



# 2023 Annual Report

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Village of Lions Bay  
For the Year Ended December 31, 2023

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**2022-2026 Council**



**Mayor Ken Berry**



**Councillor Neville Abbott**



**Councillor Michael Broughton**



**Councillor Jaime Cunliffe**



**Councillor Marcus Reuter**

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# Message from the Mayor

*Ken Berry, Mayor, Village of Lions Bay*

2023 was a year of reflection, resilience, and renewed purpose for the Village of Lions Bay. As one of the most distinctive and naturally stunning communities in British Columbia, we continued to face the challenges and opportunities associated with stewarding our limited infrastructure, safeguarding our environment, and delivering services that meet the expectations of a committed and passionate population.

Throughout the year, Council and staff focused on strengthening foundational operations while responding to the ongoing pressures that face small municipalities across the province. From managing a constrained water system and navigating emergency preparedness to enhancing transparency in governance, our work has remained rooted in accountability and the long-term sustainability of our village.

A major priority in 2023 was water security. With climate variability and seasonal droughts increasingly affecting our creek-fed system, Council supported short- and long-term actions, including leak detection, supply system reviews, and initiating the planning groundwork for a more resilient future supply, efforts that will continue into 2024 and beyond.

We also took steps to address internal organizational needs. Following a period of transition in senior leadership, Council was pleased to welcome our new Chief Administrative Officer, Ross Blackwell, who joined the Village in September. Ross brings a wealth of experience in local government and community building, and his leadership is already helping to guide important operational improvements and restore confidence in municipal processes.

With key vacancies filled and a renewed focus on organizational culture and service delivery, staff worked diligently throughout the year to restore core administrative systems, ensure compliance with bylaws and policies, and re-establish a respectful, high-functioning workplace.

At the Council table, we took important steps to modernize policy, enhance meeting efficiency, and support respectful debate. Council continues to navigate challenging decisions, but our shared commitment to the community remains the constant that guides us.

Importantly, 2023 reminded us of the strength of community. Whether through volunteers maintaining trails, emergency responders answering the call, or neighbours supporting each other through adversity, Lions Bay remains united in its sense of place and people. The spirit of

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volunteerism is alive and well, and our thanks go to the many residents who dedicate their time to making our village safe, connected, and vibrant.

As we move into 2024, I invite all residents to continue engaging with Council and staff as we tackle big questions about financial sustainability, infrastructure, and climate resilience. With ongoing dialogue and collective effort, we will continue to protect what makes Lions Bay exceptional, while adapting to the realities of the future.

Thank you to my fellow Council members, Village staff, and especially our residents, for your patience, your passion, and your partnership.

With gratitude,  
Ken Berry  
Mayor, Village of Lions Bay

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# Message from the Chief Administrative Officer

*Village of Lions Bay*

It is my pleasure to contribute this message as Chief Administrative Officer for the Village of Lions Bay. Although I joined the organization only in the final quarter of 2023, it has already been a privilege to serve this exceptional community and to work alongside a dedicated and talented team of municipal professionals.

The past year presented the organization with several challenges, some longstanding, others emerging, but through it all, staff continued to demonstrate resilience, adaptability, and a deep commitment to public service. Whether responding to operational pressures, regulatory demands, or supporting Council in its decision-making processes, staff consistently upheld the high standards expected by our residents.

Over the last few months of 2023, I had the opportunity to listen, observe, and begin working with Council and staff to lay the groundwork for the important work ahead. While there is no shortage of priorities, I am confident that, together, we are well positioned to make meaningful progress in 2024. There is a shared commitment to good governance, continuous improvement, and service excellence that runs deep within the organization.

Looking ahead, several key projects are poised to advance in the coming year, including infrastructure planning, community safety initiatives, and enhanced policy and bylaw development. With sound leadership, a motivated team, and the support of our community, I believe 2024 will be a year of steady progress and collective success.

I would like to thank the staff for their professionalism and hard work throughout 2023, and Council for the opportunity to support the strategic vision of the Village. I look forward to what we will accomplish together in the months ahead.

Respectfully,

**Ross Blackwell**

Chief Administrative Officer

Village of Lions Bay

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# Portfolios, Committees and External Bodies (2023)

## *Mayor Ken Berry*

**Portfolio:** Strategic Planning; Financial Sustainability; Municipal & Regional District Partnerships

| **Committees:** The Mayor is an ex-officio member of all Committees of Council

| **External Bodies:** Appointed by Council as Member, TransLink Mayors' Council and as Director (all Metro Board functions except Sewer & Drainage District and Water District); Appointed by Metro Chair as member of Climate Action Committee, Pacific Parkland Foundation (Metro Parks), Electoral Area A Sub-Committee; and Aboriginal Relations Committee. Appointed by TransLink Mayors' Council Chair to the Finance and Governance Committee

## *Councillor Neville Abbott*

**Portfolio:** Strategic Planning

| **Committees:** Curly Stewart Memorial Award (Chair); Infrastructure; Emergency Planning; Climate Action

## *Councillor Marcus Reuter*

**Portfolio:** Strategic Planning | **Committees:** Climate Action

## *Councillor Michael Broughton*

**Portfolio:** Strategic Planning | **Committees:** Curly Stewart Memorial Award (Chair); Infrastructure; Emergency Planning; Climate Action

## *Councillor Jaime Cunliffe*

**Portfolio:** Strategic Planning | **Committees:** Climate Action

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# Portfolios, Committees and External Bodies (2023)

*Councillor Marcus Reuter (Newly Elected)*

**Portfolio:** Strategic Planning

| **Committees:** Climate Action; EPC

*Councillor Michael Broughton (Newly Elected)*

**Portfolio:** Strategic Planning

| **Committees:** Beach Park Committee

*Councillor Norm Barmeier (Re-Elected, Resigned December 2022)*

**Portfolio:** Strategic Planning

| **Committees:** Infrastructure, Climate Action

*Councillor Jaime Cunliffe (Re-Elected in By-Election)*

**Portfolio:** Strategic Planning

| **Committees:** Climate Action; Beach Park Committee

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# 2023 Council Committees

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## *Curly Stewart Memorial Trust Fund Award*

- Neville Abbott (Chair)
- Nicole Strahl
- Jennifer Hetherington
- Joan Coert
- Hugo Van Hoogstraten

## *Emergency Program Committee*

- Ron McLaughlin
- Fred Bain
- Neville Abbott
- Peter DeJong (CAO)
- Andrew Oliver
- Phil Folkersen (Chair)
- Ed Langford
- Nai Jaffer (PWM)

## *Infrastructure*

- Neville Abbott
- Fred Bain (Chair)
- Karl Buhr
- Norm Barmeier
- Tony Greville
- Ron McLaughlin
- Brian Ulrich

## *Trees, Views and Landscapes*

- Jay Barber
- Mike Jury
- Simon Waterson (Chair)
- Ron McLaughlin

## *Climate Action Committee*

- Jaime Cunliffe (Chair)
- Norm Barmier
- Norman Ergetowski
- Christina Lee
- Jon Povill
- Greg Weary
- Ruth Simons
- Clara George
- Jon Westcott

# Other Statutory Boards (2023)

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## *Board of Variance*

- Morgan Gatto (Chair) | Scott Gordon | David Lee

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# Council Priorities

Each of the strategic focus areas with goals and priority actions is outlined below with target timelines set out as:

- Short Term – 1-2 years
- Medium Term – 2-4 years
- Long Term – over 4 years (next Council)

The following tables in each section outline the results of each focus area in 2023.



## Infrastructure Objectives

GOALS	PRIORITY ACTIONS	TARGET TIMELINE	Where we are at
<p>Adequately resource maintenance of existing Lions Bay infrastructure and infrastructure spending based on the long-range priorities of the Infrastructure Master Plan.</p> <p>Identify and meet service standards and best practices appropriate to the needs of Lions Bay.</p> <p>Meet critical standards and industry best practices as they continue to evolve.</p>	a. Apply for next round of infrastructure grant funding	Short Term	Ongoing
	b. Explore options to meet communications needs for infrastructure	Short Term	Ongoing
	c. Advance Lions Bay Avenue Connector Project using 75% grant funding for Park & Ride Bus Shelter and multi-use trails connecting to Kelvin Grove and Lions Bay Beach Park.	Short to Medium	Ongoing
	d. Advance Lions Bay Beach Park improvement project	Short Term	Ongoing
	e. Support the UBC long-range watershed hydrology study and explore options to meet communications needs of study	Ongoing	Ongoing
	f. Develop Stormwater Management Plan	Short to Medium Term	Ongoing

## Financial Objectives

GOALS	PRIORITY ACTIONS	TARGET TIMELINE	Where we are at
<p>Ensure the municipality has adequate long-term financial resources to sustain core work and strategic priorities.</p> <p>Pursue a capital reserve policy to meet the requirements of a comprehensive Asset Management Plan.</p> <p>Utilize grant and debt funding for spending on new and replacement assets for future generations, and eligible funding for operating costs and addressing the infrastructure gap.</p>	a. Apply for all suitable Infrastructure Grants	Ongoing	Ongoing
	b. Advocate for small community concessions on gas tax and rural allowances – Manage COVID-19 Recovery Funding	Short Term	Ongoing
	c. Continue work on a comprehensive Asset Management Plan and pursue grant funding for next phase	Short Term	Ongoing
	d. Explore sale of land parcels	Short Term	Ongoing
	e. Support capital projects through available financing options	Short to Medium Term	Ongoing
	f. Do preliminary work for any potential future road closure bylaws.	Short to Medium Term	Ongoing

	g. Consider additional sources of revenue (such as expanding the tax base) and what is required to implement them to address long-term financial sustainability.	Short to Medium Term	Ongoing

