



MINUTES

REGULAR MEETING OF COUNCIL

VILLAGE OF LIONS BAY

July 22, 2025, 6:00 p.m.

**Council Chambers, 400 Centre Road, Lions Bay
And Via Zoom Video Conference**

In Attendance: Mayor Ken Berry
Councillor Neville Abbott
Councillor Michael Broughton
Councillor Jaime Cunliffe
Councillor McLaughlin

Staff In Attendance: Chief Administrative Officer, Ross Blackwell
Deputy Corporate Officer, Kristal Kenna

1. Call to Order

Mayor Berry called the meeting to order at 6:01 PM

2. Closure of Council Meeting

Moved by: Councillor Broughton

Seconded by: Councillor Abbott

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the Community Charter and where required, the Council does consider that the matters could reasonably be expected to harm the interests of the municipality if they were held in public:

(c) labour relations or other employee relations;

(g) litigation or potential litigation affecting the municipality;

CARRIED

3. Reporting out from Closed portion of Meeting

The Open session resumed at 7:00 PM

The Mayor advised that there was nothing to report out and that the Closed portion of the meeting would reconvene after the Open portion.

4. Adoption of Agenda

1

Moved by: Councillor McLaughlin

Seconded by: Councillor Abbott

THAT the Agenda of July 22, 2025, Regular Meeting of Council be adopted with the following items to be struck from the agenda.

- Item 10.1.5 - *Request for Review and Potential Reduction of Parking Fines* (deferred to a fall meeting)
- Item 10.3.2 - *Open and Transparent Disclosure of Freedom of Information Requests*
- Item 10.3.7 - *Request for Review of Previous Committee of the Whole Items*
- Item 14.1 *Communication Protocols*

CARRIED

2

Moved by: Councillor Broughton

THAT the Agenda of July 22, 2025, Regular Meeting of Council be adopted with the addition of the following on-table item:

- Item 10.3.8 - *Use of Space and Storage*

Opposed (4): Mayor Berry, Councillor Abbott, Councillor Cunliffe, and Councillor McLaughlin

DEFEATED (1 to 4)

5. Public Participation

- Resident - Kambiz Azordegan: Spoke on filming in the Village, feels that upcoming filming will impact his family. Would like to have a follow up from with Staff in regard to accommodations requested for his family.
- Resident - David Udo et al. (Rob Simons and Gary Brown) - Noted his attendance in support of Tree Application No.131
- Resident - David Shore - Spoke in support of the reduction of parking fines, to improve parking behaviour and foster a more positive image for the Village.

6. Delegations

Ruth Simons requested that Council consider co-hosting the community forum in 2026 and renew the Memorandum of Understanding between the Howe Sound Biosphere Region Initiative Society and the Village of Lions Bay.

Ruth spoke to the history and work of the society. Noted that there are opportunities for signage in the Village in recognition the Village's United Nations Educational, Scientific and Cultural Organization (UNESCO) Biosphere Region designation.

Moved by: Councillor Broughton

Seconded by: Councillor Abbott

THAT the Village of Lions Bay co-host the Community Forum with the Howe Sound Biosphere Region Initiative Society (HSBRIS) in April 2026, including financial support of \$2,250 and renew the Memorandum of Understanding between the HSBRIS and the Village of Lions Bay.

CARRIED

7. Approval of Minutes of Prior Meetings

7.1 Regular Meeting of Council - June 17, 2025

Moved by: Councillor Broughton

Seconded by: Councillor Cunliffe

THAT the Regular Meeting of Council Minutes of July 17, 2025, be approved.

CARRIED

7.2 Special Meeting of Council- July 8, 2025

Moved by: Councillor McLaughlin

Seconded by: Councillor Cunliffe

THAT the Special Meeting of Council Minutes of July 8, 2025, be approved with the following amendments:

- Item 4 - *Adoption of the Agenda* motion be updated to **DEFEATED (3 to 2)**
- Item 4 - *Adoption of the Agenda* amended motion be updated to **CARRIED**

CARRIED

8. Business Arising from the Minutes

Discussion on the following items resulted, Item No. 342 from the Action Items Log - a resolution was passed to have staff investigate alternate suppliers for renewable diesel. Some questions around soliciting more public consultation on the relocation of the bus stop shelter at Isleview, staff suggested that this project remain operational and stay the course for quick completion. A request from Council was made have an Emergency program Committee meeting called as soon as possible.

