



**COMMITTEE OF THE WHOLE MEETING
OF THE VILLAGE OF LIONS BAY
MINUTES**

**April 1, 2025, 6:00 p.m.
Council Chambers, 400 Centre Road, Lions Bay
And Via Zoom Video Conference**

In Attendance: Mayor Ken Berry
Councillor Neville Abbott
Councillor Michael Broughton
Councillor Jaime Cunliffe

Staff In Attendance: Chief Administrative Officer, Ross Blackwell
Deputy Corporate Officer, Kristal Kenna
Karl Buhr, Director of Operations

1. Call to Order

Mayor Berry called the meeting to order at 6:01 PM

2. Closure of Committee of the Whole Meeting

Moved by: Councillor Broughton

Seconded by: Councillor Abbott

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the Community Charter and where required, the Council does consider that the matters could reasonably be expected to harm the interests of the municipality if they were held in public:

(g) litigation or potential litigation affecting the municipality;

CARRIED

3. Adoption of Agenda

Moved by: Councillor Abbott

Seconded by: Councillor Cunliffe

THAT the Agenda of April 1, 2025, Committee of the Whole be adopted as presented.

With the following amendments:

- THAT the Filming Policy and the Post Office closure be discussed under Item No.9
- *New Business*

CARRIED

4. Public Participation

- *none*

5. Approval of Minutes of Prior Meetings

5.1 Committee of the Whole Meeting- March 4, 2025

Moved by: Councillor Broughton

Seconded by: Councillor Abbott

THAT the Committee of the Whole Meeting Minutes of March 4, 2025, be approved.

CARRIED

6. Business arising from the Minutes

Staff provided a Beach Park Revitalization update. Summary of the working session, clarifying issues and addressing Council concerns. Project team has taken feedback and will return with an updated design and cost-estimate. Project start, including the jetty will begin in September.

Action: Regarding the Fire Chief Report (which is now attached to the minutes), Chief Administrative Officer to follow up with the Fire Chief to discuss how to manage the workload and duties of the role. Position is to remain part-time (formally just slightly more in terms of hours).

7. Unfinished Business

7.1 Action Items Log

Item 326: Update from Councillor Cunliffe - Lidstone & Co. recommended a closed session with Council, to be scheduled for 2-3 hours.

8. Reports

8.1 Staff

8.1.1 2025 Draft Budget

This item was discussed in the Special Meeting of Council, April 1, 2025.

9. New Business

9.1 Filming Policy

Councillor Abbott expressed concerns regarding the notification of filming and the timeline of the filming activity and if Council should have been notified. See item C.

Discussion around filming policy and more due diligence on filming communication to residents if the mailroom is affected.

9.2 Post Office

Closure of the Canada Post Outlet as of April 7, 2025. The Mayor requested that Mr. Doherty (mailroom location business owner) has been requested to attend as a delegation.

Discussion by Chief Administrative Officer - Postal agreement is solely between the store owner and Canada Post. Council however, can advocate for the community to Canada Post and the business owner.

10. Public Questions and Comments

- none

11. Adjournment

Moved by: Councillor Abbott

Seconded by: Councillor Cunliffe

THAT the Open meeting adjourn and the meeting move back into a Closed session.

The Open meeting adjourned at 9:23 PM

CARRIED

Mayor

Corporate Officer

Date Adopted by Council: October 2, 2025
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