## Planning Objectives

GOALS	PRIORITY ACTIONS	TARGET TIMELINE	Where we are at
<b>Continue to enhance and implement the Official Community Plan (OCP) to produce a prosperous, diverse, and vibrant complete community, accessible to residents and welcoming to visitors.</b>	a. Adopt a new local Building Bylaw complying with new provincial Building Act.	Short Term	Ongoing
	b. Apply for provincial License of Occupation for W2 Water Zones.	Long Term	Future work
	c. Consider natural hazards Development Permits and associated OCP amendment.	Short Term	Ongoing
	d. Complete Community Amenity Contribution (CAC) policy.	Short Term	Ongoing
	e. Develop and implement initiatives with SD45 to keep Lions Bay School open.	Short Term re: next steps	Continuing to promote school enrollment
	f. Scope the effort to inventory, assess condition and manage trails in Lions Bay.	Short Term	Ongoing
	g. Develop a Boulevard Encroachment Bylaw to address encroachment and vegetation.	Short Term	Ongoing
	h. Further develop the Emergency Management Plan.	Short Term	Ongoing
	i. Negotiate long-term provincial lease at Upper Brunswick, plan move of Public Works Yard there, complete community consultation for redevelopment of the existing site.	Short Term	Ongoing
	j. Work with Sea-to-Sky communities towards intra-region transit.	Ongoing	Initiative on hold pending Provincial government support
	k. Work with TransLink on service improvements to Lions Bay	Short Term (Advocacy)	Obtained commitment for service hours expansion – delayed due to Covid

	l. Through advocacy & representation, address high noise and excessive accident risk on the Sea-to-Sky Hwy.	Short Term (Advocacy)	Ongoing
	m. Council Consideration of options for future of Oceanview Road ROW	Short Term	Ongoing review
	n. Plan for future OCP Update	Short Term	Next Council
	o. Electric Vehicle Charging Station Project – Proceeding with preliminary requirements pending grant application	Short Term	Ongoing – first grant application unsuccessful – planning for next opportunity ongoing
	p. Climate Action Initiatives – Climate Action Plan	Long Term	Ongoing in 2023
	q. Parking Plan 2024	Short Term	Hired one full time BEO and two part time BEOs
	r. Urban Containment Boundary (Metro) – Municipality to explore options and impacts of urban vs. rural designation	Short Term	Public consultation and strategic direction to amend RCS to rural and apply to Metro for approval

## Communications Objectives

GOALS	PRIORITY ACTIONS	TARGET TIMELINE	Where we are at
Facilitate an informed and engaged public by proactive and transparent communication.	a. Utilise outside consultants for select community consultations.	Ongoing	Ongoing
	b. Promote Website, Village Update and Lions Bay Alert	Ongoing	Ongoing
	c. Improve public consultation & communication on Council priorities	Short Term	Ongoing

## Organizational Objectives

GOALS	PRIORITY ACTIONS	TARGET TIMELINE	Where we are at
Support a motivated, fulfilled, high-functioning and stable staff organization capable of innovatively meeting the core work and statutory requirements of the organization and Council's strategic priorities.	a. Build staff skills in customer service, communication, administration, planning, finance, IT, records management & emergency management.	Ongoing	Updated Emergency Plans and succeeded on grants to assist increased emergency response capacity
	b. Maintain existing staffing levels but consider planning needs	Ongoing	Ongoing
	c. Commence strategic planning for LBFR service levels.	Medium Term for LBFR Strategic Planning	Ongoing
	d. Build relationships with local First Nations	Ongoing	Ongoing

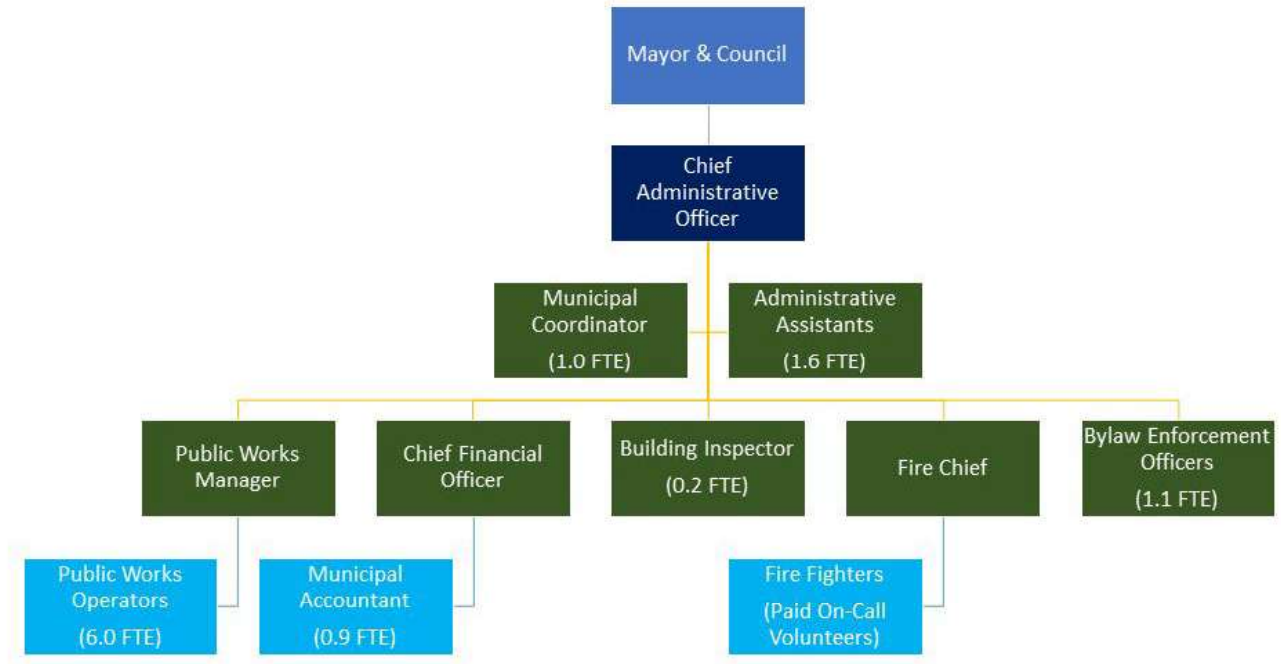
## 2024 Objectives

- Implement the three main grant funded infrastructure projects for the Lions Bay Beach Park, the Klatt Emergency Building Expansion and Retrofit, and the Lions Bay Avenue Connector.
- Continue to work at the creation of a long-term climate action strategy with short, medium and long-range goals and objectives and research opportunities for grants and other opportunities to implement priority actions.
- Continue to address gaps in the Emergency Program and develop a strong emergency support network for the Village.

# Department Overview (2023)



## THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



<b>Chief Administrative Officer</b> Ross Blackwell	<b>Public Works Manager</b> Karl Buhr	<b>Financial Officer</b> Joseph Chirkoff	<b>Fire Chief</b> Barret Germsheid
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# Department Overview

## Administration

The administrative department provides service to the residents of Lions Bay, legislative and administrative support to Council and its Committees; communications; planning and building services; and permits and licensing services.

## 2023 Highlights

2023 Statistics and Key Performance Indicators				
	2023	2022	2021	2020
Actionable Resolutions passed by Council in an open meeting	104	167	165	148
Bylaws Adopted	5	14	19	18
Policies Adopted	4	0	2	4
Freedom of Information Requests Completed	10	3	1.5	7
Freedom of Information Request Hours Utilized	1.5	1	1.5	14
Freedom of Information Billable Hours	0	0	0	0
Website – Average Views/Month	4,656	8,979	8,144	7,681
Website – Average Users/Month	1,385	2,435	2,738	2,260
Village Update – New subscribers*	49	34	55	97
Village Update – Average Open Rate	77%	75%	68%	70%

\*Village Update – Current Number of Subscribers: 997

2023 Building Statistics				
Year	# Permits Issued	# New Builds	# Renovations	Construction Value (\$)
2018	18	0	18	3,939,850
2019*	28	4	24	8,877,805
2020	22	1	21	2,641,262
2021	25	2	23	3,701,800
2022	20	2	19	3,843,400
2023	9	2	7	3,742,050

\*2019 includes \$2,711,000 for a Municipal Project

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## **Finance**

The Finance Department provides financial services to the municipality and maintains and communicates financial information to the public, council, and staff.

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### **Key responsibilities include:**

- Accounting Services – accounts payable and receivable, banking, cash management
- Payroll Services – bi-weekly payroll processing and remittances, benefits administration, year-end reporting
- Revenue and Collections – utility and property tax billing and collection, rate setting, remittance of taxes collected on behalf of other tax authorities, including school tax, administration of deferment program
- Purchasing - procurement and risk management
- Financial Reporting – preparation of annual financial statements, quarterly financial reports, monthly grant reporting, annual local government data entry submission (LGDE), annual statement of financial information (SOFI)
- Financial Planning – preparation of annual budget and five-year financial plan
- Financial Bylaws – Water, Sewer and Solid Waste User Rate Bylaws, Five Year Financial Plan Bylaw, Tax Rates Bylaw, Fees Bylaw
- Asset Management

The department is comprised of two staff (2.0 FTE's): the Financial Officer and the Municipal Accountant, with assistance provided by administration staff.

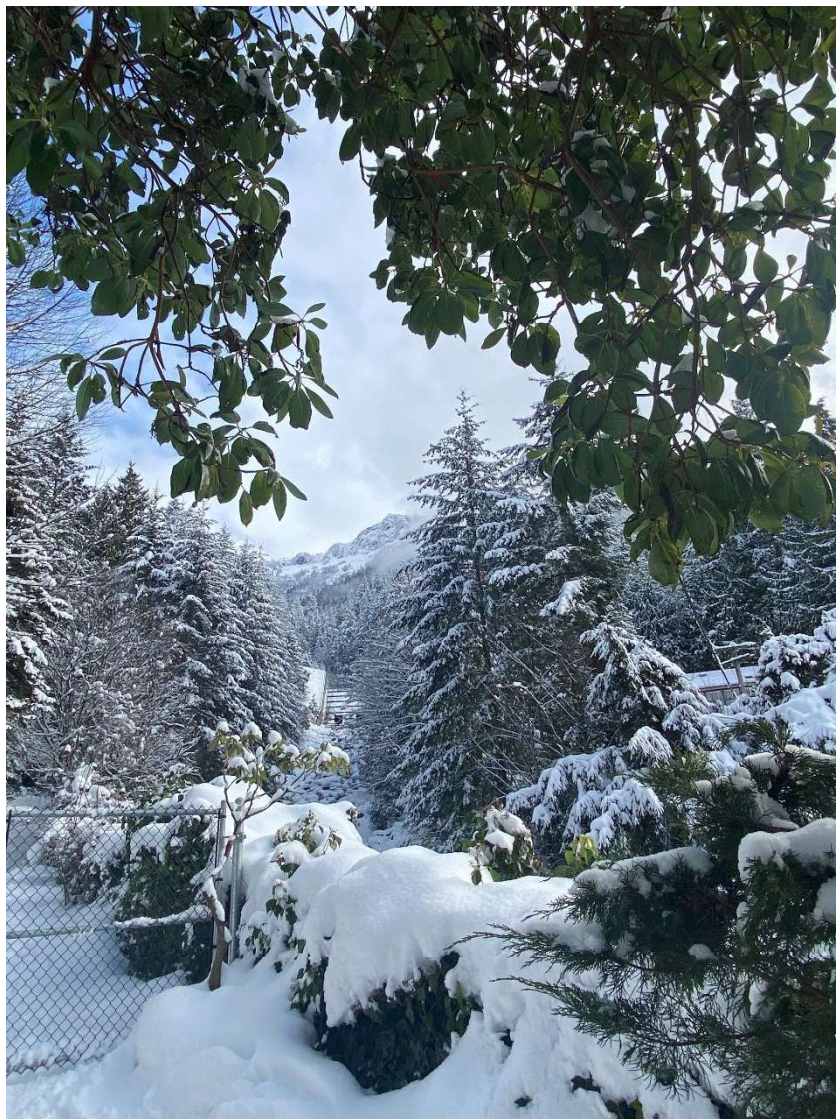
### **2023 Highlights**

- Overhaul of policies and procedures including new:
  - (a) Travel expense policy
  - (b) Corporate communications policy
  - (c) Purchasing and purchase card policy
  - (d) Respectful workplace policy
- Implementation of budget milestone calendar and public feedback resource [budget@lionsbay.ca](mailto:budget@lionsbay.ca)