Moved by: Councillor Abbott

Seconded by: Councillor Cunliffe

THAT Council direct Staff to review the Super Save fuels contract and review other suppliers to see if they can fulfill the Climate Action Committee's recommendations to Council regarding renewable diesel.

CARRIED

9. Unfinished Business

9.1 Action Item Log

The following action items from the log were discussed and/or added;

- Item 321 - the Chief Administrative Officer and Councillor Abbott have met and have a plan moving forward on Grants for Small Communities.
- Item 342 - Staff directed to source more renewable diesel fuel suppliers.
- Item 354 - Staff to investigate \$56k in funding from Translink.

10. Reports

10.1 Staff

10.1.1 Tree Application No.131

Tree Application No. 131 was presented.

Discussion ensued regarding the proposed work in areas A, B, C, as defined in the application. Council supports maintaining the original sightlines of the affected properties (Area C). Council discussed the Tree Committee's recommendation of removal of additional trees outside the scope of the original application (Area B), citing a larger discussion is required for the re-beautification of the area if trees are removed. Council is prepared to revisit a discussion on area B should it be brought forth again once the work in Area C is complete.

Moved by: Councillor Broughton
Seconded by: Councillor Cunliffe

THAT Tree Cutting Permit Application No. 131: Lions Bay Beach Park Entrance, be approved for Area C only (original resident application, *not* areas A & B as per the Tree Committee's recommendation), as described in the application, subject to the following conditions:

1. Proceed with the proposed scope of work
2. Topping should not exceed two feet below existing topping levels

CARRIED

10.1.2 Union of BC Municipalities Conference Costs and Registration

Staff presented a report outlining the costs and registration deadlines to attend the Union of BC Municipalities Conference in Victoria, BC, September 23-26, 2025.

Council discussed a request that the Chief Administrative Officer book a meeting with a minister regarding the 100% grants and attend that meeting.

Moved by: Councillor Abbott
Seconded by: Councillor Broughton

THAT Council direct Staff to arrange a ministry meeting to discuss 100% grants and that the Chief Administrative Officer attend the ministry meeting at the 2025 Union of BC Municipalities Conference.

CARRIED

10.1.3 Chain of Office

Staff presented a report on acquiring a Chain of Office, a ceremonial necklace commonly kept by municipalities and worn by the Mayor at formal events.

The historical and ceremonial significance of the chain was discussed. Council is in support of the acquisition, however, felt it is not the right time. Council would like to investigate opportunities to collaborate on the purchase and/ or potential fundraising/donation/grant opportunities with the Historical Society.

10.1.4 2026 Annual Budget Timeline

Staff presented an infographic on 2026 Budget milestones for information. The intention of the document is to ensure that Council's budgetary priorities are in place for these scheduled planning meetings.

Council noted some scheduling conflicts with committee meetings but will be prepared for the planning sessions.

10.1.5 Request for Review and Potential Reduction of Parking Fines

This item was not discussed and is being deferred to a later meeting in fall 2025.

10.2 Committees

10.2.1 Climate Action Committee

- for information

10.2.1.1 Climate Action Committee Minutes - April 22, 2025

10.2.1.2 Climate Action Committee Meeting Minutes - May 27, 2025

10.2.2 Trees, Views and Landscapes Committee

- for information

10.2.2.1 Trees, Views and Landscapes Committee Meeting Minutes - February 12, 2025

10.3 Mayor and Council

10.3.1 Lions Bay Beach Park Wildlife Management Plan

Mayor Berry presented a report requesting that Staff prepare a plan to manage wildlife and water quality at the Lions Bay Beach to prevent beach closures due to high e Coli counts.

Chief Administrative Officer expressed concerns that the resolution to draft a management plan for both wildlife and water quality would put a strain on Village staff who are already at workload capacity and the plan itself would require significant budgetary commitments for the consulting with Biologist and Engineers (a Request for Proposal would also have to be created).

Suggestion to begin with a scientific assessment, to first determine sources of contamination prior to investing in a management plan.

