

## FOIPPA Information Requests 2024 to Current

<p>March 2024 Person 1 <b>2024-0001</b></p>	<ol style="list-style-type: none"> <li>1. A copy of every encroachment agreement currently in effect and entered into for and behalf of the municipality that grants encroachment rights to any resident of the village over municipal lands in order to afford their access to the foreshore and/ or waterfront in the Village of Lions Bay.</li> <li>2. A copy of any Development Permit or authorization or permission granted by the municipality and/ or its officers that permits or allows any structures to be built immediately adjacent to or encroaching upon those lands referred to in survey drawing as "The Esplanade" or any waterfront or beach access lands under the jurisdiction of the municipality.</li> </ol>
<p>March 2024 Person 1 <b>2024-0002</b></p>	<p>A copy of bank statements or financial records of the Village that provide evidence of and certify the following:</p> <ol style="list-style-type: none"> <li>1. That the Village has established a Reserve Fund in accordance with bylaw No 532 (Land Reserve Fund) 2017.</li> <li>2. The date upon which the Reserve Fund was created.</li> <li>3. The name of the bank that holds those funds for the Village.</li> <li>4. That the Village placed in that Reserve Fund the proceeds of the sale of the former municipal highway lands now known and by its street address of XXX Road Lions Bay.</li> <li>5. A record of any withdrawals from that account and the purpose for which those funds were used.</li> </ol>
<p>March 2024 Person 1 <b>2024-0005</b></p>	<p>All records that indicate where and when the municipality has made provision for handicapped parking and handicapped access to all municipal parks, public meeting spaces and similar amenities that are generally available to the public.</p>
<p>March 2024 Person 1 <b>2024-0003</b></p>	<ol style="list-style-type: none"> <li>1. A copy of all records in the past 7 years that identify any village land upon which any structure has been constructed by a resident (such as fences, garages, hot-tubs, storage sheds and the like have been constructed)</li> <li>2. A copy of any related record of any approval given by the municipality for each such construction.</li> </ol>
<p>November 2024 Person 1 <b>2023-0003* review of</b></p>	<p>Copies of all meeting minutes and agendas from all Closed Council Meetings pertaining to XXX of XXX Road. Copies of all reports, memoranda, including staff reports, bylaw reports, and inspection reports relating to XXX of XXX Road, As of Jan 1, 2020.</p>
<p>April 2024 Person 2 <b>2024-0007</b></p>	<p>Full 2022 Auditor's Report including Management Letter and Appendix 1, as presented by Paul Fripp of BDO at the April 16, 2024 Council Meeting.</p>

<p>May 2024 Person 2 <b>2024-0008</b></p>	<p>Copies of records related to: background: Some content of a response document/ documents, sent to the BDO auditors as a reply to the 2022 Audit Management Letter and Appendix 1, was released publicly and shared with only a portion of the residents of Lions Bay recently. That portion of the residents received content shared from the response document, in a May 22,2024 "A Message from Mayor Berry" posted in a Lions Bay "Townhall" Facebook group page. In this "Townhall" posting titled "Message from Mayor Berry", it states "...the Audit Management letter omits important factual information. I have raised concerns which have not been addressed" and then the content posting continues on to refute the auditor's reporting. Description of Required Document(s): This FOI is requesting all forms of "response documentation" sent to BDO, where the mayor or other party on his behalf, has raised concerns and refuted content of the BDO auditor's 2022 Audit Management Letter and Appendix 1</p>
<p>August 2024 Person 3 <b>2024-0010</b></p>	<p>Any files or complaints regarding trespassing and tree cutting in March of 2024 at XXX, Lions Bay, BC</p>
<p>March 2024 Person 4 <b>2024-0004</b></p>	<p>The recordings of the February 2024 Beach Park Advisory Committee meetings (2).</p>
<p>August 2024 Person 4 <b>2024-0009</b></p>	<p>Copies of the letters sent to the Lower Mainland Local Government Association, the Union o f BC Municipalities, and the BC Premier and Minister of Municipal Affairs as directed by resolution of Council on November 23, 2023, pertaining to the endorsement of the Villag of Port Moody's call for an establishment of a Municipal Government Ethics Commissioner.</p>
<p>October 2024 Person 4 <b>2024-0013</b></p>	<p>Copies of 2024 Q1, Q2, Q3 AP reports in Excel format with relevant details including transaction numbers.</p>
<p>December 2024 Person 4 <b>2024-0014</b></p>	<p>Copies of records related to:</p> <ol style="list-style-type: none"> <li>1. Bids received for the Beach Park Washroom and Seating Construction RFP issued 6 February 2024</li> <li>2. Bids received for the Beach Jetty/Revitalization RFP issued 26, August 2024</li> <li>3. Copy and web links of the beach Park playground RFP</li> <li>4. Copy of the bids received for the Beach Park Playground RFP</li> <li>5. Copy of the signed contract with Habitat</li> </ol>