### **2024 Objectives**

- Integration of property tax and utility billing
- Generate municipal billing directly from municipal software systems
- Installation of front counter point of sale receipting system
- Upgrade municipal software system modules to reduce reliance on paper based and excel solutions
- Invest in staff development through training with UBCM and GFOABC

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- First Responder certification of public works and administrative staff with St. Johns Hospital
  - Continue to work with the Fire Chief to enhance the administrative capacity and efficiency of Lions Bay Fire Department (“LFBR”)



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## **Public Works**

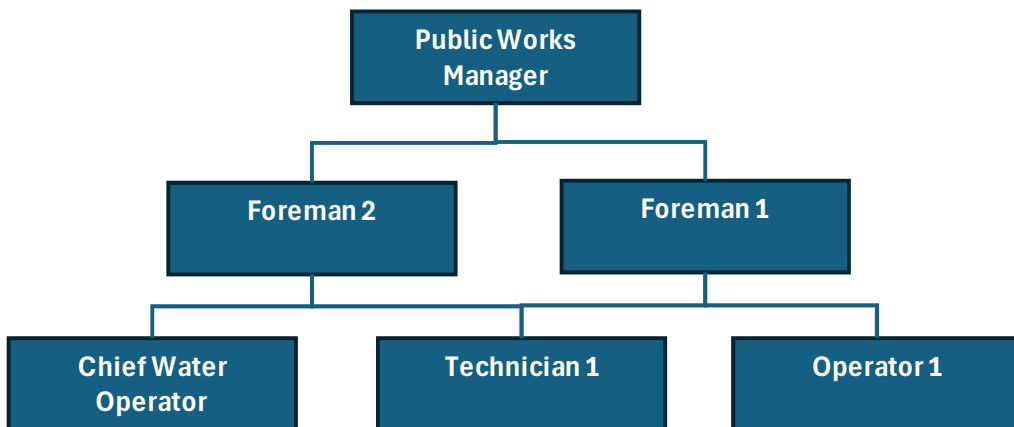
Lions Bay Public Works protects human health and safety and the environment in the Village with certified operators with experience and proficiency in potable water treatment and distribution, waste water collection and treatment, maintenance of streets and bridges including winter snow and ice control, facilities maintenance and management, parks and open spaces, and drainage.

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The municipality holds four Environmental Operators Certification Program (EOCP) classifications:

- Class 1 Water Treatment Facility (Harvey water treatment plant)
- Class 1 Water Treatment Facility (Magnesia water treatment plant)
- Class 2 Water Distribution System
- Small Wastewater System (sanitary sewers and Kelvin Grove secondary treatment plant).

In 2023, the Public Works department comprised a manager and five operators with multiple required and optional EOCP certifications current on required continuing education units:



The department served the community's infrastructure needs as follows.

Public work combines physical assets with practices, policies and personnel to provide the services essential to the welfare and quality of life of Lions Bay's residents. The department plans and delivers water, wastewater, parks, buildings and facilities, fleet and equipment, solid waste, events, and roads (bridges, drainage, parking, marking/signage/banners, snow & ice control, rail crossings, lighting). Reporting to the CAO through the Public Works Manager, the department communicates with Council and its Committees, administrative and fire department staff, the public, vendors, contractors, consultants and other levels of government including water regulator VCH, wastewater regulator MoE, BC Ambulance, Ministry of Environment, TransLink, Miller-Cap, FLNRO and BC Parks.

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2023 saw Public Works again deliver core work and special projects. In April, Public Works Manager Nai Jaffer was replaced by Karl Buhr. A new Technician 1 was hired in December, and at year-end staffing comprised a Foreman 2, a Foreman 1 (promoted from Technician 2), a Treatment Plant Operator and two Technician 1s. The Public Works Manager also handled the municipality's bylaw and IT/cybersecurity functions. Notable events in 2023 included:

- After a spike to over 800,000 gallons per day of water consumption in May, leak detection and fixing was ramped up to reduce consumption to 400,000 GPD by early September, with no need to go to Level 3 conservation.
- Completion of the stalled mid-Bayview driveway bridge rebuild after abandonment of the job by the contractor, after discovery of unabated lead contamination
- Modified response to Transport Canada's order to remove stop signs at railroad crossings
- Lions Pride trail geotechnical hardening, fully funded by Ministry of Transport
- Parking and other street sign rationalisation
- Trail counters
- Dealing with multiple data outages at water treatment plants, including a lightning strike on Mag Plant, to be dealt with in 2024 by installation of fibreoptic connectivity
- Trail closure for fire danger on 12 hours' notice
- Resurfacing of mid-Bayview, Oceanview and Kelvin Grove roads.

Core work comprises:

1. DAILY/WEEKLY

- a. Water sampling daily for chlorine and turbidity, weekly for biologicals.
- b. Water system
  - i. Ad hoc leak detection, fixes on public side, motivating fixes on private side.
  - ii. Exercise air release valves every two weeks.
  - iii. Inspect and clear intakes, from several times a day to weekly.
- c. Roads
  - i. Surface repairs.
  - ii. Street sweeping, boulevard blowing, trimming.
  - iii. Snow removal/road salting.
- d. Parks
  - i. Maintenance and cleaning: Lions Bay Beach Park, Brunswick Beach Park, Kelvin Grove Beach & Marine Park, Wade Park, Marjorie's Meadows.
  - ii. Summer beach water sampling program.
  - iii. Lions Bay Field mowing.
- e. Respond to CSRs
- f. Wastewater plant maintenance (weekly).

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- g. Fallen trees, Tree Cutting Application inspections.
  - h. BC One Call tickets.

## 2. MONTHLY/SEASONALLY/ANNUALLY

### a. Water

#### i. Sampling/analysis

1. Daily for chlorine and turbidity
2. Weekly for bacteriological
3. Quarterly for asbestos, haloacetic acids, trichloromethane
4. Semi-annually for metals and minerals

#### ii. Timbertop pressure booster station maintenance.

#### iii. Watermain flushing program (2/year).

#### iv. Maintain 30 potable and fire PRVs, strainers.

#### v. Receive, deliver and transfer 12% hypo to treatment plants.

#### vi. Annual A&B inspections for 72 hydrants.

#### vii. Annual report to Coastal Health.

### b. Wastewater

#### i. Annual sewer video inspection.

#### ii. Quarterly sampling for BOD, TSS.

#### iii. Twice annual plant pump-out and full inspection, gearbox oil change.

#### iv. Annual report to Ministry of Environment.

### c. Roads, parks

#### i. Add bark mulch, soil and plants to all gardens.

#### ii. Boulevard maintenance: rock removal, brushing outside bird nesting, culvert & ditch clearing, runoff catchbasins, mowing, pruning.

#### iii. Flail mow treatment plant access roads.

#### iv. Lions Bay Beach Park

1. Opening: remove winter drift logs, place log boom and float, replenish sand.
2. Service trash, washrooms.
3. Closing: winterise plumbing.
4. Pump septic system.

#### v. Open, close tennis court.

#### vi. Kelvin Grove washrooms.

#### vii. Place hanging baskets, banners, seasonal lights.

#### viii. Commemorative bench program.

### d. Facilities

#### i. Fuel tanks polishing.

#### ii. Roof and gutter blowing.

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- iii. Set up and take down for Canada Day, Firefighter Day, Remembrance Day, Dip 'n Dash.

### 3. MULTI YEAR

- a. Bridge inspections.
- b. Sewer outfall diver inspection.
- c. Water tank ROV inspection, diver cleaning.
- d. Sewer smoke testing.
- e. Mandatory Environmental Operators Certification Program credentials



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## ***Lions Bay Fire Rescue***

Lions Bay Fire Rescue (LBFR) is responsible for fire protection, rescue services, first responder medical aid and fire prevention in the Village and on Highway 99. LBFR are the first responders to a variety of emergency and non-emergency incidents. They respond not only to fires but also medical emergencies, motor vehicle accidents, technical rescues, forest interface, and much more. They are highly trained and cumulatively volunteer over 2050 hours each month in training, shift weekends, and emergency response. The volunteers train every Wednesday night and one full weekend every month demonstrating a high level of dedication.

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2023 was a year of transition after the retirement of Fire Chief Andrew Oliver in October 2022 after over 20 years with LBFR. The Village welcomed Barret Germsheid as the new Fire Chief in March 2023 and the hiring of a number of new volunteers as well as the promotion of multiple members within LBFR.

### 2023 Highlights

- Celebration and retirement of Fire Chief Andrew Oliver.
- Wildland firefighter S100 certification of 80% of LBFR.
- Exterior Fire fighter certification of an additional 2 Lions Bay permanent resident LBFR members.
- Officer/Team leader certification of 6 more LBFR members including the promotion of Lieutenant M. Russell.
- Adoption and use of Vector Solutions training and record management software.
- Coast and corridor Chiefs Association (CCCA) meetings and sharing of ideas and issues.
- Inter department training with Britannia Vol. Fire Rescue.
- “Resilient Minds” instructor course, LBFR hosted and enrolled 2 members in this week long course, Fire departments from North Vancouver to Pemberton and the Sunshine Coast all attended.
- Weekly in-depth training on disciplines including Fire behavior and the modern fire environment, Auto-extrication, EMR/FR, wildland interface and more.

### 2024 Objectives

- Establish a fire prevention and inspection program as mandated by the Office of the Fire Commissioner for all commercial, public, and strata buildings.
- Work to build the Village of Lions Bay wildfire/Interface/Intermixed fire prevention and mitigation strategy through public “FireSmart” education, home inspections and the sale of residential wildfire protection kits.
- Continued LBFR wildland training and specific wildland/interface equipment acquisition.
- Fire Engine service life as determined by the Fire Underwriter Survey is 20 years, LBFR has two engines and they are currently 12yrs and 23yrs old. LBFR will work towards replacement of one and planning for the future expenditure of the second.
- Firefighter Day will be back again this summer.
- Increase recruitment of permanent resident, home owner members as well as non-permanent resident members.
- Find residential accommodations for our new members and investigate opportunities for municipal housing.

