



**Lions Bay Local Government Election
General Voting Day – October 17, 2026**

July 1, 2026

This document contains additional information to assist if you are considering running for Mayor or Councillor for the Village of Lions Bay or for School Trustee in School District No. 45 in the upcoming 2026 General Election. Included in this package is a list of the Acts which apply to local government elections as well as a list of the applicable Village bylaws. The remainder of this document contains helpful information as you prepare for your nomination.

Regards,

Ross Blackwell
Chief Election Officer
Village of Lions Bay

VILLAGE OF LIONS BAY

General Election October 17, 2026

Applicable Legislation

The following statutes apply to local government elections:

- Part 3 of the *Local Government Act*, RSBC 2015, c. 1 and its regulations
[Local Government Act](#)
- *Local Elections Campaign Financing Act*, SBC 2014, c. 18 and its regulations
[Local Elections Campaign Financing Act](#)
- Financial Disclosure Act, RSBC 1996, c. 139 and its regulations
[Financial Disclosure Act](#)

If there is any conflict between those pieces of legislation and the contents of this information package, the legislation prevails. We suggest you familiarize yourself with the contents.

The Village of Lions Bay also has legislation which applies to local government elections

- Elections and Assent Voting Bylaw No. 620, 2022 at
<https://www.lionsbay.ca/government/bylaws/bylaw/election-and-assent-voting-bylaw>
- Council Remuneration Bylaw No. 552, 2018 at
[https://www.lionsbay.ca/sites/lionsbay.ca/files/2022-01/bylaw_552 -
_council remuneration bylaw.pdf](https://www.lionsbay.ca/sites/lionsbay.ca/files/2022-01/bylaw_552_-_council_remuneration_bylaw.pdf)

VILLAGE OF LIONS BAY

General Election October 17, 2026

Reference Materials

To help people understand what it means to run for office in a local government, the Province of BC has produced videos and pamphlets to highlight various aspects of the position: These videos and pamphlets can be found at:

- Thinking About Running for Local Office at https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/thinking_about_running_local_office.pdf
- The role of local elected officials at <https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/general-local-elections/thinking-of-running/being-an-effective-elected-official>
 - Characteristics of Effective Locally Elected Officials
 - What is Local Government?
 - Testing Your Readiness for Local Office
 - Local Government Decision Making
 - Roles and Responsibilities for a Locally Elected Official
- Being an Effective Elected Officials - <https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/general-local-elections/thinking-of-running/being-an-effective-elected-official>

The Province has produced several guides that a person who is contemplating running for office may wish to review. They are:

- Candidate's Guide to Local Elections in BC - https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/candidates_guide_to_local_elections.pdf
- General Local Elections 101 - https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/general_local_elections_101.pdf
- Elector Organization Guide to Local Elections in BC - https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/elector_organization_guide.pdf
- Scrutineer's Guide to General Local Elections - https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/scrutineers_guide_to_general_local_elections.pdf
- Supporting a Candidate for Local Elections In BC - https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/guide_to_supporting_a_candidate.pdf
- Voter's Guide to Local Elections in BC - https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/voter_guide_english.pdf

VILLAGE OF LIONS BAY

General Election October 17, 2026

- What Every Candidate Needs to Know - https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/what_every_candidate_needs_know.pdf

Elections BC is the organization responsible for the administration of the campaign financing and advertising rules for local elections and assent voting under the Local Elections Campaign Financing Act. Elections BC has several guides, forms, and instructions to assist candidates in understanding their responsibilities for campaign financing. They are:

- For Candidates and Financial Agents – Guide to Local Elections Campaign Financing in BC
- For Elector Organizations – Guide to Local Elections Campaign Financing in BC
- For Third party Sponsors – Guide for Local Elections Third Party Sponsors in BC.

Links to the Elections BC guides can be found at www.elections.bc.ca.

For those of you planning on running for the position of School Trustee for School District No. 45 (West Vancouver), the general website for the School District can be found at <https://westvancouver.schools.ca>.

Additional information about school district elections can be found on the BC School Trustees Association website - <https://bcsta.org/elections/>.

VILLAGE OF LIONS BAY

General Election October 17, 2026

Candidate Nomination Package 2026 General Local Election General Voting Day – October 17, 2026

The nomination period begins on September 1 at 9 am and ends on September 11, 2026 at 4 p.m. Nomination documents may only be filed with the Chief Election Officer or Deputy Chief Election Officer during the nomination period. The office is open between 9:00 a.m. and 4:00 p.m. Monday to Friday, excluding any statutory holidays.

