

FOIPPA Information Requests 2019 to date

April 2019 Person 26 2019-0004	Records including the name, title, department, remuneration and expenses for all staff earning more than \$75,000 for the 2017-18 fiscal year or the 2018 calendar year. AND Remuneration provided to corporate directors, elected officials, even if they earn less than \$75,000.
August 2019 Person 25 2019-0005	1. Records related to the number of total call responses by Lions Bay Fire Rescue for 2016- June 30, 2019. 2. Records related to the number of total medical call responses by Lions Bay Fore Rescue for 2016- June 30, 2019.
August 2019 Person 24 2019-0006	Copy of the Motor Vehicle Report and Medical Assistance Incident Report and all related photographs pertaining to a motor vehicle accident which occurred on July 14, 2015 at or near Highway 99 and Brunswick Beach Road.
February 2020 Person 23 2020-0001	Copy of All "runs" as in digital descriptions of events via a computer-aided dispatch service where the fire department serving Lions Bay was dispatched, for all days last month, inclusive.
May 2020 Person 22 2020-0002	Copy of the audio recording of a 911 dispatch call pertaining to a February 10, 2020, car fire for personal development purposes.
July 2020 Person 21 2020-0005	Records related to: 1. Copies of all leases, licences, encroachment agreements or other agreements between any present or previous owner of XX and the Village and including any section 219 covenants with respect to XX which I understand is principally on the immediately adjacent to XX 2. All correspondence between any owner of XX and the Village relating to the XX within the last 10 years. 3. All correspondence to or from the Village to or from third parties that relates to or references the XX on XX that provide access to XX, including all letters to or from the Village's legal advisors that have been shared with anyone outside the Village office. 4. Copies of all reports, memoranda, including staff reports and inspection reports relating to the XX portions only on the land described as XX. 5. Copies of all agenda items, minutes, or records of deliberation by the Village council or any of its committees relating to XX or the attached or associated structures on XX. Copies of all insurance policies that purport in any way to cover the Village's liability with respect to the existence of XX.

	7. Copies of all plans, maps, diagrams, construction drawings or surveys that show the XX or any part of it.
February 2021 Person 20 2021-0001	1. Does your city have CivicInfo BC as their vendor? 2. If so, what was the amount invoiced by CivicInfo BC to the Municipality for the period of 2018, 2019, 2020?
May 2021 Person 19 2021-0003	1. Records relating to the total number of fines (tickets) issued by Bylaw Enforcement 2. Warnings issued for garbage and bear/wildlife attractants from January 1, 2020 to December 31, 2020.
April 2022 Person 18 2022-0001	1. Documents relating to XX to/from the current owner and to/from the former owners, or their representatives. 2. Documents relating to XX, or its foreshore to/from XX, or their representatives. 3. Documents to/from external agencies relating XX or their foreshore including Front Counter B.C, the Land Title Office of B.C., Surveyor General of B.C., or any other Government Ministries or agencies. 4. Documents relating to easements or encroachments pertaining to the XX properties, or foreshores including any consultant reports, and historical documents to include copies of the 2005 encroachment agreement (s). And s. 219 documents, relating to XX. 5. Surveys and related documents of XX Properties or the adjacent highway and foreshore areas, or communications with surveyors, consultants, and others relating to these areas on this topic. 6. Documents relating to inspections of XX and any related communications.
March 2023 Person 17 2023-0001	1. All invoices whether they have been paid or not from the law firm Carmen Overholt since October 15, 2022. 2. The above to indicate the date of the invoices, the hours and rate being charged for services, and the total per invoice including all taxes. 3. The above documents from any other law firm that has been involved with Mr. DeJong's termination without cause employment contract.
August 2023 Person 16 2023-0004	Copies all documents, contracts, copies draft contracts between the Village of Lions Bay, and the past Chief Administration Officer, Mr. Peter DeJong, and further any performance reviews or evaluations which may have been conducted over the tenure of Mr. Peter DeJong's employment as the Chief Administration Officer of the Village of Lions Bay.
September 2023 Person 15 2023-0005	Copy of records related to: i) Details of funding allocated to Bear Smart and Bear Smart Initiatives for the following fiscal years: 2023, 2022, 2021; ii) Details of where and how the allocated was spent; iii) the composition of Bear Smart group and how someone can volunteer; iv) the process in place whereby information is shared with the provincial conservation office; v) any data and details of expert advice that was relied upon in coming to the current garbage pickup schedule; and