<b>Statistics &amp; Key Performance Indicators</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>
Motor Vehicle Accidents:	23	27	29	25	30
Medical Responses:	31	20	41	18	33
Structure Fires:	3	1	1	2	4
Miscellaneous Events:	46	14	43	37	43
Total Calls for Service:	85	108	114	82	110
Provincial Emergency Program Reimbursements	\$13,455	\$13,863	\$11,353	\$10,469	\$11,045



## Emergency Planning

As Emergency Program Coordinator (EPC), Lions Bay resident Phil Folkerson, continued in his role as EPC and is employed by the municipality for one day a week.

As EPC, he sourced, bought and situated a shipping container in the school lower parking lot. This container is to be used to securely store emergency response supplies.

Lions Bay resident, Mary Brown continued as Director of Emergency Support Services for the village on a volunteer basis. The following outcomes were achieved:

- The Village of Lions Bay was registered with Emergency Management and Climate Readiness (EMCR) as an Evacuee Registration and Assistance (ERA) community. This allows residents to self-register with Emergency Support Services (ESS) to meet the basic needs of uninsured people during an evacuation.
- Lions Bay is registered with Alertable, a telecommunications based population alerting system. Three residents are now trained to post emergency messages that pertain specifically to the village on Alertable.
- Managed and resupplied emergency supplies.
- Community outreach and education during Emergency Preparedness Week, May 7-13, to ensure Lions Bay Residents are informed, engaged and prepared.
- Recruited 4 new ESS volunteers

## Police

Policing services are provided to the Village by the Sea to Sky RCMP Detachment, located in Squamish. The Village sees an extremely low crime rate, with the highest number of calls for service related to traffic incidents and abandoned 9-1-1 calls.

<b>Statistics &amp; Key Performance Indicators**</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>
Calls for Service	380	368	466	432	416
Crime Against Person	18	3	6	7	4
Robbery	0	0	0	1	0
Domestic Violence – No Assault	0	1	6	3	3
Assault	6	7	4	8	2
Property Crime	25	34	28	37	39
Other*	294	295	387	355	357
Total Collisions	29	23	23	33	25
Collisions (Hwy. 99 only)	17	17	22	31	19
Impaired Drug/Alcohol Infractions	8	5	12	14	11

\*Includes bail violations, weapon charges, traffic violations, stranded persons etc.

\*\* Statistics include founded reports (investigation determines the incident occurred) and unfounded reports (investigation finds the incident did not occur)

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## ***Bylaw Enforcement***

The municipality's primary goal is to achieve bylaw compliance through dialogue and education. The Village normally employs one Bylaw Enforcement Officer on a part time basis and seasonal personnel between May and September to address key issues where escalation to enforcement measures is warranted, mostly related to parking, animal control, and noise. In 2023, we employed 3 bylaw officers from April through to October consistent with the previous year.

<b>Type</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>
Warning Tickets Issued	44	73	35	75	8
Bylaw Notices Issued	1,374	1,566	1,591	1,104	655
Bylaw Notices Disputed	26	266	331	206	53
Payment Demand Letters Sent	269	269	422	335	238
Referred to Collections Agency	413	263	410	285	222
Parking Fine Revenue	\$95,168	\$93,835	\$122,427	\$96,134	\$22,356
Parking Meter (Net) Revenue	\$130,824	\$125,892	\$128,995	\$29,648	\$35,828



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# Community Involvement

Thank you to our Volunteers and Council Committees!

## ***Volunteer Groups***

- Lions Bay Community Scholarship Foundation
- Lions Bay Bear Smart Program
- Lions Bay Fire Rescue
- Lions Bay Emergency Social Services
- Lions Bay Arts Council
- Lions Bay Trailblazers
- Lions Bay Native Plant Garden Association
- Lions Bay Seniors Social Circle
- Lions Bay Block Watch
- Lions Bay Historical Society
- Lions Bay PAC
- Lions Bay Events Committee
- Lions Bay Remembrance Day Team
- Lions Bay Community Gardeners
- Lions Bay Caroling Team
- Lions Bay Search and Rescue
- Lions Bay Bird Friendly

## **Volunteer-driven Conservation Initiatives**

In keeping with the community's proud history of environmental stewardship and conservation initiatives, some of the highlights of 2023 were:

- Lions Bay became the first small town in Canada to receive the Bird Friendly City designation from Nature Canada in this new category. The new initiative was very positively received and the first annual Bird Friendly Community Event was held, in which 7 volunteer groups participated.
- The Bear Smart Committee had to deal with a marked increase in bear activity which necessitated new measures to limit the time waste is left curbside. Sadly human error led to the death of two bears, the first to be killed by Conservation Officers in over a decade. When a small cub was spotted in neighborhoods in frigid winter weather, the community rallied to assist in its capture by Critter Care Wildlife Society who cared for it over the winter. This heartwarming story placed Lions Bay in the spotlight as a community with a strong commitment to protecting bears.

- 
- The native plant garden was renamed in honour of its founder and is now called the Mary Comber Miles Indigenous Plant Garden. Resident volunteer Val Morton revitalized this project and built a team of volunteers to promote native plants, making seeds and plants available to residents and holding several well attended educational events.
  - Val Morton also started a Suzuki Butterflyway Project in Lions Bay which continues to expand across the village.

### ***Council Committees***

- Board of Variance (Independent Statutory Board appointed by Council)
- Climate Action Committee
- Curly Stewart Memorial Trust Fund Award Committee
- Emergency Program Committee
- Infrastructure Committee
- Trees, Views and Landscapes Committee

### **Climate Action**

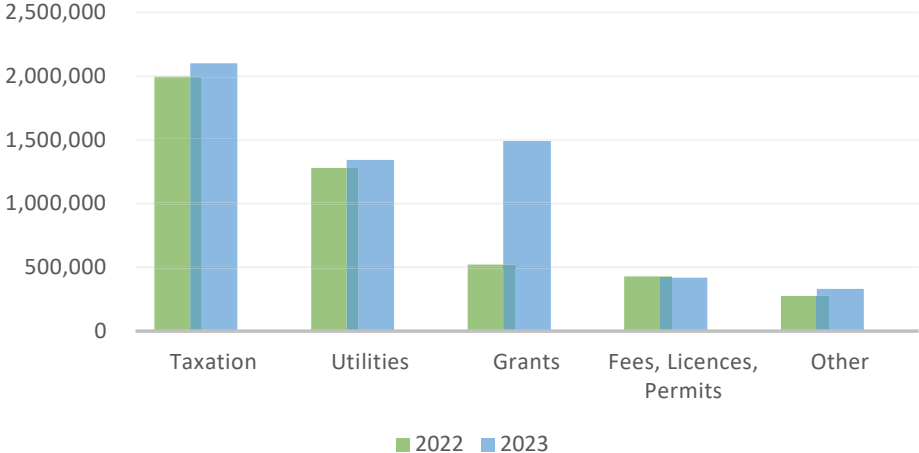
Highlights of the Climate Action Committee (CAC) year include:

- Produced Investing in Canada Infrastructure Program – CleanBC communities fund work plan
- Developed Road Map for Climate Action Plan
- Collaborated on- and received the village hall GHG reduction report from Brightspot to support a grant application
- Provided cost estimate to replace the hall’s oil furnace with a heat pump