The deadline for filing nomination documents is 4 p.m. on September 11, 2026. For ease of scheduling nomination document filing, please contact the election officials at 604-921-9333 to make an appointment during the nomination period. **It is your responsibility to submit a complete nomination package prior to the deadline. It is highly recommended that you do not wait until the last day to submit your application. If you do, you will not have sufficient time to fix any issues with your nomination.**

It is the candidate's responsibility to ensure that:

- the 2 nominators are qualified to make the nomination;
- the nomination package is completed correctly;
- the solemn declaration has been witnessed by the Chief Election Officer, the Deputy Chief Election Officer or a Commissioner for Taking Affidavits for British Columbia; and
- the nomination package is submitted before the close of nomination.

Qualifications for the office and nomination requirements are set out in the *Local Government Act*, Sections 81 to 83, and Sections 84 to 91. A notice of nomination period will be published in the Village Update and on the Village Facebook page, as well as the Village website.

Candidate nomination documents will be available for public inspection on the Village website from the time of delivery until November 20, 2026.

Please do not hesitate to contact us at elections@lionsbay.ca or at 604-921-9333, if you have any questions about the nomination process or the election. Please check the website at www.lionsbay.ca for updated information.

Ross Blackwell
Chief Election Officer

Kristal Kenna
Deputy Chief Election Officers

VILLAGE OF LIONS BAY

General Election October 17, 2026

Qualifications for Office

Please refer to the *Local Government Act*, Part 3, Division 5 – Qualifications for Office, which contains qualifications even though a brief summary has been included for your information.

To be eligible to run for office (Mayor or Councillor) in a General Local Election, a person must:

- be 18 years of age or older on General Voting Day;
- be a Canadian citizen;
- have been a resident of British Columbia for at least 6 months immediately prior to filing nomination documents; and
- not be disqualified under the *Local Government Act*, or any other enactment, from being nominated for, being elected to, or holding office, or be otherwise disqualified by law.

To be eligible to run for School Trustee in a General Local Election, a person must:

- be 18 years of age or older on General Voting Day;
- be a Canadian citizen;
- have been a resident of British Columbia for at least 6 months immediately before the relevant time; and
- not be disqualified under the *School Act*, or any other enactment, from being nominated for, being elected to, or holding office, or be otherwise disqualified by law.

Nomination of Candidates

Nomination Package for Mayor or Councillor

The Candidate Nomination Package includes the following documents which must be submitted as part of a complete nomination package:

- ✓ Form C1 – Candidate Cover Sheet and Checklist Form (1 page)
- ✓ Form C2 – Nomination Documents (3 pages) **(Note since the Village only requires 2 nominators – the second page should remain blank)**
- ✓ Form C3 – Other Information Provided by Candidate (1 page)
- ✓ Form C4 – Appointment of Candidate Financial Agent (only if the candidate is not acting as own Financial Agent) (1 page)
- ✓ Form C5 – Appointment of Candidate Official Agent (1 page) (if any)
- ✓ Form C6 – Appointment of Candidate Scrutineer (1 page) (if any) **(Note – you may make additional copies of this form if you have more than one scrutineer.)**
- ✓ Statement of Disclosure – Financial Disclosure Act (3 pages)
- ✓ Candidate Information Release Authorization (Form No. 8-6)
- ✓ Election Signage Placement and Authorization (Form No. 8-5)

VILLAGE OF LIONS BAY

General Election October 17, 2026

These documents (C1, C2, C3, C4 if applicable, C5 if applicable and the Statement of Disclosure) must be completed and submitted at the time you are submitting your nomination papers, in order for your nomination to be accepted.

Nomination Package for School Trustee

The Candidate Nomination Package includes the following documents which must be submitted as part of a complete nomination package:

- ✓ Form CS1 – Candidate Cover Sheet and Checklist Form (1 page)
- ✓ Form CS2 – Nomination Documents (3 pages)
- ✓ Form CS3 – Other Information Provided by Candidate (1 page)
- ✓ Form CS4 – Appointment of Candidate Financial Agent (if not candidate is not acting as own Financial Agent) (1 page)
- ✓ Form CS5 – Appointment of Candidate Official Agent (1 page) (if any)
- ✓ Form CS6 – Appointment of Candidate Scrutineer (1 page) (if any)
- ✓ Statement of Disclosure – Financial Disclosure Act (3 pages)
- ✓ Candidate Information Release Authorization (Form No. 8-6)
- ✓ Election Signage Authorization (Form No. 8-5)

These documents (CS1, CS2, CS3, CS4 if applicable, CS5 if applicable and the Statement of Disclosure) must be completed and submitted at the time you are submitting your nomination papers, in order for your nomination to be accepted.

Candidate Endorsement by Elector Organization

Please refer to the *Local Government Act*, Part 3, Division 7 – Candidate Endorsement by Election Organization for further details.