	vi) any data on the results of those measures in reducing human-bear interactions; vii) any data on why the bear traps were removed.
December 2023 Person 14 2023-0010	From the period between Jun. 2015 - Dec. 2023, a copy of the following: (a) a record indicating all properties put up for auction at the 2015 through 2022 annual municipal property tax sales (as defined in the local government act), (b) A record indicating when each property in the respective tax sales was redeemed, if redeemed (c) A record indicating which properties in the respective tax sales were not redeemed; (d) A record indicating the location (address), time, and date of each 2015 through 2022 municipal tax sale; (e) A record indicating the names of newspapers advertised in for each 2015 through 2022 tax sale, and; (f) A record indicating the forms of payment accepted for each 2015 through 2022 tax sale.
March 2024 Person 1 2024-0001	1. A copy of every encroachment agreement currently in effect and entered into for and behalf of the municipality that grants encroachment rights to any resident of the village over municipal lands in order to afford their access to the foreshore and/ or waterfront in the Village of Lions Bay. 2. A copy of any Development Permit or authorization or permission granted by the municipality and/ or its officers that permits or allows any structures to be built immediately adjacent to or encroaching upon those lands referred to in survey drawing as "The Esplanade" or any waterfront or beach access lands under the jurisdiction of the municipality.
March 2024 Person 1 2024-0002	A copy of bank statements or financial records of the Village that provide evidence of and certify the following: 1. That the Village has established a Reserve Fund in accordance with bylaw No 532 (Land Reserve Fund) 2017. 2. The date upon which the Reserve Fund was created. 3. The name of the bank that holds those funds for the Village. 4. That the Village placed in that Reserve Fund the proceeds of the sale of the former municipal highway lands now known and by its street address of XXX Road Lions Bay. 5. A record of any withdrawals from that account and the purpose for which those funds were used.
March 2024 Person 1 2024-0005	All records that indicate where and when the municipality has made provision for handicapped parking and handicapped access to all municipal parks, public meeting spaces and similar amenities that are generally available to the public.

March 2024 Person 1 2024-0003	1. A copy of all records in the past 7 years that identify any village land upon which any structure has been constructed by a resident (such as fences, garages, hot-tubs, storage sheds and the like have been constructed) 2. A copy of any related record of any approval given by the municipality for each such construction.
November 2024 Person 1 2023-0003* review of	Copies of all meeting minutes and agendas from all Closed Council Meetings pertaining to XXX of XXX. Copies of all reports, memoranda, including staff reports, bylaw reports, and inspection reports relating to XXX of XXX, As of Jan 1, 2020.
April 2024 Person 2 2024-0007	Full 2022 Auditor's Report including Management Letter and Appendix 1, as presented by Paul Fripp of BDO at the April 16, 2024 Council Meeting.
May 2024 Person 2 2024-0008	Copies of records related to: background: Some content of a response document/ documents, sent to the BDO auditors as a reply to the 2022 Audit Management Letter and Appendix 1, was released publicly and shared with only a portion of the residents of Lions Bay recently. That portion of the residents received content shared from the response document, in a May 22,2024 "A Message from Mayor Berry" posted in a Lions Bay "Townhall" Facebook group page. In this "Townhall" posting titled "Message from Mayor Berry", it states "....the Audit Management letter omits important factual information. I have raised concerns which have not been addressed" and then the content posting continues on to refute the auditor's reporting. Description of Required Document(s): This FOI is requesting all forms of "response documentation" sent to BDO, where the mayor or other party on his behalf, has raised concerns and refuted content of the BDO auditor's 2022 Audit Management Letter and Appendix 1
August 2024 Person 3 2024-0010	Any files or complaints regarding trespassing and tree cutting in March of 2024 at XXX, Lions Bay, BC
January 2019 Person 4 2019-0001	Records related to any compensation provided to Mayor Karl Buhr during his term in office related to meetings and other events outside of the Municipality, specifically: 1. Number of meetings attended 2. Total amount compensated for meeting attendance 3. Total compensation for milage incurred for travel to meetings 4. Any expenses incurred relating to out-of-Municipality meetings or events 5. All other expenses incurred during Mayor Buhr's term
January 2019 Person 4 2019-0002	Records related to: 1. List of Council members who stayed in a hotel during the LGLA conference. 2. Name of the hotel. 3. Total cost of the hotel and number of nights. 4. Total cost of all other expenses related to the conference, including meals and parking.