# Supplemental Information

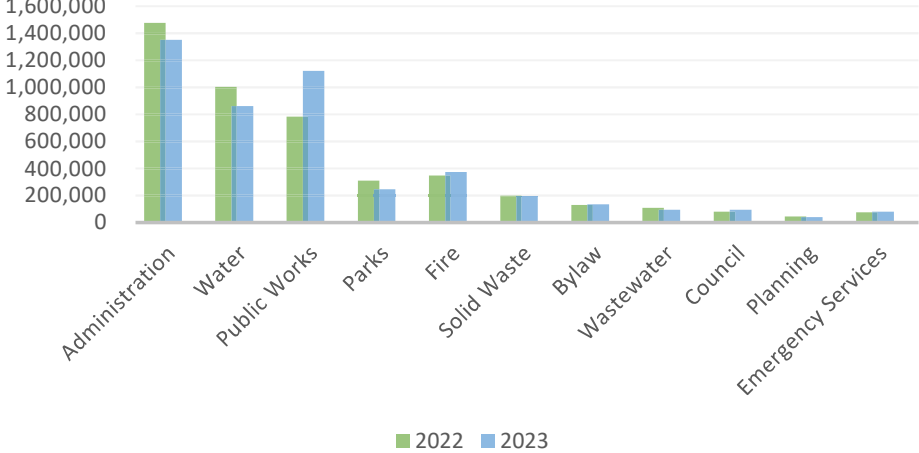
## Breakdown of Revenues

### Revenue



## Breakdown of Expenses

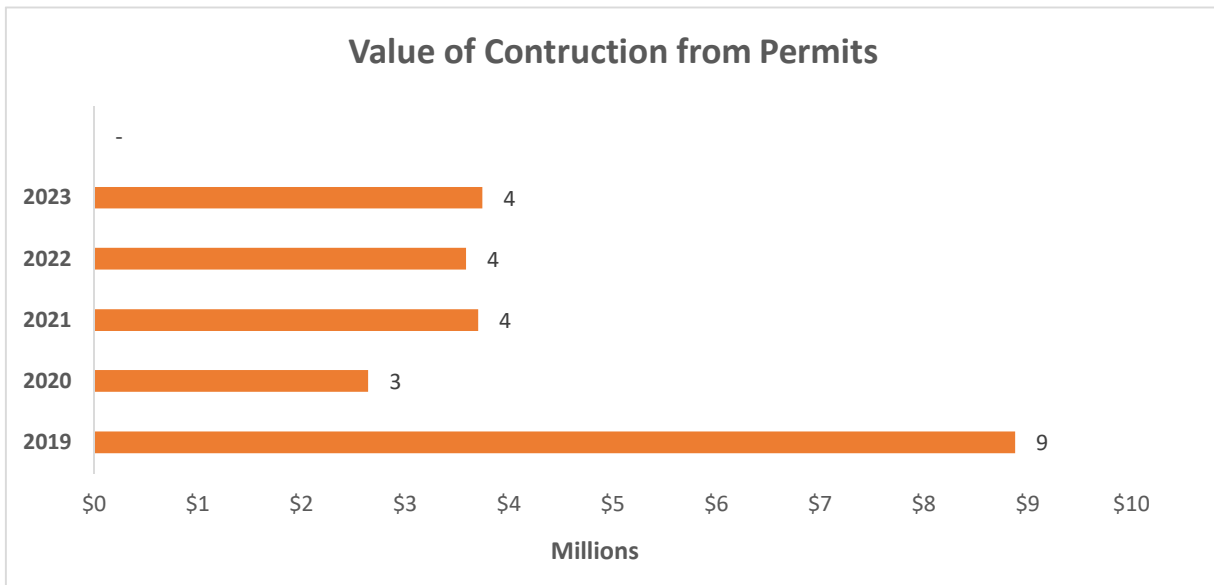
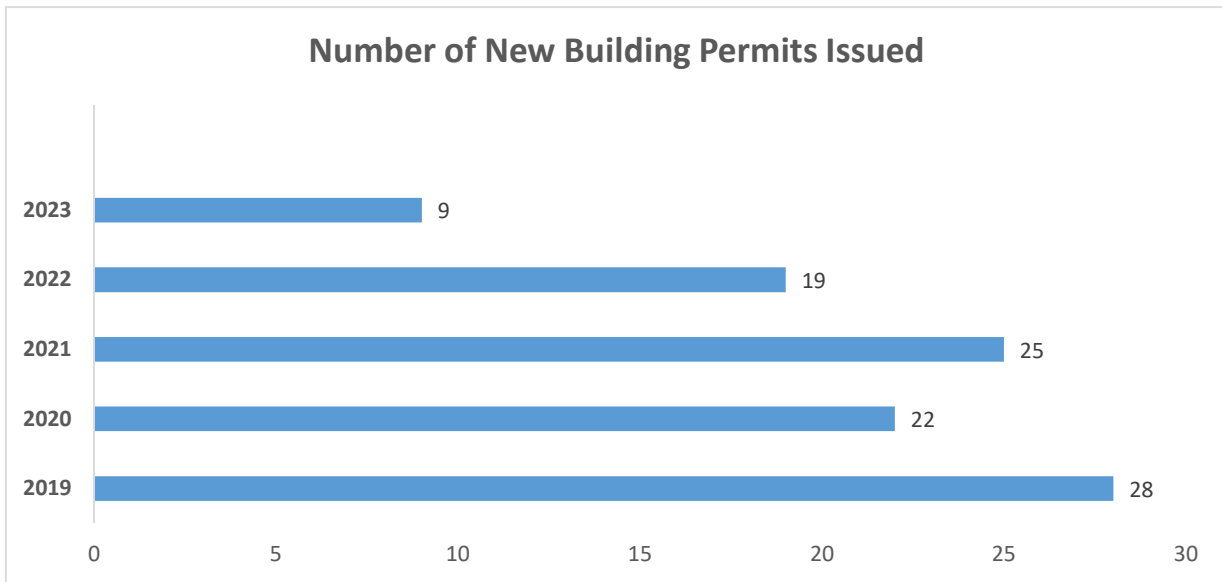
### Expenses



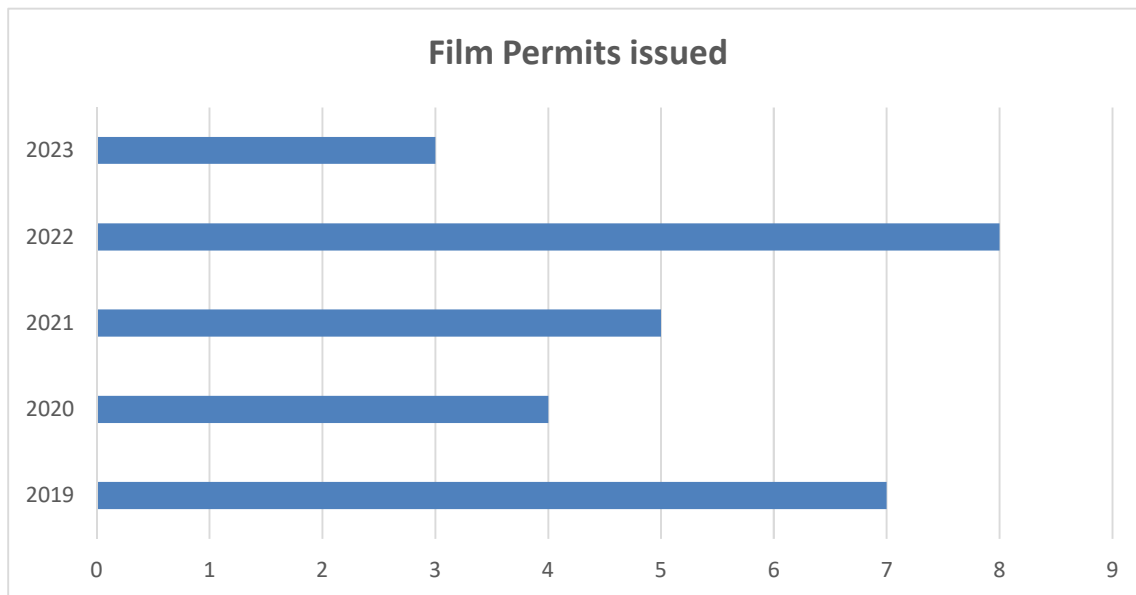
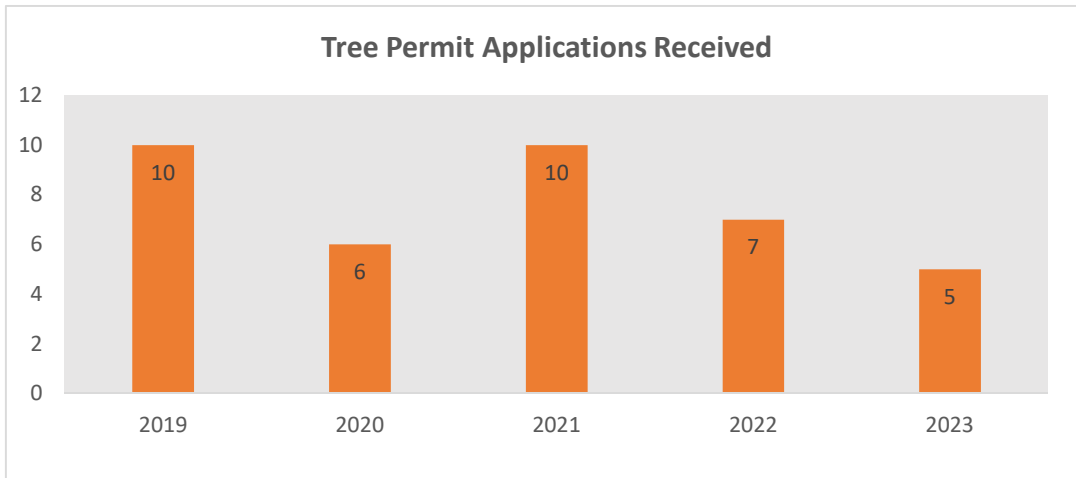
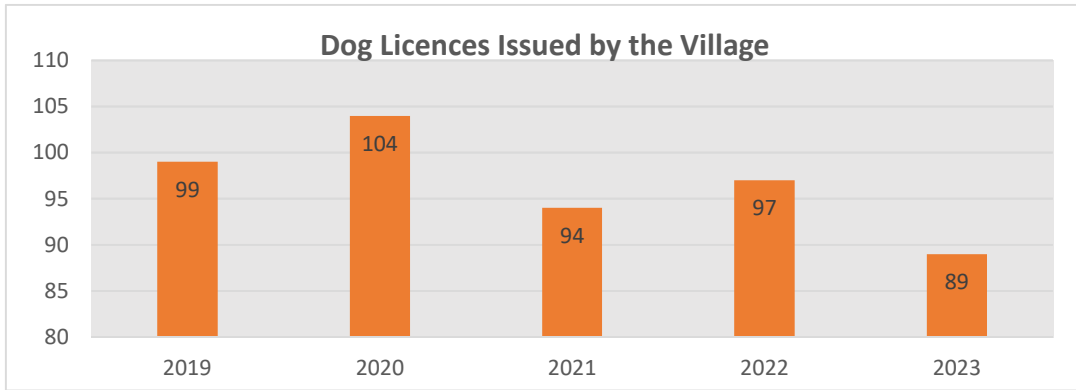
## Building Permit Statistics

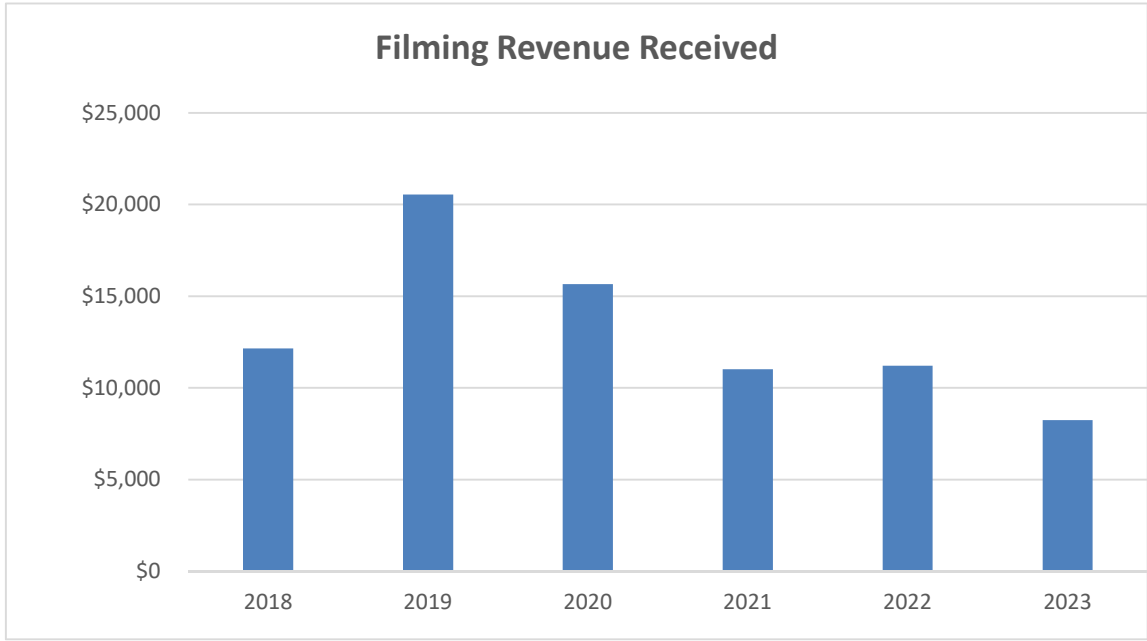
Year	# of permits issued	Value of construction	# of new builds	# of renovations
2018	18	3,939,850	0	18
2019	28	8,877,805	4	24
2020	22	2,641,262	1	21
2021	25	3,701,800	2	23
2022	19	3,583,600	1	18
2023	9	3,742,050	2	7