If a candidate requests to be endorsed by an elector organization, the candidate should contact the Chief Election Officer or the Deputy Chief Election Officer for additional information.

Elector organizations should contact Elections BC for details about registering as an elector organization.

Nomination Process

Please refer to the *Local Government Act*, Part 3, Division 6 – Nomination of Candidates which contains nomination requirements even though a brief summary of the process has been included for your information.

VILLAGE OF LIONS BAY

General Election October 17, 2026

In order to become a candidate in the upcoming election, a person must file a completed nomination package with the Village during the nomination period.

Candidates must be nominated by at least 2 (two) qualified nominators (eligible electors) of the municipality.

Candidates are required to make a solemn declaration that they are aware or, understand and will comply with the *Local Elections Campaign Financing Act*.

A nomination deposit is not required.

Nomination documents must be received by the Chief Election Officer or the Deputy Chief Election Officer before the end of nomination period. It is the candidate's responsibility to submit the nomination documents correctly and on time. It is suggested that a candidate submit his or her nomination documents well in advance of the end of the nomination period so there is adequate time to address any issues arising from the submission of the nomination documents.

Immediately following the end of the nomination period, the candidates will be declared. Declaration of Election by Voting or by Acclamation, depending upon the situation.

Nomination documents must be available for public inspection from the time of their delivery until 30 days after the declaration of the general election results. Nomination documents will be posted to the Village website as soon as possible after the Chief Election Officer receives the nomination papers. Certain personal information details will be redacted before the nomination documents are posted to the website.

Before the end of the nomination period, candidates are required to provide the Chief Election Officer with the following:

- their contact phone number and email address (unless the candidate does not have an email address);
- an address for service at which notices and other communications under the *Local Government Act* or other legislation will be accepted as served on or otherwise delivered to the person;
- Financial Agent information, if someone other than the candidate is the financial agent; and
- any other information required by regulation.

VILLAGE OF LIONS BAY

General Election October 17, 2026

A candidate's nomination may be challenged only by an application to the Provincial Court in accordance with section 91 of the *Local Government Act* and may be made only by: (a) an elector of the municipality; (b) another nominee in the election; or (c) the Chief Election Officer.

A challenge may be made only on one or more of the following grounds:

- that the person is not qualified to be nominated or elected;
- that the nomination was not made in accordance with the legislation; or
- that the usual name given in the nomination documents is not the usual name of the person.

Challenges to nominations may be made between the time of the delivery of nomination documents and 4:00 p.m. on Tuesday, September 15.

The *Local Government Act* specifies the time period in which a challenge may be made and when the court must hear and determine the matter and issue an order.

Up to 4:00 p.m. on September 18, a candidate may withdraw their application by delivering a written withdrawal or sending an email to the Chief Election Officer, at elections@lionsbay.ca.

Once this deadline has passed, a candidate may withdraw only by delivering a signed withdrawal request to the Chief Election Officer and receive the approval of the Minister of Municipal Affairs and Housing. The *Local Government Act* specifies the requirements to be met, if a candidate dies or is incapacitated to the extent that will prevent the candidate from holding office.

VILLAGE OF LIONS BAY

General Election October 17, 2026

Candidate Representatives

Please refer to the *Local Government Act*, Part 3, Division 9 – Candidates and Representatives and the *Local Elections Campaign Financing Act* for requirements, even though a brief summary has been included for your information.

Candidates may appoint an individual or individuals to assist with running their election campaign and to otherwise represent the candidate when the candidate is unable to appear in person.

Each candidate must appoint a financial agent.

Each candidate may appoint an official agent or scrutineer.

Financial Agent

Every candidate must appoint a Financial Agent; however, a candidate may choose to act as their own Financial Agent. A candidate must submit a declaration to the Chief Election Officer before the end of the nomination period as to who will serve as the candidate's Financial Agent.

A Financial Agent must be appointed before any campaign-related transactions occur. A Financial Agent is legally responsible for ensuring compliance with the *Local Elections Campaign Financing Act* requirements.

Official Agent

A candidate may appoint an official agent to act on their behalf during the election process. The official agent may be the election campaign manager or the spokesperson for the candidate. The official agent represents the candidate from the date appointed until the final determination of the election or the validity of the election. A candidate may also appoint the official agent as their financial agent.

A candidate has the option of authorizing their official agent to appoint Scrutineers on their behalf.

An official agent must carry a copy of their appointment document whenever they represent the candidate at an election proceeding.

Scrutineer

Scrutineers represent candidates at voting opportunities by observing voting procedures and scrutinizing the ballot counting process. Each candidate is permitted to appoint one scrutineer for each ballot box used at a voting place. A candidate's official agent may also appoint

VILLAGE OF LIONS BAY
General Election October 17, 2026

scrutineers. (An appointment of an official agent may include a delegation of the authority to appoint scrutineers.)