<p>January 2025 Person 4 <b>2025-0001</b></p>	<ol style="list-style-type: none"> <li>1. Complaints and other related correspondence about the waste collection time slots received by the municipality before December 10th, 2024, from the following individuals: XXX</li> <li>2. Complaints and other related correspondence about the waste collection time slots received by the municipality before December 10th, 2024, from anyone EXCEPT the following individuals: XXX</li> </ol>
<p>May 2025 Person 4 <b>2025-0002</b></p>	<p>Copies of records related to:</p> <ol style="list-style-type: none"> <li>1. The Lidstone and Associates legal opinion on “danger trees” referenced by the CAO in a recent email to XXX and others and also in a telephone conversation, yesterday, May 26th. (2025)</li> <li>2. The MIA’s opinion, also referenced in the email and during the call.</li> <li>3. Reports obtained from a tree consultant/other expert identifying trees at XXX and XXX Road stating that they “present an imminent, unacceptable risk to existing or planned Municipal infrastructure or the safety of persons, private property or any other tree(s).”</li> </ol>
<p>May 2026 Person 4 <b>2026-0004</b></p>	<p>Copies of records related to:</p> <ol style="list-style-type: none"> <li>1. All documents received by staff from the Ombudsperson related to Bear Smart.</li> <li>2. All staff responses to the Ombudsperson relating to the matter, emails, notes, minutes, other.</li> <li>3. emails between staff, K Berry and M Broughton related to the matter.</li> </ol>
<p>May 2026 Person 4 <b>2026-0005</b></p>	<ol style="list-style-type: none"> <li>1. All costs related to the beach park project.</li> <li>2. All related, signed funding agreements / grants/ contract &amp; agreed amendments.</li> <li>3. All reports as per Schedule C of the Shared Cost Agreement.</li> <li>4. Related auditors’ comments/reports, if any.</li> </ol>
<p>December 2025 Person 5 <b>2025-0003</b></p>	<p>Copies of records related to:</p> <ol style="list-style-type: none"> <li>1. All building permits issued for XX from 2012 – present.</li> <li>2. Any and all short-term rental permits issued for XX</li> <li>3. Secondary suite declarations submitted by XX</li> </ol>
<p>December 2025 Person 5 <b>2025-0004</b></p>	<p>Copies of records related to:</p> <ol style="list-style-type: none"> <li>1. The CAO’s 2025 training and membership plans as presented to- and approved by Council.</li> <li>2. The sections of minutes in which Council approved the plans and budgets.</li> <li>3. Receipts of membership fees, conferences and training costs and related expenses from September 2023 – present including, but not limited to, registration fees, ferries, parking, meals, mileage, banquets, courses, etc.</li> </ol>

<p>December 2025 Person 5 <b>2025-0005</b></p>	<p>Copies of records related to:</p> <ol style="list-style-type: none"> <li>1. The CAO's 2024 training and membership plans as presented to- and approved by Council.</li> <li>2. The sections of minutes in which Council approved the plans and budgets.</li> <li>3. Receipts of membership fees, conferences and training costs and related expenses from September 2023 – present including, but not limited to, registration fees, ferries, parking, meals, mileage, banquets, courses, etc.</li> </ol>
<p>April 2026 Person 5 <b>2026-0003</b></p>	<p>Copies of records related to:</p> <ol style="list-style-type: none"> <li>1. All 2025 credit card statements for card(s) used by Ross Blackwell</li> <li>2. All 2025 credit card statements for card(s) used to make purchases on Ross Blackwell's behalf or at his discretion</li> </ol>
<p>March 2026 Person 6 <b>2026-0002</b></p>	<p>Copy of all development subdivision, Preliminary Layout Review (PLR), application for temporary driveway access from the public roadway, public road right-of-way, excavation and grading permits, geotechnical and engineering stability analysis, site plans, grading plans, details of retaining wall (if applicable) survey plans, confirming property boundaries, any easement or right-of-way [of XXX Road] affecting XXX property or driveway.</p>
<p>February 2026 Person 7 <b>2026-0001</b></p>	<p>Copies of records related to:</p> <ol style="list-style-type: none"> <li>1. Councilor Correspondence - All email correspondence (including attachments) between any two or more members of Council (Mayor and Councilors), and/or between Council members and the CAO, Corporate Officer, or other Village staff, relating to: Special Council Meetings – Calling and Responses All emails regarding the calling of Special Council Meetings, the responses of Council members, and any associated emails in this regard. This request applies to communications concerning the following Special Council Meetings: • January 13, 2023 • August 12, 2023 • April 24, 2024 • December 17, 2024 • September 18, 2025 • December 17, 2025</li> </ol>
<p>September 2024 Person 8 <b>2024-0011</b></p>	<p>Copies of records related to the current CAO's employment contract and offer letter and any related documents.</p>
<p>April 2024 Person 11 <b>2024-0006</b></p>	<p>Copies of records related to: A bear trapped by the BC COS at XX on April 21st, 2024.</p> <ol style="list-style-type: none"> <li>1. What measures were taken by the municipality to enforce Lions Bay bylaw requirements that attractants be stored in wildlife proof enclosures?</li> <li>2. Has the homeowner been fined?</li> <li>3. If so, how much?</li> <li>4. Was the homeowner directed to rectify the problems that caused a bear to be trapped?</li> <li>4. Has the municipality inspected the property to ensure that there are now no attractants that will endanger other bears' lives due to their error?</li> </ol>

September 2024 Person 13 <b>2024-0012</b>	Copies of correspondence from BC Hydro to British Columbia local governments that provides the preliminary or final calculation of grants-in lieu of taxes (GILT) to be paid by BC Hydro.
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