*\*2019 includes \$2,711,000 for a Municipal Project*

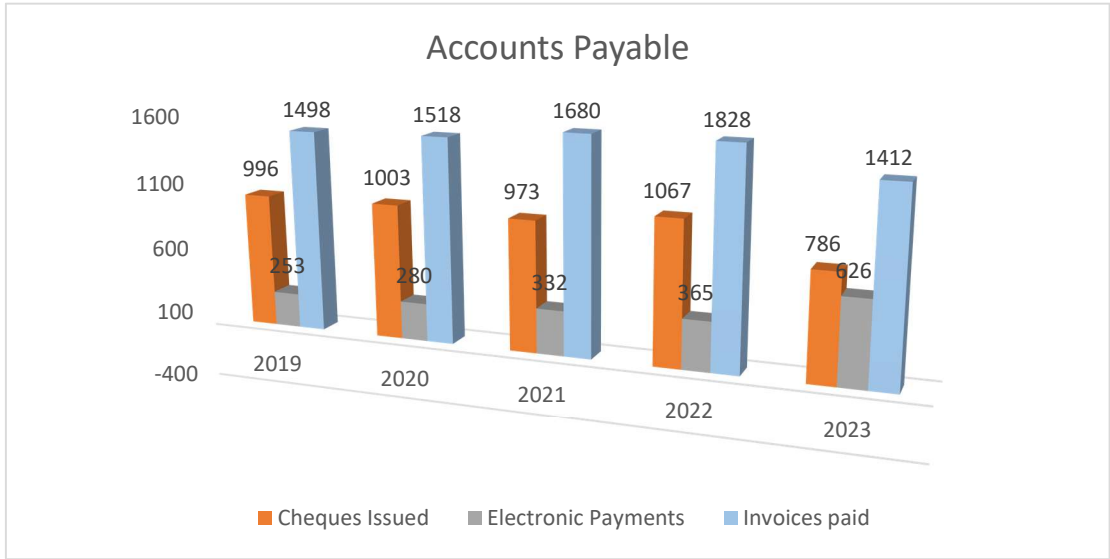


## Dog Licenses, Tree Permits, Film Permits

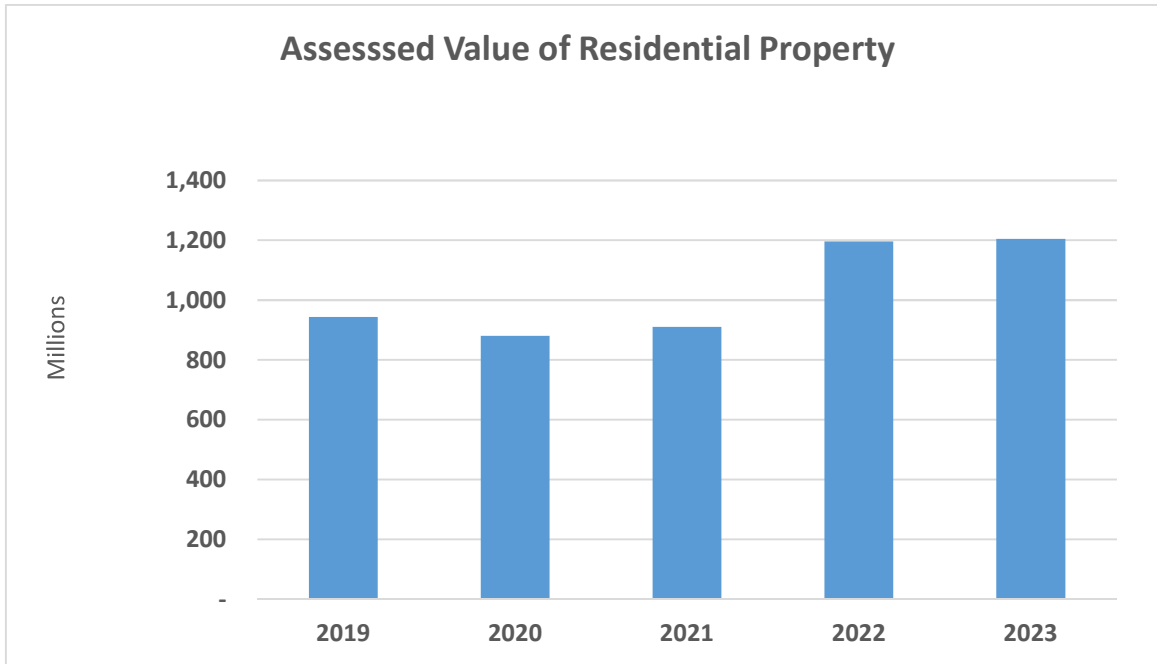




**Accounts Payable**



## Property Assessments



1 Source: BC Assessment

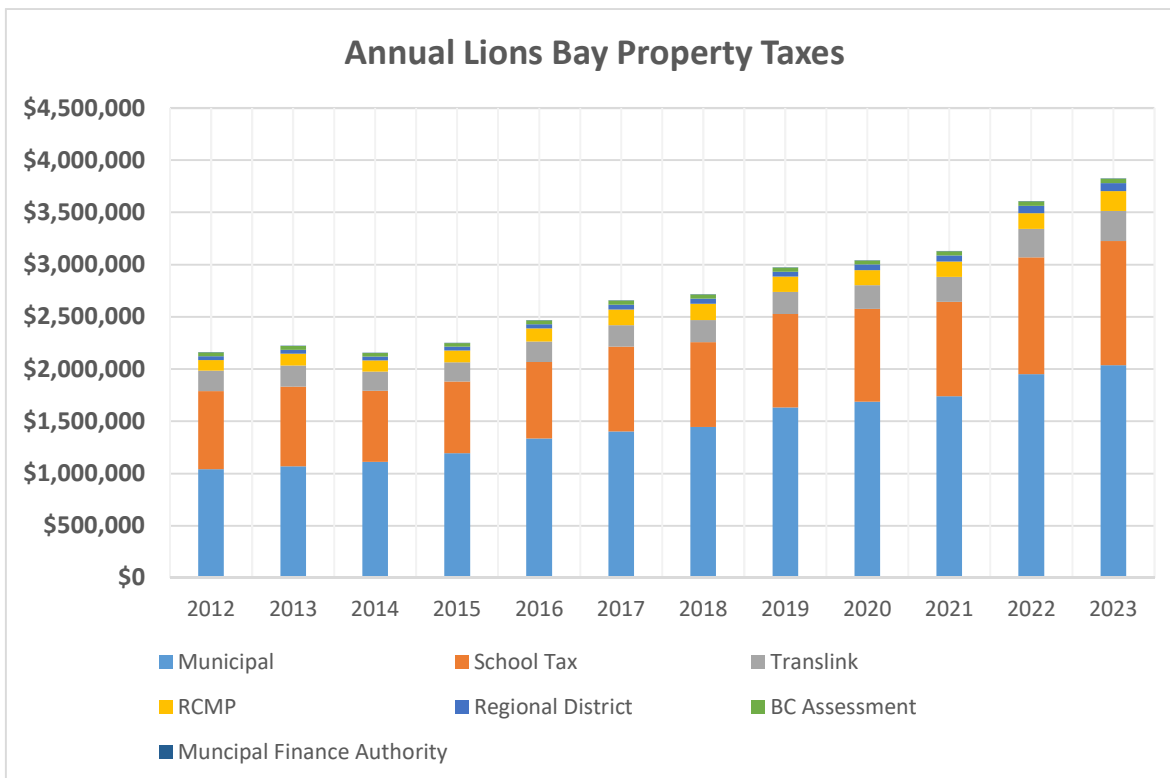
Source BC Assessment

Residential Value (millions)

Change over previous year:

2018	2019	2020	2021	2022	2023
982,961	943,344	880,820	910,337	1,195,716	1,204,541
6.9%	-4.0%	-6.6%	3.4%	31.3%	0.7%

## Property Tax Statistics



	2018	2019	2020	2021	2022	2023
Lions Bay Mill Rate (residential)	1.4449	*1.7028	*1.8815	*1.8759	*1.5225	*1.5035
Average Mill Rate (GVRD)	1.9506	1.9503	2.1743	2.1772	1.8566	1.6332

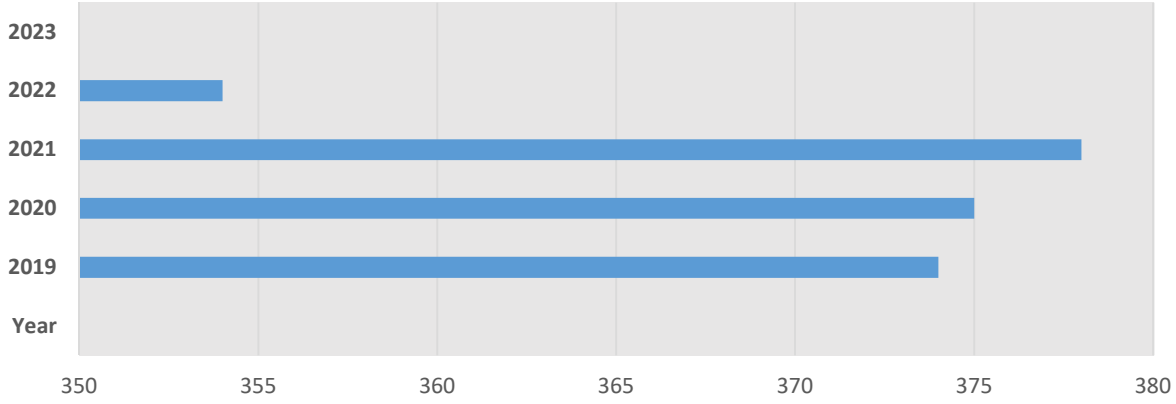
Source - LGDE website

\*Includes infrastructure levy



Year	HOGs Claimed	Online Applications	Value	Additional	Regular
2018	354	61	\$ 228,400	155	199
2019	374	77	\$ 249,845	164	210
2020	375	137	\$ 249,165	159	216
2021	378	Done through the Province	\$ 258,430	173	205
2022	354	Done through the Province	\$ 211,457	161	193
2023	335	Done through the Province	\$ 196,339	155	180