It is recommended that scrutineer appointment documents be filed with the Chief Election Officer at least three (3) days prior to general voting day.

Scrutineers at the Voting Places

Before a scrutineer (also known as a candidate representative) can be present at a voting place, each scrutineer must have submitted the appointment document and make a solemn declaration that they will preserve the secrecy of the ballot and will not interfere with an elector marking a ballot. The Chief Election Officer or Deputy Chief Election Officer will witness this declaration.

Scrutineers may be in attendance during any voting day but must be inside the voting place before 8 p.m. if they intend to observe the vote tabulation at the closing of the polls on General Voting Day.

Candidates may not attend voting places to observe proceedings. Candidates may attend a voting place only to vote. It is suggested that candidates vote at the advance voting opportunity on October 7.

Official agents and scrutineers must not interfere in any way with the proceedings. In the event an official agent or scrutineer interferes with election proceedings to the point where Election Officials are prevented from carrying out their duties in the prescribed manner, the Presiding Election Official may adjourn election proceedings.

Candidates are responsible for ensuring that their representatives are aware of this information. Candidate representatives must carry a copy of their appointment document whenever they represent the candidate at an election proceeding.

VILLAGE OF LIONS BAY

General Election October 17, 2026

Campaign Financing

Please refer to the *Local Elections Campaign Financing Act* for requirements. A brief summary has been included for your information.

Candidates running in general local elections and by-elections must comply with the *Local Elections Campaign Financing Act* rules. Elections BC administers, investigates, and enforces the campaign financing disclosure and election advertising rules under this Act.

The rules in the *Local Elections Campaign Financing Act* were established to create accountability and transparency around campaign financing. The disclosure rules require candidates and elector organizations to provide detailed information about the costs associated with running an election campaign as well as the money spent or received during the election campaign. The rules also ensure public access to detailed information about the individuals and organizations that contributed \$100 or more to the campaigns of candidates and elector organizations.

Campaign financing requirements and restrictions include:

- Financial agent: every candidate must appoint a financial agent; a candidate may choose to act as their own financial agent.
- Campaign account: a financial agent must open a separate bank account for each candidate election campaign and record campaign-related transactions. Contributions received and expenses incurred prior to the candidate being officially declared a candidate must also be recorded.
- Recording campaign contributions and election expenses includes recording and disclosing the amount of any money or the value of any non-monetary property or services provided without compensation; any money provided by a candidate to their own campaign; and election expenses.
- Disclosure statements: financial agents for candidates are required to file a Candidate Disclosure Statement with Elections BC within 90 days following general voting day.

Campaign financing offences include:

- Failure to appoint a financial agent;
- Failure to open a campaign bank account; and
- Failure to file a disclosure statement.

Penalties, determined and assigned by the courts, include fines of up to \$10,000 and/or imprisonment for up to two years. Automatic penalties may be imposed without court involvement and include disqualification penalties.

VILLAGE OF LIONS BAY
General Election October 17, 2026

Questions regarding campaign financing and third-party advertising should be directed to Elections BC at:

- 1-855-952-0280; or
- electionsbc@elections.bc.ca

CANDIDATE NOMINATION PACKAGE

Use the Candidate Cover Sheet and Checklist Form C1 to ensure that the Candidate Nomination Package is complete and meets the legislative requirements of the *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

The Candidate Cover Sheet and Checklist Form C1 serve as a guide to the forms that must be submitted by a Candidate, their Official Agent and/or their Financial Agent to the Chief Election Officer as part of the nomination process.

Ensure that, for each item checked off on the Checklist Form C1 (Section B), the relevant form is completed and attached.

NOTE: Candidate Nomination documents can be submitted to the Chief Election Officer in-person, by mail, by fax or by email. Local government contact information is available online at:
<https://www/civicinfo.bc.ca/directories>

The Candidate Cover Sheet and Checklist Form C1 are for the Chief Election Officer's reference only and do not constitute part of the Candidate Nomination Package.

Completing only the Candidate Cover Sheet and Checklist Form C1 **does not** constitute completion of the Candidate Nomination Package, nor does it satisfy the legislative requirements set out in the *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

COMPLETION INSTRUCTIONS:

1. Record the Candidate's full name.
2. Record the office for which the Candidate is seeking election.
3. Use section B of the Candidate Cover Sheet and Checklist Form C1 to identify which forms have been completed and are included in the Candidate Nomination Package.
4. Return the completed package to the Chief Election Officer.

As per *Local Elections Campaign Financing Act* requirements, the following forms will be forwarded to Elections BC by the Chief Election Officer:

C2 – Nomination Documents (only page 3);
C3 – Other Information Provided by Candidate; and,
C4 – Appointment of Candidate Financial Agent.