February 2019 Person 4 2019-0003	1. The cost to the Municipality of the Broughton Hall renovation, including source of funds (reserves, loans,). 2. Copy of the report (requested by the Mayor) outlining the cost of the project. 3. The total paid to Millenia Architecture for the project.
November 2019 Person 4 2019-0007	The loan dollar amount for the Municipality to acquire a third PRV, including terms of the loan, interest rate, and calculated interest for the term of the loan.
May 2020 Person 4 2020-0004	Copies of any letters requesting staff to attend to landscaping along XX.
May 2020 Person 4 2020-0003	Copies of all tree permit applications made by residents of Sunset North and South since 2001, including approval status.
November 2020 Person 4 2020-0006	Record of the cost to taxpayers (utility bills) for the installation of three new PRV's for the next 20 years.
December 2020 Person 4 2020-0007	Records related to: 1. Cost of Emergency Program Coordinator (gross pay, expenses, overheads and any and all other costs) since the position start date and to-date December 16th. 2. Projected costs of the Emergency Program Coordinator position to completion of contract? 3. Copy of Emergency Program Coordinator contract
November 2023 Person 4 2023-0006	Copy of a detailed breakdown of Ken Berry's expense claim and total cost to taxpayers for attending the most recent UBCM conference.
November 2023 Person 4 2023-0007	Copy of a detailed breakdown of Michael Broughton's expense claim and total cost to taxpayers for attending the most recent UBCM conference.
November 2023 Person 4 2023-0008	Copy of Finance Committee minutes listed on the committee's agenda dated November 20th, 2023, and redacted in- camera minutes.
March 2024 Person 4 2024-0004	The recordings of the February 2024 Beach Park Advisory Committee meetings (2).
August 2024 Person 4 2024-0009	Copies of the letters sent to the Lower Mainland Local Government Association, the Union of BC Municipalities, and the BC Premier and Minister of Municipal Affairs as directed by resolution of Council on November 23,

	2023, pertaining to the endorsement of the Villag of Port Moody's call for an establishment of a Municipal Government Ethics Commissioner.
October 2024 Person 4 2024-0013	Copies of 2024 Q1, Q2, Q3 AP reports in Excel format with relevant details including transaction numbers.
December 2024 Person 4 2024-0014	Copies of records related to: 1. Bids received for the Beach Park Washroom and Seating Construction RFP issued 6 February 2024 2. Bids received for the Beach Jetty/Revitalization RFP issued 26, August 2024 3. Copy and web links of the beach Park playground RFP 4. Copy of the bids received for the Beach Park Playground RFP 5. Copy of the signed contract with Habitat
January 2025 Person 4 2025-0001	1. Complaints and other related correspondence about the waste collection time slots received by the municipality before December 10th, 2024, from the following individuals: XXX 2. Complaints and other related correspondence about the waste collection time slots received by the municipality before December 10th, 2024, from anyone EXCEPT the following individuals: XXX
May 2025 Person 4 2025-0002	Copies of records related to: 1. The Lidstone and Associates legal opinion on "danger trees" referenced by the CAO in a recent email to XXX and others and also in a telephone conversation, yesterday, May 26th. (2025) 2. The MIA's opinion, also referenced in the email and during the call. 3. Reports obtained from a tree consultant/other expert identifying trees at XXX and XXX Road stating that they "present an imminent, unacceptable risk to existing or planned Municipal infrastructure or the safety of persons, private property or any other tree(s)."
May 2026 Person 4 2026-0004	Copies of records related to: 1. All documents received by staff from the Ombudsperson related to Bear Smart. 2. All staff responses to the Ombudsperson relating to the matter, emails, notes, minutes, other. 3. emails between staff, K Berry and M Broughton related to the matter.
May 2026 Person 4 2026-0005	1. All costs related to the beach park project. 2. All related, signed funding agreements / grants/ contract & agreed amendments. 3. All reports as per Schedule C of the Shared Cost Agreement. 4. Related auditors' comments/reports, if any.
December 2025	Copies of records related to: 1. All building permits issued for XX from 2012 – present.