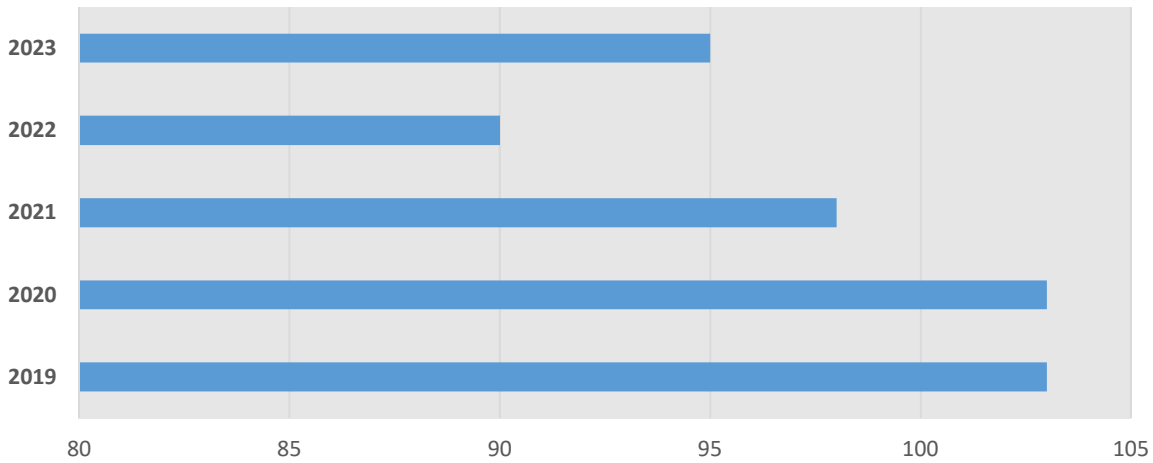
### Number of Home Owner Grants Received



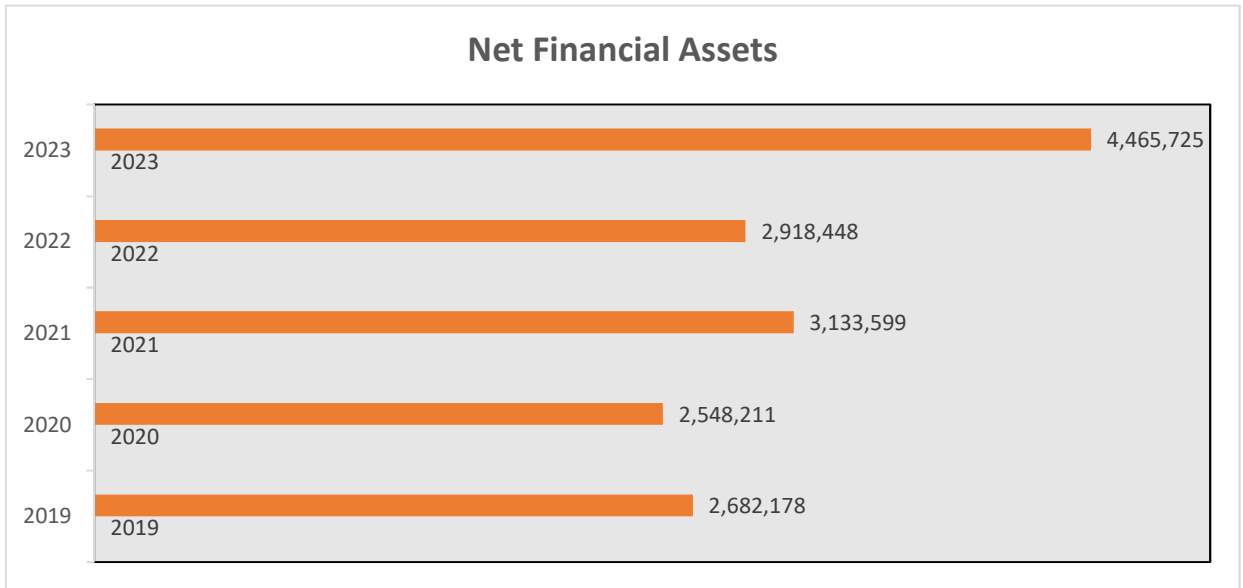
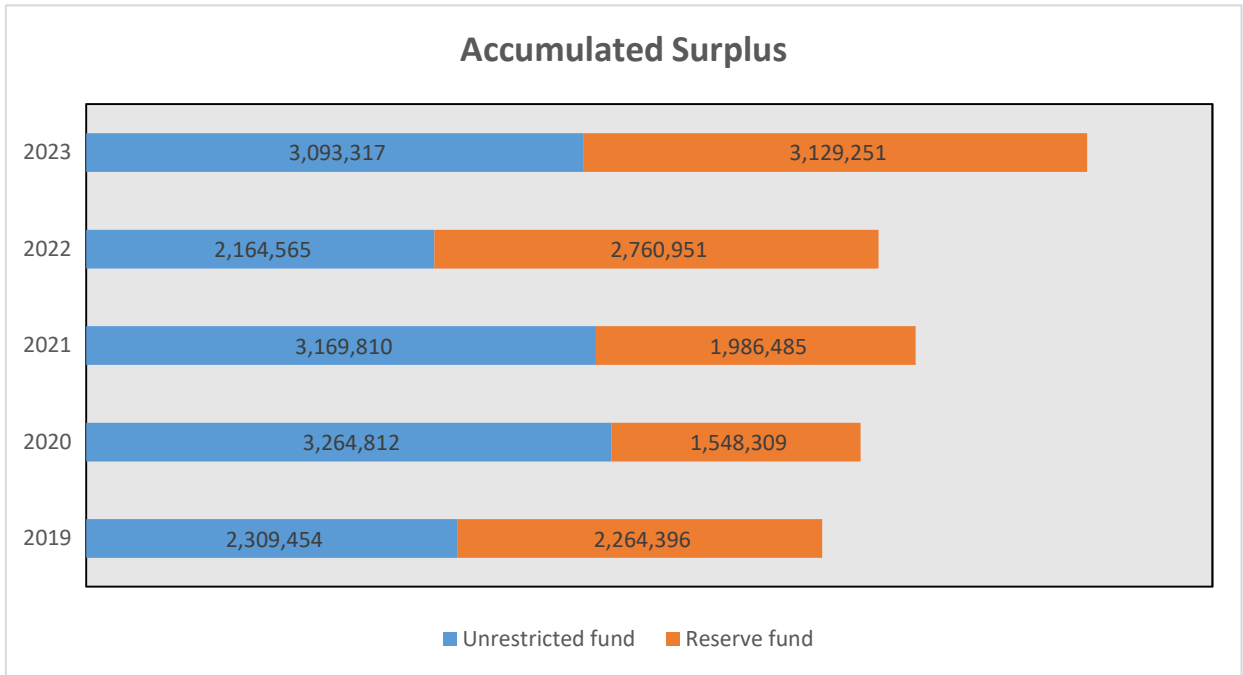
### Property Tax Deferrals

Year	Applications	Value of Property Taxes
2018	102	\$ 456,522
2019	103	\$ 554,948
2020	103	\$ 569,170
2021	98	\$ 557,870
2022	90	\$ 607,422
2023	95	\$ 749,392

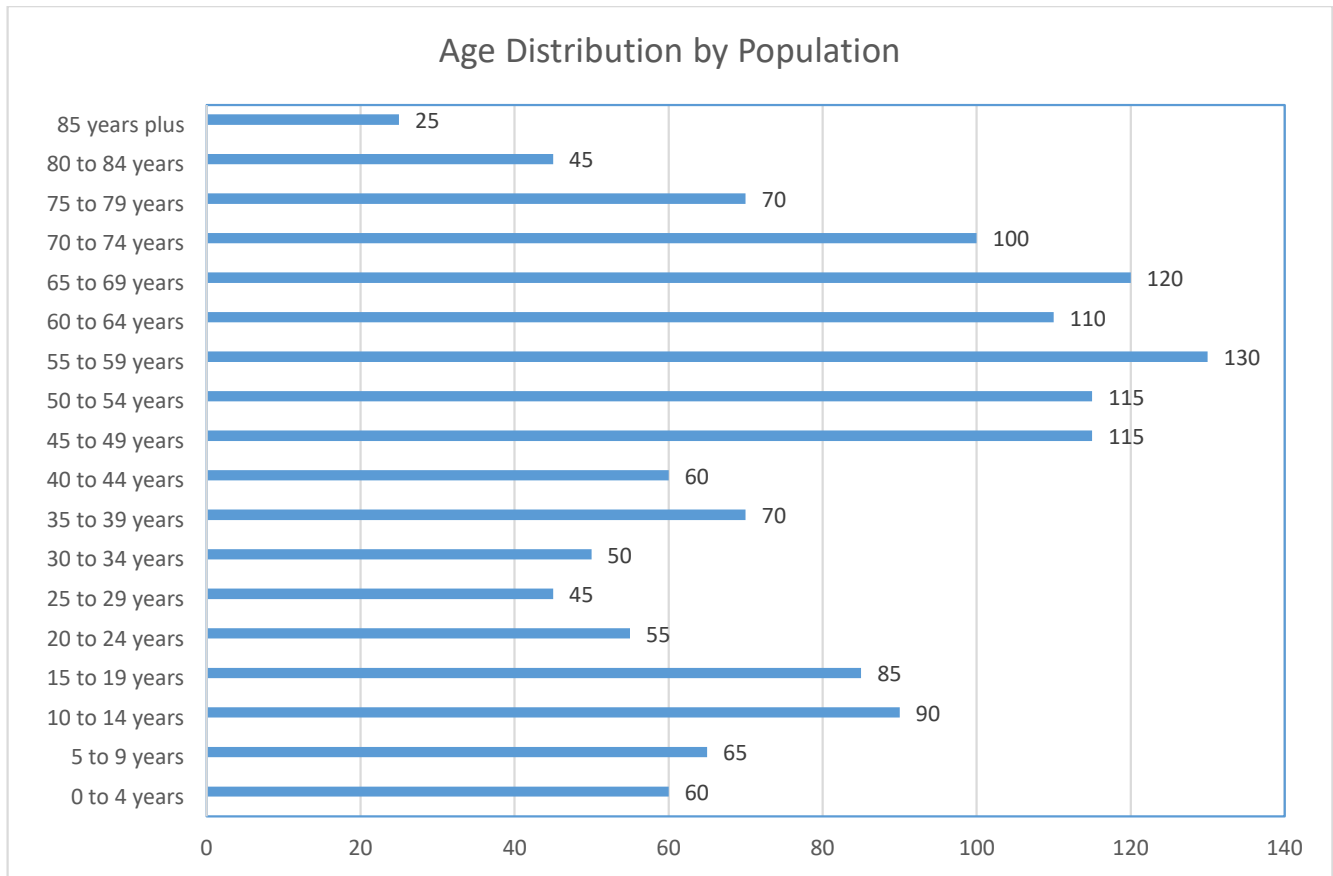
### Property Tax Deferrals Received



Accumulated Surplus:					
	2019	2020	2021	2022	2023
Unrestricted fund	2,309,454	3,264,812	3,169,810	2,164,565	3,093,317
Reserve fund	2,264,396	1,548,309	1,986,485	2,760,951	3,129,251
Capital fund	20,420,110	21,162,820	21,713,265	21,912,134	21,691,763
	24,993,960	25,975,941	26,869,560	26,837,650	27,914,331