After election results have been declared, please send any changes to documents previously provided to Elections BC to:

Elections BC
PO Box 9275 Stn Prov Govt
Victoria BC V8W 9J6
Toll-free fax: 1-866-466-0665
Email: electoral.finance@elections.bc.ca

C1 – Candidate Cover Sheet and Checklist Form

PLEASE PRINT IN BLOCK LETTERS

SECTION A

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
NAME OF OFFICE FOR WHICH CANDIDATE IS SEEKING ELECTION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)		

SECTION B

This nomination package includes the following completed forms, appointments, consents and declarations:

- ☐ **C2 – Nomination Documents**
- ☐ **C3 – Other Information Provided by Candidate**
- ☐ **C4 – Appointment of Candidate Financial Agent** (if Candidate is not acting as own Financial Agent)
- ☐ **C5 – Appointment of Candidate Official Agent** (if applicable)
- ☐ **C6 – Appointment of Candidate Scrutineer** (if applicable)
- ☐ **Statement of Disclosure: *Financial Disclosure Act*** (required under the *Financial Disclosure Act*)

Disclaimer: All attempts have been made to ensure the accuracy of the forms contained in the Candidate Nomination Package; however, the forms are not a substitute for provincial legislation and/or regulations.

Please refer directly to the latest consolidation of provincial statutes at BC Laws (www.bclaws.ca) for applicable election-related provisions and requirements

C2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)		ELECTION AREA (NAME OF MUNICIPALITY, NEIGHBOURHOOD CONSTITUENCY, OR REGIONAL DISTRICT ELECTORAL AREA)
We, the following electors of the above-named jurisdiction, hereby nominate:		
NOMINEE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT		
RESIDENTIAL ADDRESS (STREET ADDRESS)	CITY/TOWN	POSTAL CODE
MAILING ADDRESS IF DIFFERENT FROM RESIDENTIAL ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
As a Candidate for the office of:		
POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	

Each of us **affirms** that to the best of our knowledge, the above-named person nominated for office:

1. Is or will be on general voting day for the election, 18 years of age or older.
2. Is a Canadian citizen.
3. Has been a resident of British Columbia, as determined in accordance with section 67 of the *Local Government Act*, for the past six months immediately preceding today's date.
4. Is not disqualified under the *Local Government Act* or any other enactment from voting in an election in British Columbia or from being nominated for, being elected to or holding the office or be otherwise disqualified by law.

A Nominator MUST be a qualified elector of the municipality or electoral area (or neighbourhood constituency, if applicable) where the candidate is running. Elector qualifications are listed in section 65 & 66 of the *Local Government Act* and section 23 & 24 of the *Vancouver Charter*.

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE	☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

Please see over for additional space when more than two nominators are required. Copies can be made as needed.

I consent to the above nomination for office:

NOMINEE'S SIGNATURE	DATE: (YYYY/MM/DD)
---------------------	--------------------

CANDIDATE NOMINATION PACKAGE

Each of us **affirms** that to the best of our knowledge, the above-named person nominated for office:

1. Is or will be on general voting day for the election, 18 years of age or older.
2. Is a Canadian citizen.
3. Has been a resident of British Columbia, as determined in accordance with section 67 of the *Local Government Act*, for the past six months immediately preceding today's date.
4. Is not disqualified under the *Local Government Act* or any other enactment from voting in an election in British Columbia or from being nominated for, being elected to or holding the office or be otherwise disqualified by law.

A Nominator MUST be a qualified elector of the municipality or electoral area (or neighbourhood constituency, if applicable) where the candidate is running. Elector qualifications are listed in section 65 & 66 of the *Local Government Act* and section 23 & 24 of the *Vancouver Charter*.

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE	☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE	☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE	☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

C2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

I do solemnly declare as follows:

1. I am qualified under section 81 of the *Local Government Act* to be nominated, elected and to hold the office of:

POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)

2. I am or will be on general voting day for the election, 18 years of age or older.
3. I am a Canadian citizen.
4. I have been a resident of British Columbia, as determined in accordance with section 67 of the *Local Government Act*, for the past six months immediately preceding today's date.
5. I am not disqualified by the *Local Government Act* or any other enactment from voting in an election in British Columbia or from being nominated for, being elected to or holding the office, or be otherwise disqualified by law.
6. To the best of my knowledge, the information provided in these nomination documents is true.
7. I fully intend to accept the office if elected.
8. I am aware of and understand the requirements and restrictions of the *Local Elections Campaign Financing Act* and I intend to fully comply with those requirements and restrictions.