Person 5 2025-0003	2. Any and all short-term rental permits issued for XX 3. Secondary suite declarations submitted by XX
December 2025 Person 5 2025-0004	Copies of records related to: 1. The CAO's 2025 training and membership plans as presented to- and approved by Council. 2. The sections of minutes in which Council approved the plans and budgets. 3. Receipts of membership fees, conferences and training costs and related expenses from September 2023 – present including, but not limited to, registration fees, ferries, parking, meals, mileage, banquets, courses, etc.
December 2025 Person 5 2025-0005	Copies of records related to: 1. The CAO's 2024 training and membership plans as presented to- and approved by Council. 2. The sections of minutes in which Council approved the plans and budgets. 3. Receipts of membership fees, conferences and training costs and related expenses from September 2023 – present including, but not limited to, registration fees, ferries, parking, meals, mileage, banquets, courses, etc.
April 2026 Person 5 2026-0003	Copies of records related to: 1. All 2025 credit card statements for card(s) used by Ross Blackwell 2. All 2025 credit card statements for card(s) used to make purchases on Ross Blackwell's behalf or at his discretion
March 2026 Person 6 2026-0002	Copy of all development subdivision, Preliminary Layout Review (PLR), application for temporary driveway access from the public roadway, public road right-of-way, excavation and grading permits, geotechnical and engineering stability analysis, site plans, grading plans, details of retaining wall (if applicable) survey plans, confirming property boundaries, any easement or right-of-way [of XXX Road] affecting XXX property or driveway.
February 2026 Person 7 2026-0001	Copies of records related to: 1. Councillor Correspondence - All email correspondence (including attachments) between any two or more members of Council (Mayor and Councillors), and/or between Council members and the CAO, Corporate Officer, or other Village staff, relating to: Special Council Meetings – Calling and Responses All emails regarding the calling of Special Council Meetings, the responses of Council members, and any associated emails in this regard. This request applies to communications concerning the following Special Council Meetings: • January 13, 2023 • August 12, 2023 • April 24, 2024 • December 17, 2024 • September 18, 2025 • December 17, 2025
September 2024 Person 8 2024-0011	Copies of records related to the current CAO's employment contract and offer letter and any related documents.
April 2024 Person 11	Copies of records related to: A bear trapped by the BC COS at XX on April 21st, 2024.

2024-0006	1. What measures were taken by the municipality to enforce Lions Bay bylaw requirements that attractants be stored in wildlife proof enclosures? 2. Has the homeowner been fined? 3. If so, how much? 4. Was the homeowner directed to rectify the problems that caused a bear to be trapped? 4. Has the municipality inspected the property to ensure that there are now no attractants that will endanger other bears' lives due to their error?
September 2024 Person 13 2024-0012	Copies of correspondence from BC Hydro to British Columbia local governments that provides the preliminary or final calculation of grants-in lieu of taxes (GILT) to be paid by BC Hydro.
August 2026 Ministry of Citizens Services	The Ministry of Transportation and Transit received a request under FOIPPA from a/an Individual. The request is for: All correspondence, grant applications, funding agreements, funding claims, requests for an extension to the March 31st deadline, meeting notes and records related to the new bus shelter in Lions Bay.