Council expressed concerns in general regarding the presence of geese at the beach, and the significant negative impact that they can have in a recreational area. Council would like to move forward with a plan to abide by the provincial protections provided for the geese while maintaining a safe and clean recreational facility.

Moved by: Councillor McLaughlin

Seconded by: Councillor Broughton

THAT Staff present Council with a draft plan of a *Beach Park Wildlife and Water Quality Management Plan* and recommendations by November 15, 2025, in preparation for the 2026 summer season.

Amendment:

Moved by: Councillor Broughton

Seconded by: Councillor McLaughlin

THAT Staff be directed to prepare a report for Council that sets out the options to ascertain the causes for e Coli closures of the Beach.

CARRIED

10.3.2 Open and Transparent Disclosure of Freedom of Information Requests

This item was struck from the agenda.

10.3.3 Bylaw 455, 2013 Garbage and Recycling Collection, Section 7 Revision Suggestions

Recommendations were presented by Councillor Abbott from the Bear Smart Committee to be added to Garbage and Recycling Bylaw No.455, 2013.

Discussion ensued regarding the time-sensitive nature of these amendment as bears will begin hyperphagia in September. The intent of bringing forth the recommendations is to have a revised Bylaw prepared for first, second, and third reading at the next Regular Council meeting.

CAO suggests that the clean bylaw be prepared for first, second, and third reading, by addressing the 6 points,

Moved by: Councillor Abbott

Seconded by: Councillor McLaughlin

THAT staff be directed to prepare draft amendments to Section 7 of *Garbage and Recycling Bylaw (No. 455, 2013)* for first, second, and third reading to the next regular Council Meeting to address the following considerations:

1. Waste and recycling receptacles must be placed for collection no more than 10 feet from the roadway in front of the householder's premises.
2. Receptacles must not be placed for collection earlier than the time specified in the area's collection schedule on the scheduled collection day.
3. All receptacles must be removed from the collection point no later than 8:00 p.m. on the same day as collection.

4. Clean, non-attractant recyclable materials may be placed curbside outside of the prescribed area collection schedule, provided they do not create a wildlife attractant and are not set out before 7:30 a.m.
5. For residents unable to meet the area collection schedule, the Village will provide for the drop-off of food waste and garbage at the Public Works Yard on the day of collection and on the following Saturday.
6. Where a resident is unable to comply with the area collection schedule and also unable to access the drop-off option, curbside placement of food waste and garbage may be permitted after 7:30 a.m. on collection day, provided the materials are stored in a Village-approved wildlife-resistant container (e.g., Rollins clip-lock style or other approved container) and a permit has been issued by the Village for such use.

CARRIED

Amendment:

Moved by: Councillor Cunliffe

THAT the Municipality consider assisting residents with a proven-hardship with the acquisition of bear-resistant garbage cans.

10.3.4 Council Calendar Meeting Change

Councillor McLaughlin presented a report suggesting that moving forward, for the remainder of the year that scheduled Committee of the Whole Meetings be replaced by Regular Meetings of Council to expedite decision making on Village matters.

Discussion ensued regarding the value of Committee of the Whole Meetings for dedicated discussion. Councillor Broughton proposed an amendment suggesting that the Committee of the Whole meetings remain, which was not seconded.

Moved by: Councillor McLaughlin

Seconded by: Councillor Broughton

THAT Council resolves that for the remainder of 2025, Committee of the Whole (CotW) meetings are cancelled and replaced by Regular Council (RMC) meetings.

CARRIED

Amendment:

Moved by: Councillor Broughton

THAT the CotW schedule be retained, with the addition of a RMC being added post-Cotw discussion should time allow.

10.3.5 Future Council Meeting Notices in the Village Update

Moved by: Councillor Broughton

Seconded by: Councillor McLaughlin

THAT Council Meeting notice be provided as follows:

NEXT REGULAR MEETING OF COUNCIL:

Regular Meeting of Council (CLOSED) – (Day of the week), (Month) (Date), 2025 at 6:00 pm.

Regular Council meeting (OPEN) begins at 7:00 pm.