NOMINEE'S SIGNATURE

DECLARED BEFORE ME: CHIEF ELECTION OFFICER OR COMMISSIONER FOR TAKING AFFIDAVITS FOR BRITISH COLUMBIA

AT: (LOCATION)

DATE: (YYYY/MM/DD)



I am acting as my own Financial Agent



I have appointed as my Financial Agent

NOMINEE'S SIGNATURE

FINANCIAL AGENT'S NAME (IF APPLICABLE)

ELECTOR ORGANIZATION CANDIDATE ENDORSEMENT AND CONSENT

NAME OF ELECTOR ORGANIZATION (AS REGISTERED WITH ELECTIONS BC):

PRINCIPLE OFFICIAL'S LAST NAME

FIRST NAME

MIDDLE NAME(S)

The above-named Elector Organization Agrees to Endorse:

CANDIDATE'S LAST NAME

FIRST NAME

MIDDLE NAME(S)

PRINCIPLE OFFICIAL'S SIGNATURE

DATE: (YYYY/MM/DD)

I consent to the endorsement by the above-named Elector Organization

CANDIDATE'S SIGNATURE

DATE: (YYYY/MM/DD)

C3 – Other Information Provided by Candidate

PLEASE PRINT IN BLOCK LETTERS

Office for which the individual is a nominee:

POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	ELECTION AREA (NAME OF MUNICIPALITY, NEIGHBOURHOOD CONSTITUENCY, OR REGIONAL DISTRICT ELECTORAL AREA)
NOMINEE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT		
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) AS PROVIDED IN THE NOMINATION DOCUMENTS	CITY/TOWN	POSTAL CODE
ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS)	CITY/TOWN	POSTAL CODE
TELEPHONE NUMBER	EMAIL ADDRESS (IF AVAILABLE)	

Additional Addresses for Service Information
OPTIONAL

MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE	CITY/TOWN	POSTAL CODE
FAX NUMBER	EMAIL ADDRESS IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE	

Please ensure that name and mailing address information is the same as that entered on FORM C2 – NOMINATION DOCUMENTS

C4 – Appointment of Candidate Financial Agent

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	ELECTION AREA (NAME OF MUNICIPALITY, NEIGHBOURHOOD CONSTITUENCY, OR REGIONAL DISTRICT ELECTORAL AREA)
I hereby appoint as my Financial Agent for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	☐ General Local Election	☐ By-election
FINANCIAL AGENT'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
TELEPHONE NUMBER	EMAIL ADDRESS (IF AVAILABLE)	
EFFECTIVE DATE OF APPOINTMENT: (YYYY/MM/DD)		
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

I hereby consent to act as the Financial Agent for the above-named Candidate for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	☐ General Local Election	☐ By-election
FINANCIAL AGENT ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS)	CITY/TOWN	POSTAL CODE
Additional Addresses for Service Information		OPTIONAL
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE	CITY/TOWN	POSTAL CODE
FAX NUMBER	EMAIL ADDRESS IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE	
FINANCIAL AGENT'S SIGNATURE	DATE: (YYYY/MM/DD)	

C5 – Appointment of Candidate Official Agent

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	ELECTION AREA (NAME OF MUNICIPALITY, NEIGHBOURHOOD CONSTITUENCY, OR REGIONAL DISTRICT ELECTORAL AREA)
I hereby appoint as my Official Agent for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	☐ General Local Election	☐ By-election
OFFICIAL AGENT'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
☐ I hereby delegate to the above-named official agent the authority to appoint scrutineers.		
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

C6 – Appointment of Candidate Scrutineer

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	ELECTION AREA (NAME OF MUNICIPALITY, NEIGHBOURHOOD CONSTITUENCY, OR REGIONAL DISTRICT ELECTORAL AREA)
I hereby appoint as my Scrutineer for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	☐ General Local Election	☐ By-election
SCRUTINEER'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

You must complete a Statement of Disclosure form if you are:

- a nominee for election to provincial or local government office*, as a school trustee or as a director of a francophone education authority
- an elected local government official
- an elected school trustee, or a director of a francophone education authority
- an employee designated by a local government, a francophone education authority or the board of a school district
- a public employee designated by the Lieutenant Governor in Council

*("local government" includes municipalities, regional districts and the Islands Trust)

Who has access to the information on this form?

The *Financial Disclosure Act* requires you to disclose assets, liabilities and sources of income. Under section 6 (1) of *the Act*, statements of disclosure filed by nominees or municipal officials are available for public inspection during normal business hours. Statements filed by designated employees are not routinely available for public inspection. If you have questions about this form, please contact your solicitor or your political party's legal counsel.

