



**COMMITTEE OF THE WHOLE MEETING
OF THE VILLAGE OF LIONS BAY
MINUTES**

**June 3, 2025, 6:00 p.m.
Council Chambers, 400 Centre Road, Lions Bay
And Via Zoom Video Conference**

In Attendance: Mayor Ken Berry
Councillor Neville Abbott
Councillor Michael Broughton
Councillor Jaime Cunliffe

Staff In Attendance: Chief Administrative Officer, Ross Blackwell
Deputy Corporate Officer, Kristal Kenna

1. Call to Order

Mayor Berry called the meeting to order at 6:00 PM.

2. Closure of Council Meeting

Moved by: Councillor Broughton

Seconded by: Councillor Abbott

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the Community Charter and where required, the Council does consider that the matters could reasonably be expected to harm the interests of the municipality if they were held in public:

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

CARRIED

3. Reporting out from Closed portion of meeting

The Mayor reported out that Council had a conversation regarding due diligence and the short-term rental bylaw and legal clarification. The Zoning and Development Bylaw No.520, 2017, Amendment Bylaw No.641, 2025 is to be reviewed at the next open council meeting.

Council also had a conversation about conducting a fire services review for the optimization and ongoing support of fire rescue services in Lions Bay.

The Open session resumed at 8:40 PM

4. Adoption of Agenda

Moved by: Councillor Broughton

Seconded by: Councillor Abbott

THAT the Agenda of June 3, 2025, Committee of the Whole be adopted as presented, with the following amendments:

1) That a discussion of a date selection for the CAO review be added.

2) That a discussion and review of the on-table report of both the Council work-plan and the CAO review be added.

Against (2): Councillor Abbott, and Councillor Cunliffe

DEFEATED (2 to 2)

Moved by: Councillor Abbott

Seconded by: Councillor Broughton

THAT the discussion of the CAO review and the Council plan be scheduled for June 11, 2025.

CARRIED

4.1 Date Setting for Council Work-Plan & Chief Administrative Officer Review Discussion

Moved by: Councillor Abbott

Seconded by: Councillor Cunliffe

THAT the agenda be amended to include a discussion on setting a date for a Council work-plan discussion and CAO review discussion on June 11, 2025, and

CARRIED

THAT Council be prepared with both their Chief Administrative Officer review feedback and Council work-plan prior to the June 11, 2025, meeting.

CARRIED

5. Public Participation

- none

6. Approval of Minutes of Prior Meetings

- none

7. Business arising from the Minutes

- none

8. Unfinished Business

- none

9. Reports

- none

9.1 Staff

9.2 Committees

9.3 Mayor & Council

10. Resolutions

- none

11. Bylaws

- none

12. Correspondence

- none

13. New Business

- none

14. Public Questions and Comments

- none

15. Adjournment

Moved by: Councillor Broughton

Seconded by: Councillor Abbott

THAT the Committee of the Whole Meeting be adjourned.

The Committee of the Whole meeting adjourned at 8:59 PM.

CARRIED

Mayor

Corporate Officer

Date Adopted by Council: October 2, 2025
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