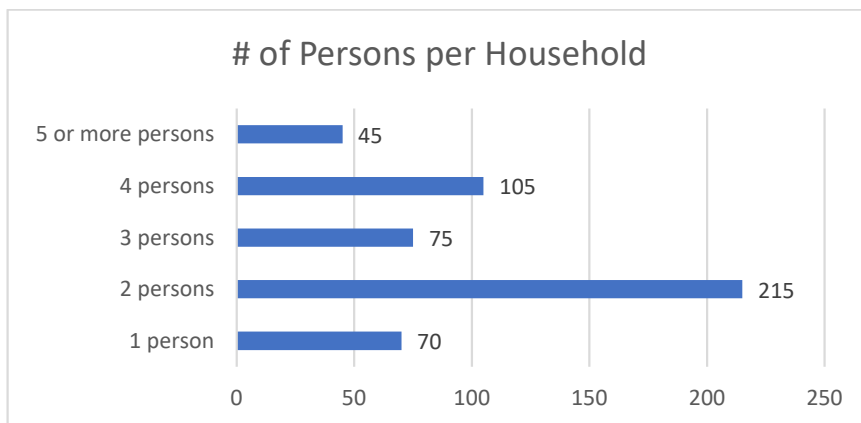


## Census Statistics



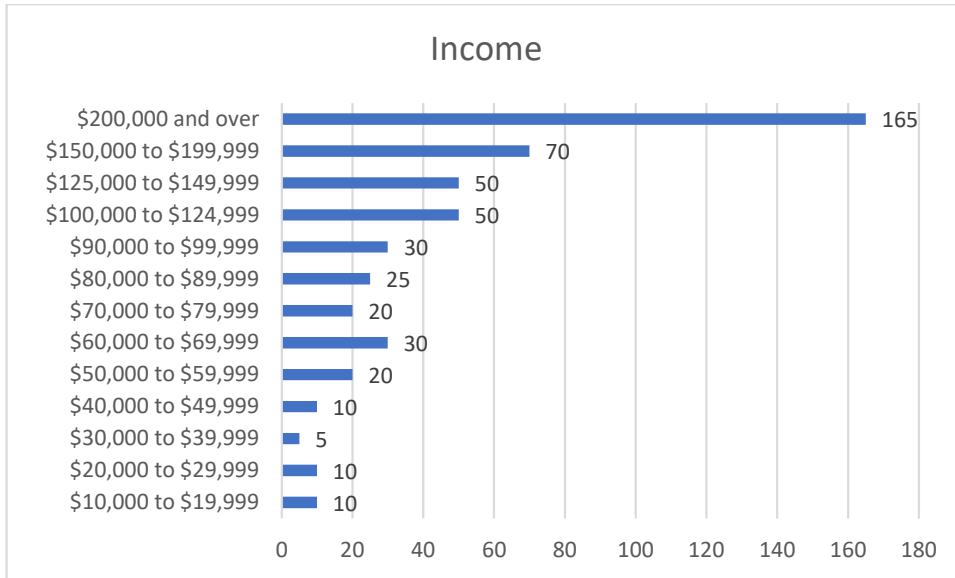
Population increase from 2016 census was 4.2%. Provincial increase was 7.6%

Source: Statistics Canada, 2021 Census of Population

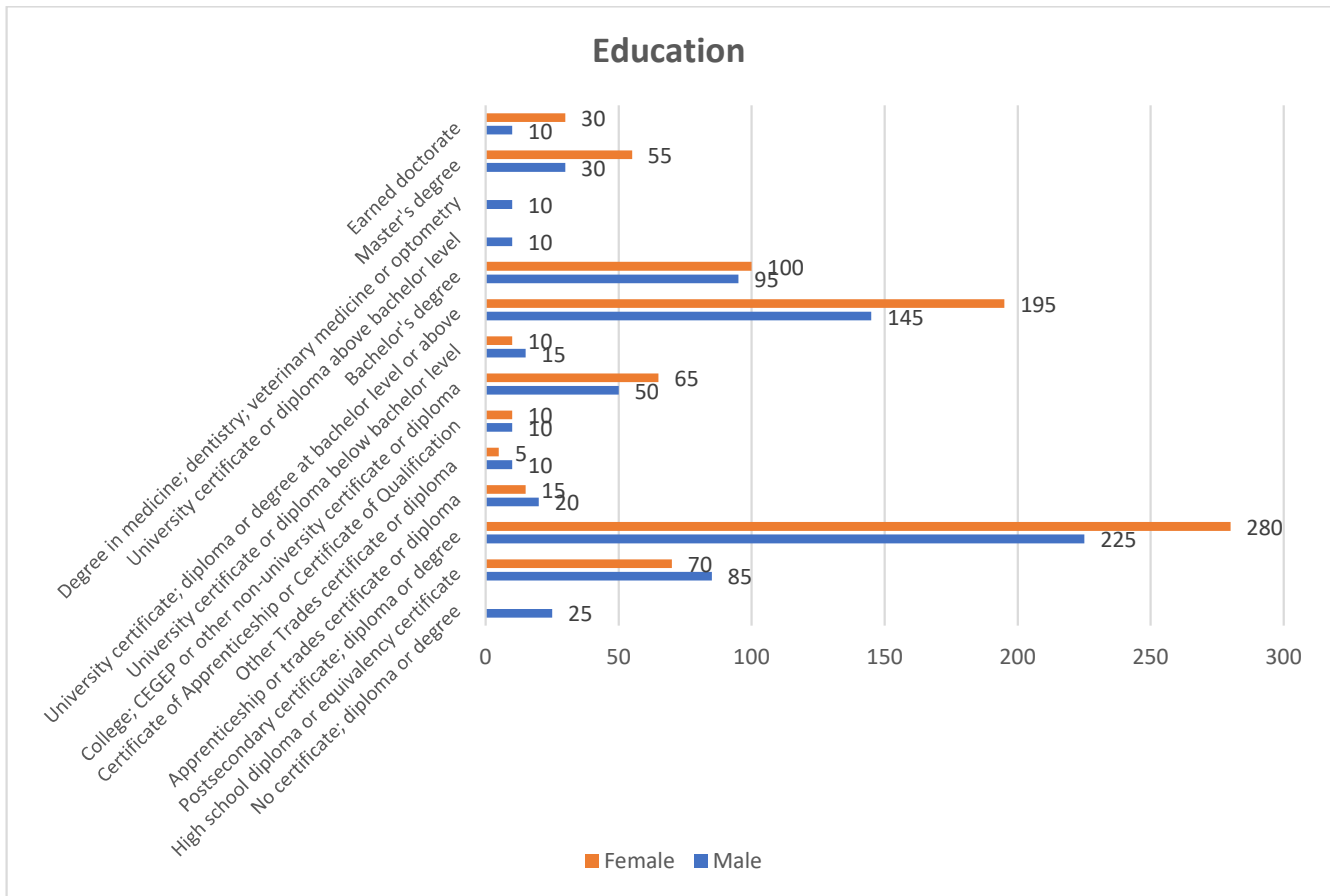


Average Household size - 2.8

Source: Statistics Canada, 2021 National Household Survey



Source: Statistics Canada, 2021 Census of Population  
 Total household income in 2021 for private households



Source: Statistics Canada, 2021 Census of Population  
 Total - Highest education level for the population aged 25 – 64

# Looking Forward

## 5 Year Financial Plan 2025 - 2029

	2025	2026	2027	2028	2029
<b>Revenues</b>					
Taxation	2,042,442	2,103,715	2,166,827	2,231,832	2,298,787
Payments in Lieu of taxes	54,150	54,150	54,150	54,150	54,150
Parcel Taxes	98,606	98,606	98,606	98,606	98,606
Infrastructure Levy	204,244	210,372	216,683	223,183	229,879
Utility Fees and Rates	1,481,572	1,555,650	1,633,433	1,715,104	1,800,860
Fees, Licenses and Permits	420,421	422,434	425,332	426,402	427,527
Grants	5,040,780	422,561	422,561	427,516	427,516
Proceeds from Borrowing	1,300,000	-	-	-	-
Other	304,130	258,107	264,392	267,696	254,358
<b>Grand Total</b>	<b>10,946,345</b>	<b>5,125,595</b>	<b>5,281,983</b>	<b>5,444,489</b>	<b>5,591,681</b>
<b>Expenditures</b>					
Amortization	932,711	990,918	999,251	1,007,584	1,015,917
General Government	1,196,407	1,183,068	1,212,304	1,225,523	1,158,344
Fire Services	504,777	498,335	507,625	517,257	527,249
Bylaw Services	178,882	183,200	187,634	192,104	196,691
Public Works	1,108,656	774,547	635,835	652,240	667,213
Planning and Development	49,536	50,661	51,815	53,000	54,217
Parks, Recreation and Facilities	264,698	261,038	266,558	272,835	278,570
Solid Waste	237,289	250,779	258,019	265,526	273,215
Wastewater	123,050	74,546	76,478	78,505	116,708
Water Fund	846,597	769,313	778,471	800,012	903,375
Interest Payments	136,824	116,049	115,383	115,706	67,148
<b>Grand Total</b>	<b>5,579,428</b>	<b>5,152,454</b>	<b>5,089,374</b>	<b>5,180,294</b>	<b>5,258,647</b>
<b>Surplus/(Deficit)</b>	<b>5,366,917</b>	<b>(26,859)</b>	<b>192,609</b>	<b>264,196</b>	<b>333,034</b>
<b>Adjustments Required to Balance Financial Plan to Conform With Legislative Requirements</b>					
<b>Non-cash items included in Annual Surplus (Deficit)</b>					
Amortization on Tangible Capital Assets	932,711	990,918	999,251	1,007,584	1,015,917
MFA Actuarial Gain on Debt	(52,634)	(65,710)	(79,238)	(93,234)	(41,015)
<b>Cash Surplus</b>	<b>6,246,994</b>	<b>898,349</b>	<b>1,112,623</b>	<b>1,178,546</b>	<b>1,307,936</b>
<b>Cash items NOT included in Annual Surplus (Deficit)</b>					
Repayment of Debt Principal	(438,473)	(447,843)	(356,025)	(333,189)	(277,779)
Capital Expenditures	(7,267,140)	-	-	-	-
Transfer from (to) Reserves	1,761,469	(141,529)	(441,308)	(523,568)	(701,672)
Transfer to Reserves - Infrastructure Levy	(204,244)	(210,372)	(216,683)	(223,183)	(229,879)
Transfer to Reserves - WWTP	(98,606)	(98,606)	(98,606)	(98,606)	(98,607)
<b>Financial Plan Balance</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>