What is a trustee? – s. 5 (2)

In the following questions the term "trustee" does not mean school trustee or Islands Trust trustee. Under the *Financial Disclosure Act* a trustee:

- holds a share in a corporation or an interest in land for your benefit, or is liable under the *Income Tax Act* (Canada) to pay income tax on income received on the share or land interest
- has an agreement entitling him or her to acquire an interest in land for your benefit

Person making disclosure:	last name	first & middle name(s)
Street, rural route, post office box:		
City:		Province:
		Postal Code:
Level of government that applies to you:	☐ provincial ☐ local government ☐ school board/francophone education authority	

If sections do not provide enough space, attach a separate sheet to continue.

Assets – s. 3 (a)

List the name of each corporation in which you hold one or more shares, including shares held by a trustee on your behalf:

Liabilities – s. 3 (e)

List all creditors to whom you owe a debt. Do not include residential property debt (mortgage, lease or agreement for sale), money borrowed for household or personal living expenses, or any assets you hold in trust for another person:

creditor's name(s)

creditor's address(es)

Income – s. 3 (b-d)

List each of the businesses and organizations from which you receive financial remuneration for your services and identify your capacity as owner, part-owner, employee, trustee, partner or other (e.g. director of a company or society).

- Provincial nominees and designated employees must list all sources of income in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only income sources within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

your capacity

name(s) of business(es)/organization(s)

Real Property – s. 3 (f)

List the legal description and address of all land in which you, or a trustee acting on your behalf, own an interest or have an agreement which entitles you to obtain an interest. Do not include your personal residence.

- Provincial nominees and designated employees must list all applicable land holdings in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only applicable land holdings within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

legal description(s)

address(es)

Corporate Assets – s. 5

Do you individually, or together with your spouse, child, brother, sister, mother or father, own shares in a corporation which total more than 30% of votes for electing directors? (Include shares held by a trustee on your behalf, but not shares you hold by way of security.)

☐ no ☐ yes

If yes, please list the following information below & continue on a separate sheet as necessary:

- the name of each corporation and all of its subsidiaries
- in general terms, the type of business the corporation and its subsidiaries normally conduct
- a description and address of land in which the corporation, its subsidiaries or a trustee acting for the corporation, own an interest, or have an agreement entitling any of them to acquire an interest
- a list of creditors of the corporation, including its subsidiaries. You need not include debts of less than \$5,000 payable in 90 days
- a list of any other corporations in which the corporation, including its subsidiaries or trustees acting for them, holds one or more shares.

signature of person making disclosure

date

Where to send this completed disclosure form:

Local government officials:

... to your local chief election officer

- with your nomination papers, and

... to the officer responsible for corporate administration

- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

School board trustees/Francophone Education Authority directors:

... to the secretary treasurer or chief executive officer of the authority

- with your nomination papers, and
- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

Nominees for provincial office:

- with your nomination papers. If elected you will be advised of further disclosure requirements under the *Members' Conflict of Interest Act*

Designated Employees:

... to the appropriate disclosure clerk (local government officer responsible for corporate administration, secretary treasurer, or Clerk of the Legislative Assembly)

- by the 15th of the month you become a designated employee, and
- between the 1st and 15th of January of each year you are employed, and
- by the 15th of the month after you leave your position

LIONS BAY

CANDIDATE INFORMATION RELEASE AUTHORIZATION

Your nomination documents are available to the public to view as soon as they are submitted. Consent provided with this form allows your municipality to provide additional information, as appearing below, to the public and / or media. **All fields are optional.**

The information you choose to share will be posted on websites operated by CivicInfo BC. This is the primary source through which the media (television, newspapers, radio, and online sources), the public, provincial ministries, researchers, and others are able to obtain province-wide local election information.

I, _____
(please print name of person nominated)

having submitted nomination documents for election to the office of _____,
hereby give my consent to share the following information. This information may be shared by email, posting on a website, phone, or by any other means of electronic communication.

Address:	
Primary Phone:	Alternate Phone:
Email:	
Website:	Instagram:
Twitter (X) or BlueSky:	Facebook:

Gender (Self-identified):

☐ Female ☐ Male ☐ Non-binary ☐ Other / Undisclosed

Previous Elected Experience (Check one):

- ☐ Incumbent. Served on Council ***in the same role*** between 2022 and 2026.
- ☐ Served on Council in a ***different role*** between 2022 and 2026.
- ☐ Served on Council before 2022, but not during the past term.
- ☐ No Council experience, but has been elected to office elsewhere (school, local, provincial, or federal).
- ☐ None.

(Signature of Candidate)

CANDIDATE ACKNOWLEDGEMENT OF RECEIPT OF LIST OF ELECTORS

The list of electors contains personal information as defined in the *Freedom of Information and Protection of Privacy Act* and this information is confidential. The *Local Government Act* provides for significant penalties for the misuse of the list of elector information. Candidates (or a person accepting the list of electors on behalf of a candidate) are responsible for protecting the confidentiality of the list of electors and for ensuring that all people in their organization, on a paid or unpaid basis, (the “Campaign Workers”) who have access to the list of electors, do likewise.