CARRIED

10.3.6 Lions Bay Beach Park and Translink Grants

Councillor McLaughlin presented a report requesting detailed updates, including financial breakdowns of money spent and remaining for Village projects (Lions Bay Beach Park and Translink Connector) for which grants were received.

Discussion ensued regarding the value of more explicit information for Council and residents who are not well-informed on the projects. Some of Council would find a brief overview document helpful, others felt that an update provided at a meeting would be sufficient.

1

Moved by: Councillor McLaughlin

Seconded by: Councillor Cunliffe

THAT Council resolves that the CAO will provide a fulsome and detailed report to Council on the status of the Lions Bay Beach Park grant and the Translink grant at the next Regular Meeting of Council and;

THAT the grant report will outline in detail the history of each grant, work to-date, costs expended to-date and answer questions as to why any parts of the Lions Bay Beach Park grant may not be proceeded with. The report should also include complete financial information for each project, in addition to completion timeline and;

THAT after Council's review of the documents, the Lions Bay Beach Park grant and the Translink grant report will appear in the next regularly scheduled

Village Update following the Regular Meeting of Council in which the report is presented.

Opposed (1): Councillor Broughton

CARRIED (4 to 1)

10.3.7 Request for Review of Previous Committee of the Whole Items

This item was struck from the agenda.

10.4 Emergency

- none

11. Resolutions

11.1 Noise Relaxation Request

Moved by: Councillor Broughton

Seconded by: Councillor Abbott

THAT Council grant an exemption to Noise Bylaw No. 283, 1998, to permit events with amplified sound between the hours of 8:00 am and 11:00 pm at Broughton Hall for the following dates: Sunday August 3, and November 15, 2025.

CARRIED

12. Bylaws

12.1 Fees Bylaw No. 497, 2016, Amending Bylaw No. 647, 2025

This item was deferred to the next regular meeting to include a staff report.

THAT Council grant first, second, and third reading to the Fees Bylaw No. 497, 2016, Amending Bylaw No. 647, 2025.

13. Correspondence

1) In response to the letter from the Canadian Association of Municipal Administrators, Council acknowledge and thanked Chief Administrative Officer Ross Blackwell for his 10 years of service in municipal government. Council suggested a photo be taken with CAO Blackwell and his 10-year pin for the Village Update.

2) An on-table item *Sea to Sky MP Weiler and MLA Valeriote see opportunity in CN Rail announcement* from MLA Valeriote and MP Weiler dated July 16, 2025.

Moved by: Councillor Broughton

Seconded by: Councillor Cunliffe

THAT Council support MLA Jeremy Valeriote and MP Patrick Weiler in "build(ing) a business case, secure(ing) support from all levels of government, and make(ing) an offer to acquire the lease, via an operating entity passenger rail transit in the Sea to Sky corridor."

CARRIED

13.1 Resolution in Support of Rail Safety Week

Moved by: Councillor Broughton

Seconded by: Councillor Cunliffe

WHEREAS Rail Safety Week is to be held across Canada from September 15 to 21, 2025;

WHEREAS, 261 railway crossing and trespassing incidents occurred in Canada in 2024; resulting in 68 avoidable fatalities and 58 avoidable serious injuries;

WHEREAS, educating and informing the public about rail safety (reminding the public that railway rights-of-way are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws) will reduce the number of avoidable fatalities and injuries cause by incidents involving trains and citizens; and

WHEREAS Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, indigenous communities, police services, media and others to raise rail safety awareness;

WHEREAS CN and Operation Lifesaver have requested City Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

It is hereby RESOLVED to support national Rail Safety Week to be held from September 15 to 21, 2025.

CARRIED

14. New Business

14.1 Communication Protocols

This item was struck from the agenda.

15. Public Questions and Comments

- none

16. Adjournment

Moved by: Councillor Abbott
Seconded by: Councillor Cunliffe

THAT Council recess to the Closed session.

Council returned to the Closed Session at 9:04 pm.

CARRIED

Moved by: Councillor Cunliffe
Seconded by: Councillor Abbott

THAT the Regular Meeting of Council of July 22, 2025, be adjourned.

The meeting concluded at 9:50 PM.

CARRIED

Mayor

Corporate Officer

Date Adopted by Council: September 2, 2025
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