing safety of the Village.

**1**

Moved by: Mayor Berry

Seconded by: Councillor Abbott

THAT Council confirms the appointment of Mary Brown as Interim Emergency Program Coordinator and Roel Coert as Mary Brown's replacement as Emergency Support Services Director, with contract offers to be made as soon as possible by the Chief Administrative Officer or his deputy, and,

**CARRIED**

**2**

Moved by: Mayor Berry

Seconded by: Councillor Abbott

THAT the Chief Administrative Officer or the Deputy Corporate Officer request the Interim Emergency Program Coordinator call an Emergency Program Committee (EPC) meeting before the end of July 2025.

**CARRIED**

#### **14.3 Lions Bay Beach Park Signage Change**

Councillor McLaughlin provided a report requesting that Staff improve vehicle unloading access at the beach, in addition to addressing concerns about dogs at the beach.

Director of Operations noted that "No Parking" already encompasses a 15 minute loading zone. Request from Council is for explicit "Loading Zone" signage. Request from Staff for direction on size and style of desired "No Dogs" to replace existing signage.

**1**

Moved by: Councillor McLaughlin

Seconded by: Councillor Cunliffe

THAT Council request Staff to immediately amend signage at the entrance to Lions Bay Beach Park by removing the "No Parking" signs and adding signage for a 15-minute loading zone on both sides of the access.

**CARRIED**

**2**

Moved by: Councillor McLaughlin

Seconded by: Councillor Cunliffe

THAT existing Lions Bay Beach Park "No Dogs" signage be enlarged.

**CARRIED**

**15. Public Questions and Comments**

Penny Nelson: Request from Lions Bay Bird Friendly for different wording on the "Welcome to the Beach" sign in regard to the harassment of wildlife, and that a permanent sign be erected.

**16. Recess**

Moved by: Councillor McLaughlin

Seconded by: Councillor Abbott

THAT the Open Special Meeting of Council recess to resume the Closed session.

*The Open session recessed for 5 minutes at 8:02 PM and then moved back into the Closed session.*

**CARRIED**

**17. Reporting out from Closed portion of Meeting**

Mayor Berry to reported that compensation for the Emergency Program Coordinator and the Emergency Program Director positions and Lions Bay Beach Park entrance parking was discussed.

**18. Adjournment**

Moved by: Councillor Broughton

Seconded by: Councillor Cunliffe

THAT the Special Meeting of Council be adjourned.

*The meeting adjourned at 8:51 PM.*

**CARRIED**

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Mayor

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Corporate Officer

Date Adopted by Council: July 22, 2024
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