The list of electors must be stored in a secure manner, so that only authorized Campaign Workers have access to the information. All persons who have access to the list of electors’ information are individually responsible for protecting the confidentiality of that information.

I, the undersigned, acknowledge that:

- I have received a copy of the list of electors;
- The information contained in the list of electors is confidential, is subject to the restrictions of the *Local Government Act*, and is supplied exclusively and solely for election purposes;
- I have an overall responsibility to maintain the security and the confidential nature of the contents of this list;
- I understand and accept that the information may **not be used, copied, or distributed**, in whole or in part, by or for any person, in any form whatsoever, except for election purposes;
- I ensure that Campaign Workers will be made aware of the permitted uses for the list of electors and of the confidential nature of this list;
- I will notify the Chief Election Officer as soon as possible after becoming aware if any Campaign Worker has used the list of electors other than for the permitted uses;
- If I provide any Campaign Worker with access to, or a copy of personal information, I will track and retain the following information in a personal information register:
 - Date of provision, access or distribution;
 - The number of duplicates of the list of electors;
 - To whom the personal information was provided;

-
- How the personal information was provided (e.g., access to database, provision of electronic copy of records, provision of a paper copy of record, etc.)
 - Confirmation that the individual or entity agrees to be bound by the same; and
 - Confirmation of date that the personal information was returned to me;
 - In the case of loss or theft or, or unauthorized access, to personal information, I will carry out the following procedures:
 - Contain the breach and identify the source of the breach;
 - Report the loss, theft, or unauthorized access to the Chief Election Officer;
 - Carry out any additional instructions provided by the Chief Election Officer;
 - Retrieve, if possible, all the personal information that was lost,
 - Document the circumstances that led to the incident; and
 - Review processes and procedures to prevent future incidents
 - I will ensure that any Campaign Worker with access to, or a copy of personal information has returned the personal information to me after general voting day.
 - I will return all copies, paper or electronic, of the list of electors to the Chief Election Officer no later than Friday, October 23, 2026.

Candidate Name: _____

Official Agent Name (if applicable): _____

Candidate/Agent Signature _____

Declared before me at Lions Bay, BC

this _____ day of _____, 2026.

Chief Election Officer or
Deputy Chief Election Officer

Form of List provided Paper Electronic

Date provided: _____ CEO/DCEO Initials _____

Items Returned Paper Electronic

Date returned: _____ CEO/DCEO Initials _____

ELECTION SIGN RESTRICTIONS

Candidates, their representatives, or their elector organization may place election signage in the Village of Lions Bay in accordance with Election and Assent Voting Bylaw No. 620, 2022.

I, the undersigned, acknowledge the following:

1) TERMS AND CONDITIONS FOR PLACEMENT OF ELECTION SIGNAGE:

“Election signage” includes any and all promotional materials advertising a candidate or a political party in a federal, provincial, or local government election or position on an issue in an assent vote.

2) TERMS AND CONDITIONS FOR PLACEMENT OF ELECTION SIGNAGE:

- You are not permitted to place election signage prior to September 17, 2026 (not earlier than 30 days before General Voting Day)
- You must remove election signage by October 20, 2026.
- The signage must adhere to the following:
 - Is not unsightly, dilapidated, or structurally unsafe;
 - Is not illuminated and does not flash;
 - as part of a structure, does not stand higher than 2.5 metres above the ground supporting the structure;
 - is not, on any single side, more than 3.0 square metres in area.
- The signage must adhere to the following restrictions regarding location and placement;
 - Does not obstruct or otherwise interfere with sight lines or movement of vehicles, pedestrians, cyclists or any other highway traffic, or obstruct the visibility of regulatory signs or other traffic control devices;
 - Is not attached to a utility pole or apparatus or a streetlight pole;
 - is not posted on or attached to the Village Hall or other Village structure or located on the lot thereof;
 - is not located or displayed within 100 metres of a building, structure or other place where voting proceedings are being conducted, on the day of such proceedings;
 - is not permitted to be attached or affixed to parked vehicles or trailers
- Election signage may be removed for cause if considered by the CEO as not meeting the requirements of this acknowledgment or Election and Assent Voting Bylaw, No. 620, 2022.



By signing, I confirm that I am the Candidate or Official Agent as noted, and that I agree to and will abide by the requirements listed above and that I will ensure that the campaign for the Candidate will abide by the same.

Candidate Name: _____

Official Agent Name (if applicable): _____

Candidate/Agent Signature _____

Declared before me at Lions Bay, BC
this _____ day of _____, 2026.

Chief Election Officer or
Deputy Chief Election Officer